

ANNUAL BUDGET

Fiscal Year
2022

City of Valdosta,
Georgia

Annual Budget

Prepared by:

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City Manager**

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GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Valdosta
Georgia**

For the Fiscal Year Beginning

July 01, 2020

Christopher P. Morill

Executive Director

ORDINANCE NO. 2021-8

AN ORDINANCE ADOPTING THE 2021 - 2022 MUNICIPAL BUDGET

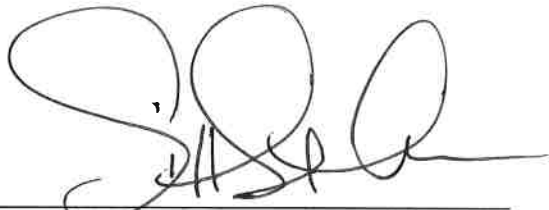
BE IT ORDAINED by the Mayor and Council of the City of Valdosta, and it is hereby ordained by the authority of the same as follows:

Section 1. The Annual Budget for the Fiscal Year 2021 - 2022, beginning July 1, 2021 and ending June 30, 2022, as presented, is hereby approved.

Section 2. An official copy of said Budget shall at all times be on file in the office of the Clerk of the City of Valdosta, and by reference hereto shall be part of this Ordinance and the public records of the City of Valdosta as if fully set out at length herein.

Section 3. Unless the Mayor and Council of the City of Valdosta object, amounts budgeted for specific items or purposes and not required to be utilized for such specific items or purposes, may be utilized by the City Manager for other items or purposes within the City with respect to which said allocations were originally made.

Adopted this 10th day of June, 2021.



Mayor, City of Valdosta

Attest:



Clerk of Council, City of Valdosta



Introduction

FY 22

How to Use this Budget Document

This section is intended to familiarize and assist readers with the organization and presentation layout in this Annual Budget document.

It is hoped that through clear and easily understood graphs, schedules, and accompanying narrative text, the users of the City of Valdosta's Annual Budget for the fiscal year 2021-2022 will be able to discern important economic trends and issues facing the City. Plans for dealing with these issues are presented in narrative summary style, illustrating strategies used by the City of Valdosta officials in pursuing economic and efficient solutions. These strategies are defined at the operating level through information concerning the departmental goals, objectives, and performance measurement criteria where applicable and available.

This document has been prepared with a layout that is intended to achieve the following objectives:

- To present a coherent statement of programmatic policies and goals for the City and its operating departments, with articulation of current budget priorities and issues.
- To present revenue and expenditure summaries of all appropriated funds along with:
 1. Comparisons of prior-year sources of revenue to current budget
 2. Assumptions used for current revenues
 3. Discussion of significant revenue trends
 4. Projections of fund balance
 5. Current debt obligations and decisions, and the effect of debt levels on current and future revenues of the City.
 6. The basis of budgeting used to account for the funds of the City.

Introduction

FY 22

How to Use this Budget Document Continued

- To present a description of the activities, services, and/or functions performed or delivered by the operating unit or programs of the City including the following information, where applicable and available:
 1. Objective measurement of results by unit or program, with goals and objectives for the current budget year,
 2. An organization chart for all City departments and/or programs,
 3. Summary schedules of personnel, with descriptions of any significant changes in staffing or reorganizations planned for the budget year.
- To present schedules and discussions of current City debt obligations.
- To present City of Valdosta's Capital Improvement Program and describe how it addresses the need to plan for future capital improvements.
- To give summary schedule(s) of personnel staffing levels by department and division.
- Finally, this budget document includes a glossary and acronym guide of key terms used in the budget.

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Section A

Introduction



CITY of VALDOSTA, GEORGIA

L. Mark Barber
City Manager

May 20, 2021

The Honorable Mayor and Council
Valdosta, Georgia

Mayor Matheson and Members of the City Council:

In accordance with the City Manager's duties and responsibilities as outlined in the Charter of Valdosta, Chapter 3, Subchapter C Section 4.42 (3), please find herein the budget for the fiscal year ending June 30, 2022.

The FY 2022 Budget for all funds equals \$124,569,543, an increase of \$9,712,107 from the City of Valdosta budget for FY 2021.

This budget includes funding a 3% cost of living increase implemented at January 1, 2022. It was the consensus of both elected and appointed officials that it was important to recognize the outstanding work of our staff and the manner in which they serve our citizens and visitors each and every day, especially during the pandemic.

The majority of the city's capital projects are paid for by the Special Purpose Local Option Sales Tax (SPLOST), which is a one cent sales tax. This was approved during FY 2020 by the citizens to continue for six years. This mechanism has been extremely beneficial in allowing the City to fund much needed capital projects. The list of capital projects includes sidewalks, drainage improvements, water and sewer projects, and more. In recent months, sales tax collections have strengthened but rising cost blunt the positive impact of this trend.. The overall direction of the economy directly impacts the amount of SPLOST revenue collected by the City but increasing costs for materials and services threaten to offset revenue gains.

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The tax millage rate for this fiscal year is anticipated to be 7.809. In fact the City has lowered the millage rate 11 times in the last 24 years and the current millage rate remains one of the lowest among comparable governments. Due to diligent fiscal oversight by the individual department heads, guided by your commitment to sound financial management, we have consistently avoided the need for ad valorem tax increases, while other communities have implemented these revenue enhancement measures in order to balance their budgets. Our City also has no general obligation bonded debt and has not incurred such debt since 1972.

The 7.809 mills will fund a 3% cost of living adjustment at mid-year as well as the increasing costs of necessities such as electricity, fuel and the increasing costs associated with providing quality services. Throughout the years we have expanded our services and continued to improve our citizens' quality of life. Our City continues to have among the lowest property taxes and utility rates in comparable cities.

Measurement Focus Budgeting

To meet growing demands and maintain a low tax burden on its citizens, the City of Valdosta government proactively measures service levels and associated costs of those services.

The City is attempting to increase productivity and services by channeling funds in accordance with measurable outputs rather than fund sections and projects according to requested input. This causes both departments and the work force to focus on performance and quality of service. In view of this philosophy concerning budgeting based on service and satisfaction, it is the management's opinion that measurement of performance should be the test for evaluating efficiency of government administration and effectiveness of elected officials. Performance indicators allow City officials to measure service quality by comparing end results to objectives. Each department formulated its own objectives that set specific targets for each unit of government.

It is the City's belief that a system of measurement will generate greater productivity by measuring each department's efficiency over time. If each organization measures the result of its work, even if they do not link funding or rewards to those results, these performance indicators will shape and influence the behavior of the organization. Therefore, each department of the City reviews and updates its goals annually to ensure that they coincide with the overall goals of the City as set by the Mayor and Council. The goals and objectives are written in such a way as to be both measurable and attainable. With these measurement tools in place we will achieve enhanced program performance and improved results of operations, and create positive influences affecting our budget preparation.

The section that follows presents some of the most significant challenges Valdosta faced in preparing the budget. It also presents an analysis of the key issues the City faces in the year ahead and how the design of this budget meets these challenges.

Significant Challenges and Accomplishments

The major challenge facing the City this budget year is the same as many other governmental entities are experiencing, that is, how to continue to provide the high quality services our citizens need and deserve and expect in the face of limited or even declining revenues. We accomplished this primarily through an account by account examination of all department budgets, limiting operating expenditure growth only to the absolute needs. The budget fully funds the employee Health Care Clinic for employees, dependents and retirees. This is a tremendous benefit for employees as it reduces employees' out of pocket medical expenses and prescription expenses as well, thus saving money.

The estimated fund balance for the General Fund at June 30, 2021 was approximately \$6.6 million. This is an increase in fund balance of approximately \$2.3 million when compared to the prior fiscal year.

Because of the economic conditions and expenditure decreases, we expect to end the 2022 fiscal year with a net gain. We were also fortunate to have built and maintained adequate fund balances. General fund reserves should be used only as needed but certainly maintaining necessary services essential to the needs and expectations of our citizens is a valid use of reserves. General Fund reserves were significantly reduced during the economic downturn but revenues have started to stabilize. This should allow the General Fund to maintain its current fund balance without placing an undue burden on other funds.

Revenues have been conservatively budgeted. With the uncertainty of the national and state economy, the management of the City remains committed to not using unrealistic revenue estimates in order to balance the budget. We believe that the long term economic outlook for the City remains positive, as we have a strong economic pull factor, Valdosta State University and Moody AFB are growing, demand for labor is strong and we continue to add new jobs and there is interest in additional new development. Despite this positive long term outlook, the short term economic outlook for Valdosta as with the entire nation, is clouded by the current pandemic.

Solid Waste

The fund has been producing a profit until recent years due to an increase in Sanitation fees, streamlining of the department, and additional services being provided.

Infrastructure Improvements

The City has completed construction on an unprecedented number of public buildings and facilities in the last several years with the trend continuing into this year. Finally, multiple additions to the Water and Sewer system, along with other road and signal upgrades have been accomplished in the past several years with many more planned for the upcoming year. Overall, these projects will continue to greatly benefit all citizens of Valdosta. The importance of SPLOST revenues cannot be overemphasized. It allows the City to "pay as we go" on all capital projects except the largest water & sewer projects. This enables us to keep our bonded debt at a minimum with no general obligation (GO) bonded debt. The fact that the City has no GO bonded debt is a significant achievement for a municipality of Valdosta's size.

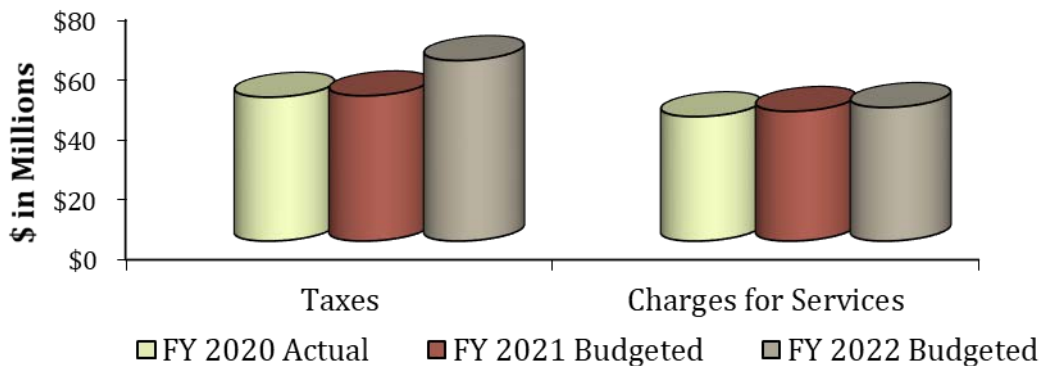
Utilities

The Water and Sewer Fund is expected to have another good year, with positive cash flows and adequate fund balance. Funding for much of the upgrades to the Water and Sewer system has been financed by low interest loans from the Georgia Environmental Facilities Authority (GEFA). Use of these loans has proven to be more cost effective than issuing bonded debt. The fund has also benefitted from improvements financed by SPLOST.

2022 – Revenues Sources and Budget Highlights

The City of Valdosta expects to adopt a property tax rate of 7.809 mills. Minimal growth in the digest, along with slightly improved sales tax revenue, has allowed the City to expand services within a balanced budget.

Revenues from both Taxes (\$60,244,473 projected for FY 2022) and Charges for Services (\$44,597,042 projected in FY 2022) together constitute \$104,841,515 or 88% of the total budgeted revenues of \$119,132,318 (less interfund transfers). These revenue sources are relatively stable and projections of revenue for the coming year are very conservative. The downturn in the national economy hampered the growth of revenues for several years but there has been recent improvement. Although we have seen some revenue improvement, we have projected these revenue sources very conservatively in light of the expected economic impacts of COVID-19.



Intergovernmental revenues include federal, state, and local grant monies received by the City. The FY 2022 budget of \$4,027,473 in intergovernmental revenue is a increase from the FY 2021 budget of \$2,975,998. The City chooses to make adjustments to the budget throughout the year as the awards are made instead of budgeting for grants which have not yet been awarded. This method of budgeting for grants results in very conservative projections and prevents the revenue budget from being overstated.

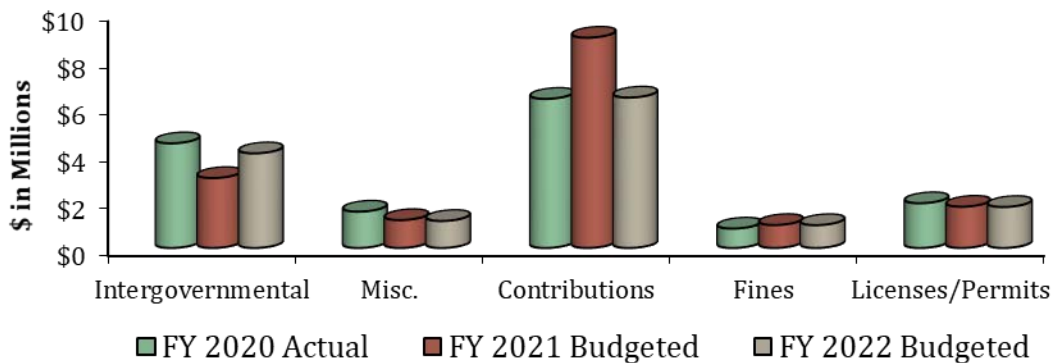
Miscellaneous revenue includes sales of surplus property, insurance proceeds from lost or destroyed property, and revenues not properly recorded in other classifications. Miscellaneous revenues account for 1% of City revenues.

Contributions include payments made for perpetual care of the City’s cemetery and miscellaneous contributions made by the public and local businesses of Valdosta for various City activities. These also include capital contributions to the Water & Sewer Fund. Contributions are projected at \$6,395,456 for FY 2022.

Fines and Forfeitures include court fines, fees, and proceeds from the sale of judicially confiscated property. Collections have been fairly stable from fiscal years 2000 through 2021 with the FY 2022 projection at \$970,000, a decrease from FY 2021 of \$4,500.

License and Permits includes building, electrical, plumbing, and business licenses and other licenses or permits of a local nature. These revenues are by nature dependent on the local economy and have been significantly impacted by the economic recession. We have attempted to budget these revenues conservatively. The FY 2022 projection of \$1,743,380 is an decrease of \$11,620 from FY 2021.

Other Sources of Funds includes the transfers made between the various funds of the City and capital leases. The transfers in are considered a source of funds for the receiving fund and transfers out are a use of funds in the disbursing fund. The transfers in for FY 2022 are \$8,389,823 compared to \$7,789,765 for FY 2021. Most of the transfers are transfers into the General Fund as payments for services provided to the other funds.



The table below summarizes this information:

| Revenue Category | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|---|----------------------|----------------------|----------------------|
| Taxes | \$48,026,256 | \$48,486,433 | \$60,243,973 |
| Charges for Services | 41,528,615 | 43,297,756 | 44,597,042 |
| Intergovernmental | 4,454,065 | 2,975,998 | 4,027,473 |
| License & Permits | 1,903,311 | 1,755,000 | 1,743,380 |
| Contributions | 6,347,890 | 8,952,456 | 6,402,456 |
| Fines & Forfeitures | 824,881 | 974,500 | 970,000 |
| Miscellaneous | 1,545,032 | 1,183,934 | 1,147,994 |
| Total Revenues | \$104,630,050 | \$107,626,077 | \$119,132,318 |
| Other Financing Sources | 5,203,683 | 7,789,765 | 8,389,923 |
| Total Revenues & Other Sources | \$109,833,733 | \$115,415,842 | \$127,522,241 |

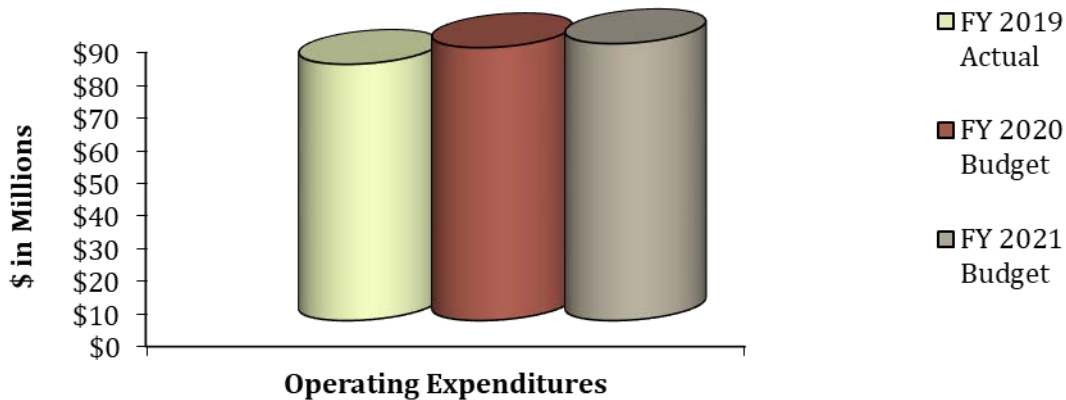


FY 2022 Operating Expenditures and Budget Highlights

The following table provides a summary of the operating expenditures for fiscal years 2020 through 2022

| Expenditures | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|-------------------------------------|---------------------|---------------------|---------------------|
| Personal Services | \$37,016,315 | \$38,541,562 | \$40,204,141 |
| Contractual Services | 11,631,055 | 12,441,028 | 14,320,610 |
| Supplies | 4,873,744 | 5,942,019 | 6,395,691 |
| Travel & Training | 375,795 | 790,504 | 768,945 |
| Other Services & Charges | 26,482,311 | 27,088,824 | 28,574,730 |
| Total Operating Expenditures | \$80,379,220 | \$84,803,937 | \$90,264,117 |

Due to the current uncertainty in the economy and the resulting effect upon revenue collections, the budgeted operating expenditures of the City are focused on maintaining the City’s current service levels. We are committed to “living within our means” nevertheless we continue to experience increases in some costs, such as retirement and health care that follow economic and national trends as well as mercurial construction costs. Increases in electrical rates and fuel costs continue to be a challenge city wide.



FY 2022 Outlook, Significant Issues and Priorities

The long term outlook for Valdosta in FY 2022 remains optimistic for the general welfare of our citizens. Through the prudent use of City funds, we expect to provide the citizens of and visitors to Valdosta quality services that rival any other municipality in the State. Areas of concern continue, however, and new demands are certain to challenge the city in the new budget year. I would like to emphasize some of the issues that will take greatest priority and some strategies incorporated within this budget to meet these demands.

Public Expectations vs. Public Resources

There continues to be a desire to expand and increase services within the existing framework of revenues. To accomplish both is a continuing challenge. A continuation of community expectations for new or expanded services will require careful thought and deliberation. It will necessitate careful consideration of these demands and the additional revenues or reduction in other services required to compensate for the expansion of services.

Regulatory, Environmental, and Unfunded Mandates

New federal and state regulations, most of which are unfunded and passed along directly to local governments, have increased the costs of construction and operation, and will significantly impact all future growth. Particularly in the area of water/sewer and engineering, the City will incur significant increases in costs that must be passed along to the customer.

Slowing Economy/Increased Costs

This has been a difficult year in preparing the budget. The uncertain economic outlook for the immediate future coupled with the need to provide quality services to the citizens has forced us to make difficult choices. While other cities have reduced their work force, furloughed employees and taken other drastic measures in order to balance our budgets, we have been able to avoid these consequences.

Because we do not subscribe to a “use it or lose it” approach to budgeting, we were able to ask our department heads and staff and to use level funding and even reduce their requests and they were willing to do so without the fear that they would sacrifice budget dollars in the future. I commend their efforts for making these tough choices.

COVID-19

The COVID-19 pandemic has affected the entire globe and the City of Valdosta is no exception. While the City has not experienced the tremendous impacts that other areas have seen, this budget has been conservative in revenue forecasts. As noted above, some

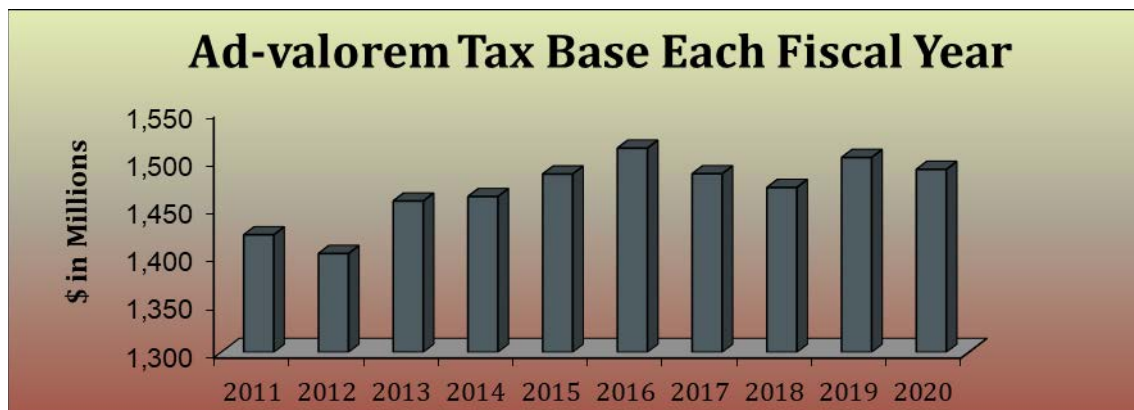
revenues are improving but costs are also rising as a result of supply chain problems and a tight labor market.

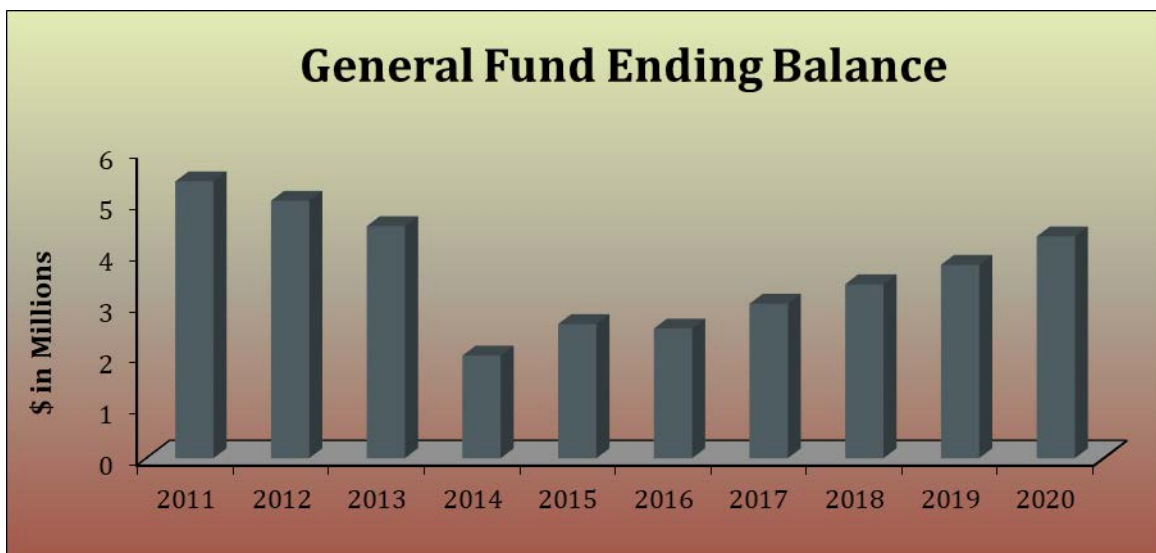
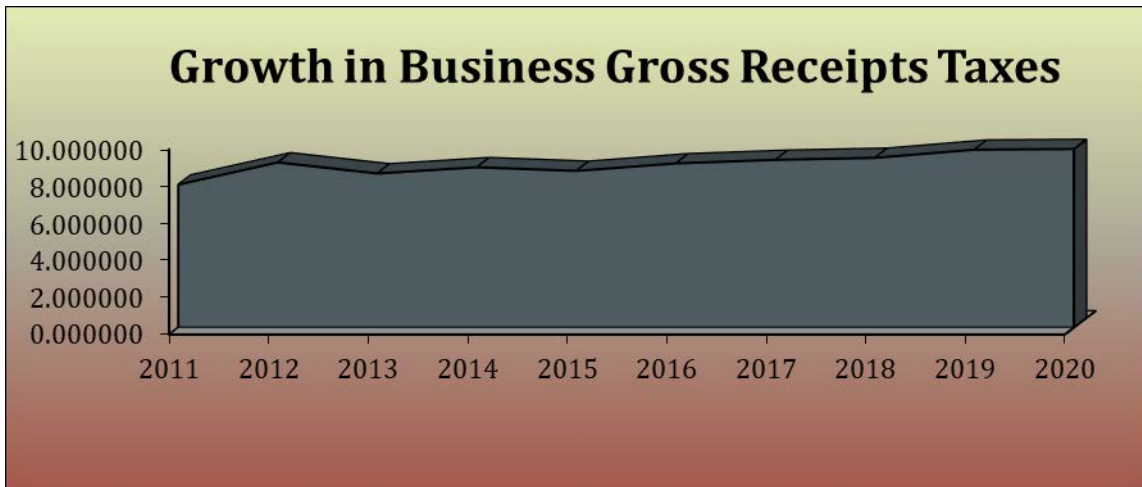
Financial Condition

The financial condition and long term outlook for the City is generally positive. The growth trend of three primary economic indicators supports this view. Though these benchmarks were somewhat flattened for FY 2011 through FY 2018, we are confident that as the economy improves, these indicators will resume increasing as they have done in the past.

- A. Property Values – Represent growth in construction and development.
- B. Business Gross Receipts Taxes – These taxes are based on a business’ gross receipts. As the receipts from the taxes increase, it reflects the health of Valdosta’s economy.
- C. General Fund’s Ending Fund Balance – Reflects the City’s ability to meet ever increasing demands for general service while remaining financially sound and fiscally responsible by providing a buffer for short-term fluctuations in the economy.

The following graphs evaluate the growth trends of these factors.





