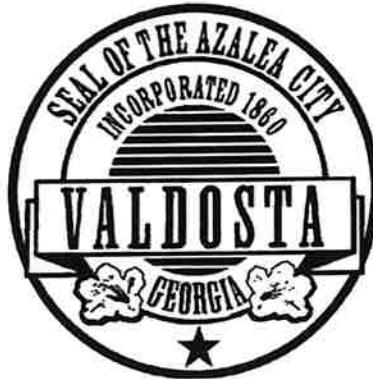


INVITATION TO BID



PURCHASING DEPARTMENT

P. O. BOX 1125

216 E. CENTRAL AVENUE

SECOND FLOOR

VALDOSTA, GEORGIA 31601

BID # 41-26

FOR: Landscaping & Ground Maintenance Services For Unity Park

BID OPENING DATE: 06/02/2026

TIME: 10:00A.M. EST

PURCHASING DEPARTMENT
Teresa Davis GCPM, GCPCA
(229) 259-3521

NOTICE TO DEALERS/VENDORS

1. Any prices bid by dealer/vendor on any items offered to the City of Valdosta shall be the price effective at the date of delivery.
2. No delivery date of "ASAP" (As Soon As Possible) shall be considered acceptable on items that have a maximum delivery date listed in the specifications.
3. The City of Valdosta reserves the right to accept alternate bids on any or all items where maximum delivery date, as listed in the specifications, is not met by dealer/vendor.
4. Signature below of authorized agent for dealer/vendor shall constitute recognition and acceptance of all conditions of the sale as listed above.
5. All shipping is to be FOB Valdosta, GA 31601 and included in total price unless otherwise stated in the bid document.
6. Please be aware that private and public mail carriers are not always reliable on next-day delivery in our area. Please assure your response is sent in plenty of time to reach us. As you know, late responses are not acceptable. If you utilize the US Postal Service and mail your response to the physical address, the chances are high it will be diverted to our post office box so allow extra time for delivery. Private carries will deliver to the physical address but include "Purchasing, 2nd Floor" in your delivery address and be aware that although you pay overnight fees, overnight delivery is not always successful although you are told the delivery time will be met.

Dealer/Vendor

Authorized Agent

GENERAL SPECIFICATIONS

It is the intent of these specifications to furnish the City of Valdosta with the following requisitioned equipment, according to the attached. It is clearly understood that the following are minimum specifications and are made in order to show the exact quality through specifications of the equipment proposed.

The City of Valdosta reserves the right to accept any or all bids or to choose the bid considered to be in their best interest.

The final decision of purchase will be made upon the award of the City of Valdosta Mayor and Council if the item or items total are greater than \$25,000.

Cooperative Procurement

By signing this bid package, Vendor agrees it will permit piggyback purchases to this bid/contract for other government entities where governmental discounts apply such as city, county, local authorities, agencies, non-profits, boards of education, or other governmental agencies not listed offering the same prices, terms, and conditions offered to the City of Valdosta. Piggybacking shall only be available where competition was used to secure the contract and only for a period of 12-months following award date, or during renewals or extension periods of the contract. Also, the piggybacking will only be for the item(s) in the original bid/quote as they are specified with the exception of very minor changes. Changes such as engine size, pump size, different body style, etc. will not be allowed. This provision shall not apply to any contract where otherwise prohibited or mandated by state law.

NO BID WILL BE CONSIDERED IF RECEIVED AFTER THE DATE AND TIME SPECIFIED.

Be sure to put the Bid Number on the outside of your return envelope.

