



## Application for a Land Disturbance Permit

### CITY OF VALDOSTA ENGINEERING DEPARTMENT

This is an application for a land disturbance permit.

*A land disturbance permit is required for all activities associated with development activity including but not limited to: clearing & grubbing; grading; construction of streets, surface parking areas and drives, stormwater drainage facilities, sidewalks, or other permanent structures within the property except for above ground construction that requires issuance of a building permit (i.e.: buildings, signs, towers, etc.)*

\*Applicant \_\_\_\_\_

Telephone Number \_\_\_\_\_ Email Address \_\_\_\_\_

Mailing Address \_\_\_\_\_

\*Note: If applicant is not the owner as listed on the Property Deed, a notarized letter from the owner(s), including phone number and address, authorizing the applicant to act on their behalf must be included.

#### PROCEDURE

##### Application Requirements

All Applications must be complete and include required supporting documents. **Incomplete applications will not be considered.**

##### Application Submission

Return one copy of this completed application and all supporting documents to:

City of Valdosta Engineering  
Dept.  
City Hall Annex  
300 N. Lee Street | P.O. Box 1125  
Valdosta, GA 31603-1125

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PROPERTY ADDRESS (OR GENERAL LOCATION DESCRIPTION IF NO ADDRESS ASSIGNED):

MAP/PARCEL ID#: \_\_\_\_\_

LAND LOT/DISTRICT #: \_\_\_\_\_

ACREAGE: \_\_\_\_\_

ZONING: \_\_\_\_\_

PROPOSED USE: \_\_\_\_\_

DATE OF REQUIRED PRE-APPLICATION MEETING: \_\_\_\_\_

#### FOR STAFF USE ONLY

Date Received: \_\_\_\_\_ Received By: \_\_\_\_\_

**FEES:** Application Charge: \$ \_\_\_\_\_ \$40.00 Per Acre Charge: \$ \_\_\_\_\_

**DECISION:** Approved Denied Circle One

**PERMIT:** Permit # \_\_\_\_\_ Issue Date: \_\_\_\_\_ Issued By: \_\_\_\_\_

### **APPLICATION CHECKLIST**

**Supporting Documents: The following list of supporting documents must be submitted with this application.**

**Only complete applications will be accepted.**

- ☐ Notarized Letter: If Applicant is not the Property Owner, a Notarized Letter from the Owner(s), including phone number and address, authorizing the applicant to act on their behalf.
- ☐ Check for \$40.00 per acre disturbed.
- ☐ Check for \$125.00 Land Disturbance fee.
- ☐ Copy/documentation of GEOS submittal for NPDES coverage from GA DNR website.
- ☐ Certification of Approved Buffer and Tree Replacement Plan(s) from City Arborist.
- ☐ Soil Erosion, Sedimentation & Pollution Control Plan Set (4 Copies) as required by LDR Chapter 302
- ☐ Hydrology Report (2 Copies)
- ☐ Notice of Intent (2 Copies)
- ☐ NPDES Checklist completed and signed (2 Copies OR included in Plan Set)
- ☐ Approved Tree Removal Permit (2 Copies)
- ☐ Documentation of Payment of Ad Valorem Taxes: No land disturbance permit will be issued without documentation from the Lowndes County Tax Assessor or printout from their website that all ad valorem taxes for the property are currently paid in full.

**Additional Certification of Development Approval from the following as may be required as applicable, such as:**

- City of Valdosta Community Development Department.
- City of Valdosta Fire Department.
- City of Valdosta Department of Utility Services.
- Lowndes County Health Department.
- Georgia Department of Transportation.
- Georgia Department of Natural Resources.
- U. S. Army Corps of Engineers.
- U. S. Environmental Protection Agency.

*Questions may be directed to the office of the City Engineer:*

Phone: (229) 259-3530 | Fax: (229) 333-1884

P.O. Box 1125 | 300 N. Lee Street | Valdosta, GA 31603-1125

### **CERTIFICATION AND AUTHORIZATION**

I hereby certify that, to the best of my knowledge, the above listed information and all attached supporting documents are complete and accurate.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_