Using the three factors noted above as monitors for evaluating the City’s financial condition and considering the City has incurred no bonded general obligation debt since FY 1972 and has a most recent rating of Moody’s A and Standard and Poor’s A + investment risk rating on the City’s Revenue Bonds, it is our opinion that Valdosta will continue to be able to provide adequate services to our citizens despite the current economic uncertainties.

Distinguished Budget Award

The Government Finance Officers Association of the United States and Canada (GFOA) presented an award of Distinguished Budget Presentation Award to the City of Valdosta for its budget for the fiscal year beginning July 1, 2020.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communication device.

This award is valid for one year only. We believe our current budget document continues to conform to program requirements and are submitting this document to GFOA to determine its eligibility for another award.

Conclusion

The opportunity to improve the quality of life in Valdosta through implementation of this budget is an exciting prospect. The daily activities of conducting business with the City are going to improve with new facilities. The completion of additional projects will enhance the future delivery of services to residents. Transportation planning will accelerate projects needed to sustain economic development and growth. Utility expansion will prepare our city for future opportunities.

With many challenges and opportunities still to be met, we cannot and will not rest on our laurels. The visions of the elected officials of this city offer great promise for the future of our community. With continued support, an excellent quality of life for this and future generations will be assured.

Finally, this budget report was prepared with the assistance of each department of the City and with tremendous effort by the Budget Division of the Finance Department. To all those involved in this project, I want to express my appreciation. To the users of this document, I would encourage a detailed examination of the information provided, and I would welcome suggestions for future programs and services which may be addressed in subsequent budgets.

Respectfully yours,

L. Mark Barber
City Manager



Valdosta — A City Without Limits...A Region of Opportunity



South Georgia Medical Center



Lowndes County Chamber of Commerce



Valdosta State University



The Crescent



James H. Rainwater
Conference Center

Valdosta, Georgia

"A City Without Limits . . . A Region of Opportunity!"



THE CITY OF VALDOSTA is a designated Metropolitan Statistical Area. Located off I-75, US 84, US 41, minutes from I-10, and within hours of several major east coast and gulf maritime ports. It is served by air, through General Aviation and a Commercial Airline at the Valdosta Regional Airport, and connected as a regional rail center by CSX, Norfolk Southern, and Valdosta Railway. There is also a Greyhound bus station. Valdosta is positioned between Atlanta, Georgia and Orlando, Florida on I-75. The City is equal distance between the Atlantic Ocean on the east and the Gulf of Mexico on the southwest. Valdosta covers 31.30 square miles and is situated in the Coastal Plain area of the state with gentle rolling plains averaging 233 feet above sea level.

THE CITY OF VALDOSTA was originally incorporated by an Act of the General Assembly of Georgia on December 7, 1860. Georgia laws 1901, Act Number 213, as amended, provided the basic charter.

THE CITY OF VALDOSTA is known as “**The Azalea City**” because of its plentiful plantings of azaleas that provide beautiful blooms in the spring. The city hosts an annual Azalea Festival in March. Valdosta has several sites listed on the National Historic Register including the beautiful district of Fairview.

THE CITY OF VALDOSTA is governed by an elected Mayor and seven council members with daily operations managed by an appointed City Manager. As authorized by its charter and code, the services provided by the City are General Government (Administration, Human Resources, Finance and Engineering), Judicial (Municipal Court), Public Safety (Police and

Fire), Public Works (Streets, Sanitation, Water and Sewer, Storm Water) and Housing & Development (Community Development and Inspections).



THE CITY OF VALDOSTA is Georgia's tenth largest city with a growing population of approximately 54,474 and is the county seat of Lowndes County. Moderate temperatures prevail and outdoor activities occur on a year-round basis. Extremes of temperatures are a rarity due to Valdosta's strategic location. Spring and summer seasons are extended compared to other areas of the United States. High winds seldom threaten the community and rainfall measures about 41.8 inches annually, with snow being a definite oddity. The average annual temperature in Valdosta is 68.4 degrees Fahrenheit.



THE CITY OF VALDOSTA is recognized as the trading, shopping, medical, and business center for a ten-county area in Georgia and Florida. Due to the strategic location, strong industrial and business opportunities, and progressive economy, Valdosta is a great place to live, work, and visit. Valdosta is benefiting from many recent expansions and additions to its growing industry with five industrial parks located within the city limits.



THE CITY OF VALDOSTA educational needs are met by **Valdosta State University**, a Regional University of the University System of Georgia and the third largest employer in the community. Approximately 11,375 students are enrolled each semester from Georgia counties, several states, and international countries. **Wiregrass Georgia Technical College**, a unit of the Georgia Department of Technical and Adult Education system enrolls approximately 3,246 students per semester.



THE CITY OF VALDOSTA high school is **Valdosta High** home of the Wildcats, nationally known for its football program. The City school system is also comprised of two middle and five elementary schools. Several private schools and special need programs are also in the area to serve the residents. Overall, the City school system provides quality education to over 7,000 students annually.



THE CITY OF VALDOSTA Moody Air Force Base is home to the Air Force's 347th Rescue Wing and 479th Flying Fighter Training Group. Located just outside the city limits and is the largest employer in the community. Moody employs about 5000 military and civilian workers. Its economic impact upon the City region is estimated to be \$323 million and it is estimated that over 6,000 people live in the City due to its' presence.



THE CITY OF VALDOSTA health care is provided by **South Georgia Medical Center**, the second largest employer in the community. South Georgia Medical is a full service, acute care hospital with 418 beds. SGMC offers a full range of services to include: Ambulatory Services, Women & Children, Birthplace, Cardiology, Cardiac Rehabilitation, Community Health Promotion, Open Heart Center, Cancer Center, Diagnostic Imaging, Emergency Room, Hospice, Laboratory, Medical Library, Nursing Services, Nutrition Services, Outpatient Center, Pharmacy, Physical Therapy, Psychiatric & Chemical dependency services, Respiratory Therapy, Social Services, Diabetes and Wound Healing Clinics, Speech Therapy, Surgical Services, Volunteers, and two Walk-In Clinics.



THE CITY OF VALDOSTA social activities includes organized recreation programs for all ages. Residents can enjoy 505 acres of parks, 27 softball and baseball fields, 5 supervised playgrounds, and 15 tennis courts. The outdoor activities are endless, especially for hunting, fishing, water skiing, and golfing. The Valdosta area also has its own amusement park, Wild Adventures, which is a 170-acre family theme park featuring animals, rides, a water park, and shows. Valdosta provides cultural events through Valdosta State University, the Lowndes Valdosta Arts Commission and the Valdosta Symphony Orchestra. The events include plays, concerts, lectures and art exhibits. Valdosta has more than 150 churches and one synagogue to provide spiritual guidance.



THE CITY OF VALDOSTA provides Water and Sewer service to approximately 27,000 customers, with an average daily water consumption of 11 million gallons. Also, the City operates two wastewater treatment facilities. The system has 31 miles of sanitary sewers and over 250 miles of water mains with 2,000 fire hydrants. Georgia Power and Colquitt EMC provided electric service to approximately 20,000 customers.

THE CITY OF VALDOSTA has fifteen commercial banks and one savings and loan institution that serve the financial needs of the community. The City is kept safe by the 196 people employed by the police department and by the fire department that has 7 fire stations and a total of 109 employees.

*The following are the ten largest employers in Valdosta:

| | |
|--|---------|
| Moody Air Force Base | **5,478 |
| South Georgia Medical Center | 2,559 |
| Valdosta State University | 2,311 |
| Fresh Beginnings Inc. and Elead 1 one | 1,582 |
| Lowndes County School System | 1,388 |
| Valdosta City School System | 1,270 |
| Lowe's Distribution Center | 992 |
| Wild Adventures | 900 |
| Wal-Mart Supercenters | 859 |
| City of Valdosta | 582 |
| Lowndes County | 558 |

**Valdosta-Lowndes County Chamber of Commerce*

***Moody Air Force Base – Military & Civilian Personnel*

*The unemployment rate for Lowndes County is 4.8%.

THE CITY OF VALDOSTA residents are informed and entertained by one daily newspaper, five radio stations, and two television news bureaus for area stations, as well as Channel 17, the City's cable government access channel.

City of Valdosta, Georgia

Mission Statement

Quality Service by Quality
People

Quality with Vision

City of Valdosta is to be known by our customers and others for responsive, efficient and high-quality municipal service.

What Is Our Mission? Long Term City Goals

- Service with respect to our customers
- Continuous improvements of our relationship with our community and the news media
- Pride—in delivery of our services to our customers at all times
- Increase the approach of being “User Friendly” with the services provided by the City to our customers
- Continue to utilize technology to improve service delivery and customer service

Where Are We Going? Short Term City Goals

- CG1: Proceed with the next phase of the Southside Redevelopment plan by acquiring properties, marketing to developers and promoting the availability of Federal Opportunity Zone, Enterprise Zone, State Opportunity Zone and Military Opportunity Zone incentives
- CG2: Collaborate with the community and regional leaders to continue advocacy efforts on behalf of Moody Air Force Base and centralize efforts in support of its value national defense and our community and seek opportunities for base growth and expansion in preparation for any potential future Base Realignment and Closure Commissions (BRAC)
- CG3: Continue to operate the city in a fiscally responsible manner
- CG4: Conduct meetings with the County and neighbor cities to ensure mutual growth and collaborative planning
- CG5: Continue funding of city infrastructure projects to include roads and utilities

City of Valdosta, Georgia

Principal Officials

Mayor

Scott James Matheson

Council Member – At Large

Ben Norton

Council Member – District I

Vivian Miller-Cody

Council Member – District II

Sandra Tooley

Council Member – District III

Joseph “Sonny” Vickers

Council Member – District IV

Eric Howard

Council Member – District V

Tim Carroll

Council Member – District VI

Andy Gibbs

City Manager

L. Mark Barber

Deputy City Manager of Administration/
Human Resource Director

Catherine Ammons

Deputy City Manager of Operations/
Public Works Director

Richard Hardy

Clerk of Council

Teresa Bolden

City Attorney

Tim Tanner

Municipal Court Judge

Jeremy Baker

City Auditor

Henderson & Godbee

Certified Public Accountants

Finance Director

Chuck Dinkins

City Engineer

Pat Collins

Chief of Police

Leslie Manahan

Fire Chief

Brian Boutwell

Director of Utilities

Vacant

City of Valdosta, Georgia

Description of Funds

In order to assist the reader in understanding the budget fully, what follows is a list of all the funds of the City along with a brief description of each. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities, and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

Governmental Funds:

General Fund – (Major Fund) The principal fund of the City which accounts for all financial transactions not accounted for in other funds. Principal revenue sources are property taxes, sales taxes, fines, intergovernmental revenues, etc. Expenditures are for General Government, Public Safety, Municipal Court, Parks & Recreation, Public Works, and Community Development.

Special Revenue Funds

Confiscated Assets Fund – Accounts for funds confiscated by the Police Department which are used to purchase supplies and equipment.

CDBG/CHIP 01M, 02M, 04M, 06M & 07M Grant Funds – Accounts for the receipt of grants from the Department of Community Affairs which is used to build houses for families with low to moderate income.

Local Law Enforcement Grant Fund – Accounts for an annual grant which is awarded to the Police Department based on crime statistics. The funds are generally used to purchase new equipment.

Urban Development Action Grant Fund – Accounts for receipt of grant funds from the U.S Housing and Urban Development which is used for down payment assistance to low to moderate income families.

Federal HUD Grant Fund– Accounts for entitlement grant funds received from the U.S. Department of Housing and Urban Development. These funds are used to complete a variety of community development projects meeting federal guidelines.

Accommodations Tax Fund – Accounts for motel/hotel taxes which are levied to fund the operation of the Rainwater Conference Center, the Annette Howell Center for the Arts and the Valdosta /Lowndes Tourism Authority.

City of Valdosta, Georgia

Description of Funds

Capital Projects Funds

Special Purpose Local Option Sales Tax (SPLOST) VII Fund – (Major Fund)
Accounts for numerous capital improvements throughout the City. Funds are collected from a 1% sales tax approved by the voters of Lowndes County for the period of January 2014 to December 2019.

Special Purpose Local Option Sales Tax (SPLOST) VIII Fund – (Major Fund)
Accounts for numerous capital improvements throughout the City. Funds are collected from a 1% sales tax approved by the voters of Lowndes County for the period of January 2020 to December 2026.

Road Improvement Fund – Accounts for grant funds received from the Georgia Department of Transportation (GDOT) under the Local Maintenance & Improvement Grant (LMIG). The LMIG program provides funding for a portion of GDOT approved road projects.

Airport Development Fund – Accounts for the financing and construction of capital improvements at the Valdosta Regional Airport.

General Capital Projects Fund – Accounts for the finance of various capital improvement projects with funding primarily from General Fund revenues and grants from the Georgia Department of Transportation.

TSPLOST Fund – Accounts for financing and construction of various road improvement projects. These improvements will be financed in whole or in part by the City's discretionary share of a 1% regional sales tax levied for the purpose of improving the road system in the Southern Georgia Region in accordance with the Georgia Transportation Investment Act (TIA)

Proprietary Funds:

Enterprise Funds

Sanitation Fund – (Major Fund) Established to finance and account for the cost of providing both residential and commercial trash and garbage pickup to the citizens and businesses of Valdosta.

Water & Sewer Fund – (Major Fund) Established to finance and account for the cost of providing both water and sewer services to residents and businesses of the City.

Inspection Fund – Established to finance and account for the cost of providing inspection of residential and commercial construction and regulate zoning issues within Lowndes County.

City of Valdosta, Georgia

Description of Funds

Department Of Labor Building Fund – (Major Fund) Established to account for the revenues and costs associated with the operation of the building leased to the Georgia Department of Labor.

Stormwater Fund – (Major Fund) Established to finance and account for the cost of providing storm water and drainage maintenance service to residents and businesses of the City.

Auditorium Fund – Established to finance and account for the cost of associated with the Mathis City Auditorium.

Motor Fuel Fund - Established to sell gasoline and diesel fuels to other nonprofit and governmental entities. Proceeds from this fund are used to defray costs of operating the City fueling center.

Internal Service Funds

Motor Pool Fund – Accounts for the costs of operating a maintenance facility for the City Government’s automotive equipment. The fund purchases automotive equipment and rents the equipment to the user departments for the cost of depreciation, maintenance, fuel, and overhead. The fund is set up to break even. therefore, at the end of the year, an adjustment is done to either increase or decrease the charges made to department throughout the year.

Group Insurance Fund – Accounts for transactions related to the provision of health care benefits for permanent employees of the City. The fund generates revenue by charging each department a set premium per employee and incurs expenses when health care claims are filed and paid.

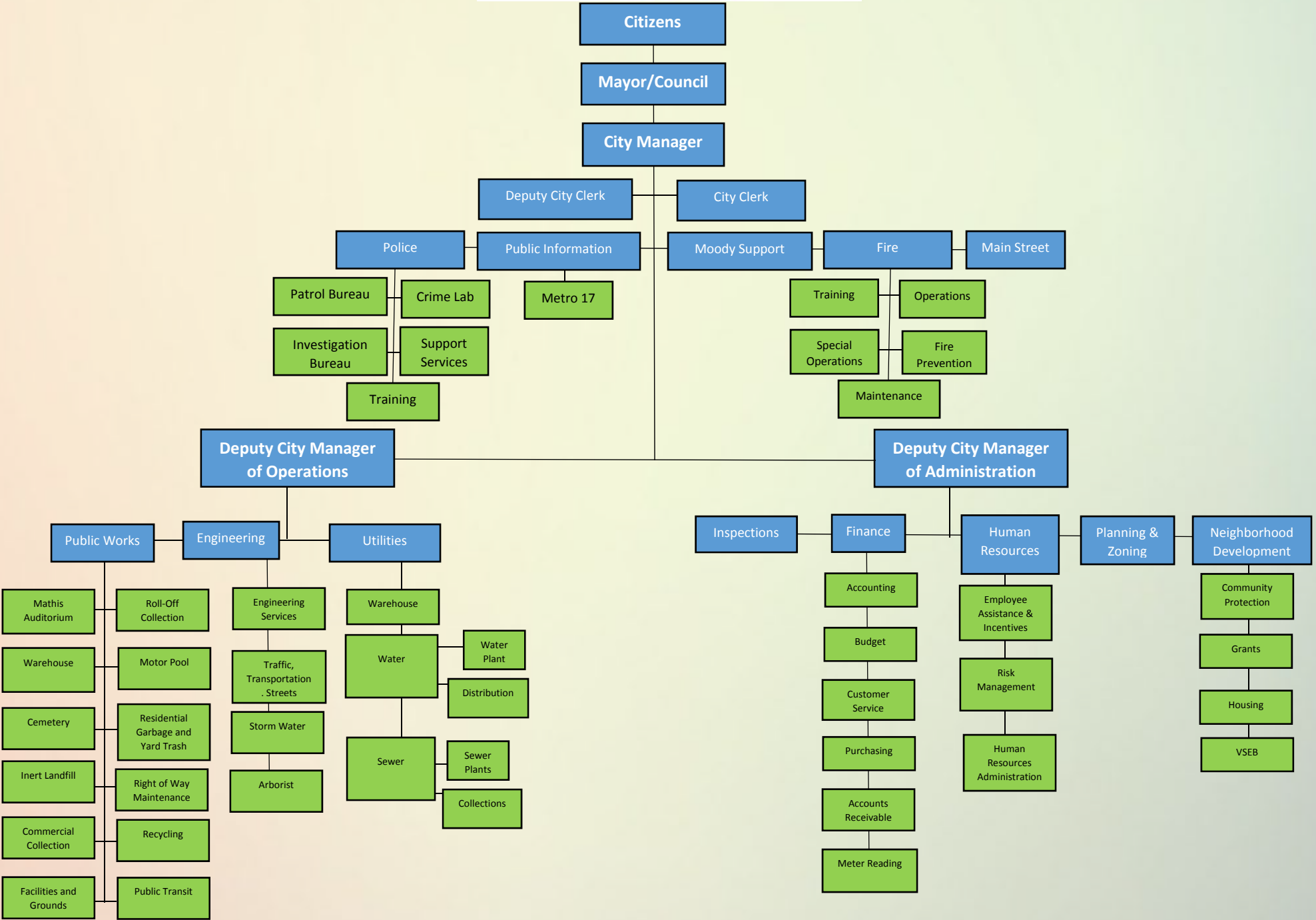
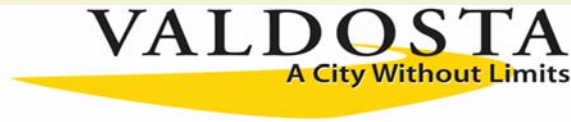
Worker’s Compensation Fund – Accounts for transactions associated with worker’s compensation claims for employees of the City. The fund generates revenue by charging each department a premium per employee, based on the job type, and incurs expenses which worker’s compensation claims are filed and paid.

Information Technology Fund – Accounts for the cost of providing information technology to the city. User departments are charged for IT services based on hours of service provided and costs incurred on their behalf.

Fiduciary Funds:

Trust and Agency Funds

Cemetery Trust Fund – A non-expendable trust fund used to account for perpetual care of the Sunset Hill Cemetery with revenue generated from the sale of lots. The interest earned on investments is transferred to the General Fund which has a division responsible for the maintenance of the cemetery.



Section B

Policies & Objectives

FY 22 Overview

Policies and Objectives

The overall goal of the City's Financial Plan is to link what we want to accomplish over the next year with the resources which are available. Formal statements of budgetary policies and major objectives provide the foundation for achieving this goal. This section outlines the policies used in guiding the preparation and management of the City's overall budget and the major objectives to be accomplished. This section is composed of two parts:

- Budgetary Policies
- Major City Goals Work Program

BUDGET POLICIES

The following policies guide the preparation and execution of the 2021-2022 Financial Plan:

- Financial Policy
- Cash Management
- Budget Basis for All Funds
- Tax Millage Rate
- Motor Pool Equipment Replacement
- Five Year Capital Improvement Program
- Capital Financing and Debt Management

MAJOR GOALS SUMMARY

The Mayor and Council have set the following as goals for the City:

1. To Provide a High Quality of Life for the Residents
2. To Provide for Economic and Community Growth
3. To Provide for Capital and Infrastructure Expansion

Each of the major city goals in the work program support one of the above Mayor and Council Goals.

The budgetary process incorporates many policies in order to assure that the budget is a management plan of action for the fiscal year. The following is a summary of the City's more significant policies applied in the preparation of the annual budget.

Policies and Objectives continued

A. Financial Policy

The financial policy established the framework for overall fiscal planning and management. The policy set forth guidelines for both current activities and long range planning. The overall goals of the financial policy are:

Balanced Budget – The City is required to adopt a balanced budget each fiscal year by Georgia Code Section 36-81-3. A balanced budget is one in which the sum of estimated revenues and appropriated fund balances is equal to appropriations.

Fiscal Conservatism – To ensure that the City is at all times in solid financial condition, defined as:

Cash solvency – the ability to pay bills

Budgetary solvency – the ability to balance the budget

Long-run solvency – the ability to pay future costs

Service level solvency – the ability to provide needed and desired services

Flexibility – To ensure that the City is in a position to respond to changes in the economy or new service challenges without an undue amount of financial stress.

Adherence to the Highest Accounting and Management Practices – As set by the Governmental Accounting Standards Board and the Government Finance Officer's Association standards for financial reporting and budgeting

B. Cash Management

In order to maximize interest earnings, the City commingles the cash of all funds excluding the special revenue funds and permanent funds. Interest revenue derived from commingled cash is allocated to the participating funds monthly based on the relative cash balance of each fund. The City only invests in those instruments authorized by Georgia Code Section 36-83-4 and the City investment policy. The criteria for selecting investments and the order of priority are:

Safety – The safety and risk associated with an investment refer to the potential loss of principal, interest or combination of these amounts. The City only operates in those investments that are considered extremely safe.

Liquidity – This refers to the ability to “cash in” at any moment in time with minimal chance of losing some portion of principal or interest. Liquidity is an important investment quality especially when the unexpected need for funds occurs.

Yield – The yield is the potential dollar earnings an investment can provide and sometimes is described as a rate of return. The City's objective is to attain a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs. Yield is of secondary importance compared to safety and liquidity

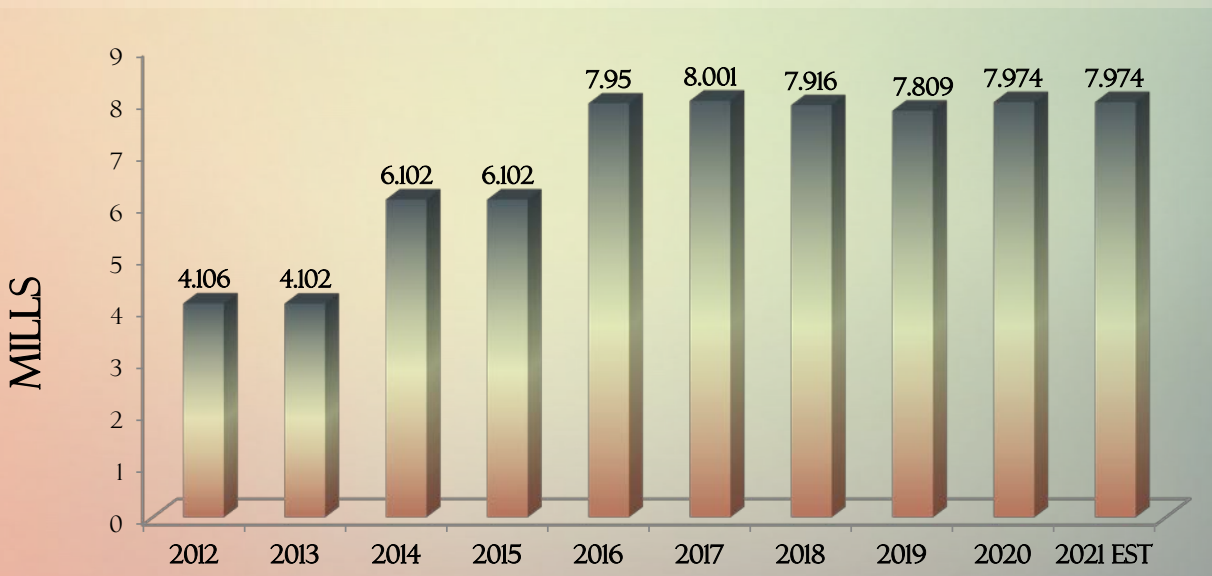
Policies and Objectives continued

C. Budget Basis for all Funds

The City of Valdosta utilizes the same basis of accounting for budgeting as used in the audited financial statements. The City uses an accrual basis of accounting in budgeting for the proprietary funds. Under this basis, revenues are recognized when earned and expenses are recognized when incurred, regardless of when payment is made. Also, in the Proprietary Funds, purchases of capital items (defined as items \$5,000 or more and at least a one year useful life) are not expensed when purchased but are depreciated over the life of the asset in accordance with Generally Accepted Accounting Principles (GAAP). In order to budget the purchase of capital items in these funds, the City shows an expense in the Capital Outlay account when purchased and a contra-expense in the Capital Outlay Distribution account. This produces no net effect on expenses of the fund while still showing the purchases in the income statements. The governmental funds use the modified accrual basis of accounting for the funds' revenues. Funds must be available by July 31 to be recognized as revenues. The expenditures utilize a budgetary basis which employs encumbrance accounting. If items or services are ordered but not received by June 30, the amount of the purchase is encumbered and carried forward into the next fiscal year. Capital items in these funds are expensed rather than capitalized.

D. Tax Millage

The City's charter allows the city government to set a millage rate of up to 10 mills. Tax digest millage rates are set and listed below on a calendar year basis. In FY 2013 the millage was reduced to 4.106 and for FY 2014, Mayor and Council adopted a decreased millage rate of 4.102. The FY 2015 millage was increased for the first time in 22 years to 6.102. In FY 17 the millage rate increased but still remained one of the lowest in the state in comparable locals. In FY 22 the millage was estimated to remain the same. The following graph itemizes the City's millage rate for ten years:



Policies and Objectives continued

E. Motor Pool Equipment Replacement

The City Administration and Finance Department has set a goal to replace the motor pool fleet every five years on average. This is the twentieth budget year since this plan was initiated, and the fleet continues to be replaced on a regular basis in order to keep maintenance costs to a minimum.