INSTRUCTIONS TO BIDDERS

1. Proposals must be made upon the form of the proposal attached hereto. They must be enclosed in a sealed plain envelope, **with the bid number written on the outside of envelope or sealed box** and endorsed with the title of the proposal including bid number and must be filed with the Purchasing Agent of the City of Valdosta, located at 216 E. Central Ave 2nd floor. In the event you choose to mail your proposal, it should be mailed to Teresa Davis, P.A., P.O. Box 1125, Valdosta, Ga. 31603. Failure to follow these instructions will result in an automatic disqualification.
2. No bidder will be allowed to withdraw his proposal for any reason whatsoever after the bids have been opened.
3. The specifications represent the minimum general size, weight, capacity, and performance characteristics desired in the equipment to be purchased. These requirements are not intended to prevent obtaining fair prices or to eliminate competition, but to ensure, if possible, that all bids submitted shall not be subject to correction or alteration after the bid has been filed, opened, and publicly read. In view of an unusual wide disparity in details of design and manufacture, complete descriptive literature and manufacturer's specifications must be submitted on each type of equipment offered. The City of Valdosta reserves the right to evaluate any or all bids, particularly where there is a range in specifications. Special consideration will be given to the ready availability of repair parts and service.
4. Federal or State taxes are not applicable to Georgia Municipalities under the United States Code Title 26 and Georgia Exemption Certificate Number 3-465-686-300-1.
5. It is expressly understood by the bidder that written notice of the award or purchase order by the City of Valdosta will constitute an agreement and consummate the transaction and will serve together with the proposal, the advertisement, these instructions, and the detailed specifications, as the entire form of contract between the parties.
6. The bidder agrees that the City of Valdosta reserves the right to reject any or all proposals, or to accept the part of the bid considered to be in the best interest of the City.
7. Specifications referred to minimum, therefore unless otherwise indicated by the bidder, the city will assume proposals meet or exceed all specifications.
8. The names of a certain brand, make or definite specifications are to demote quality standard of the article desired, but do not restrict bidders to be specific brand, make or manufacturer named; it is to set forth and convey to prospective bidders the general style, type, character and quality of the article desired.
9. The award of the contract will be made to the lowest responsible bidder taking into consideration quality performance and the time specified in the proposals for the performance of the contract. The City of Valdosta reserves the right to reject all bids as appears in its own best interest and to waive technicalities. In case of a tie, the bid in the best interest of the city will be awarded.

NON-COLLUSION AFFIDAVIT

The following affidavit is to accompany the bid:

STATE OF _____

COUNTY OF _____

Owner, Partner or Officer of Firm

Company Name, Address, City and State

Being of lawful age, being first duly sworn, on oath says that he/she is the agent authorized by the bidder to submit the attached bid. Affiant further states as bidder, that they have not been a party to any collusion among bidders in restraint of competition by agreement to bid at a fixed price or to refrain from bidding. Affiant also states as bidder, that they have not been a party to any collusion with any officer of the City of Valdosta or any of their employees as to quantity, quality or price in the prospective contract; and that discussions have not taken place between bidders and any office of the City of Valdosta or any of their employees concerning exchange of money or other things of value for special consideration in submitting a sealed bid for:

Firm Name

Signature

Title

Subscribed and sworn to before me this _____ day of _____, 20____.

Notary Public



GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT AFFIDAVIT

Contract No. and Name: _____

Contractor's Name: _____

**City of Valdosta Georgia
Contractor Affidavit**

By executing this affidavit, the undersigned Contractor verifies its compliance with O.C.G.A. §13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with the City of Valdosta, Georgia has registered with and is participating in a federal work authorization program*, in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with the City of Valdosta, Georgia, the Contractor will secure from subcontractor(s) similar verification of compliance with O.C.G.A. § 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or a substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the City of Valdosta Georgia at the time the subcontractor(s) is retained to perform such service.

EEV / E-Verify TM User Identification Number

Date of Authorization

BY: Authorized Officer or Agent
(Contractor Name)

Date

Title of Authorized Officer or Agent of Contractor

Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE
____ DAY OF _____, 2025

[NOTARY SEAL]

Notary Public
My Commission Expires: _____

* of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees. pursuant to the Immigration Reform and Contract Act of 1986 (IRCA), P. L. 99-603

PROPOSAL

I have examined the specifications and agree to furnish the City of Valdosta with the services as specified accordingly. Any deviations from the specifications will be submitted on your company letterhead. Insurance certificates must be on file before contract will be awarded. Please make sure you have included all required documents along with proposed schedule and pricing or you will be disqualified from this bid. We will also need your W-9.

Date: _____

Company Name: _____

Address: _____

Phone Number: _____

Emergency Phone Number 24hrs: _____

Signature: _____ Title: _____

Printed Name: _____ Cel: _____

Email: _____

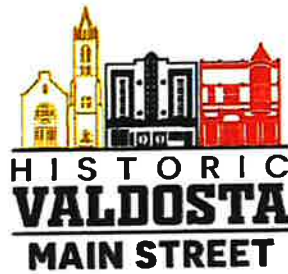
Bidder Must be licensed to do work in the State of Georgia

GA Contractor Commercial License Number: _____

The City expects to pay with a credit card Vendor agrees? Yes _____ No _____

Have you or are you currently debarred from performing any work for any governmental entity?

Yes _____ No _____



Landscaping & Grounds Maintenance Services

Unity Park

City of Valdosta, Georgia

1. Introduction

The City of Valdosta is seeking qualified and experienced landscaping contractors to provide comprehensive grounds maintenance services for Unity Park. The selected contractor will be responsible for maintaining a healthy, attractive, durable, and consistently green landscape environment through proactive turf management and routine maintenance services.

