

Application for Annexation

CITY OF VALDOSTA PLANNING DIVISION

This is an application for voluntary annexation into the corporate limits of the City of Valdosta.
All properties listed in a single application must be compact and contiguous to the existing Valdosta city limits, and within the jurisdiction of a single local government. This application must be submitted concurrently with an application for Rezoning

PROPERTY OWNER _____

Telephone Number _____ Email Address _____

Mailing Address _____

Has the property owner (applicant) made any campaign contributions over \$250 to any local government official of the City of Valdosta? ☐ YES ☐ NO

*Note:.

PROCEDURE

Application Requirements

All Applications must be complete and include required supporting documents. **Incomplete applications will not be accepted.**

Application Deadline

Applications are due by 5:00 p.m. on the 15th day of the month. When the 15th falls on a weekend or holiday, applications are due the next business day. Complete Applications submitted by the deadline will be heard by the Greater Lowndes Planning Commission (GLPC) approximately six weeks following the application deadline and by the City Council approximately seven weeks following the deadline. For example, an application submitted on March 15th will be heard at the April Planning Commission meeting and the early May City Council meeting.

Application Submission

Return one copy of this completed application and all supporting documents to:

**City of Valdosta Planning Division
City Hall Annex
300 N. Lee Street P.O. Box 1125
Valdosta, GA 31603-1125**

Application Public Hearings

Applications will be heard at two public hearings as follows: (1) by the GLPC for a recommendation at their regular meeting held the last Monday of each month at 5:30 p.m. at the South Health District Office (325 W. Savannah Avenue), and then (2) by Valdosta City Council for a final decision at their regular meeting held the Thursday following the first Sunday of each month at City Hall (216 E. Central Avenue).

Application Representation

The applicant or authorized representative should attend both public hearings to support the Application and answer any questions.

PROPERTY INFORMATION

PROPERTY ADDRESS (OR GENERAL LOCATION DESCRIPTION IF NO ADDRESS ASSIGNED):

TAX MAP/PARCEL ID #: _____ ACREAGE: _____

Why is annexation requested ? _____

*(If this annexation request is motivated by the desire to connect to
City water and sewer services, please contact the
City of Valdosta Utilities Department at (229) 259-3592.)*

- The public hearing required by Section 242-4 of the LDR for Rezoning shall be conducted prior to the public hearing and vote of this Annexation request into the City of Valdosta.
- As a default minimum, the property will receive a zoning designation of R-E (Estate Residential) unless otherwise Rezoned by Valdosta City Council.

Questions may be directed to City of Valdosta Planning Division Office at:

Phone: (229) 259-3529

P.O. Box 1125 300 N. Lee Street Valdosta, GA 31603-1125

For Annexation of Residential Properties: In order for the City of Valdosta to comply with the United States Department of Justice's procedures for the administration of Section 5 of the Voting Rights Act of 1965 as amended, Subpart B, Section 51.28, the following information is required for the annexation of any **residential** properties.

1. Total number of existing residential structures located on the subject parcel: _____

2. Total number of person(s) residing within each structure: _____

3. Age, Sex, and Race of each of those individuals:	<u>Age</u>	<u>Sex</u>	<u>Race</u>
	_____	_____	_____
	_____	_____	_____
	_____	_____	_____

4. Subject property's City Council Voting District: _____

CERTIFICATION AND AUTHORIZATION

I hereby certify that, to the best of my knowledge and belief, the above listed information and all attached supporting documents are complete and accurate. I understand that this application will require public hearings by the Greater Lowndes Planning Commission (GLPC) and the Valdosta City Council. I have been made aware and hereby acknowledge these scheduled hearing dates/times and locations where this Application will be considered, and I promise that either myself or my authorized representative will be in attendance at these hearings. I also understand that review of this Application may require site visits, **and I hereby authorize City staff and members of the GLPC and Valdosta City Council to enter and inspect the premises**, which are the subject of this application.

Signature of Property Owner _____ Date: _____

FOR STAFF USE ONLY

Date Received: _____ **Received By:** _____ **Rezoning Application #:** _____

APPLICATION FEES: Annexation filing fee: \$ 150 (in addition to the FEES for filing a concurrent Rezoning application)

PUBLIC HEARING DATES:

GLPC _____ City Council _____

PUBLIC NOTICE DATES:

Property Posted _____ Legal Ad Run _____

Letters Mailed: _____

DECISION: (Circle One) Approved Denied

Comments: _____