F. Five Year Capital Improvement Program

Each department is required to develop and annually update a comprehensive capital improvement plan.

The plan provides a five year expenditure analysis of a department's need for improvements to land, buildings, and equipment. The threshold for an item to be included in the Capital Improvement Program is \$5,000 and a life greater than one year.

G. Capital Financing and Debt Management

According to Georgia State law, a city's legal debt limit for general obligation debt is ten percent (10%) of the total assessed property values within the city limits. Currently, the City has no outstanding general obligation debt. Currently, the City has five loans with the Georgia Environmental Facilities Authority. The details of these loans are outlined in Section G of this document.

The debt management objectives are:

It is the policy of the Mayor/Council and City Manager that the City of Valdosta shall not issue general obligation debt except in the most dire of circumstances, i.e. natural disaster, major catastrophe, etc. The City has not had any such debt since 1970.

- Long term debt will be confined to capital improvement that cannot be financed from current revenues.
- The payback period of the debt will not exceed the expected useful life of the project.
- Long term debt will not be used for operations.

The City will maintain good communications with bond rating agencies about its financial condition and will follow a policy of full disclosure on every financial report and bond prospectus.

Policies and Objectives continued

The City's policies on financing of capital expenditures are as follows:

- The City adheres to a “pay as you go” policy on all capital expenditures except those which are “high dollar” projects with long useful lives, i.e. water/sewer line expansions, expansions of water/sewage treatment facilities, etc.
- Projects that do not meet the above criteria are paid for out of funds that are available within the time period of the acquisition/construction timeframe of the capital expenditure.
- The primary vehicle that the City uses to fund these capital projects is the Special Local Option Sales Tax (SPLOST), which is a voluntary one cent sales tax paid on retail sales within the City. Each SPLOST referendum outlines what the monies may be used for and in what amounts.
- Projects that do not meet the criteria for long-term financing or SPLOST funds are paid for out of other sources such as grants or current revenues (sales taxes, user fees, license fees, etc.).

H. Nonrecurring Revenues

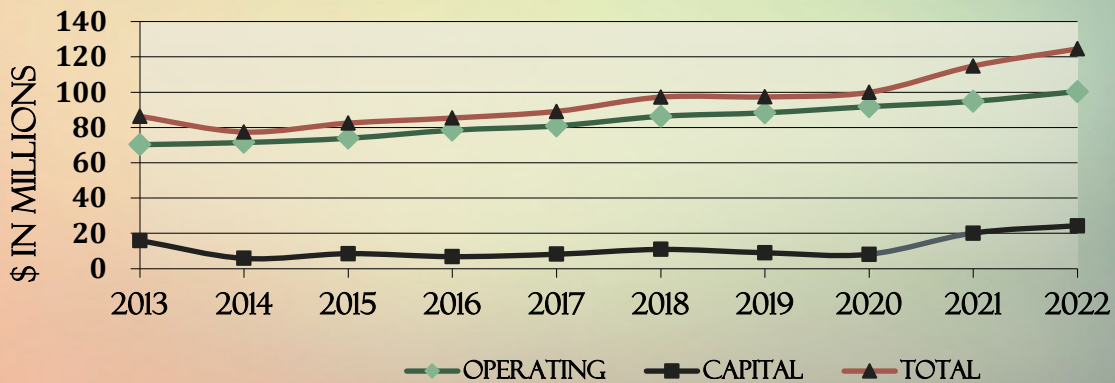
Nonrecurring revenues are those revenues which are of a one-time nature and cannot be reasonably expected to be available beyond the current year. The City's policy regarding nonrecurring revenue sources is as follows:

- The City does not budget nonrecurring revenue sources in preparing the annual budget.
- Grants are not budgeted at the beginning of the fiscal year. The budget for these monies is increased during the course of the year as the qualifying expenditures are made. This is commonly known as the “reimbursement basis”. This supports the principle of conservatism in budgeting, which the City is committed to.

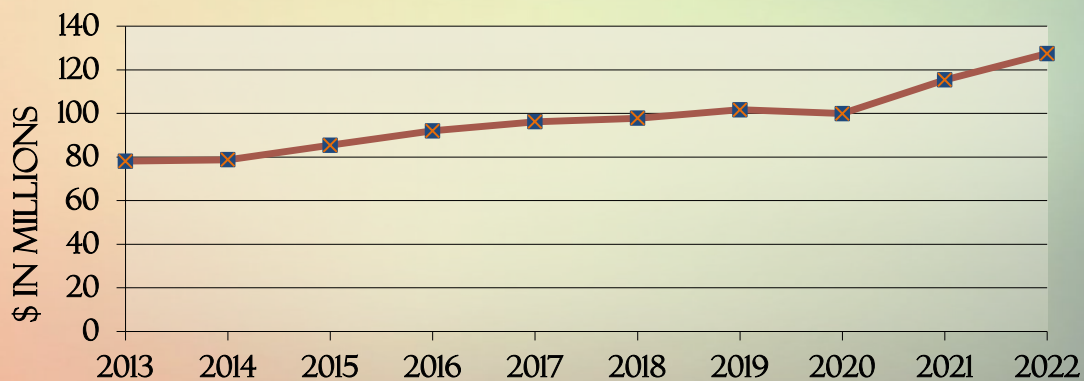
The following two graphs show the City's revenue and expenditure history over the last ten years:

Policies and Objectives continued

TEN YEAR BUDGET HISTORY



TEN YEAR REVENUE HISTORY



Additional discussion concerning revenue sources and trends is contained in Section D of this document.

The City's budget is expected to remain somewhat constant for the foreseeable future. The management of the City is committed to matching level of services to available revenue without obligating the City by borrowing funds, i.e. "living within our means".

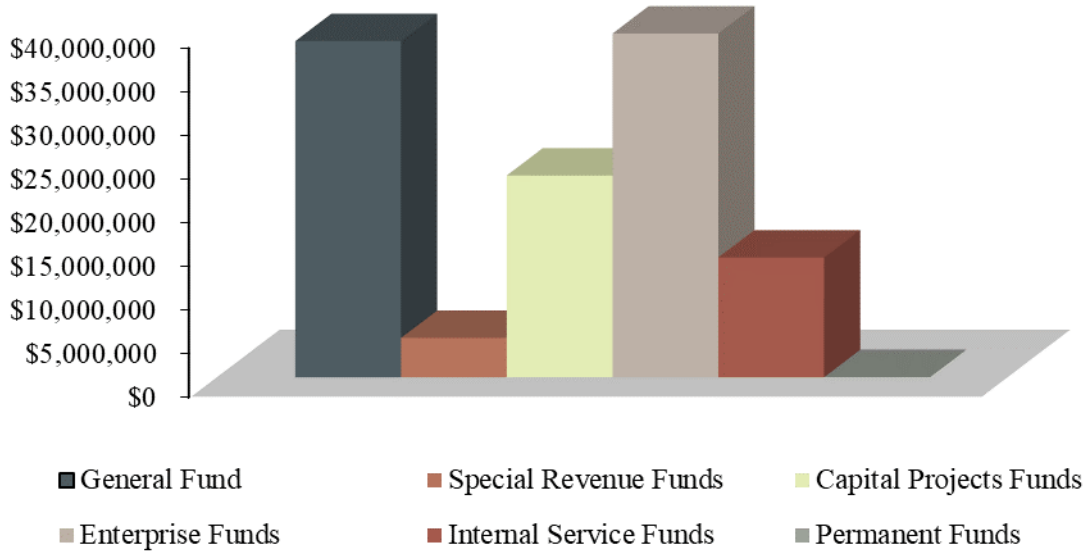
Section C

Fiscal Summary

Total Revenues by Fund and Source

| Revenue Type | General Fund | Special Revenue Funds | Capital Projects Funds | Enterprise Funds | Internal Service Funds | Permanent Funds | Total by Source |
|---------------------------|---------------------|-----------------------|------------------------|---------------------|------------------------|-----------------|----------------------|
| Taxes | \$34,983,873 | \$2,800,600 | \$22,460,000 | \$0 | \$0 | \$0 | \$60,244,473 |
| Licenses & Permits | 513,000 | 0 | 0 | 1,230,380 | 0 | 0 | 1,743,380 |
| Intergovernmental | 1,512,496 | 1,714,977 | 630,000 | 170,000 | 0 | 0 | 4,027,473 |
| Charges for Services | 140,106 | 0 | 0 | 30,847,116 | 13,609,820 | 0 | 44,597,042 |
| Fines & Forfeitures | 968,500 | 0 | 0 | 1,500 | 0 | 0 | 970,000 |
| Contributions & Donations | 25,000 | 0 | 0 | 6,395,456 | 0 | 7,000 | 6,427,456 |
| Miscellaneous | 315,800 | 0 | 0 | 684,742 | 95,000 | 26,952 | 1,122,494 |
| Totals by Fund | \$38,458,775 | \$4,515,577 | \$23,090,000 | \$39,329,194 | \$13,704,820 | \$33,952 | \$119,132,318 |

Approved Revenues by Fund



General Government Function Summary

The General Government function is charged with all expenditures for the legislative branch of the City. It is also charged with expenditures made by the City Manager and other auxiliary staff departments and divisions. The departments and their divisions are:

Administration:
 Mayor and Council
 City Attorney
 Executive Office
 Public Relations
 Elections
 Solicitor

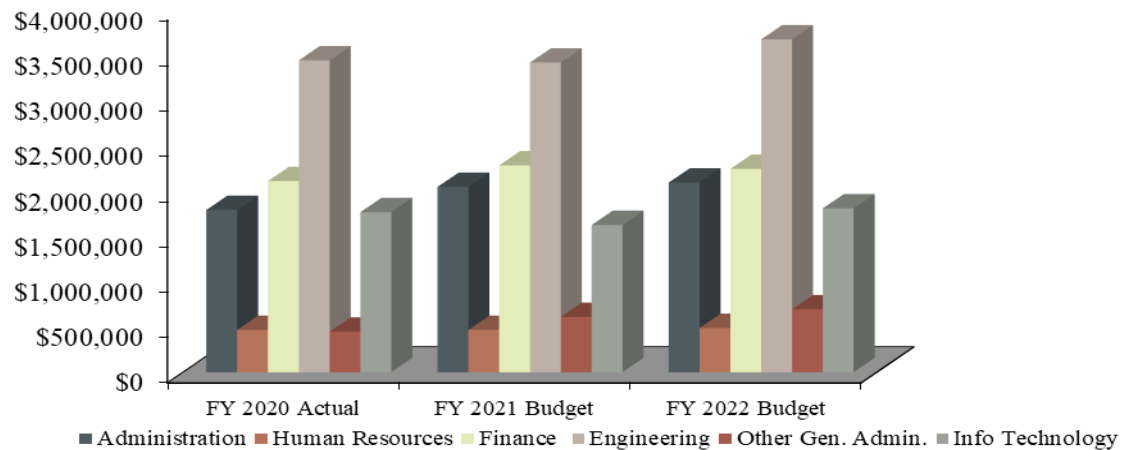
Finance:
 Administration
 Accounting
 Budget
 Customer Service
 Accounts Receivable
 Purchasing
 Information Technology
 Accommodation Tax

Other General Administrative:
 City Hall
 City Hall Annex
 Customer Service Building
 Rental
 Group Insurance
 Worker Compensation

Human Resources:
 Administration
 Employee Incentives
 Risk Division

Engineering:
 Administration
 Signal Maintenance
 Sign and Markings
 Traffic Management Center
 Street Repair

General Government Operating Expenditures



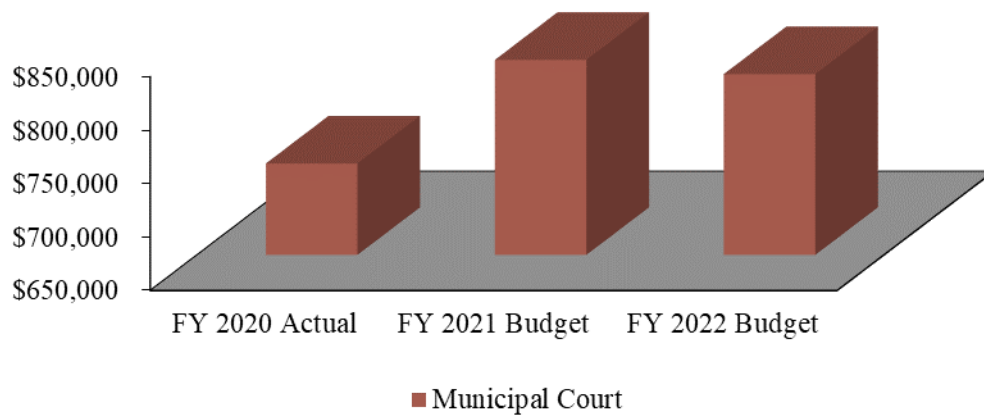
| Department | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|------------------------------|---------------------|---------------------|---------------------|
| Administration | \$1,788,343 | \$2,042,329 | \$2,089,852 |
| Human Resources | 465,651 | 466,124 | 487,249 |
| Finance | 2,106,572 | 2,279,337 | 2,240,823 |
| Engineering | 3,437,204 | 3,413,212 | 3,668,885 |
| Other General Administration | 447,091 | 608,749 | 692,084 |
| Information Technology | 1,764,625 | 1,622,734 | 1,806,145 |
| Total | \$10,009,486 | \$10,432,485 | \$10,985,038 |

Judicial Function Summary

The Judicial function is to hear and decide all cases brought by Valdosta Police Department and City Marshals which constitute a violation of local ordinance or state law (misdemeanor).

Municipal Court:
Administration

Judicial Operating Expenditures



| Department | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|-----------------|----------------|----------------|----------------|
| Municipal Court | \$735,384 | \$832,205 | \$818,926 |
| Total | \$735,384 | \$832,205 | \$818,926 |

Public Safety Function Summary

Public safety is a major function of government, which has as its objective the protection of persons and property. The departments and their divisions are:

Police:

- Administration
- Patrol Bureau
- Investigative Bureau
- Training
- Support Services Bureau
- Crime Lab

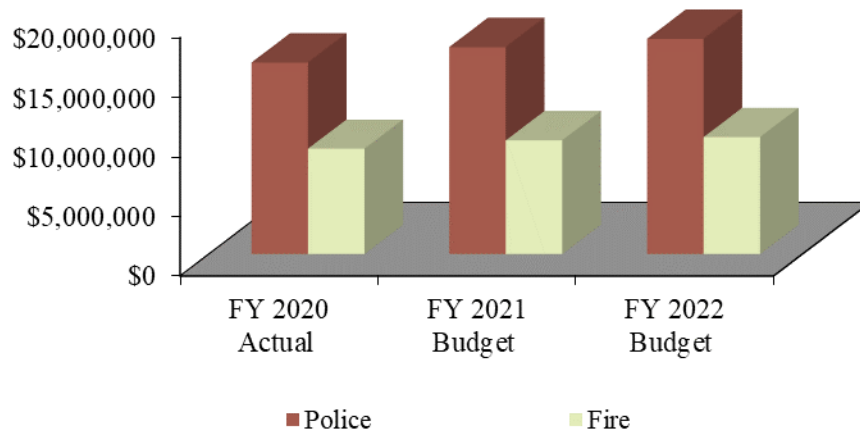
Police cont:

- Special Services:
- Local Law Enforcement Grant
- Confiscated Funds

Fire:

- Administration
- Operations
- Fire Prevention
- Fire Maintenance
- Fire Training
- Special Operations

Public Safety Operating Expenditures



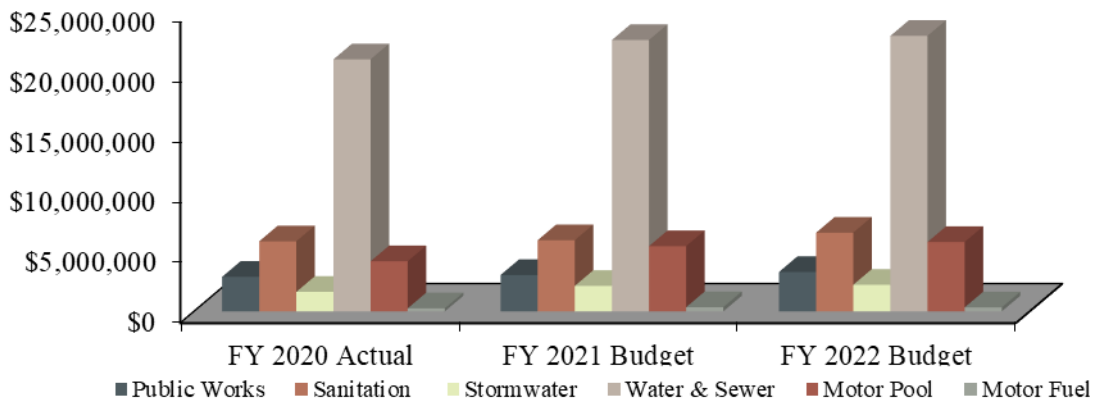
| Department | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|--------------|---------------------|---------------------|---------------------|
| Police | \$16,064,292 | \$17,364,550 | \$18,048,054 |
| Fire | 8,838,662 | 9,538,262 | 9,804,725 |
| Total | \$24,902,954 | \$26,902,812 | \$27,852,779 |

Public Works Function Summary

Public Works Function includes expenditures for construction, maintenance, and repair of street surfaces, curbs and gutters in streets, bridges, and railroad crossings. Other charges include costs incurred for the collection of garbage and other refuse and delivering it to a place of disposal, the collection and disposal of sewage, water treatment and distribution, and the maintenance of the City's motor vehicle fleet. The departments and their divisions are:

| | | | |
|-------------------|---------------------|---------------------|---------------------|
| Public Works: | Sanitation: | Stormwater | Sewer: |
| Right of Way | Management | Storm Sewer & | Mud Creek Plant |
| Maintenance | Residential Garbage | Drainage | Withlacoochee Plant |
| Cemetery | Commercial | Water: | |
| Arborist | Collection | Administration | Motor Fuel |
| Mathis Auditorium | Residential Trash | Water Plant | Motor Pool |
| | Roll-Off Collection | Central Lines | |
| | Recyclables | Warehouse | |
| | Recyclables | Meter Reading | |
| | Distribution | Central Maintenance | |

Public Works Operating Expenditures



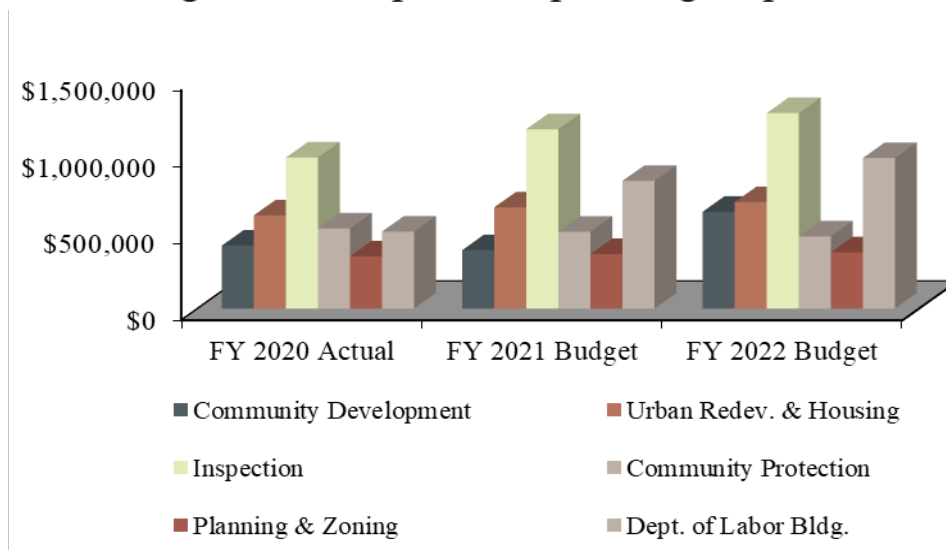
| Department | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|---------------|---------------------|---------------------|---------------------|
| Public Works | \$2,877,931 | \$3,021,378 | \$3,277,744 |
| Sanitation | 5,821,685 | 5,915,208 | 6,540,200 |
| Stormwater | 1,622,439 | 2,119,174 | 2,211,877 |
| Water & Sewer | 20,937,057 | 22,543,408 | 22,887,071 |
| Motor Pool | 4,161,664 | 5,421,653 | 5,758,785 |
| Motor Fuel | 256,317 | 350,329 | 329,329 |
| Total | \$35,677,093 | \$39,371,150 | \$41,005,006 |

Housing & Development Function Summary

Housing and development is a function whose activities are directed towards developing the area encompassed by government and providing assistance to and opportunity for economically disadvantaged persons and businesses.

| | | |
|---|---|---|
| Community Development: Administration Grant Administration Neighborhood Development Main Street | Urban Redevelopment & Housing: Urban Development Action Grant Community Development Block Grants | Urban Redevelopment (cont): Federal HUD Grant DCA CDBG Grants Community Protection Planning & Zoning Department of Labor Inspection |
|---|---|---|

Housing & Development Operating Expenditures



| Department | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|------------------------|--------------------|--------------------|--------------------|
| Community Development | \$410,030 | \$380,340 | \$630,256 |
| Urban Redev. & Housing | 606,803 | 659,080 | 693,677 |
| Inspection | 983,559 | 1,168,042 | 1,273,366 |
| Community Protection | 521,467 | 500,446 | 469,638 |
| Planning & Zoning | 340,374 | 355,122 | 366,124 |
| Department of Labor | 501,288 | 831,467 | 980,391 |
| Total | \$3,363,521 | \$3,894,497 | \$4,413,452 |

All Funds Combined Budget Summary of Revenues, Expenditures and Fund Balance

| | General Fund | Special Revenue Funds | Capital Projects Funds | Enterprise Funds | Internal Service Funds | Permanent Funds | Total Budget |
|--|---------------------|-----------------------|------------------------|----------------------|------------------------|--------------------|----------------------|
| <u>Revenues by Source</u> | | | | | | | |
| Taxes | \$34,983,873 | \$2,800,600 | \$22,460,000 | \$0 | \$0 | \$0 | \$60,244,473 |
| Licenses & Permits | 513,000 | 0 | 0 | 1,230,380 | 0 | 0 | 1,743,380 |
| Intergovernmental | 1,512,496 | 1,714,977 | 630,000 | 170,000 | 0 | 0 | 4,027,473 |
| Charges for Services | 140,106 | 0 | 0 | 30,847,116 | 13,609,820 | 0 | 44,597,042 |
| Fines & Forfeitures | 968,500 | 0 | 0 | 1,500 | 0 | 0 | 970,000 |
| Contributions & Donations | 25,000 | 0 | 0 | 6,395,456 | 0 | 7,000 | 6,427,456 |
| Miscellaneous | 315,800 | 0 | 0 | 684,742 | 95,000 | 26,952 | 1,122,494 |
| Interfund Transfers | 5,617,829 | 0 | 0 | 295,000 | 2,476,994 | 0 | 8,389,823 |
| | \$44,076,604 | \$4,515,577 | \$23,090,000 | \$39,624,194 | \$16,181,814 | \$33,952 | \$127,522,141 |
| <u>Expenditures By Category</u> | | | | | | | |
| Personal Services | \$29,157,996 | \$54,169 | \$0 | \$10,152,844 | \$839,131 | \$0 | \$40,204,140 |
| Contractual Services | 4,151,248 | 1,021,912 | 0 | 5,325,165 | 3,822,285 | 0 | 14,320,610 |
| Supplies | 2,004,797 | 0 | 0 | 2,193,333 | 2,197,561 | 0 | 6,395,691 |
| Travel & Training | 661,792 | 2,500 | 0 | 101,303 | 3,350 | 0 | 768,945 |
| Other Services & Charges | 5,793,453 | 2,824,055 | 0 | 11,006,653 | 8,967,907 | 8,104 | 28,600,172 |
| Depreciation | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Capital Expenditures | 328,500 | 0 | 23,945,513 | 5,860,500 | 1,381,000 | 0 | 31,515,513 |
| Capital Distribution | 0 | 0 | 0 | -5,860,500 | -1,381,000 | 0 | -7,241,500 |
| Debt Service | 163,666 | 0 | 0 | 1,345,093 | 107,390 | 0 | 1,616,149 |
| Interfund Transfers | 1,788,337 | 895,000 | 815,735 | 4,430,751 | 460,000 | 0 | 8,389,823 |
| | \$44,049,789 | \$4,797,636 | \$24,761,248 | \$34,555,142 | \$16,397,624 | \$8,104 | \$124,569,543 |
| Excess (Deficit) of Sources over Uses | 26,815 | -282,059 | -1,671,248 | 5,069,052 | -215,810 | 25,848 | 2,952,598 |
| Beginning Fund Balance | 6,614,308 | 2,303,204 | 18,140,972 | 151,433,271 | 1,319,849 | 1,617,435 | 181,429,039 |
| Ending Fund Balance | \$6,641,123 | \$2,021,145 | \$16,469,724 | \$156,502,323 | \$1,104,039 | \$1,643,283 | \$184,381,637 |