The City's goal is to maintain Unity Park at a high standard that reflects community pride, enhances visitor experience, and promotes long-term turf health and sustainability.

2. Scope of Services

The selected contractor shall furnish all labor, equipment, tools, materials, supervision, transportation, and incidentals necessary to perform landscape maintenance services including, but not limited to, the following:

- Turf Maintenance
- Regular mowing of all turf areas
- Weed whacking/string trimming around:
 - Trees
 - Fencing
 - Sidewalks
 - Structures
 - Landscape beds
 - Edging along sidewalks, curbs, and hardscape areas
 - Blowing and removal of grass clippings and debris from sidewalks, parking areas, and other paved surfaces
- Turf Health & Appearance
 - Fertilization program designed to maintain a thick, healthy, green lawn year-round
 - Pre-emergent and post-emergent weed prevention and control
 - Overseeding as necessary to improve turf density and appearance

- Identification and treatment recommendations for turf disease, insects, or damaged areas
- Spot repair and reseeding of bare or damaged areas as needed
- Landscape Maintenance
- Hedge and shrub trimming
- General pruning and shaping of ornamental plantings
- Removal of weeds from landscaped beds
- Mulch touch-up recommendations as needed
- Removal of litter and landscape debris during each visit
- General Maintenance Expectations
- Maintain all landscaped areas in a neat and professional appearance
- Ensure sidewalks and public areas remain clean and safe
- Report irrigation issues, vandalism, drainage concerns, or hazardous conditions to the City promptly
- Coordinate scheduling with City staff to minimize disruption to park activities and events

3. Service Frequency

Contractors shall provide a proposed maintenance schedule that includes recommended service frequencies for:

- Mowing
- Fertilization
- Weed prevention
- Overseeding
- Hedge trimming
- Seasonal maintenance

During peak growing season, mowing may be required weekly or more frequently as necessary to maintain a manicured appearance.

4. Contractor Qualifications

Interested contractors shall demonstrate:

- Minimum of three (3) years of commercial landscaping experience
- Experience maintaining parks, athletic fields, or municipal properties preferred
- Proper business licensing and insurance
- Ability to provide references from comparable projects
- Demonstrated knowledge of turf management practices appropriate for South Georgia climate conditions

5. Insurance Requirements

The selected contractor shall maintain:

- General Liability Insurance
- Workers' Compensation Insurance
- Automobile Liability Insurance

Proof of insurance shall be provided prior to contract execution.

6. Proposal Requirements

Proposals shall include:

- Company background and qualifications
- Description of relevant experience
- Proposed maintenance approach and schedule
- List of equipment to be used
- References from similar projects (photos and addresses helpful)
- Pricing proposal
- Monthly maintenance cost
- Cost for additional services if applicable
- Proof of licensing and insurance
- W-9

7. Evaluation Criteria

Proposals will be evaluated based on:

- Experience and qualifications
- Understanding of project goals
- Quality of proposed maintenance program
- References
- Cost effectiveness
- Ability to maintain a durable, thick, green lawn throughout the year

8. Contract Term

The City anticipates entering into an initial one-year agreement with the option to renew annually based on satisfactory performance and budget approval.

9. Reservation of Rights

The City of Valdosta reserves the right to reject any or all proposals, waive informalities, and accept the proposal deemed to be in the best interest of the City.

10. Project Goal Statement

Unity Park serves as an important community gathering space and recreational asset for the City of Valdosta. The City seeks a landscaping partner committed to maintaining a visually appealing, durable, thick, and healthy green lawn while delivering dependable, proactive, and professional grounds maintenance services year-round.

Termination for Convenience (Buyer's Right):

The City of Valdosta reserves the right to terminate their contract, in whole or in part, at any time for its convience by providing thirty (30) Days' written notice to the Contractor. Upon such termination, the Contractor shall immediately stop all work and cease placing orders. The Contractor shall be entitled to receive payment for all goods delivered or services satisfactorily performed up to the date of termination but shall not be entitled to loss of profits or consequential damages for the uncompleted portion of the contract.

Non- Exclusivity Clause:

The City of Valdosta acknowledges that this contract is non-exclusive. The City reserves the right to engage other contractors to perform services similar to or the same as those described herein, or to perform such services with its own personal, at its sole discretion and at any time it deems such action to be for the benefit of the City. This Contract does not guarantee the assignment of any specific work or volume of services to the Contractor.

IN WITNESS WHERE OF, the parties have executed this Agreement as of the dates first written above.

CITY OF VALDOSTA

By: _____ (Authorized Signature)
Title: _____

CONTRACTOR

By: _____ (Authorized Signature)
Printed Name: _____ Title: _____

