

CITY OF VALDOSTA
CONSTRUCTION SITE PLAN INSPECTION PROCEDURES
(JULY 2013)

- Step 1:** Upon arrival at a job site, the superintendent is notified of the inspector's presence on the site.
- Step 2:** The inspector walks the entire job site, including active work areas and stabilized areas. If any deficiencies are found, the inspector will include his/her findings on the *Land Disturbance Permit Site Check List* form and document with photographs.
- Step 3:** Turbidity samples are only collected if a discharge is present during inspection. If a discharge is found that exceeds the approved limits for the job site, a copy of the inspection form is given to the job superintendent or their designee.
- Step 4:** If the sample is within the approved limits, however, other deficiencies are found, a copy of the inspection form is given to the job superintendent or their designee.
- Step 5:** Corrective actions are to be made within 48 hours of notification. In serious situations immediate attention is required.
- Step 6:** Follow up inspections are made to ensure that corrections have been made and working properly.
- Step 7:** Copies of the inspection report and detailed photographs of deficiencies are placed in the file for that project.

FOR MORE INFORMATION:
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