FY 22 All Funds

Revenue Schedule

| Fund | 2020 Actual | 2021 Budget | 2022 Approved |
|------------------------------|----------------------|----------------------|----------------------|
| General Fund | \$39,266,095 | \$42,265,030 | \$44,076,604 |
| Confiscated Funds | 826 | 0 | 0 |
| U.S. Dept. of Justice | 16,532 | 0 | 0 |
| HUD Federal Grant | 518,007 | 659,080 | 693,677 |
| Transit Grant | 0 | 0 | 1,021,300 |
| Accommodations Tax | 2,700,834 | 2,501,100 | 2,800,600 |
| SPLOST VII | 7,497,618 | 0 | 0 |
| SPLOST VIII | 4,423,853 | 11,710,000 | 12,240,000 |
| T SPLOST | 700,274 | 696,000 | 10,220,000 |
| Road Improvement Fund | 1,119,178 | 630,000 | 630,000 |
| Airport Development | 1,263,646 | 0 | 0 |
| Sanitation | 5,962,743 | 6,085,230 | 6,586,370 |
| Water & Sewer Revenue | 27,273,360 | 31,132,426 | 28,802,316 |
| Inspections | 1,467,782 | 1,297,050 | 1,315,880 |
| Department of Labor Building | 469,157 | 469,152 | 469,152 |
| Storm Water | 1,811,660 | 1,813,376 | 1,828,476 |
| Mathis Auditorium | 378,961 | 320,000 | 340,000 |
| Motor Fuel | 262,683 | 303,000 | 282,000 |
| Motor Pool | 5,140,449 | 5,421,653 | 5,758,785 |
| Group Insurance | 7,015,565 | 7,729,736 | 7,866,794 |
| Workers Compensation | 742,540 | 728,243 | 750,090 |
| Information Technology | 1,764,523 | 1,622,734 | 1,806,145 |
| Sunset Hill | 37,447 | 32,032 | 33,952 |
| TOTAL | \$109,833,733 | \$115,415,842 | \$127,522,141 |

FY 22 All Funds

Expenditure Schedule

| Fund | 2020 Actual | 2021 Budget | 2022 Approved |
|------------------------------|---------------------|----------------------|----------------------|
| General Fund | \$38,712,921 | \$42,200,829 | \$44,049,789 |
| Confiscated Funds | 278 | 290 | 290 |
| U.S. Dept. of Justice | 16,532 | 0 | 0 |
| GA DCA CHIP 02M-X-092-2-2695 | 2,400 | 0 | 0 |
| HUD Federal Grant | 741,846 | 659,080 | 693,677 |
| GA DCA CHIP 06M-X-092-2-2951 | 14,700 | 0 | 0 |
| GA DCA CHIP 07M-X-092-2-2961 | 18,700 | 0 | 0 |
| GA DCA CHIP 07R-X-092-2-2979 | 11,000 | 0 | 0 |
| GA DCA CHIP 2016-116 | 90,927 | 0 | 0 |
| Transit Grant Fund | 0 | 0 | 1,021,300 |
| Accommodations Tax | 3,194,104 | 2,647,919 | 3,082,369 |
| SPLOST VII | 9,041,601 | 7,023,086 | 1,500,000 |
| SPLOST VIII | 131,849 | 12,438,918 | 12,879,451 |
| TSPLOST | 7,594 | 0 | 9,500,062 |
| Airport Development | 1,323,669 | 0 | 0 |
| Road Improvement | 301,444 | 670,000 | 630,000 |
| General Capital Projects | 0 | 251,735 | 251,735 |
| Sanitation | 5,828,124 | 5,915,208 | 6,540,200 |
| Water & Sewer Revenue | 21,204,256 | 22,543,408 | 22,887,071 |
| Inspections | 983,192 | 1,168,042 | 1,273,366 |
| Department of Labor Building | 501,288 | 831,467 | 980,391 |
| Storm Water | 1,620,907 | 2,119,174 | 2,211,877 |
| Mathis Auditorium | 317,129 | 315,724 | 332,908 |
| Motor Fuel | 256,228 | 350,329 | 329,329 |
| Motor Pool | 5,140,449 | 5,421,653 | 5,758,785 |
| Group Insurance | 7,015,565 | 7,729,736 | 7,866,794 |
| Workers Compensation | 510,568 | 940,000 | 965,900 |
| Information Technology | 1,764,523 | 1,622,734 | 1,806,145 |
| Sunset Hill | 8,268 | 8,104 | 8,104 |
| TOTAL | \$98,760,062 | \$114,857,436 | \$124,569,543 |

FY 22

Financial Plan

| | Governmental Funds | | | | Proprietary Funds | | Permanent Fund |
|---|----------------------|--------------------|-----------------------|-----------------------|----------------------|------------------------|---------------------|
| | Total Combined | General Fund | Special Revenue Funds | Capital Project Funds | Enterprise Funds | Internal Service Funds | Cemetery Trust Fund |
| Projected Sources of Funds: | | | | | | | |
| Revenues: | | | | | | | |
| Taxes | \$60,243,973 | \$34,983,873 | \$2,800,100 | \$22,460,000 | \$0 | \$0 | \$0 |
| Locally Generated Non-Tax Revenues | 48,465,416 | 1,962,406 | 500 | 0 | 32,763,738 | 13,704,820 | 33,952 |
| Revenues from Other Governments | 4,027,473 | 1,512,496 | 1,714,977 | 630,000 | 170,000 | 0 | 0 |
| Capital Contributed to Fund | 6,395,456 | 0 | 0 | 0 | 6,395,456 | 0 | 0 |
| Receipts from Other Funds of the City | 8,389,823 | 5,617,829 | 0 | 0 | 295,000 | 2,476,994 | 0 |
| Total Sources | 127,522,141 | 44,076,604 | 4,515,577 | 23,090,000 | 39,624,194 | 16,181,814 | 33,952 |
| Projected Uses of Funds: | | | | | | | |
| Operating Expenditures | 90,289,558 | 41,769,286 | 3,902,636 | 0 | 28,779,298 | 15,830,234 | 8,104 |
| Capital Expenditures | 31,515,513 | 328,500 | 0 | 23,945,513 | 5,860,500 | 1,381,000 | 0 |
| Capital Distribution | (7,241,500) | 0 | 0 | 0 | (5,860,500) | (1,381,000) | 0 |
| Debt Service | 1,616,149 | 163,666 | 0 | 0 | 1,345,093 | 107,390 | 0 |
| Disbursements to Other Funds of the City | 8,389,823 | 1,788,337 | 895,000 | 815,735 | 4,430,751 | 460,000 | 0 |
| Total Uses | 124,569,543 | 44,049,789 | 4,797,636 | 24,761,248 | 34,555,142 | 16,397,624 | 8,104 |
| Excess (Deficit) of Sources Over Uses | 2,952,598 | 26,815 | (282,059) | (1,671,248) | 5,069,052 | (215,810) | 25,848 |
| Estimated Fund Balance: July 1, 2021 | 181,429,039 | 6,614,308 | 2,303,204 | 18,140,972 | 151,433,271 | 1,319,849 | 1,617,435 |
| Estimated Fund Balance As of June 30, 2022 | \$184,381,637 | \$6,641,123 | \$2,021,145 | \$16,469,724 | \$156,502,323 | \$1,104,039 | \$1,643,283 |

General Fund

| | FY 2020 ACTUAL | FY 2021 BUDGET | FY 2022 APPROVED |
|--|--------------------|--------------------|---------------------|
| Projected Sources of Funds: | | | |
| Revenues: | | | |
| Taxes | \$32,752,385 | \$33,580,333 | \$34,983,873 |
| Locally Generated Non-Tax Revenues | 1,578,779 | 2,015,950 | 1,962,406 |
| Revenues from Other Governments | 1,357,395 | 1,526,918 | 1,512,496 |
| Receipts from Other Funds of the City | 3,577,536 | 5,141,829 | 5,617,829 |
| Total Sources | 39,266,095 | 42,265,030 | 44,076,604 |
| Anticipated Uses of Funds: | | | |
| Operating Expenditures | 37,475,786 | 39,794,734 | 41,769,286 |
| Capital Expenditures | 163,729 | 468,400 | 328,500 |
| Debt Service | 58,615 | 223,196 | 163,666 |
| Disbursements to Other Funds of the City | 1,014,791 | 1,714,499 | 1,788,337 |
| Total Uses | 38,712,921 | 42,200,829 | 44,049,789 |
| Excess (Deficit) of Sources Over Uses | 553,174 | 64,201 | 26,815 |
| Fund Balance at Beginning of Year: | | | |
| Nonspendable | 4,868,536 | 4,868,536 | 4,868,536 |
| Restricted | 235,318 | 235,318 | 235,318 |
| Committed | 10,767 | 10,767 | 10,767 |
| Assigned | 0 | 0 | 0 |
| Unassigned | (1,334,464) | (781,290) | (717,089) |
| Fund Balance at End of Year | \$4,333,331 | \$4,397,532 | \$4,424,347 |

Confiscated Funds

| | FY 2020 ACTUAL | FY 2021 BUDGET | FY 2022 APPROVED |
|---------------------------------------|-------------------|-------------------|---------------------|
| Projected Sources of Funds: | | | |
| Revenues: | | | |
| Locally Generated Non-Tax Revenues | \$827 | \$0 | \$0 |
| Total Sources | 827 | 0 | 0 |
| Anticipated Uses of Funds: | | | |
| Operating Expenditures | 278 | 290 | 290 |
| Total Uses | 278 | 290 | 290 |
| Excess (Deficit) of Sources Over Uses | 549 | (290) | (290) |
| Fund Balance at Beginning of Year: | | | |
| Fund Balance at End of Year | \$36,218 | \$35,928 | \$35,638 |

Property Evidence Fund

| | FY 2020 ACTUAL | FY 2021 BUDGET | FY 2022 APPROVED |
|---------------------------------------|-------------------|-------------------|---------------------|
| Projected Sources of Funds: | | | |
| Revenues: | | | |
| Locally Generated Non-Tax Revenues | \$0 | \$0 | \$0 |
| Total Sources | 0 | 0 | 0 |
| Anticipated Uses of Funds: | | | |
| Operating Expenditures | | | |
| | 0 | 0 | 0 |
| Total Uses | 0 | 0 | 0 |
| Excess (Deficit) of Sources Over Uses | 0 | 0 | 0 |
| Fund Balance at Beginning of Year: | 3,711 | 3,711 | 3,711 |
| Fund Balance at End of Year | \$3,711 | \$3,711 | \$3,711 |

U.S. DOJ Local Law Block Grant Fund

| | FY 2020 ACTUAL | FY 2021 BUDGET | FY 2022 APPROVED |
|---------------------------------------|-------------------|-------------------|---------------------|
| Projected Sources of Funds: | | | |
| Revenues: | | | |
| Revenues from Other Governments | \$16,532 | \$0 | \$0 |
| Total Sources | 16,532 | 0 | 0 |
| Anticipated Uses of Funds: | | | |
| Operating Expenditures | | | |
| | 16,532 | 0 | 0 |
| Total Uses | 16,532 | 0 | 0 |
| Excess (Deficit) of Sources Over Uses | 0 | 0 | 0 |
| Fund Balance at Beginning of Year: | 0 | 0 | 0 |
| Fund Balance at End of Year | \$0 | \$0 | \$0 |

Urban Development Action Grant Fund

| | FY 2020 ACTUAL | FY 2021 BUDGET | FY 2022 APPROVED |
|---------------------------------------|-------------------|-------------------|---------------------|
| Projected Sources of Funds: | | | |
| Revenues: | | | |
| Revenues from Other Governments | \$0 | \$0 | \$0 |
| Total Sources | 0 | 0 | 0 |
| Anticipated Uses of Funds: | | | |
| Operating Expenditures | | | |
| | 0 | 0 | 0 |
| Total Uses | 0 | 0 | 0 |
| Excess (Deficit) of Sources Over Uses | 0 | 0 | 0 |
| Fund Balance at Beginning of Year: | 62,784 | 62,784 | 62,784 |
| Fund Balance at End of Year | \$62,784 | \$62,784 | \$62,784 |

CDBG CHIP 02M-X-092-2-2695 Grant Fund

| | FY 2020 ACTUAL | FY 2021 BUDGET | FY 2022 APPROVED |
|---------------------------------------|-------------------|-------------------|---------------------|
| Projected Sources of Funds: | | | |
| Revenues: | | | |
| Revenues from Other Governments | \$0 | \$0 | \$0 |
| Total Sources | 0 | 0 | 0 |
| Anticipated Uses of Funds: | | | |
| Operating Expenditures | | | |
| | 2,400 | 0 | 0 |
| Total Uses | 2,400 | 0 | 0 |
| Excess (Deficit) of Sources Over Uses | (2,400) | 0 | 0 |
| Fund Balance at Beginning of Year: | 6,000 | 3,600 | 3,600 |
| Fund Balance at End of Year | \$3,600 | \$3,600 | \$3,600 |

Federal HUD Grant Fund

| | FY 2020 ACTUAL | FY 2021 BUDGET | FY 2022 APPROVED |
|---------------------------------------|--------------------|--------------------|---------------------|
| Projected Sources of Funds: | | | |
| Revenues: | | | |
| Revenues from Other Governments | \$518,007 | \$659,080 | \$693,677 |
| Total Sources | 518,007 | 659,080 | 693,677 |
| Anticipated Uses of Funds: | | | |
| Operating Expenditures | | | |
| Operating Expenditures | 741,846 | 659,080 | 693,677 |
| Total Uses | 741,846 | 659,080 | 693,677 |
| Excess (Deficit) of Sources Over Uses | (223,839) | 0 | 0 |
| Fund Balance at Beginning of Year: | 1,431,431 | 1,207,592 | 1,207,592 |
| Fund Balance at End of Year | \$1,207,592 | \$1,207,592 | \$1,207,592 |

CDBG CHIP 06M-X-092-2-2951 Grant Fund

| | FY 2020 ACTUAL | FY 2021 BUDGET | FY 2022 APPROVED |
|---------------------------------------|-------------------|-------------------|---------------------|
| Projected Sources of Funds: | | | |
| Revenues: | | | |
| Revenues from Other Governments | \$0 | \$0 | \$0 |
| Total Sources | 0 | 0 | 0 |
| Anticipated Uses of Funds: | | | |
| Operating Expenditures | | | |
| Operating Expenditures | 14,700 | 0 | 0 |
| Total Uses | 14,700 | 0 | 0 |
| Excess (Deficit) of Sources Over Uses | (14,700) | 0 | 0 |
| Fund Balance at Beginning of Year: | 14,700 | 0 | 0 |
| Fund Balance at End of Year | \$0 | \$0 | \$0 |

CHIP 07M-X-092-2-2961 Grant Fund

| | FY 2020 ACTUAL | FY 2021 BUDGET | FY 2022 APPROVED |
|---------------------------------------|-------------------|-------------------|---------------------|
| Projected Sources of Funds: | | | |
| Revenues: | | | |
| Revenues from Other Governments | \$0 | \$0 | \$0 |
| Total Sources | 0 | 0 | 0 |
| Anticipated Uses of Funds: | | | |
| Operating Expenditures | | | |
| | 18,700 | 0 | 0 |
| Total Uses | 18,700 | 0 | 0 |
| Excess (Deficit) of Sources Over Uses | (18,700) | 0 | 0 |
| Fund Balance at Beginning of Year | 38,300 | 19,600 | 19,600 |
| Fund Balance at End of Year | \$19,600 | \$19,600 | \$19,600 |

CHIP 07MR-X-092-2-2979 Grant Fund

| | FY 2020 ACTUAL | FY 2021 BUDGET | FY 2022 APPROVED |
|---------------------------------------|-------------------|-------------------|---------------------|
| Projected Sources of Funds: | | | |
| Revenues: | | | |
| Revenues from Other Governments | \$0 | \$0 | \$0 |
| Total Sources | 0 | 0 | 0 |
| Anticipated Uses of Funds: | | | |
| Operating Expenditures | | | |
| | 11,000 | 0 | 0 |
| Total Uses | 11,000 | 0 | 0 |
| Excess (Deficit) of Sources Over Uses | (11,000) | 0 | 0 |
| Fund Balance at Beginning of Year | 26,000 | 15,000 | 15,000 |
| Fund Balance at End of Year | \$15,000 | \$15,000 | \$15,000 |

CHIP 2016-116 Grant Fund

| | FY 2020 ACTUAL | FY 2021 BUDGET | FY 2022 APPROVED |
|---------------------------------------|-------------------|-------------------|---------------------|
| Projected Sources of Funds: | | | |
| Revenues: | | | |
| Revenues from Other Governments | \$0 | \$0 | \$0 |
| Total Sources | 0 | 0 | 0 |
| Anticipated Uses of Funds: | | | |
| Operating Expenditures | | | |
| | 90,927 | 0 | 0 |
| Total Uses | 90,927 | 0 | 0 |
| Excess (Deficit) of Sources Over Uses | (90,927) | 0 | 0 |
| Fund Balance at Beginning of Year | 400,628 | 309,701 | 309,701 |
| Fund Balance at End of Year | \$309,701 | \$309,701 | \$309,701 |

Transit Fund

| | FY 2020 ACTUAL | FY 2021 BUDGET | FY 2022 APPROVED |
|---------------------------------------|-------------------|-------------------|---------------------|
| Projected Sources of Funds: | | | |
| Revenues: | | | |
| Revenues from Other Governments | \$0 | \$0 | \$1,021,300 |
| Total Sources | 0 | 0 | 1,021,300 |
| Anticipated Uses of Funds: | | | |
| Operating Expenditures | | | |
| | 0 | 0 | 1,021,300 |
| Total Uses | 0 | 0 | 1,021,300 |
| Excess (Deficit) of Sources Over Uses | 0 | 0 | 0 |
| Fund Balance at Beginning of Year | 0 | 0 | 0 |
| Fund Balance at End of Year | \$0 | \$0 | \$0 |

Accomodations Tax Fund

| | FY 2020 ACTUAL | FY 2021 BUDGET | FY 2022 APPROVED |
|--|--------------------|--------------------|---------------------|
| Projected Sources of Funds: | | | |
| Revenues: | | | |
| Taxes | \$2,699,081 | \$2,500,100 | \$2,800,100 |
| Interest | 1,753 | 1,000 | 500 |
| Total Sources | 2,700,834 | 2,501,100 | 2,800,600 |
| Anticipated Uses of Funds: | | | |
| Operating Expenditures | 2,053,341 | 1,972,919 | 2,187,369 |
| Disbursements to Other Funds of the City | 1,140,763 | 675,000 | 895,000 |
| Total Uses | 3,194,104 | 2,647,919 | 3,082,369 |
| Excess (Deficit) of Sources Over Uses | (493,270) | (146,819) | (281,769) |
| Fund Balance at Beginning of Year | 2,040,628 | 1,547,358 | 1,400,539 |
| Fund Balance at End of Year | \$1,547,358 | \$1,400,539 | \$1,118,770 |

SPLOST VII Fund

| | FY 2020 ACTUAL | FY 2021 BUDGET | FY 2022 APPROVED |
|---------------------------------------|--------------------|-------------------|----------------------|
| Projected Sources of Funds: | | | |
| Revenues: | | | |
| Taxes | \$7,497,618 | \$0 | \$0 |
| Receipts from Other Funds of the City | 0 | 0 | 0 |
| Total Sources | 7,497,618 | 0 | 0 |
| Anticipated Uses of Funds: | | | |
| Capital Expenditures | 9,041,601 | 7,023,086 | 1,500,000 |
| Total Uses | 9,041,601 | 7,023,086 | 1,500,000 |
| Excess (Deficit) of Sources Over Uses | (1,543,983) | (7,023,086) | (1,500,000) |
| Fund Balance at Beginning of Year | 8,923,641 | 7,379,658 | 356,572 |
| Fund Balance at End of Year | \$7,379,658 | \$356,572 | (\$1,143,428) |

SPLOST VIII Fund

| | FY 2020 ACTUAL | FY 2021 BUDGET | FY 2022 APPROVED |
|--|--------------------|--------------------|---------------------|
| Projected Sources of Funds: | | | |
| Revenues: | | | |
| Taxes | \$4,423,853 | \$11,710,000 | \$12,240,000 |
| Receipts from Other Funds of the City | 0 | 0 | 0 |
| Total Sources | 4,423,853 | 11,710,000 | 12,240,000 |
| Anticipated Uses of Funds: | | | |
| Capital Expenditures | 131,849 | 11,940,918 | 12,315,451 |
| Disbursements to Other Funds of the City | 0 | 498,000 | 564,000 |
| Total Uses | 131,849 | 12,438,918 | 12,879,451 |
| Excess (Deficit) of Sources Over Uses | 4,292,004 | (728,918) | (639,451) |
| Fund Balance at Beginning of Year | 0 | 4,292,004 | 3,563,086 |
| Fund Balance at End of Year | \$4,292,004 | \$3,563,086 | \$2,923,635 |

TSPLOST Fund

| | FY 2020 ACTUAL | FY 2021 BUDGET | FY 2022 APPROVED |
|---------------------------------------|--------------------|--------------------|---------------------|
| Projected Sources of Funds: | | | |
| Revenues: | | | |
| Taxes | \$700,274 | \$696,000 | \$10,220,000 |
| Total Sources | 700,274 | 696,000 | 10,220,000 |
| Anticipated Uses of Funds: | | | |
| Capital Expenditures | 7,594 | 0 | 9,500,062 |
| Total Uses | 7,594 | 0 | 9,500,062 |
| Excess (Deficit) of Sources Over Uses | 692,680 | 696,000 | 719,938 |
| Fund Balance at Beginning of Year | 503,864 | 1,196,544 | 1,892,544 |
| Fund Balance at End of Year | \$1,196,544 | \$1,892,544 | \$2,612,482 |

Road Improvement Fund

| | FY 2020 ACTUAL | FY 2021 BUDGET | FY 2022 APPROVED |
|---------------------------------------|--------------------|--------------------|---------------------|
| Projected Sources of Funds: | | | |
| Revenues: | | | |
| Revenues from Other Governments | \$1,119,179 | \$630,000 | \$630,000 |
| Total Sources | 1,119,179 | 630,000 | 630,000 |
| Anticipated Uses of Funds: | | | |
| Capital Expenditures | | | |
| | 301,444 | 670,000 | 630,000 |
| Total Uses | 301,444 | 670,000 | 630,000 |
| Excess (Deficit) of Sources Over Uses | 817,735 | (40,000) | 0 |
| Fund Balance at Beginning of Year | 408,734 | 1,226,469 | 1,186,469 |
| Fund Balance at End of Year | \$1,226,469 | \$1,186,469 | \$1,186,469 |

Airport Development Fund

| | FY 2020 ACTUAL | FY 2021 BUDGET | FY 2022 APPROVED |
|---------------------------------------|-------------------|-------------------|---------------------|
| Projected Sources of Funds: | | | |
| Revenues: | | | |
| Revenues from Other Governments | \$1,263,646 | \$0 | \$0 |
| Total Sources | 1,263,646 | 0 | 0 |
| Anticipated Uses of Funds: | | | |
| Capital Expenditures | | | |
| | 1,323,669 | 0 | 0 |
| Total Uses | 1,323,669 | 0 | 0 |
| Excess (Deficit) of Sources Over Uses | (60,023) | 0 | 0 |
| Fund Balance at Beginning of Year | 529,742 | 469,719 | 469,719 |
| Fund Balance at End of Year | \$469,719 | \$469,719 | \$469,719 |

General Capital Projects Fund

| | FY 2020 ACTUAL | FY 2021 BUDGET | FY 2022 APPROVED |
|--|-------------------|-------------------|---------------------|
| Projected Sources of Funds: | | | |
| Revenues: | | | |
| Receipts from Other Funds of the City | \$0 | \$0 | \$0 |
| Total Sources | 0 | 0 | 0 |
| Anticipated Uses of Funds: | | | |
| Capital Expenditures | 0 | 0 | 0 |
| Disbursements to Other Funds of the City | 0 | 251,735 | 251,735 |
| Total Uses | 0 | 0 | 251,735 |
| Excess (Deficit) of Sources Over Uses | 0 | 0 | (251,735) |
| Fund Balance at Beginning of Year | 251,735 | 251,735 | 251,735 |
| Fund Balance at End of Year | \$251,735 | \$251,735 | \$0 |

Sanitation Fund

| | FY 2020 ACTUAL | FY 2021 BUDGET | FY 2022 APPROVED |
|---|-------------------|-------------------|---------------------|
| Projected Sources of Funds: | | | |
| Revenues: | | | |
| Locally Generated Non-Tax Revenues | \$5,608,123 | \$5,925,230 | \$6,416,370 |
| Revenues From Other Governments | 354,620 | 160,000 | 170,000 |
| Total Sources | 5,962,743 | 6,085,230 | 6,586,370 |
| Anticipated Uses of Funds: | | | |
| Operating Expenditures | 5,550,513 | 5,550,355 | 6,162,135 |
| Capital Expenditures | 0 | 0 | 65,000 |
| Capital Expenditure Distribution | 0 | 0 | (65,000) |
| Disbursements to Other Funds of the City | 277,611 | 364,853 | 378,065 |
| Total Uses | 5,828,124 | 5,915,208 | 6,540,200 |
| Excess (Deficit) of Sources Over Uses | 134,619 | 170,022 | 46,170 |
| Retained Earnings (Deficit) Beginning of Year | 51,874 | 186,493 | 356,515 |
| Retained Earnings at End of Year | \$186,493 | \$356,515 | \$402,685 |

Water & Sewer Fund

| | FY 2020 ACTUAL | FY 2021 BUDGET | FY 2022 APPROVED |
|--|----------------------|----------------------|----------------------|
| Projected Sources of Funds: | | | |
| Revenues: | | | |
| Locally Generated Non-Tax Revenues | \$20,936,570 | \$22,186,970 | \$22,406,860 |
| Capital Contributed to Fund | 6,336,790 | 8,945,456 | 6,395,456 |
| Total Sources | 27,273,360 | 31,132,426 | 28,802,316 |
| Anticipated Uses of Funds: | | | |
| Operating Expenditures | 17,042,702 | 17,944,800 | 18,740,101 |
| Capital Expenditures | 1,384,593 | 12,409,000 | 5,795,500 |
| Capital Expenditure Distribution | (1,384,593) | (12,409,000) | (5,795,500) |
| Debt Service | 1,779,327 | 1,771,844 | 1,311,635 |
| Disbursements to Other Funds of the City | 2,382,227 | 2,826,764 | 2,835,335 |
| Total Uses | 21,204,256 | 22,543,408 | 22,887,071 |
| Excess (Deficit) of Sources Over Uses | 6,069,104 | 8,589,018 | 5,915,245 |
| Retained Earnings at Beginning of Year | 134,240,063 | 140,309,167 | 148,898,185 |
| Retained Earnings at End of Year | \$140,309,167 | \$148,898,185 | \$154,813,430 |

