# ***Scope of Work***

**Date: _____** **City of Valdosta □ Lowndes County □ Hahira □ Lake Park □ Dasher □**

**Project Address: _____** **Map/ Parcel: (required) _____**

**Project Name: _____**

**Owner/Tenant_____ Phone # ( )_____**

**Name of requester: _____ Phone # ( ) _____**

**E-mail address: _____** **Impervious Area: (required) _____**

**Plan Review Fee Required: Yes □ No □ Amount Paid: $_____ Date Paid: _____**

**Value of Construction: $_____ Permit Fee Paid: $_____**

**Permit Date: _____ Permit No. _____**

**A COPY OF APPROVED SCOPE MUST BE ON JOB SITE WITH PERMIT CARD**

**Brief overview of work being done (Attach detailed sheet if necessary)**

_____

_____

_____

_____

**I understand that any deviation to this approved scope of work without prior approval from this office may result in disapproval of this project.**

Requester's signature: _____ Date:_____

**Staff comments**:

_____

_____

_____

_____

**Permits required: Building: _____ Mechanical: _____ Plumbing: _____ Electrical: _____**

**Certificate of Occupancy Required: _____ Double Fee: _____ In Overlay District: _____**

Zoning: _____ Fire: _____ Engineering: _____

Water & sewer: _____ Mechanical: _____ Electrical: _____

Plumbing_____ Building: _____ Health: _____

Historical_____ Landscape: _____ Storm water: _____

Overlay _____

**FINAL APPROVAL** _____