



The Harold F. Holtz  
Municipal Training Institute  
for Elected Officials

## TRAINING TRANSCRIPT

Mr. Tim Carroll  
PO Box 1125  
Valdosta, GA 31603-1125

As Of: **10/1/2015**  
Student ID: **81547**

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<i>Certificate Levels</i>	Credits		Completion Date
	Required	Completed	
Certificate of Recognition	42	123	November 6, 2009
Certificate of Achievement	72	123	June 26, 2010
Certificate of Excellence	120	123	
Certificate Of Distinction	204	123	

### Completed Courses

#### ELECTIVE

Retreats	6	3/12/2010
Regional 4 Day Economic Development	12	6/8/2010
Retreats	6	3/3/2011
Retreats	0	3/9/2012
Building a Hometown Connection: Lobbying 101	6	1/26/2013
Retreats	0	3/15/2013
Technology Solutions for Cities	6	6/22/2013
Retreats	0	1/11/2014
Water Management	6	1/25/2014
Retreats	0	1/9/2015
Changing Demographics and Best Practices	3	6/27/2015

#### NEWELECTED

Newly Elected Officials Institute	6	3/7/2008
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N/C=No Credit for Class

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### REQUIRED

Taxation 101 - The Basics	6	6/21/2008
Economic Development	6	11/14/2008
Municipal Law	6	1/24/2009
Excellence in Utilities	6	6/20/2009
Emergency Management	6	11/6/2009
Open Meetings/Open Records	6	1/23/2010
Managing Meetings and Parliamentary Procedures	6	6/26/2010
Council/Staff Relationships	6	1/22/2011
Ethics	6	1/24/2015
Human Resources (formerly Personnel Admin.)	6	6/23/2012
Planning and Zoning	6	1/21/2012
Municipal Finance	6	1/26/2008

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