Inspection Fund

| | FY 2020 ACTUAL | FY 2021 BUDGET | FY 2022 APPROVED |
|--|-------------------|-------------------|---------------------|
| Projected Sources of Funds: | | | |
| Revenues: | | | |
| Locally Generated Non-Tax Revenues | \$1,467,782 | \$1,297,050 | \$1,315,880 |
| Total Sources | 1,467,782 | 1,297,050 | 1,315,880 |
| Anticipated Uses of Funds: | | | |
| Operating Expenditures | 860,779 | 928,899 | 1,033,781 |
| Disbursements to Other Funds of the City | 122,413 | 239,143 | 239,585 |
| Total Uses | 983,192 | 1,168,042 | 1,273,366 |
| Excess (Deficit) of Sources Over Uses | 484,590 | 129,008 | 42,514 |
| Retained Earnings at Beginning of Year | 152,503 | 637,093 | 766,101 |
| Retained Earnings at End of Year | \$637,093 | \$766,101 | \$808,615 |

Department of Labor Building Fund

| | FY 2020 ACTUAL | FY 2021 BUDGET | FY 2022 APPROVED |
|--|-------------------|-------------------|---------------------|
| Projected Sources of Funds: | | | |
| Revenues: | | | |
| Locally Generated Non-Tax Revenues | \$469,157 | \$469,152 | \$469,152 |
| Total Sources | 469,157 | 469,152 | 469,152 |
| Anticipated Uses of Funds: | | | |
| Operating Expenditures | 262,082 | 298,009 | 296,933 |
| Debt Service | 39,206 | 33,458 | 33,458 |
| Disbursements to Other Funds of the City | 200,000 | 500,000 | 650,000 |
| Total Uses | 501,288 | 831,467 | 980,391 |
| Excess (Deficit) of Sources Over Uses | (32,131) | (362,315) | (511,239) |
| Retained Earnings at Beginning of Year | 939,017 | 906,886 | 544,571 |
| Retained Earnings at End of Year | \$906,886 | \$544,571 | \$33,332 |

Stormwater Fund

| | FY 2020 ACTUAL | FY 2021 BUDGET | FY 2022 APPROVED |
|--|--------------------|--------------------|---------------------|
| Projected Sources of Funds: | | | |
| Revenues: | | | |
| Locally Generated Non-Tax Revenues | \$1,811,660 | \$1,813,376 | \$1,828,476 |
| Total Sources | 1,811,660 | 1,813,376 | 1,828,476 |
| Anticipated Uses of Funds: | | | |
| Operating Expenditures | 1,443,769 | 1,866,980 | 1,953,350 |
| Disbursements to Other Funds of the City | 177,138 | 252,194 | 258,527 |
| Total Uses | 1,620,907 | 2,119,174 | 2,211,877 |
| Excess (Deficit) of Sources Over Uses | 190,753 | (305,798) | (383,401) |
| Retained Earnings at Beginning of Year | 3,478,348 | 3,669,101 | 3,363,303 |
| Retained Earnings at End of Year | \$3,669,101 | \$3,363,303 | \$2,979,902 |

Auditorium Fund

| | FY 2020 ACTUAL | FY 2021 BUDGET | FY 2022 APPROVED |
|--|-------------------|-------------------|---------------------|
| Projected Sources of Funds: | | | |
| Revenues: | | | |
| Locally Generated Non-Tax Revenues | \$38,198 | \$45,000 | \$45,000 |
| Receipts from Other Funds of the City | 340,763 | 275,000 | 295,000 |
| Total Sources | 378,961 | 320,000 | 340,000 |
| Anticipated Uses of Funds: | | | |
| Operating Expenditures | 309,067 | 303,147 | 318,669 |
| Disbursements to Other Funds of the City | 8,062 | 12,577 | 14,239 |
| Total Uses | 317,129 | 315,724 | 332,908 |
| Excess (Deficit) of Sources Over Uses | 61,832 | 4,276 | 7,092 |
| Retained Earnings (Deficit) at Beginning of Year | (18,444) | 43,388 | 47,664 |
| Retained Earnings at End of Year | \$43,388 | \$47,664 | \$54,756 |

Motor Fuel Fund

| | FY 2020 ACTUAL | FY 2021 BUDGET | FY 2022 APPROVED |
|--|-------------------|-------------------|---------------------|
| Projected Sources of Funds: | | | |
| Revenues: | | | |
| Locally Generated Non-Tax Revenues | \$262,683 | \$303,000 | \$282,000 |
| Total Sources | 262,683 | 303,000 | 282,000 |
| Anticipated Uses of Funds: | | | |
| Operating Expenditures | 256,228 | 295,329 | 274,329 |
| Disbursements to Other Funds of the City | 0 | 55,000 | 55,000 |
| Total Uses | 256,228 | 350,329 | 329,329 |
| Excess (Deficit) of Sources Over Uses | 6,455 | (47,329) | (47,329) |
| Retained Earnings (Deficit) at Beginning of Year | 73,808 | 80,263 | 32,934 |
| Retained Earnings at End of Year | \$80,263 | \$32,934 | (\$14,395) |

Motor Pool Fund

| | FY 2020 ACTUAL | FY 2021 BUDGET | FY 2022 APPROVED |
|---|-------------------|-------------------|---------------------|
| Projected Sources of Funds: | | | |
| Revenues: | | | |
| Locally Generated Non-Tax Revenues | \$5,140,449 | \$5,421,653 | \$5,758,785 |
| Capital Contributed to Fund | 0 | 0 | 0 |
| Total Sources | 5,140,449 | 5,421,653 | 5,758,785 |
| Anticipated Uses of Funds: | | | |
| Operating Expenditures | 4,961,269 | 5,300,717 | 5,651,395 |
| Capital Expenditures | 1,229,269 | 3,193,000 | 1,381,000 |
| Capital Expenditure Distribution | (1,229,269) | (3,193,000) | (1,381,000) |
| Debt Service | 179,180 | 120,936 | 107,390 |
| Total Uses | 5,140,449 | 5,421,653 | 5,758,785 |
| Gain/(Loss) on Sale of Assets | 0 | 0 | 0 |
| Excess (Deficit) of Sources Over Uses | 0 | 0 | 0 |
| Retained Earnings at Beginning of Year | 0 | 0 | 0 |
| Retained Earnings at End of Year | \$0 | \$0 | \$0 |

Group Insurance Fund

| | FY 2020 ACTUAL | FY 2021 BUDGET | FY 2022 APPROVED |
|---|-------------------|-------------------|---------------------|
| Projected Sources of Funds: | | | |
| Revenues: | | | |
| Locally Generated Non-Tax Revenues | \$5,610,859 | \$5,356,800 | \$5,389,800 |
| Receipts from Other Funds of the City | 1,404,706 | 2,372,936 | 2,476,994 |
| Total Sources | 7,015,565 | 7,729,736 | 7,866,794 |
| Anticipated Uses of Funds: | | | |
| Operating Expenditures | 7,015,565 | 7,729,736 | 7,866,794 |
| Total Uses | 7,015,565 | 7,729,736 | 7,866,794 |
| Excess (Deficit) of Sources Over Uses | 0 | 0 | 0 |
| Retained Earnings (Deficit) at Beginning of Year | 0 | 0 | 0 |
| Retained Earnings (Deficit) at End of Year | \$0 | \$0 | \$0 |

Workers Compensation Fund

| | FY 2020 ACTUAL | FY 2021 BUDGET | FY 2022 APPROVED |
|---|--------------------|-------------------|---------------------|
| Projected Sources of Funds: | | | |
| Revenues: | | | |
| Locally Generated Non-Tax Revenues | \$742,540 | \$728,243 | \$750,090 |
| Total Sources | 742,540 | 728,243 | 750,090 |
| Anticipated Uses of Funds: | | | |
| Operating Expenditures | 510,568 | 540,000 | 505,900 |
| Disbursements to Other Funds of the City | 0 | 400,000 | 460,000 |
| Total Uses | 510,568 | 940,000 | 965,900 |
| Excess (Deficit) of Sources Over Uses | 231,972 | (211,757) | (215,810) |
| Retained Earnings (Deficit) at Beginning of Year | 877,877 | 1,109,849 | 898,092 |
| Retained Earnings (Deficit) at End of Year | \$1,109,849 | \$898,092 | \$682,282 |

Information Technology Fund

| | FY 2020 ACTUAL | FY 2021 BUDGET | FY 2022 APPROVED |
|---|-------------------|-------------------|---------------------|
| Projected Sources of Funds: | | | |
| Revenues: | | | |
| Locally Generated Non-Tax Revenues | \$1,764,523 | \$1,622,734 | \$1,806,145 |
| Total Sources | 1,764,523 | 1,622,734 | 1,806,145 |
| Anticipated Uses of Funds: | | | |
| Operating Expenditures | 1,764,523 | 1,622,734 | 1,806,145 |
| Total Uses | 1,764,523 | 1,622,734 | 1,806,145 |
| Excess (Deficit) of Sources Over Uses | 0 | 0 | 0 |
| Retained Earnings (Deficit) at Beginning of Year | 0 | 0 | 0 |
| Retained Earnings (Deficit) at End of Year | \$0 | \$0 | \$0 |

Sunset Hill Cemetery Trust Fund

| | FY 2020 ACTUAL | FY 2021 BUDGET | FY 2022 APPROVED |
|---------------------------------------|-------------------|-------------------|---------------------|
| Projected Sources of Funds: | | | |
| Revenues: | | | |
| Locally Generated Non-Tax Revenues | \$37,447 | \$32,032 | 33,952 |
| Total Sources | 37,447 | 32,032 | 33,952 |
| Anticipated Uses of Funds: | | | |
| Operating Expenditures | | | |
| | 8,268 | 8,104 | 8,104 |
| Total Uses | 8,268 | 8,104 | 8,104 |
| Excess (Deficit) of Sources Over Uses | 29,179 | 23,928 | 25,848 |
| Fund Balance at Beginning of Year | 1,730,959 | 1,760,138 | 1,784,066 |
| Fund Balance at End of Year | \$1,760,138 | \$1,784,066 | \$1,809,914 |

Section D

Revenues

KEY REVENUE SOURCES

Key Revenue Sources & Assumptions

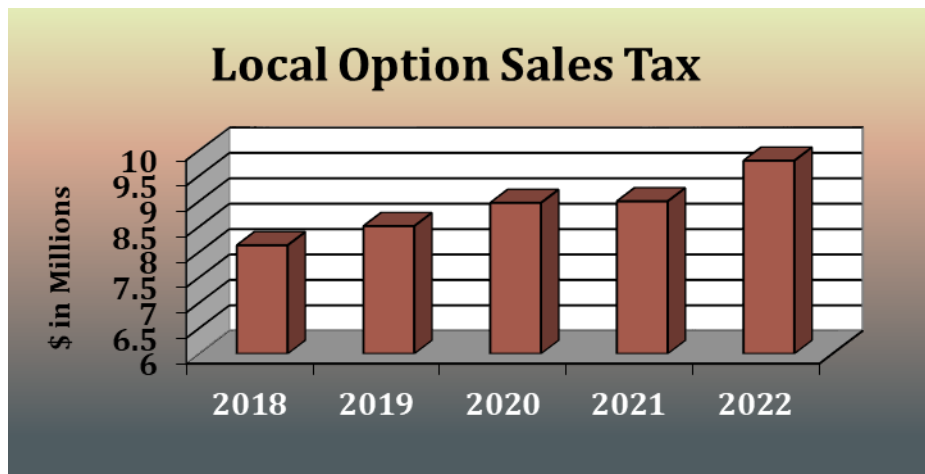
One of the analytical tools used during the FY 2022 Financial Planning process was a comprehensive revenue forecast. The forecast considered key revenue projection factors such as changes in population, increase in the consumer price index (CPI) and other growth factors. The trending of these key factors and their effect on revenues provided an historical basis for the revenue forecast.

Sources used in developing these projections include economic trends as reported in the national media. Ultimately, however, the FY 2022 revenue projections reflect the staff's best judgment about the performance of the local economy over the next year and how it will affect the City's revenues. The following provides a brief description of the City's major revenue sources along with the general assumptions used in preparing revenue projection for the FY 2022 Financial Plan.

General Assumptions

The FY 2022 revenue projections are conservatively budgeted to take in consideration the current trend of the economy and the resulting expected growth in revenues.

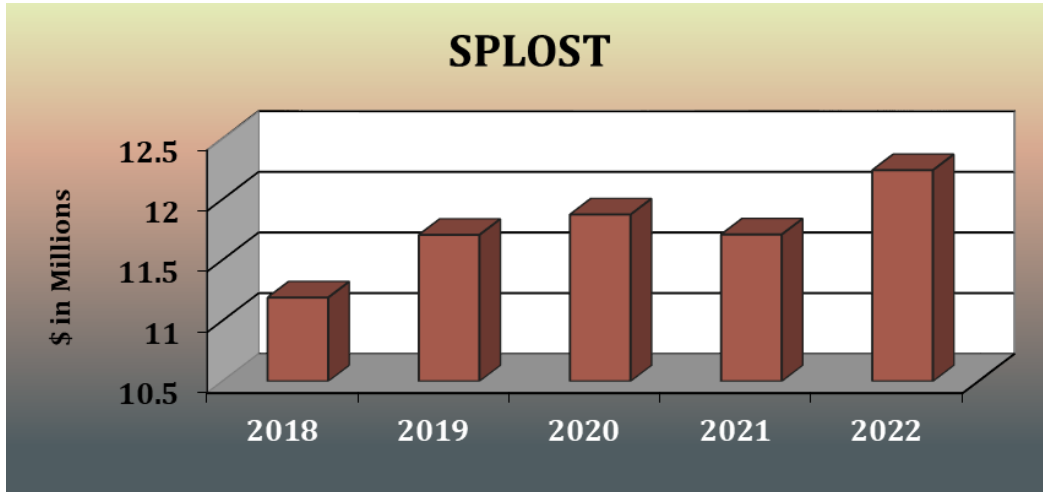
TAXES



FY 2022 Budget: \$9,800,000
FY 2021 Budget: \$9,000,000 and FY 2020 Actual: \$8,969,096
% of Total Revenue in FY 2022: 7.7%

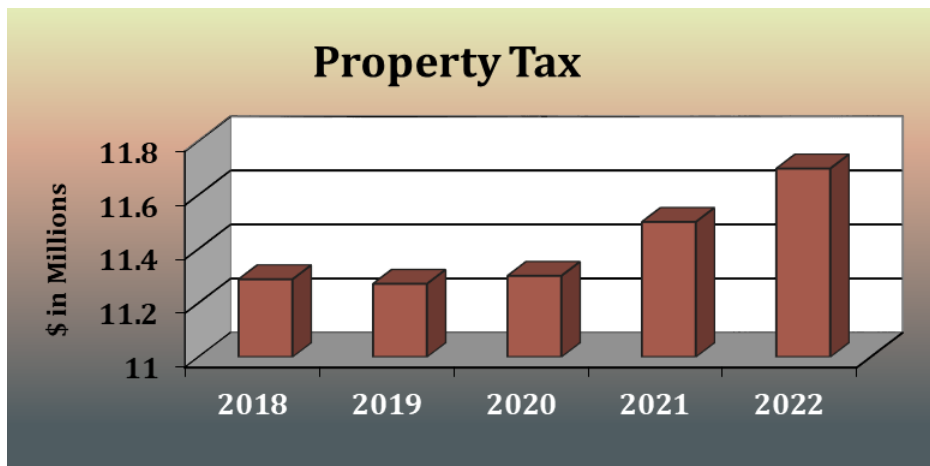
The City shares with the County 1% of all taxable retail sales occurring in Lowndes County. This tax is collected for cities and counties by the Georgia Department of Revenue (DOR) and is remitted the following month to the local jurisdictions. The percentage of the sales tax allocated to the City is based on a distribution rate agreed on by both the City and the County. The distribution rate was renegotiated and the new rate took effect January 1, 2003.

Key Revenue Sources & Assumptions



FY 2022 Budget: \$12,240,000
FY 2021 Budget: \$11,710,000 and FY 2020 Actual: \$11,874,516
% of Total Revenue in FY 2022: 9.6%

SPLOST VII, Special Purpose Local Option Sales Tax, is an additional 1% sales tax enacted which is to be collected from January 2014 through December 2019. The City's distribution of SPLOST VII is 53.35%. SPLOST VIII, Special Purpose Local Option Sales Tax, is an additional 1% sales tax enacted which is to be collected from January 2020 through December 2025. The City's distribution of SPLOST VIII is 48.51%. These monies are to fund specific capital projects voted upon by the citizens. The tax is collected for the local jurisdiction by the Georgia Department of Revenue.

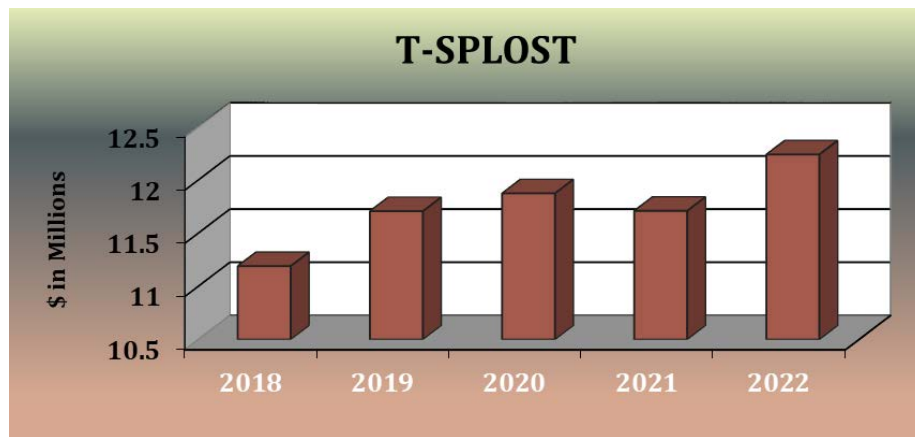


FY 2022 Budget: \$11,697,523
FY 2021 Budget: \$11,500,000 and FY 2020 Actual: \$11,300,327
% of Total Revenue in FY 2022: 9.2%

Property tax assessment, collection, and apportionment are performed by the Tax Commissioners Office. The City contains approximately 51% of all taxable property within the County. The growth in property taxes is based primarily on the trend of both population and development within the City. In addition, when property ownership changes, improvements are made, or when the Tax

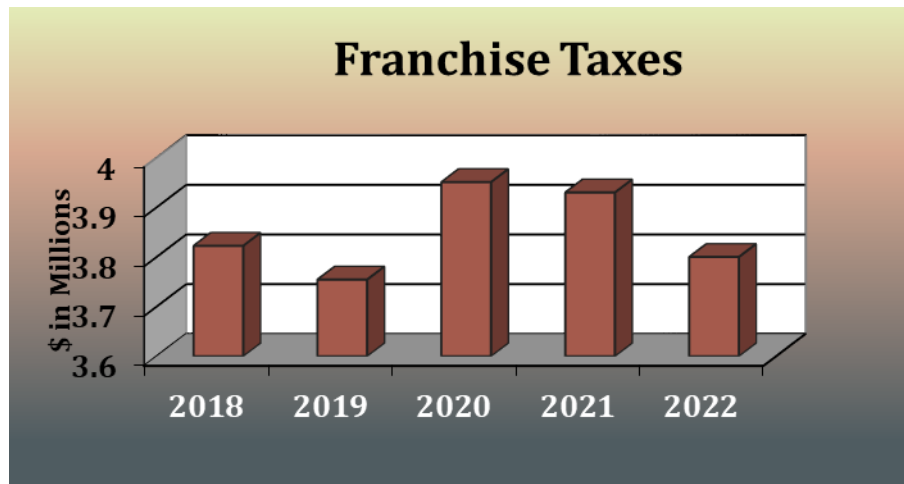
Key Revenue Sources & Assumptions

Assessors revalue property, the tax base increases due to the reassessed value of property. In FY 2017 the City adopted its second millage increase since 1992.



FY 2022 Budget: \$10,220,000
FY 2021 Budget: \$696,000 and FY 2020 Actual: \$700,274
% of Total Revenue in FY 2022: 8%

TSPLOST, Transportation Special Purpose Local Option Sales Tax, is a mechanism for Georgia voters to enact a regional sales tax for transportation purposes and projects. The law allows a region to implement a one percent regional sales tax over a ten year period to fund transportation improvements. The TSPLOST passed on May 22, 2018 to use 75% to fund the regional project list and 25% as discretionary funds to each participating county. The City budgeted additional funds in FY 22 due to the City's decision to manage three of larger regional projects.

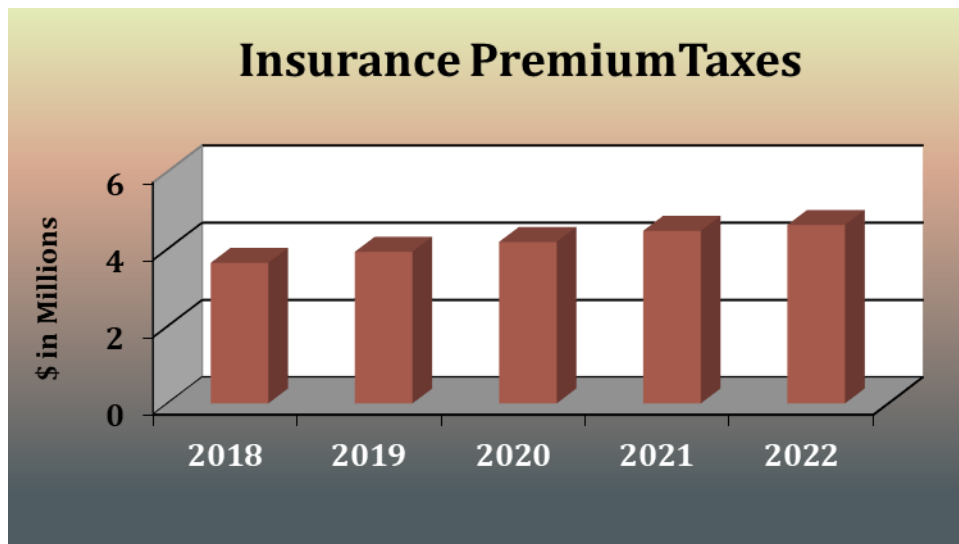


FY 2022 Budget: \$3,800,000
FY 2021 Budget: \$3,930,000 and FY 2020 Actual: \$3,950,885
% of Total Revenue in FY 2022: 3%

Franchise taxes are levied by the City on a variety of utilities as a percentage of their sales. The City forecasts its changes based upon purchasing trends and price changes in services provided by

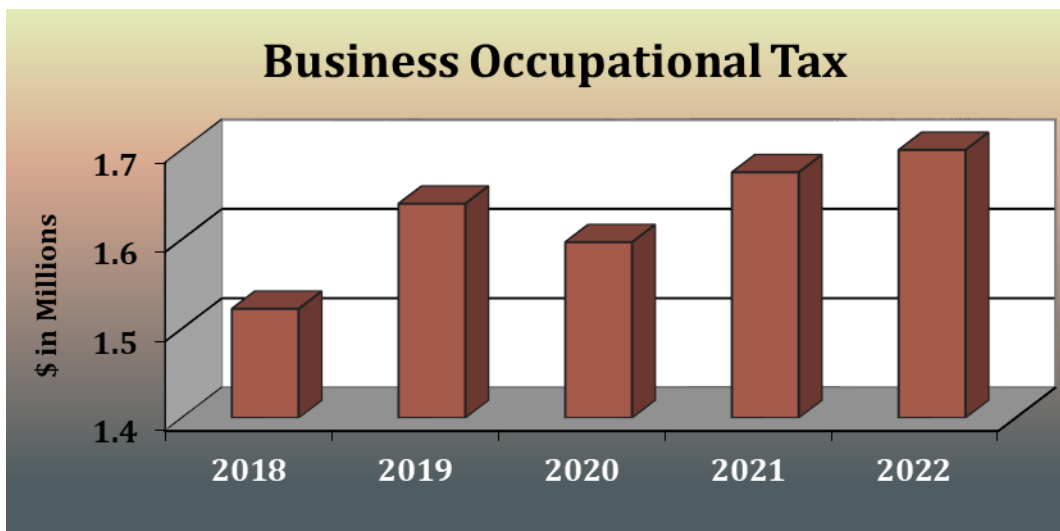
Key Revenue Sources & Assumptions

the private utility companies. The forecast is a conservative estimate and remains consistent based on the economic climate.



FY 2022 Budget: \$4,620,000
FY 2021 Budget: \$4,467,799 and FY 2020 Actual: \$4,179,419
% of Total Revenue in FY 2022: 3.6%

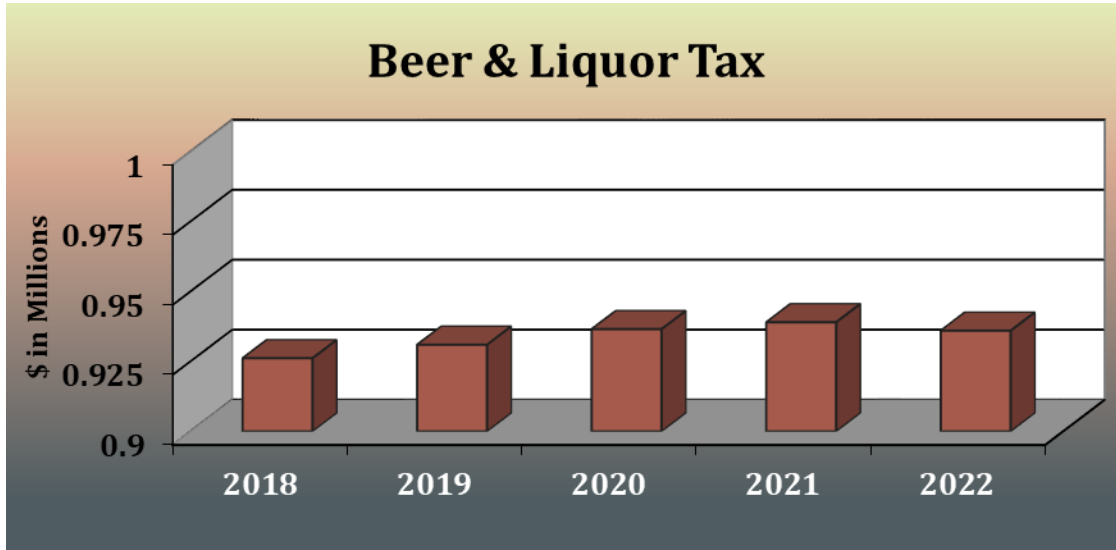
This tax is collected by the Georgia Department of Revenue and returned to the City based upon the percentage of Georgia's population in Valdosta. The State collects 1% of the gross direct premium on all insurance sold in the State. Growth in this tax is estimated to increase by the percentage at which the City's population increases in relation to that of the State. These revenues are cyclical in nature and are based on actual trends.



FY 2022 Budget: \$1,700,000
FY 2021 Budget: \$1,675,000 and FY 2020 Actual: \$1,596,773
% of Total Revenue in FY 2022: 1.3%

Key Revenue Sources & Assumptions

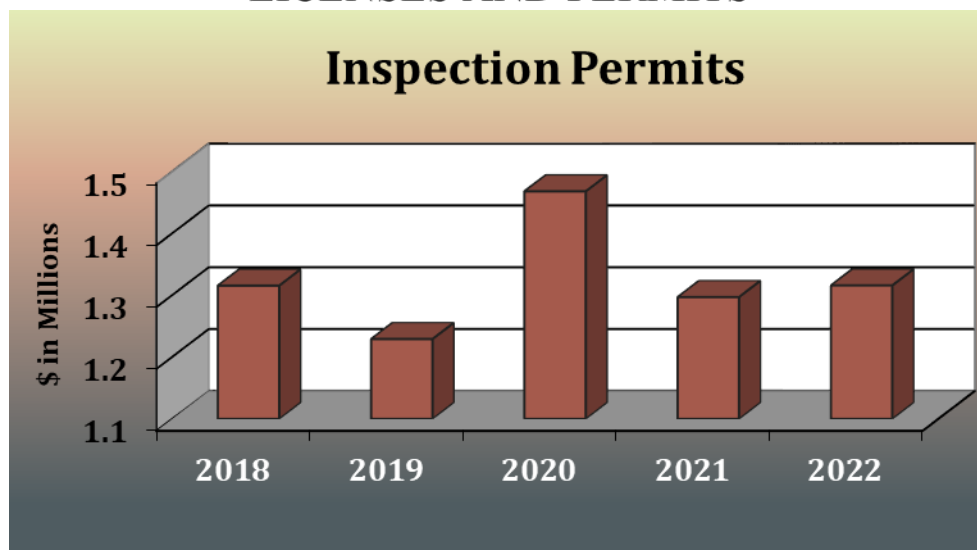
Persons conducting business in the City are subject to a municipal business occupation tax. The rate is based upon business' gross receipts for the entire calendar year. The tax is not regulatory and is only imposed for the purpose of raising general purpose revenues. This revenue source is projected to remain stable.



FY 2022 Budget: \$936,000
FY 2021 Budget: \$939,000 and FY 2020 Actual: \$936,543
% of Total Revenue in FY 2022: 0.7%

Beer and Liquor taxes are paid by the wholesale distributor per container at the time of delivery to the retail store. Growth is estimated upon historic data and population growth. Projections are based on historical trends; therefore no significant change is anticipated for FY 2022.

LICENSES AND PERMITS



Key Revenue Sources & Assumptions

FY 2022 Budget: \$1,315,880
FY 2021 Budget \$1,297,050 and FY 2020 Actual: \$1,468,150
% of Total Revenue in FY 2022: 1%

A fee is charged for the issuance of permits to construct or repair residential or commercial property. The fee is set as a function of the construction costs. The revenues are projected based on the fee structure and the expected construction activity for the coming year. Construction activity in the Lowndes County area is improving and an increase has been projected in permit revenues.

INTERGOVERNMENTAL REVENUE

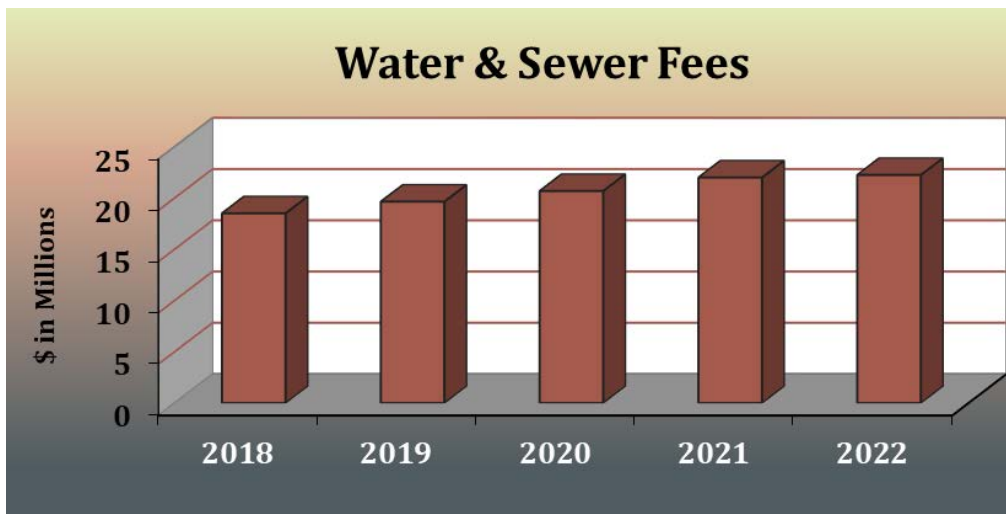
% of Total Revenue in FY 2022 3.2%

FY 2022 Revenue \$4,027,473

FY 2021 Revenue \$2,975,998

These revenues consist of funds received from the federal government, the State of Georgia and local governments and agencies in the form of grants and entitlements. They are based on the programs and projects that are eligible for participation in a grant or entitlement. Due to the uncertainty of the amount of grants to be awarded in the coming year, the City has chosen to budget conservatively and perform budget adjustments as the grants are awarded. Also, given the wide fluctuations from year to year in the amount of grant funding available and awarded, no trend is presented because it could not be considered useful in analyzing these types of revenues.

CHARGES FOR SERVICES



FY 2022 Budget: \$22,255,720
FY 2021 Budget: \$20,008,170 and FY 2020 Actual: \$20,689,824
% of Total Revenue in FY 2022: 17.5%

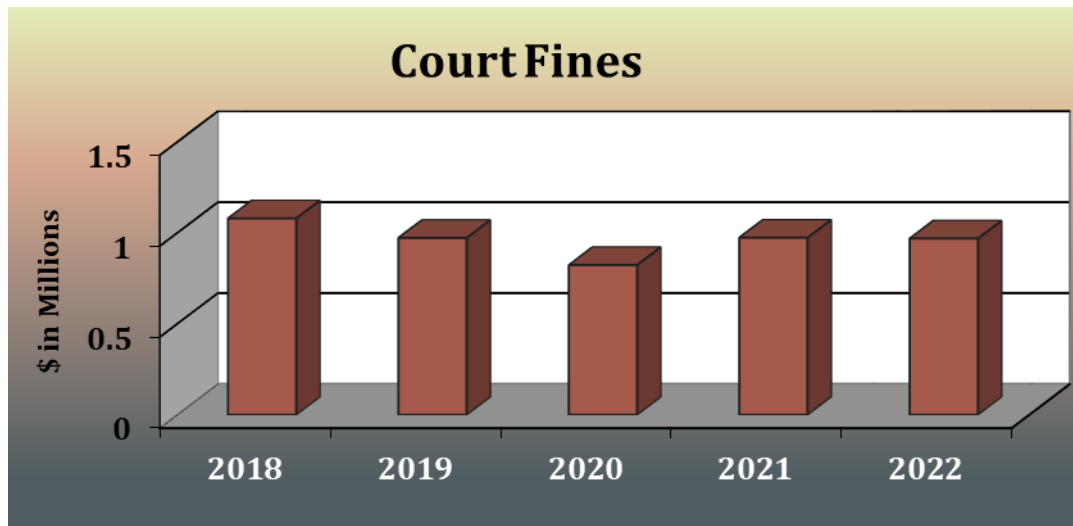
Key Revenue Sources & Assumptions

The Water and Sewer Fund charges all customers for the services it provides. With implementation of the rate study the revenue is projected to increase slightly each year since FY 2014.



FY 2022 Budget: \$6,416,370
FY 2021 Budget: \$5,925,230 and FY 2020 Actual: \$5,783,436
% of Total Revenue in FY 2022: 5%

Sanitation fees are collected for commercial and residential garbage, yard trash, and roll off collection services. Revenue projection is based on a consistent level in the customer base.



FY 2022 Budget: \$970,000
FY 2021 Budget: \$974,500 and FY 2020 Actual: \$824,120
% of Total Revenue in FY 2022: 0.8%

Court fines are derived from fees imposed for the commission of statutory offenses and are based on historical trends.

**SUMMARY
SCHEDULE
OF REVENUES
&
OTHER SOURCES**

**BY FUND TYPE, FUND
AND MAJOR
CATEGORY**

REVENUE SCHEDULE

City of Valdosta 2022 Revenue Summary

| | 2020 Actual | 2021 Budget | 2022 Budget |
|--|-----------------|-----------------|-----------------|
| Fund 101 - General Fund | | | |
| Department 00 - Non-department | | | |
| Division 0000 - Non-Division | | | |
| <i>Taxes</i> | | | |
| Real Property - Current | 11,300,326.77 | 11,500,000.00 | 11,697,523.00 |
| Timber Tax | 1,301.96 | 250.00 | 1,000.00 |
| Motor Vehicle | 138,607.52 | 100,364.00 | 109,000.00 |
| Mobile Home Tax | 7,583.34 | 7,420.00 | 7,700.00 |
| Railroad Equipment Tax | .00 | 37,500.00 | .00 |
| Heavy Duty Equipment | 471.96 | 1,000.00 | 2,250.00 |
| Property Not On Digest | 38,166.26 | 39,000.00 | 38,000.00 |
| Motor Vehicle Title Tax (TAVT) | 1,074,221.66 | 1,300,000.00 | 1,680,000.00 |
| Real Estate Transfer | 64,482.80 | 63,000.00 | 62,400.00 |
| Intangibles | 159,154.71 | 200,000.00 | 210,000.00 |
| Franchise | 3,950,884.67 | 3,930,000.00 | 3,800,000.00 |
| Local Option Sales - LOST | 8,969,096.22 | 9,000,000.00 | 9,800,000.00 |
| Beer Tax | 662,822.74 | 660,000.00 | 660,000.00 |
| Liquor Tax | 273,720.14 | 279,000.00 | 276,000.00 |
| Business & Occupation | 1,596,772.91 | 1,675,000.00 | 1,700,000.00 |
| Insurance Premium Tax | 4,179,418.66 | 4,467,799.00 | 4,620,000.00 |
| Financial Institution | 227,700.37 | 220,000.00 | 200,000.00 |
| Penalties & Interest | 107,652.52 | 100,000.00 | 120,000.00 |
| <i>Taxes Totals</i> | \$32,752,385.21 | \$33,580,333.00 | \$34,983,873.00 |
| <i>Licenses and permits</i> | | | |
| Alcoholic Beverage License | 448,995.26 | 460,000.00 | 450,000.00 |
| Insurance Company Business | 58,200.00 | 62,000.00 | 60,000.00 |
| <i>Licenses and permits Totals</i> | \$507,195.26 | \$522,000.00 | \$510,000.00 |
| <i>Intergovernmental revenues</i> | | | |
| GEMA Disaster Recovery - Federal | 25,298.03 | .00 | .00 |
| <i>Intergovernmental revenues Totals</i> | \$25,298.03 | \$0.00 | \$0.00 |

City of Valdosta 2022 Revenue Summary

| | 2020 Actual | 2021 Budget | 2022 Budget |
|---|-----------------|-----------------|-----------------|
| <i>Charges for services</i> | | | |
| Misc Billing Contra | (244,918.03) | .00 | .00 |
| <hr/> | | | |
| <i>Charges for services Totals</i> | (\$244,918.03) | \$0.00 | \$0.00 |
| <i>Interest income</i> | | | |
| Interest on Investments | 43,328.07 | 50,000.00 | 25,000.00 |
| <hr/> | | | |
| <i>Interest income Totals</i> | \$43,328.07 | \$50,000.00 | \$25,000.00 |
| <i>Miscellaneous</i> | | | |
| Rent | 102,595.00 | 129,600.00 | 118,800.00 |
| Warehouse Rent | 30,000.00 | 30,000.00 | 30,000.00 |
| Insurance Claims | 3,956.20 | 2,500.00 | 5,000.00 |
| Cemetery | 35,800.00 | 36,000.00 | 42,000.00 |
| Sale of Property | (1,800.00) | .00 | .00 |
| Miscellaneous | 114,459.29 | 123,500.00 | 120,000.00 |
| Capital Leases | 117,234.53 | .00 | .00 |
| <hr/> | | | |
| <i>Miscellaneous Totals</i> | \$402,245.02 | \$321,600.00 | \$315,800.00 |
| Division 0000 - Non-Division Totals | \$33,485,533.56 | \$34,473,933.00 | \$35,834,673.00 |
| Department 00 - Non-department Totals | \$33,485,533.56 | \$34,473,933.00 | \$35,834,673.00 |
| Department 11 - Legislative | | | |
| Division 1101 - Mayor and council | | | |
| <i>Intergovernmental revenues</i> | | | |
| Georgia Local Assistance Grant Landbank Authority | 3,531.38 | .00 | .00 |
| <hr/> | | | |
| <i>Intergovernmental revenues Totals</i> | \$3,531.38 | \$0.00 | \$0.00 |
| Division 1101 - Mayor and council Totals | \$3,531.38 | \$0.00 | \$0.00 |
| Department 11 - Legislative Totals | \$3,531.38 | \$0.00 | \$0.00 |
| Department 13 - Elections | | | |
| Division 1301 - Administration | | | |
| <i>Charges for services</i> | | | |
| Department Revenue | .00 | .00 | 2,856.00 |
| <hr/> | | | |
| <i>Charges for services Totals</i> | \$0.00 | \$0.00 | \$2,856.00 |
| Division 1301 - Administration Totals | \$0.00 | \$0.00 | \$2,856.00 |
| Department 13 - Elections Totals | \$0.00 | \$0.00 | \$2,856.00 |
| Department 14 - Law | | | |
| Division 1402 - Solicitor | | | |
| <i>Fines and forfeitures</i> | | | |
| Local Indigent Def | 6,591.10 | 8,000.00 | 5,500.00 |
| <hr/> | | | |
| <i>Fines and forfeitures Totals</i> | \$6,591.10 | \$8,000.00 | \$5,500.00 |
| Division 1402 - Solicitor Totals | \$6,591.10 | \$8,000.00 | \$5,500.00 |
| Department 14 - Law Totals | \$6,591.10 | \$8,000.00 | \$5,500.00 |

City of Valdosta 2022 Revenue Summary

| | 2020 Actual | 2021 Budget | 2022 Budget |
|--|---------------------|-----------------------|---------------------|
| Department 15 - Human resources | | | |
| Division 1501 - Administration | | | |
| <i>Charges for services</i> | | | |
| Collection Fee - Garn/Child Supp | 4,648.36 | 5,000.00 | 4,500.00 |
| <i>Charges for services Totals</i> | <u>\$4,648.36</u> | <u>\$5,000.00</u> | <u>\$4,500.00</u> |
| Division 1501 - Administration Totals | <u>\$4,648.36</u> | <u>\$5,000.00</u> | <u>\$4,500.00</u> |
| Department 15 - Human resources Totals | \$4,648.36 | \$5,000.00 | \$4,500.00 |
| Department 16 - Finance | | | |
| Division 1604 - Customer service | | | |
| <i>Charges for services</i> | | | |
| Insufficient Fund Fees | 372.23 | 850.00 | 750.00 |
| <i>Charges for services Totals</i> | <u>\$372.23</u> | <u>\$850.00</u> | <u>\$750.00</u> |
| <i>Miscellaneous</i> | | | |
| Recovery of Bad Debt | 115.30 | .00 | .00 |
| <i>Miscellaneous Totals</i> | <u>\$115.30</u> | <u>\$0.00</u> | <u>\$0.00</u> |
| Division 1604 - Customer service Totals | <u>\$487.53</u> | <u>\$850.00</u> | <u>\$750.00</u> |
| Department 16 - Finance Totals | \$487.53 | \$850.00 | \$750.00 |
| Department 17 - Engineering | | | |
| Division 1701 - Administration | | | |
| <i>Licenses and permits</i> | | | |
| Land Disturbing Activity | 1,000.00 | 1,500.00 | 1,500.00 |
| NPDES Permitting | 1,120.00 | 1,500.00 | 1,500.00 |
| <i>Licenses and permits Totals</i> | <u>\$2,120.00</u> | <u>\$3,000.00</u> | <u>\$3,000.00</u> |
| <i>Miscellaneous</i> | | | |
| Miscellaneous | 32,500.00 | .00 | .00 |
| <i>Miscellaneous Totals</i> | <u>\$32,500.00</u> | <u>\$0.00</u> | <u>\$0.00</u> |
| Division 1701 - Administration Totals | <u>\$34,620.00</u> | <u>\$3,000.00</u> | <u>\$3,000.00</u> |
| Department 17 - Engineering Totals | \$34,620.00 | \$3,000.00 | \$3,000.00 |
| Department 32 - Police department | | | |
| Division 3220 - Patrol bureau | | | |
| <i>Intergovernmental revenues</i> | | | |
| Airport Security | 17,040.00 | .00 | 1,000.00 |
| Other Agency-Funded Officers | 869,901.39 | 1,039,553.00 | 994,000.00 |
| Federal DOJ Bulletproof Vest | 13,617.50 | .00 | .00 |
| Contribution from GEMA | 6,000.00 | .00 | .00 |
| State of GA GOHS TEN - DOT | 14,479.89 | .00 | .00 |
| <i>Intergovernmental revenues Totals</i> | <u>\$921,038.78</u> | <u>\$1,039,553.00</u> | <u>\$995,000.00</u> |
| <i>Contributions and donations</i> | | | |
| Contribution & Donation | 2,300.00 | .00 | .00 |
| <i>Contributions and donations Totals</i> | <u>\$2,300.00</u> | <u>\$0.00</u> | <u>\$0.00</u> |
| Division 3220 - Patrol bureau Totals | <u>\$923,338.78</u> | <u>\$1,039,553.00</u> | <u>\$995,000.00</u> |

City of Valdosta 2022 Revenue Summary

| | 2020 Actual | 2021 Budget | 2022 Budget |
|---|-----------------------|-----------------------|-----------------------|
| Division 3250 - Support services bureau | | | |
| <i>Intergovernmental revenues</i> | | | |
| Miscellaneous other local agencies | 12,644.00 | 16,568.00 | 19,184.00 |
| <i>Intergovernmental revenues Totals</i> | <u>\$12,644.00</u> | <u>\$16,568.00</u> | <u>\$19,184.00</u> |
| <i>Charges for services</i> | | | |
| Department Revenue | 46,749.10 | 50,000.00 | 55,000.00 |
| <i>Charges for services Totals</i> | <u>\$46,749.10</u> | <u>\$50,000.00</u> | <u>\$55,000.00</u> |
| <i>Fines and forfeitures</i> | | | |
| Court Fines & Forfeitures | 796,842.04 | 950,000.00 | 950,000.00 |
| Seat Belt Fines | 19,007.00 | 14,000.00 | 13,000.00 |
| <i>Fines and forfeitures Totals</i> | <u>\$815,849.04</u> | <u>\$964,000.00</u> | <u>\$963,000.00</u> |
| Division 3250 - Support services bureau Totals | <u>\$875,242.14</u> | <u>\$1,030,568.00</u> | <u>\$1,037,184.00</u> |
| Division 3260 - Crime lab | | | |
| <i>Intergovernmental revenues</i> | | | |
| Contributions from Other Govt | (9,591.66) | 49,000.00 | 60,675.00 |
| <i>Intergovernmental revenues Totals</i> | <u>(\$9,591.66)</u> | <u>\$49,000.00</u> | <u>\$60,675.00</u> |
| Division 3260 - Crime lab Totals | <u>(\$9,591.66)</u> | <u>\$49,000.00</u> | <u>\$60,675.00</u> |
| Department 32 - Police department Totals | <u>\$1,788,989.26</u> | <u>\$2,119,121.00</u> | <u>\$2,092,859.00</u> |
| Department 35 - Fire department | | | |
| Division 3510 - Administration | | | |
| <i>Charges for services</i> | | | |
| Department Revenue | 29,582.97 | 30,000.00 | 31,000.00 |
| <i>Charges for services Totals</i> | <u>\$29,582.97</u> | <u>\$30,000.00</u> | <u>\$31,000.00</u> |
| Division 3510 - Administration Totals | <u>\$29,582.97</u> | <u>\$30,000.00</u> | <u>\$31,000.00</u> |
| Division 3522 - Operations | | | |
| <i>Intergovernmental revenues</i> | | | |
| Airport Crash Rescue | 319,197.12 | 328,773.00 | 338,637.00 |
| <i>Intergovernmental revenues Totals</i> | <u>\$319,197.12</u> | <u>\$328,773.00</u> | <u>\$338,637.00</u> |
| Division 3522 - Operations Totals | <u>\$319,197.12</u> | <u>\$328,773.00</u> | <u>\$338,637.00</u> |
| Department 35 - Fire department Totals | <u>\$348,780.09</u> | <u>\$358,773.00</u> | <u>\$369,637.00</u> |
| Department 39 - Other protective services | | | |
| Division 3950 - Community protection | | | |
| <i>Charges for services</i> | | | |
| Housing | .00 | 1,500.00 | 1,000.00 |
| <i>Charges for services Totals</i> | <u>\$0.00</u> | <u>\$1,500.00</u> | <u>\$1,000.00</u> |
| Division 3950 - Community protection Totals | <u>\$0.00</u> | <u>\$1,500.00</u> | <u>\$1,000.00</u> |
| Department 39 - Other protective services Totals | <u>\$0.00</u> | <u>\$1,500.00</u> | <u>\$1,000.00</u> |
| Department 42 - Street department | | | |
| Division 4226 - Right of way maintenance | | | |
| <i>Intergovernmental revenues</i> | | | |
| Right of Way Maintenance - State | 85,277.50 | 93,024.00 | 99,000.00 |
| <i>Intergovernmental revenues Totals</i> | <u>\$85,277.50</u> | <u>\$93,024.00</u> | <u>\$99,000.00</u> |

City of Valdosta 2022 Revenue Summary

| | 2020 Actual | 2021 Budget | 2022 Budget |
|--|-----------------|-----------------|-----------------|
| <i>Charges for services</i> | | | |
| Lot Clearing | 19,692.50 | 30,000.00 | 20,000.00 |
| <i>Charges for services Totals</i> | | | |
| Division 4226 - Right of way maintenance Totals | \$19,692.50 | \$30,000.00 | \$20,000.00 |
| Department 42 - Street department Totals | \$104,970.00 | \$123,024.00 | \$119,000.00 |
| Department 63 - Urban redevelopment | | | |
| Division 6350 - Planning & Zoning | | | |
| <i>Charges for services</i> | | | |
| Zoning Applications | 27,642.00 | 30,000.00 | 25,000.00 |
| <i>Charges for services Totals</i> | | | |
| Division 6350 - Planning & Zoning Totals | \$27,642.00 | \$30,000.00 | \$25,000.00 |
| Department 63 - Urban redevelopment Totals | \$27,642.00 | \$30,000.00 | \$25,000.00 |
| Fund 101 - General Fund Totals | | | |
| | \$35,805,793.28 | \$37,123,201.00 | \$38,458,775.00 |
| Fund 210 - Confiscated Funds | | | |
| Department 00 - Non-department | | | |
| Division 0000 - Non-Division | | | |
| <i>Fines and forfeitures</i> | | | |
| Other confiscations/escheats | 761.30 | .00 | .00 |
| <i>Fines and forfeitures Totals</i> | | | |
| | \$761.30 | \$0.00 | \$0.00 |
| <i>Interest income</i> | | | |
| Interest on Investments | 65.12 | .00 | .00 |
| <i>Interest income Totals</i> | | | |
| | \$65.12 | \$0.00 | \$0.00 |
| Division 0000 - Non-Division Totals | \$826.42 | \$0.00 | \$0.00 |
| Department 00 - Non-department Totals | \$826.42 | \$0.00 | \$0.00 |
| Fund 210 - Confiscated Funds Totals | | | |
| | \$826.42 | \$0.00 | \$0.00 |
| Fund 225 - U. S Dept. of Justice | | | |
| Department 32 - Police department | | | |
| Division 3201 - DOJ JAG 2018-DJ-BX-0358 | | | |
| <i>Intergovernmental revenues</i> | | | |
| Federal DOJ grant | 16,532.12 | .00 | .00 |
| <i>Intergovernmental revenues Totals</i> | | | |
| | \$16,532.12 | \$0.00 | \$0.00 |
| Division 3201 - DOJ JAG 2018-DJ-BX-0358 Totals | \$16,532.12 | \$0.00 | \$0.00 |
| Department 32 - Police department Totals | \$16,532.12 | \$0.00 | \$0.00 |
| Fund 225 - U. S Dept. of Justice Totals | | | |
| | \$16,532.12 | \$0.00 | \$0.00 |

City of Valdosta 2022 Revenue Summary

| | 2020 Actual | 2021 Budget | 2022 Budget |
|--|-----------------------|-----------------------|-----------------------|
| Fund 231 - HUD Federal Grant | | | |
| Department 63 - Urban redevelopment | | | |
| Division 6382 - CDBG HUD entitlement grant | | | |
| <i>Intergovernmental revenues</i> | | | |
| Federal CDBG HUD Entitlement grant | 518,007.06 | 659,080.00 | 693,677.00 |
| <i>Intergovernmental revenues Totals</i> | <u>\$518,007.06</u> | <u>\$659,080.00</u> | <u>\$693,677.00</u> |
| Division 6382 - CDBG HUD entitlement grant Totals | <u>\$518,007.06</u> | <u>\$659,080.00</u> | <u>\$693,677.00</u> |
| Department 63 - Urban redevelopment Totals | <u>\$518,007.06</u> | <u>\$659,080.00</u> | <u>\$693,677.00</u> |
| Fund 231 - HUD Federal Grant Totals | <u>\$518,007.06</u> | <u>\$659,080.00</u> | <u>\$693,677.00</u> |
| Fund 260 - Transit Grant Fund | | | |
| Department 79 - Transit | | | |
| Division 7910 - Transit | | | |
| <i>Intergovernmental revenues</i> | | | |
| Federal - FTA | .00 | .00 | 1,008,534.00 |
| State of GA - FTA | .00 | .00 | 12,766.00 |
| <i>Intergovernmental revenues Totals</i> | <u>\$0.00</u> | <u>\$0.00</u> | <u>\$1,021,300.00</u> |
| Division 7910 - Transit Totals | <u>\$0.00</u> | <u>\$0.00</u> | <u>\$1,021,300.00</u> |
| Department 79 - Transit Totals | <u>\$0.00</u> | <u>\$0.00</u> | <u>\$1,021,300.00</u> |
| Fund 260 - Transit Grant Fund Totals | <u>\$0.00</u> | <u>\$0.00</u> | <u>\$1,021,300.00</u> |
| Fund 291 - Accommodations Tax | | | |
| Department 00 - Non-department | | | |
| Division 0000 - Non-Division | | | |
| <i>Taxes</i> | | | |
| Accommodations Tax | 2,698,957.67 | 2,500,000.00 | 2,800,000.00 |
| Interest & Pen - Accom Tax | 122.90 | 100.00 | 100.00 |
| <i>Taxes Totals</i> | <u>\$2,699,080.57</u> | <u>\$2,500,100.00</u> | <u>\$2,800,100.00</u> |
| <i>Interest income</i> | | | |
| Interest on Investments | 1,753.07 | 1,000.00 | 500.00 |
| <i>Interest income Totals</i> | <u>\$1,753.07</u> | <u>\$1,000.00</u> | <u>\$500.00</u> |
| Division 0000 - Non-Division Totals | <u>\$2,700,833.64</u> | <u>\$2,501,100.00</u> | <u>\$2,800,600.00</u> |
| Department 00 - Non-department Totals | <u>\$2,700,833.64</u> | <u>\$2,501,100.00</u> | <u>\$2,800,600.00</u> |
| Fund 291 - Accommodations Tax Totals | <u>\$2,700,833.64</u> | <u>\$2,501,100.00</u> | <u>\$2,800,600.00</u> |

City of Valdosta 2022 Revenue Summary

| | 2020 Actual | 2021 Budget | 2022 Budget |
|--|----------------|-----------------|-----------------|
| Fund 325 - SPLOST 2013 | | | |
| Department 00 - Non-department | | | |
| Division 0000 - Non-Division | | | |
| <i>Taxes</i> | | | |
| Spec. Purpose Local Option Sales | 7,450,663.50 | .00 | .00 |
| <i>Taxes Totals</i> | \$7,450,663.50 | \$0.00 | \$0.00 |
| <i>Miscellaneous</i> | | | |
| Miscellaneous | 46,953.89 | .00 | .00 |
| <i>Miscellaneous Totals</i> | \$46,953.89 | \$0.00 | \$0.00 |
| Division 0000 - Non-Division Totals | \$7,497,617.39 | \$0.00 | \$0.00 |
| Department 00 - Non-department Totals | \$7,497,617.39 | \$0.00 | \$0.00 |
| Fund 325 - SPLOST 2013 Totals | \$7,497,617.39 | \$0.00 | \$0.00 |
| Fund 326 - SPLOST 2019 | | | |
| Department 00 - Non-department | | | |
| Division 0000 - Non-Division | | | |
| <i>Taxes</i> | | | |
| Spec. Purpose Local Option Sales | 4,423,852.76 | 11,710,000.00 | 12,240,000.00 |
| <i>Taxes Totals</i> | \$4,423,852.76 | \$11,710,000.00 | \$12,240,000.00 |
| Division 0000 - Non-Division Totals | \$4,423,852.76 | \$11,710,000.00 | \$12,240,000.00 |
| Department 00 - Non-department Totals | \$4,423,852.76 | \$11,710,000.00 | \$12,240,000.00 |
| Fund 326 - SPLOST 2019 Totals | \$4,423,852.76 | \$11,710,000.00 | \$12,240,000.00 |
| Fund 331 - TSPLOST 2018 | | | |
| Department 00 - Non-department | | | |
| Division 0000 - Non-Division | | | |
| <i>Taxes</i> | | | |
| Spec. Purpose Local Option Sales | 700,273.83 | 696,000.00 | 10,220,000.00 |
| <i>Taxes Totals</i> | \$700,273.83 | \$696,000.00 | \$10,220,000.00 |
| Division 0000 - Non-Division Totals | \$700,273.83 | \$696,000.00 | \$10,220,000.00 |
| Department 00 - Non-department Totals | \$700,273.83 | \$696,000.00 | \$10,220,000.00 |
| Fund 331 - TSPLOST 2018 Totals | \$700,273.83 | \$696,000.00 | \$10,220,000.00 |

City of Valdosta 2022 Revenue Summary

| | 2020 Actual | 2021 Budget | 2022 Budget |
|--|----------------|--------------|--------------|
| Fund 341 - Airport Development | | | |
| Department 00 - Non-department | | | |
| Division 0000 - Non-Division | | | |
| <i>Intergovernmental revenues</i> | | | |
| Contribution from FAA | 1,168,216.46 | .00 | .00 |
| Contribution from DOT | 39,866.37 | .00 | .00 |
| Cont fm Airport Authority | 55,563.02 | .00 | .00 |
| <i>Intergovernmental revenues Totals</i> | \$1,263,645.85 | \$0.00 | \$0.00 |
| Division 0000 - Non-Division Totals | \$1,263,645.85 | \$0.00 | \$0.00 |
| Department 00 - Non-department Totals | \$1,263,645.85 | \$0.00 | \$0.00 |
| Fund 341 - Airport Development Totals | \$1,263,645.85 | \$0.00 | \$0.00 |
| Fund 343 - Road Improvement Fund | | | |
| Department 17 - Engineering | | | |
| Division 1701 - Administration | | | |
| <i>Intergovernmental revenues</i> | | | |
| Contribution from DOT | 1,119,177.90 | 630,000.00 | 630,000.00 |
| <i>Intergovernmental revenues Totals</i> | \$1,119,177.90 | \$630,000.00 | \$630,000.00 |
| Division 1701 - Administration Totals | \$1,119,177.90 | \$630,000.00 | \$630,000.00 |
| Department 17 - Engineering Totals | \$1,119,177.90 | \$630,000.00 | \$630,000.00 |
| Fund 343 - Road Improvement Fund Totals | \$1,119,177.90 | \$630,000.00 | \$630,000.00 |
| Fund 501 - Sanitation | | | |
| Department 00 - Non-department | | | |
| Division 0000 - Non-Division | | | |
| <i>Intergovernmental revenues</i> | | | |
| Deep South Revenue Sharing | 175,312.96 | 160,000.00 | 170,000.00 |
| GEMA Disaster Recovery - Federal | .01 | .00 | .00 |
| <i>Intergovernmental revenues Totals</i> | \$175,312.97 | \$160,000.00 | \$170,000.00 |
| <i>Charges for services</i> | | | |
| Special Pick Up | 69,773.87 | 106,000.00 | 102,000.00 |
| Landfill Charges | 295.00 | 250.00 | 840.00 |
| Recycling Revenues | 16,948.80 | 30,000.00 | 25,000.00 |
| <i>Charges for services Totals</i> | \$87,017.67 | \$136,250.00 | \$127,840.00 |
| <i>Fines and forfeitures</i> | | | |
| Other Fines | 1,680.00 | 2,500.00 | 1,500.00 |
| <i>Fines and forfeitures Totals</i> | \$1,680.00 | \$2,500.00 | \$1,500.00 |

City of Valdosta 2022 Revenue Summary

| | 2020 Actual | 2021 Budget | 2022 Budget |
|---|-----------------------|-----------------------|-----------------------|
| <i>Miscellaneous</i> | | | |
| Miscellaneous | 414.12 | 300.00 | 5,700.00 |
| Container Sales | 3,100.00 | .00 | .00 |
| Miscellaneous | 458.16 | 500.00 | 250.00 |
| <i>Miscellaneous Totals</i> | <u>\$3,972.28</u> | <u>\$800.00</u> | <u>\$5,950.00</u> |
| Division 0000 - Non-Division Totals | <u>\$267,982.92</u> | <u>\$299,550.00</u> | <u>\$305,290.00</u> |
| Department 00 - Non-department Totals | <u>\$267,982.92</u> | <u>\$299,550.00</u> | <u>\$305,290.00</u> |
| Department 45 - Solid waste and recycling | | | |
| Division 4521 - Residential garbage | | | |
| <i>Charges for services</i> | | | |
| Residential Pick Up | 4,006,173.42 | 4,008,000.00 | 4,128,000.00 |
| Residential Adjustment | 1,685.60 | 1,680.00 | 1,680.00 |
| <i>Charges for services Totals</i> | <u>\$4,007,859.02</u> | <u>\$4,009,680.00</u> | <u>\$4,129,680.00</u> |
| Division 4521 - Residential garbage Totals | <u>\$4,007,859.02</u> | <u>\$4,009,680.00</u> | <u>\$4,129,680.00</u> |
| Division 4522 - Commercial collection | | | |
| <i>Charges for services</i> | | | |
| Small Business Pick Up | 282,756.61 | 285,000.00 | 285,000.00 |
| Commercial Pick Up | 1,277,656.77 | 1,294,800.00 | 1,284,000.00 |
| <i>Charges for services Totals</i> | <u>\$1,560,413.38</u> | <u>\$1,579,800.00</u> | <u>\$1,569,000.00</u> |
| Division 4522 - Commercial collection Totals | <u>\$1,560,413.38</u> | <u>\$1,579,800.00</u> | <u>\$1,569,000.00</u> |
| Division 4524 - Roll-off collections | | | |
| <i>Charges for services</i> | | | |
| Roll Off Fees | 122,493.67 | 196,200.00 | 582,400.00 |
| <i>Charges for services Totals</i> | <u>\$122,493.67</u> | <u>\$196,200.00</u> | <u>\$582,400.00</u> |
| Division 4524 - Roll-off collections Totals | <u>\$122,493.67</u> | <u>\$196,200.00</u> | <u>\$582,400.00</u> |
| Division 4540 - Recyclables collection | | | |
| <i>Intergovernmental revenues</i> | | | |
| Deep South Reg. Solid Waste - Magic of Recycling Pr | 3,993.60 | .00 | .00 |
| <i>Intergovernmental revenues Totals</i> | <u>\$3,993.60</u> | <u>\$0.00</u> | <u>\$0.00</u> |
| Division 4540 - Recyclables collection Totals | <u>\$3,993.60</u> | <u>\$0.00</u> | <u>\$0.00</u> |
| Department 45 - Solid waste and recycling Totals | <u>\$5,694,759.67</u> | <u>\$5,785,680.00</u> | <u>\$6,281,080.00</u> |
| Fund 501 - Sanitation Totals | <u>\$5,962,742.59</u> | <u>\$6,085,230.00</u> | <u>\$6,586,370.00</u> |

City of Valdosta 2022 Revenue Summary

| | 2020 Actual | 2021 Budget | 2022 Budget |
|--|----------------|-----------------|-----------------|
| Fund 502 - Water and Sewer Revenue | | | |
| Department 00 - Non-department | | | |
| Division 0000 - Non-Division | | | |
| <i>Charges for services</i> | | | |
| Over/Under | (203.76) | .00 | .00 |
| <i>Charges for services Totals</i> | (\$203.76) | \$0.00 | \$0.00 |
| <i>Interest income</i> | | | |
| Interest on investments | 2,359.93 | 2,000.00 | 1,500.00 |
| <i>Interest income Totals</i> | \$2,359.93 | \$2,000.00 | \$1,500.00 |
| <i>Contributions and donations</i> | | | |
| Capital Contribution Revenue | 6,336,790.39 | 8,945,456.00 | 6,395,456.00 |
| <i>Contributions and donations Totals</i> | \$6,336,790.39 | \$8,945,456.00 | \$6,395,456.00 |
| Division 0000 - Non-Division Totals | \$6,338,946.56 | \$8,947,456.00 | \$6,396,956.00 |
| Department 00 - Non-department Totals | \$6,338,946.56 | \$8,947,456.00 | \$6,396,956.00 |
| Department 43 - Water | | | |
| Division 4300 - Water Non Divisional | | | |
| <i>Charges for services</i> | | | |
| Service Fee | 8,613,632.20 | 8,961,000.00 | 9,282,000.00 |
| Temporary Service Fee | 35.26 | .00 | .00 |
| Hydrant Water | 2,999.24 | 1,500.00 | 1,000.00 |
| Late/Reconnect Fee | 812,613.97 | 890,400.00 | 630,000.00 |
| New Service Fee | 110,735.81 | 116,000.00 | 101,000.00 |
| Income Adjustment | 2,060.09 | 1,800.00 | 1,800.00 |
| Water Taps | 6,262.03 | .00 | .00 |
| Outside Sampling | 13,295.00 | .00 | 12,000.00 |
| <i>Charges for services Totals</i> | \$9,561,633.60 | \$9,970,700.00 | \$10,027,800.00 |
| <i>Miscellaneous</i> | | | |
| Recovery of Bad Debt | 48,764.52 | 40,000.00 | 60,000.00 |
| Miscellaneous | 194,271.09 | 135,800.00 | 89,640.00 |
| <i>Miscellaneous Totals</i> | \$243,035.61 | \$175,800.00 | \$149,640.00 |
| Division 4300 - Water Non Divisional Totals | \$9,804,669.21 | \$10,146,500.00 | \$10,177,440.00 |
| Department 43 - Water Totals | \$9,804,669.21 | \$10,146,500.00 | \$10,177,440.00 |

City of Valdosta 2022 Revenue Summary

| | 2020 Actual | 2021 Budget | 2022 Budget |
|--|------------------------|------------------------|------------------------|
| Department 44 - Sanitation and waste water | | | |
| Division 4400 - Sewer Non Divisional | | | |
| <i>Charges for services</i> | | | |
| Service Fee | 11,125,642.20 | 12,035,550.00 | 12,226,000.00 |
| Income Adjustment | 1,952.16 | 1,920.00 | 1,920.00 |
| Sewer Taps | 800.00 | .00 | .00 |
| <i>Charges for services Totals</i> | <u>\$11,128,394.36</u> | <u>\$12,037,470.00</u> | <u>\$12,227,920.00</u> |
| <i>Miscellaneous</i> | | | |
| Miscellaneous | 1,350.00 | 1,000.00 | .00 |
| <i>Miscellaneous Totals</i> | <u>\$1,350.00</u> | <u>\$1,000.00</u> | <u>\$0.00</u> |
| Division 4400 - Sewer Non Divisional Totals | <u>\$11,129,744.36</u> | <u>\$12,038,470.00</u> | <u>\$12,227,920.00</u> |
| Department 44 - Sanitation and waste water Totals | <u>\$11,129,744.36</u> | <u>\$12,038,470.00</u> | <u>\$12,227,920.00</u> |
| | | | |
| Fund 502 - Water and Sewer Revenue Totals | <u>\$27,273,360.13</u> | <u>\$31,132,426.00</u> | <u>\$28,802,316.00</u> |
| Fund 503 - Inspection | | | |
| Department 00 - Non-department | | | |
| Division 0000 - Non-Division | | | |
| <i>Licenses and permits</i> | | | |
| Electrical Permits | 145,735.00 | 111,000.00 | 108,000.00 |
| Plumbing Permits | 115,748.50 | 117,900.00 | 120,000.00 |
| Building Permits | 319,990.53 | 345,000.00 | 360,000.00 |
| Mechanical Permits | 152,728.00 | 159,000.00 | 144,000.00 |
| Sprinkler Permits | 4,262.00 | 3,000.00 | 4,000.00 |
| <i>Licenses and permits Totals</i> | <u>\$738,464.03</u> | <u>\$735,900.00</u> | <u>\$736,000.00</u> |
| <i>Charges for services</i> | | | |
| Plan Review | 61,086.22 | 55,000.00 | 72,000.00 |
| <i>Charges for services Totals</i> | <u>\$61,086.22</u> | <u>\$55,000.00</u> | <u>\$72,000.00</u> |
| <i>Interest income</i> | | | |
| Interest on investments | 367.70 | 300.00 | .00 |
| <i>Interest income Totals</i> | <u>\$367.70</u> | <u>\$300.00</u> | <u>\$0.00</u> |
| <i>Miscellaneous</i> | | | |
| Miscellaneous | 12,700.00 | 11,750.00 | 13,500.00 |
| <i>Miscellaneous Totals</i> | <u>\$12,700.00</u> | <u>\$11,750.00</u> | <u>\$13,500.00</u> |
| Division 0000 - Non-Division Totals | <u>\$812,617.95</u> | <u>\$802,950.00</u> | <u>\$821,500.00</u> |
| Department 00 - Non-department Totals | <u>\$812,617.95</u> | <u>\$802,950.00</u> | <u>\$821,500.00</u> |

City of Valdosta 2022 Revenue Summary

| | 2020 Actual | 2021 Budget | 2022 Budget |
|---|----------------|----------------|----------------|
| Department 68 - Other Governments/Agencies | | | |
| Division 6801 - Lowndes County | | | |
| <i>Licenses and permits</i> | | | |
| Electrical Permits | 35,046.79 | 37,500.00 | 24,000.00 |
| Plumbing Permits | 7,347.00 | 6,500.00 | 6,000.00 |
| Building Permits | 551,622.65 | 405,000.00 | 360,000.00 |
| Mechanical Permits | 36,089.50 | 35,000.00 | 28,000.00 |
| Sprinkler Permits | 8,632.00 | .00 | 200.00 |
| <i>Licenses and permits Totals</i> | \$638,737.94 | \$484,000.00 | \$418,200.00 |
| Division 6801 - Lowndes County Totals | \$638,737.94 | \$484,000.00 | \$418,200.00 |
| Division 6802 - Hahira | | | |
| <i>Licenses and permits</i> | | | |
| Electrical Permits | 2,395.70 | 1,000.00 | 4,590.00 |
| Plumbing Permits | 150.00 | 500.00 | 2,950.00 |
| Building Permits | 8,808.00 | 4,500.00 | 46,500.00 |
| Mechanical Permits | 1,745.00 | 1,500.00 | 2,700.00 |
| <i>Licenses and permits Totals</i> | \$13,098.70 | \$7,500.00 | \$56,740.00 |
| Division 6802 - Hahira Totals | \$13,098.70 | \$7,500.00 | \$56,740.00 |
| Division 6803 - Lake Park | | | |
| <i>Licenses and permits</i> | | | |
| Electrical Permits | 632.00 | 500.00 | 1,490.00 |
| Plumbing Permits | 190.00 | 100.00 | 950.00 |
| Building Permits | 2,848.00 | 1,900.00 | 16,500.00 |
| Mechanical Permits | 25.00 | 100.00 | 500.00 |
| <i>Licenses and permits Totals</i> | \$3,695.00 | \$2,600.00 | \$19,440.00 |
| Division 6803 - Lake Park Totals | \$3,695.00 | \$2,600.00 | \$19,440.00 |
| Department 68 - Other Governments/Agencies Total | \$655,531.64 | \$494,100.00 | \$494,380.00 |
| | | | |
| Fund 503 - Inspection Totals | \$1,468,149.59 | \$1,297,050.00 | \$1,315,880.00 |

City of Valdosta 2022 Revenue Summary

| | 2020 Actual | 2021 Budget | 2022 Budget |
|--|-----------------------|-----------------------|-----------------------|
| Fund 505 - Department of Labor Building | | | |
| Department 18 - Other general and administrative | | | |
| Division 1824 - Department of labor building | | | |
| <i>Miscellaneous</i> | | | |
| Rent | 469,157.04 | 469,152.00 | 469,152.00 |
| <i>Miscellaneous Totals</i> | <u>\$469,157.04</u> | <u>\$469,152.00</u> | <u>\$469,152.00</u> |
| Division 1824 - Department of labor building Totals | <u>\$469,157.04</u> | <u>\$469,152.00</u> | <u>\$469,152.00</u> |
| Department 18 - Other general and administrative | <u>\$469,157.04</u> | <u>\$469,152.00</u> | <u>\$469,152.00</u> |
| | | | |
| Fund 505 - Department of Labor Building Totals | <u>\$469,157.04</u> | <u>\$469,152.00</u> | <u>\$469,152.00</u> |
| Fund 512 - Storm Water | | | |
| Department 00 - Non-department | | | |
| Division 0000 - Non-Division | | | |
| <i>Interest income</i> | | | |
| Interest on investments | 1,531.10 | 500.00 | .00 |
| <i>Interest income Totals</i> | <u>\$1,531.10</u> | <u>\$500.00</u> | <u>\$0.00</u> |
| Division 0000 - Non-Division Totals | <u>\$1,531.10</u> | <u>\$500.00</u> | <u>\$0.00</u> |
| Department 00 - Non-department Totals | <u>\$1,531.10</u> | <u>\$500.00</u> | <u>\$0.00</u> |
| Department 42 - Street department | | | |
| Division 4250 - Operation & Maintenance | | | |
| <i>Charges for services</i> | | | |
| Service Fee | 1,810,770.54 | 1,812,000.00 | 1,827,600.00 |
| Income Adjustment | 889.70 | 876.00 | 876.00 |
| <i>Charges for services Totals</i> | <u>\$1,811,660.24</u> | <u>\$1,812,876.00</u> | <u>\$1,828,476.00</u> |
| Division 4250 - Operation & Maintenance Totals | <u>\$1,811,660.24</u> | <u>\$1,812,876.00</u> | <u>\$1,828,476.00</u> |
| Department 42 - Street department Totals | <u>\$1,811,660.24</u> | <u>\$1,812,876.00</u> | <u>\$1,828,476.00</u> |
| | | | |
| Fund 512 - Storm Water Totals | <u>\$1,813,191.34</u> | <u>\$1,813,376.00</u> | <u>\$1,828,476.00</u> |
| Fund 555 - Auditorium | | | |
| Department 52 - Parks and facilities | | | |
| Division 5211 - Mathis auditorium | | | |
| <i>Miscellaneous</i> | | | |
| Rent | 38,197.50 | 45,000.00 | 45,000.00 |
| <i>Miscellaneous Totals</i> | <u>\$38,197.50</u> | <u>\$45,000.00</u> | <u>\$45,000.00</u> |
| Division 5211 - Mathis auditorium Totals | <u>\$38,197.50</u> | <u>\$45,000.00</u> | <u>\$45,000.00</u> |
| Department 52 - Parks and facilities Totals | <u>\$38,197.50</u> | <u>\$45,000.00</u> | <u>\$45,000.00</u> |
| | | | |
| Fund 555 - Auditorium Totals | <u>\$38,197.50</u> | <u>\$45,000.00</u> | <u>\$45,000.00</u> |

City of Valdosta 2022 Revenue Summary

| | 2020 Actual | 2021 Budget | 2022 Budget |
|--|----------------|----------------|----------------|
| Fund 595 - Motor fuel | | | |
| Department 00 - Non-department | | | |
| Division 0000 - Non-Division | | | |
| <i>Charges for services</i> | | | |
| Fuel Sales | 262,683.15 | 303,000.00 | 282,000.00 |
| <i>Charges for services Totals</i> | \$262,683.15 | \$303,000.00 | \$282,000.00 |
| <i>Interest income</i> | | | |
| Interest on investments | 89.07 | .00 | .00 |
| <i>Interest income Totals</i> | \$89.07 | \$0.00 | \$0.00 |
| Division 0000 - Non-Division Totals | \$262,772.22 | \$303,000.00 | \$282,000.00 |
| Department 00 - Non-department Totals | \$262,772.22 | \$303,000.00 | \$282,000.00 |
| | | | |
| Fund 595 - Motor fuel Totals | \$262,772.22 | \$303,000.00 | \$282,000.00 |
| Fund 601 - Motor pool | | | |
| Department 00 - Non-department | | | |
| Division 0000 - Non-Division | | | |
| <i>Charges for services</i> | | | |
| Fuel Sales | 256,049.83 | 295,000.00 | 282,000.00 |
| Vehicle Services | 4,794,407.69 | 5,091,653.00 | 5,441,785.00 |
| <i>Charges for services Totals</i> | \$5,050,457.52 | \$5,386,653.00 | \$5,723,785.00 |
| <i>Miscellaneous</i> | | | |
| Insurance Claims | 43,164.02 | 10,000.00 | 10,000.00 |
| Sale of Property | 47,570.03 | 25,000.00 | 25,000.00 |
| Gain on Sale of Assets | (847.53) | .00 | .00 |
| Miscellaneous | 104.38 | .00 | .00 |
| <i>Miscellaneous Totals</i> | \$89,990.90 | \$35,000.00 | \$35,000.00 |
| Division 0000 - Non-Division Totals | \$5,140,448.42 | \$5,421,653.00 | \$5,758,785.00 |
| Department 00 - Non-department Totals | \$5,140,448.42 | \$5,421,653.00 | \$5,758,785.00 |
| | | | |
| Fund 601 - Motor pool Totals | \$5,140,448.42 | \$5,421,653.00 | \$5,758,785.00 |

City of Valdosta 2022 Revenue Summary

| | 2020 Actual | 2021 Budget | 2022 Budget |
|--|----------------|----------------|----------------|
| Fund 602 - Group Insurance | | | |
| Department 00 - Non-department | | | |
| Division 0000 - Non-Division | | | |
| <i>Charges for services</i> | | | |
| Employee Insurance Premium | 5,278,906.26 | 5,116,800.00 | 5,116,800.00 |
| Retiree Insurance Premium | 162,623.24 | 162,000.00 | 183,000.00 |
| Cobra Insurance Premium | 42,759.38 | 33,000.00 | 30,000.00 |
| <i>Charges for services Totals</i> | \$5,484,288.88 | \$5,311,800.00 | \$5,329,800.00 |
| <i>Miscellaneous</i> | | | |
| Miscellaneous | 126,571.09 | 45,000.00 | 60,000.00 |
| <i>Miscellaneous Totals</i> | \$126,571.09 | \$45,000.00 | \$60,000.00 |
| Division 0000 - Non-Division Totals | \$5,610,859.97 | \$5,356,800.00 | \$5,389,800.00 |
| Department 00 - Non-department Totals | \$5,610,859.97 | \$5,356,800.00 | \$5,389,800.00 |
| | | | |
| Fund 602 - Group Insurance Totals | \$5,610,859.97 | \$5,356,800.00 | \$5,389,800.00 |
| Fund 603 - Workmen's Compensation | | | |
| Department 00 - Non-department | | | |
| Division 0000 - Non-Division | | | |
| <i>Charges for services</i> | | | |
| Employee Insurance Premium | 741,615.99 | 728,243.00 | 750,090.00 |
| WC Settlement Premiums | 923.79 | .00 | .00 |
| <i>Charges for services Totals</i> | \$742,539.78 | \$728,243.00 | \$750,090.00 |
| Division 0000 - Non-Division Totals | \$742,539.78 | \$728,243.00 | \$750,090.00 |
| Department 00 - Non-department Totals | \$742,539.78 | \$728,243.00 | \$750,090.00 |
| | | | |
| Fund 603 - Workmen's Compensation Totals | \$742,539.78 | \$728,243.00 | \$750,090.00 |
| Fund 604 - IT Services | | | |
| Department 16 - Finance | | | |
| Division 1610 - Information technology | | | |
| <i>Charges for services</i> | | | |
| Information Technology Charges | 1,763,789.68 | 1,622,734.00 | 1,806,145.00 |
| Information Technology Charges- External Customer: | 732.89 | .00 | .00 |
| <i>Charges for services Totals</i> | \$1,764,522.57 | \$1,622,734.00 | \$1,806,145.00 |
| <i>Interest income</i> | | | |
| Interest on Investments | 102.37 | .00 | .00 |
| <i>Interest income Totals</i> | \$102.37 | \$0.00 | \$0.00 |
| Division 1610 - Information technology Totals | \$1,764,624.94 | \$1,622,734.00 | \$1,806,145.00 |
| Department 16 - Finance Totals | \$1,764,624.94 | \$1,622,734.00 | \$1,806,145.00 |
| | | | |
| Fund 604 - IT Services Totals | \$1,764,624.94 | \$1,622,734.00 | \$1,806,145.00 |

City of Valdosta 2022 Revenue Summary

| | 2020 Actual | 2021 Budget | 2022 Budget |
|---|-------------------------|-------------------------|-------------------------|
| Fund 791 - Sunset Hill Permanent Fund | | | |
| Department 00 - Non-department | | | |
| Division 0000 - Non-Division | | | |
| <i>Interest income</i> | | | |
| Interest on Investments | 2,248.93 | .00 | .00 |
| Interest on investments | 925.83 | .00 | .00 |
| <i>Interest income Totals</i> | \$3,174.76 | \$0.00 | \$0.00 |
| <i>Contributions and donations</i> | | | |
| Perpetual Care Income | 8,800.00 | 7,000.00 | 7,000.00 |
| <i>Contributions and donations Totals</i> | \$8,800.00 | \$7,000.00 | \$7,000.00 |
| <i>Miscellaneous</i> | | | |
| Rent | 25,472.11 | 25,032.00 | 26,952.00 |
| <i>Miscellaneous Totals</i> | \$25,472.11 | \$25,032.00 | \$26,952.00 |
| Division 0000 - Non-Division Totals | \$37,446.87 | \$32,032.00 | \$33,952.00 |
| Department 00 - Non-department Totals | \$37,446.87 | \$32,032.00 | \$33,952.00 |
| Fund 791 - Sunset Hill Permanent Fund Totals | \$37,446.87 | \$32,032.00 | \$33,952.00 |
| Net Grand Totals | \$104,630,050.64 | \$107,626,077.00 | \$119,132,318.00 |

Section E

Department Budget Highlights

FY 22

Budget Highlights – Department Overview

The following pages present a view of the budget expenditures by Fund, Department, and Division or Program.

Fiscal data is provided for each department, division or program for FY 2020-2022.

The count for full time and permanent part-time positions is provided for each department and division

Department and division descriptions are provided that explain the basic service activities for which the unit is responsible.

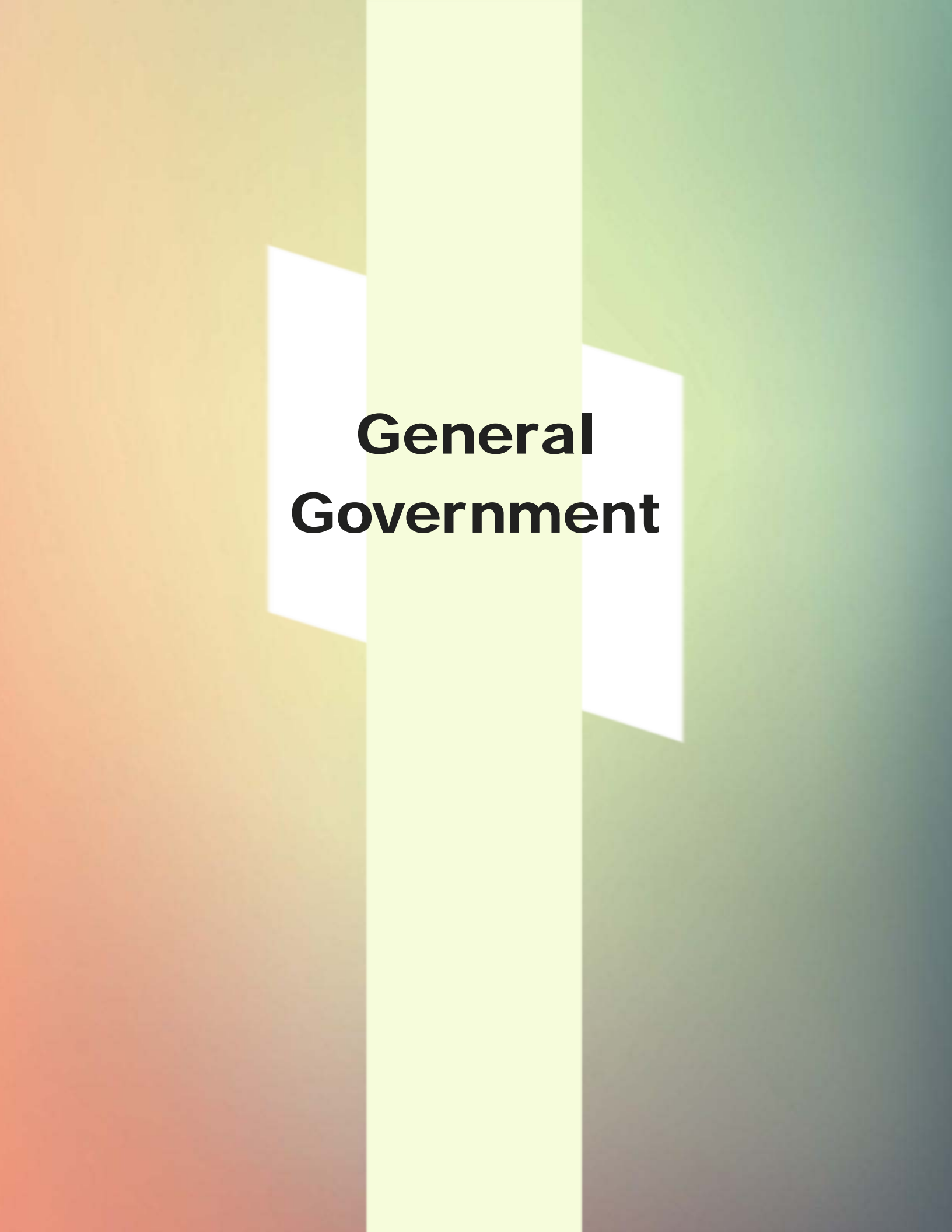
Highlights, goals, and objectives are presented which may give highlights of 2021 and may also list departmental and divisional goals and objectives for 2022. Goals that relate to the citywide goals are notated with the corresponding number. These citywide goals can be found on page 30 of this document.

The significant accomplishments and changes section details any major changes that the division has undergone or any noteworthy item it has accomplished.

Comparisons of prior-year results of operations and current budget plans are facilitated by the page section, "Performance Measurement Criteria." Standards of measurement established by the operating unit are given for the fiscal-year period 2020. Projections for the year 2021 and 2022 are also given. When data is not available, it will be stated.

General Fund

The principal fund of the City which accounts for all financial transactions not accounted for in other funds. Principal revenue sources are property taxes, sales taxes, fines, intergovernmental revenues, etc. Expenditures are for General Government, Public Safety, Municipal Court, Public Works and Public Involvement.

The background features three vertical bands of color: a warm orange-to-red gradient on the left, a bright yellow-green band in the center, and a cool green-to-blue gradient on the right. Two white, angular, rectangular shapes are positioned on either side of the central band, creating a sense of depth and framing the text.

General Government

Administration

Department Summary

The Administration department is within the General Government Function. It includes the Mayor and Council, Executive Office, Public Relations, Elections, and City Attorney.

Department Goals

- Continue to improve the quality of life for the residents of Valdosta
- Promote economic and community growth
- Continue with infrastructure expansion and capital improvement
- Enhance economic development downtown
- Operate the City in a fiscally responsible manner

Expenditure Summary

| Categories of Expenditures | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|-------------------------------|--------------------|--------------------|--------------------|
| Personal Services | \$785,436 | \$780,228 | \$835,882 |
| Contractual Services | 277,989 | 283,252 | 260,478 |
| Supplies | 45,927 | 55,820 | 51,708 |
| Travel, Training & Membership | 163,823 | 246,657 | 246,537 |
| Other Services & Charges | 515,169 | 676,372 | 695,247 |
| Total Expenditures | \$1,788,344 | \$2,042,329 | \$2,089,852 |
| Positions | | | |
| Full Time | 16 | 16 | 15 |
| Total Positions | 16 | 16 | 15 |

Administration

Organization Chart

FY 22



Administration

Mayor & Council

Through legislative action and instruction to the City Manager, the Mayor and Council govern the City of Valdosta by enacting ordinances concerning municipal affairs, subject only to limitations and restrictions of the city charter and the state constitution.

Significant Accomplishments and/or Changes:

- None

Division Objectives:

- Implement programs to enhance the quality of life for City residents through economic development, infrastructure replacement and expansion of public facilities
- Work with Lowndes County Commissioners to fund joint projects for the betterment of our community

Budget Comparisons & Performance Measures

| Categories of Expenditures | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|-------------------------------|------------------|------------------|------------------|
| Personal Services | \$213,716 | \$210,187 | \$210,185 |
| Contractual Services | 184,922 | 207,629 | 151,073 |
| Supplies | 27,803 | 19,620 | 19,620 |
| Travel, Training & Membership | 127,512 | 208,987 | 208,987 |
| Other Services & Charges | 190,530 | 242,417 | 255,495 |
| Total Expenditures | \$744,483 | \$888,840 | \$845,360 |

Positions

FY 20 * 8

FY 21 * 8

FY 22 * 8

| Performance Measures | FY 2020 Actual | FY 2021 Projected | FY 2022 Projected |
|-------------------------------------|----------------|-------------------|-------------------|
| Adopt code supplements | 1 | 1 | 1 |
| Review/amend city zoning | 1 | 1 | 1 |
| Study/address transportation | 1 | 1 | 1 |
| Study/address technology | 1 | 1 | 1 |

Administration

Executive

The Executive Office Division provides information and recommendations to the Mayor and Council, implements council policies, directs the delivery of municipal services, oversees accomplishment of City objectives, and provides clerical and administrative support to the Mayor and Council.

Significant Accomplishments and/or Changes:

- None

Division Objectives:

- Organize material for agenda items
- Supervise and evaluate performance of department heads
- Oversee updating of the Code of Ordinances
- Provide administrative oversight for construction of SPLOST projects

Budget Comparisons & Performance Measures

| Categories of Expenditures | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|-------------------------------|------------------|------------------|------------------|
| Personal Services | \$428,604 | \$416,615 | \$430,935 |
| Contractual Services | 55,821 | 59,599 | 60,168 |
| Supplies | 8,336 | 21,500 | 9,500 |
| Travel, Training & Membership | 10,418 | 8,980 | 8,980 |
| Other Services & Charges | 38,198 | 35,922 | 30,523 |
| Total Expenditures | \$541,377 | \$542,616 | \$540,106 |

Positions

FY 20 * 5

FY 21 * 5

FY 22 * 4

| Performance Measures | FY 2020 Actual | FY 2021 Projected | FY 2022 Projected |
|--|----------------|-------------------|-------------------|
| % of documents processed within 3 days of receipt | 99 | 100 | 99 |
| Detailed reports issued with Agenda Packets | 23 | 23 | 23 |
| News releases issued | 245 | 250 | 250 |
| Bi-weekly staff meetings | 26 | 23 | 23 |

Administration

Public Relations

The Public Information Division is responsible for providing accurate and timely information to the citizens and the news media using traditional communication tools – press releases, public service announcements, annual reports, photos, newsletters, brochures, information booths, guest speaking, special events, etc. The Public Information Division collaborates with department personnel to obtain current and pertinent information about city services, which is then made available to citizens and other interested individuals and groups through these communication tools. The Division is also charged with maintaining the integrity of the City’s website, supervising the operation of Metro Valdosta 17, overseeing advertising and promotions, managing the City’s social media efforts, and monitoring the City’s overall internal and external communication strategy.

Significant Accomplishments and/or Changes:

- Wrote and produced 205 press releases, 52 weekly E-newsletters, 4 City Beat newsletters, the 2020 Annual Report, 2020 Water Quality Report, and other items as requested
- Continued to grow the effectiveness and integrity of Twitter, YouTube, Instagram, and Facebook accounts, partnering with a VSU Social Media class for a mutually beneficial educational project
- Improved the use of our Valdosta Click ‘N Fix app through the creation of instructional videos, promotional materials and educational events
- Managed Metro Channel 17, produced 24 programs and 196 PSAs
- Provided photo/video support for several dozen events, meetings, services etc.
- Chaired the Valdosta Youth Council and the Valdosta Gov’t 101 Citizens Orientation
- Increase Facebook Likes by 89% in 2020 with a monthly reach of 235,000
- Started a City Podcast series called “Let’s Talk Valdosta”

Division Objectives:

- Continue to serve the city leadership, media, and citizens with public information services, printed and electronic materials, online newsletters and publications, E-news blasts, city website, public events/tours, public meetings, promotions, photo/video services, and Metro Valdosta 17 to maintain positive image for the city government and to engage citizens in their local government
- Further expand our social media contact with citizens, improving engagement and reach
- Maintain a positive image for the city government through good relationships with local and regional media sources and special interest groups
- Increase awareness and viewership of Metro Valdosta 17 with more coverage of city services and features with city leadership/staff, as well as key community partners
- Utilize the new modern city website for ultimate citizen interactivity with local government information, services, and programs
- Continue to look for mutually beneficial partnerships and other creative and affordable ways to inform and engage citizens in their local government

Administration

Public Relations cont.

Budget Comparisons & Performance Measures

| Categories of Expenditures | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|-------------------------------|------------------|------------------|------------------|
| Personal Services | \$143,116 | \$153,426 | \$194,762 |
| Contractual Services | 11,230 | 16,024 | 19,237 |
| Supplies | 9,788 | 14,700 | 22,588 |
| Travel, Training & Membership | 25,893 | 28,690 | 28,570 |
| Other Services & Charges | 31,626 | 33,033 | 44,229 |
| Total Expenditures | \$221,653 | \$245,873 | \$309,386 |

Positions
 FY 20 * 3
 FY 21 * 3
 FY 22 * 3

| Performance Measures Activity | FY 2020 Actual | FY 2021 Projected | FY 2022 Projected |
|---------------------------------------|----------------|-------------------|-------------------|
| Production of bi monthly newsletters | 4 | 4 | 6 |
| Press Releases/media advisories/PSA's | 205 | 200 | 220 |
| Weekly E-Newsletters | 52 | 52 | 52 |
| Social Media Posts | 1645 | 1500 | 1600 |
| Tours through City facilities | 4 | 15 | 10 |

Administration

Election

The Elections Division exists to organize and implement plans to conduct municipal elections

Significant Accomplishments and/or Changes:

- None

Division Objectives:

- N/A

Budget Comparisons

| Categories of Expenditures | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|----------------------------|----------------|----------------|----------------|
| Contractual Services | \$26,016 | \$0 | \$30,000 |
| Total Expenditures | \$26,016 | \$0 | \$30,000 |

Administration

City Attorney

City Attorney provides comprehensive legal services and opinions to assist the Mayor and Council, City Manager, and Department Heads in carrying out the activities of government. The City Attorney also reviews contracts, ordinances, and other legal documents for presentation and approval.

Significant Accomplishments and/or Changes:

- None

Division Objectives:

- Provide elected and appointed officials accurate, timely and well researched legal advice
- Reduce workers' comp claims by 10% through negotiating settlements
- Reduce current number of lawsuits

Budget Comparisons & Performance Measures

| Categories of Expenditures | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|----------------------------|----------------|----------------|----------------|
| Other Services & Charges | \$181,584 | \$250,000 | \$250,000 |
| Total Expenditures | \$181,584 | \$250,000 | \$250,000 |

| Performance Measures | FY 2020 Actual | FY 2021 Projected | FY 2022 Projected |
|---------------------------------------|----------------|-------------------|-------------------|
| Activity | | | |
| % Reduction in Workers Claims | 10% | 26% | 10% |
| % of contracts reviewed within 7 days | 100% | 100% | 100% |
| Annual report on states of litigation | 1 | 1 | 1 |
| Ordinances reviewed with 10 days | 95% | 95% | 95% |

Administration

Solicitor/Indigent Defense

Significant Accomplishments and/or Changes:

- None

Division Objectives:

- To act as prosecutor in Municipal Court cases which go to trial

Budget Comparisons & Performance Measures

| Categories of Expenditures | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|----------------------------|----------------|----------------|----------------|
| Other Services & Charges | \$73,231 | \$115,000 | \$115,000 |
| Total Expenditures | \$73,231 | \$115,000 | \$115,000 |

| Performance Measures | FY 2020 Actual | FY 2021 Projected | FY 2022 Projected |
|---|----------------|-------------------|-------------------|
| Activity | | | |
| % Reduction in Workers Claims | 26% | 10% | 10% |
| % of contracts reviewed within 7 days | 100% | 100% | 100% |
| Annual report on states of litigation | 1 | 1 | 1 |
| % of ordinances reviewed within 10 days | 95% | 95% | 95% |

Human Resource Department

Human Resources

Department Summary

The Human Resources Department is incorporated in the General Government Function. The staff is responsible for Policy and Procedure Development, Safety Administration, Recruitment and Selection, Wellness Program, Training and Development, Classification and Compensation, Benefits, Retirement, Workers' Compensation, Unemployment Compensation, Attendance and Leave, Employee Development and Employee Relations

Department Goals

- Focus on Wellness Programs
- Management / Supervisory Training
- Cultural and Diversity Awareness
- Employee Engagement – Revamp ERC

Expenditure Summary

| Funds Generated By Division | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|--|---------------------------|---------------------------|---------------------------|
| Garnishment Admin Fees | \$4,648 | \$5,000 | \$4,500 |
| Total Funds Generated | \$4,648 | \$5,000 | \$4,500 |

| Categories of Expenditures | | | |
|---------------------------------------|------------------|------------------|------------------|
| Personal Services | \$350,116 | \$356,735 | \$369,864 |
| Contractual Services | 31,956 | 35,470 | 35,509 |
| Supplies | 13,400 | 11,100 | 11,100 |
| Travel, Training & Membership | 4,761 | 13,711 | 13,611 |
| Other Services & Charges | 65,418 | 49,108 | 57,165 |
| Total Expenditures | \$465,651 | \$466,124 | \$487,249 |

| Positions | | | |
|------------------------|----------|----------|----------|
| Full Time | 4 | 4 | 4 |
| Total Positions | 4 | 4 | 4 |

Department

Organization Chart

FY 22



Human Resources

Administration

The Administration Division's duties include policy and procedure development, analysis of job to salary standards, staffing, performance standards and evaluation development, training, employee relations, risk and liability, grievances, records and report retention, personnel research, workers' compensation, employee benefits and the retirement program. These functions are varied, but integral to the overall administrative success of the City of Valdosta.

Significant Accomplishments and/or Changes:

- Developed a Safety Committee Manual signed and approved by the City Manager
- Increased employee participation at annual luncheon
- Increases employee appreciation activities
- Facilitated a monthly general self-inspection for each department and its facilities to identify and prevent hazards
- Rolled out online open enrollment

Division Objectives:

- Creation of City-wide Organizational Charts for each Department identifying specific position and incumbent related data
- Promote and improve communication and collaboration within/between departments

Budget Comparisons & Performance Measures

| Categories of Expenditures | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|-------------------------------|------------------|------------------|------------------|
| Personal Services | \$346,366 | \$353,735 | \$366,864 |
| Contractual Services | 4,054 | 5,970 | 6,009 |
| Supplies | 13,400 | 11,100 | 11,100 |
| Travel, Training & Membership | 4,761 | 13,711 | 13,611 |
| Other Services & Charges | 53,161 | 29,108 | 37,165 |
| Total Expenditures | \$421,742 | \$413,624 | \$434,749 |

Positions
FY 20 * 4
FY 21 * 4
FY 22 * 4

| Performance Measures Activity | FY 2020 Actual | FY 2021 Projected | FY 2022 Projected |
|---|----------------|-------------------|-------------------|
| Classification and Pay System Review | 75% | 75% | 90% |
| Revise Human Resources Policies & Procedures Manual | 75% | 75% | 90% |
| Rules and Regulations | 75% | 75% | 75% |

Human Resources

Employee Incentives & Assistance

The Employee Incentives & Assistance Division handles the employee of the month program to reward a selected employee each month for service above and beyond their daily work activities and provides in house training for all city employees.

Significant Accomplishments and/or Changes:

- Revamp ERC committee to focus more on employee incentives
- Monthly employee newsletter

Division Objectives:

- Work with the Information Technology group to implement electronic recruitment and selection and Hiring tools
- Conduct Management/Supervisory training
- Develop an Internal Supervisory Training Program
- Implement a comprehensive Electronic Benefits Enrollment System
- Work with Information Technology on Intranet Communication Tool for Human Resources and City-wide departmental data and information capabilities

Budget Comparisons & Performance Measures

| Categories of Expenditures | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|----------------------------|----------------|----------------|----------------|
| Personal Services | \$3,750 | \$3,000 | \$3,000 |
| Total Expenditures | \$3,750 | \$3,000 | \$3,000 |

| Performance Measures | FY 2020 Actual | FY 2021 Projected | FY 2022 Projected |
|-------------------------------|----------------|-------------------|-------------------|
| Activity | | | |
| Number of training sessions | 15 | 15 | 15 |
| Electronic Recruitment System | 75% | 75% | 90% |

Human Resources

Risk Division

The Risk Division of Human Resources is tasked with administering programs aimed: (1) protecting the health and safety of employees, (2) providing guidance on safe, efficient work habits, (3) protecting the safety and assets of citizens and customers of governmental services, (4) reducing or eliminating hazards, (5) protecting the financial assets of the City, and (6) providing for the efficient utilization of insurance resources through sound risk financing.

Significant Accomplishments and/or Changes:

- Increased Risk Assessment Activities: thereby reducing the number of reported work-related injuries
- Increased the CareHere Clinic utilization
- Implemented an upgraded Health and Safety Program

Division Objectives:

- Expand the Health and Health & Safety program, including Risk Assessment activities; thereby, reducing the number of reported work-related injuries
- Implement quarterly safety meetings with representation from all departments
- Reduce Worker's Compensation expenditure
- Expand the Health and Wellness Plan

Budget Comparisons & Performance Measures

| Categories of Expenditures | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|----------------------------|-----------------|-----------------|-----------------|
| Contractual Services | \$27,902 | \$29,500 | \$29,500 |
| Other Services & Charges | 12,257 | 20,000 | 20,000 |
| Total Expenditures | \$40,159 | \$49,500 | \$49,500 |

| Performance Measures | FY 2020 Actual | FY 2021 Projected | FY 2022 Projected |
|--|----------------|-------------------|-------------------|
| Activity | | | |
| General Liability/Annual Percent Reduction | 40% | 45% | 50% |
| Electronic Recruitment System | 25% | 25% | 25% |

Finance Department

Finance

Department Summary

The Finance Department is responsible for safeguarding the fiscal integrity of the City of Valdosta through the development and implementation of sound financial policies and practices. The Finance Department is comprised of Administration, Accounting, Budget, Customer Service, Accounts Receivable, Purchasing, Economic Development/VSEB and Information Technology divisions and is part of the General Government Function

Department Goals

- Improve external and internal audit procedures
- Provide timely and accurate financial reporting
- Continue to build a team of dedicated professionals to accomplish the mission of the Finance Department

Expenditure Summary

| Categories of Expenditures | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|-------------------------------|--------------------|--------------------|--------------------|
| Personal Services | \$1,601,393 | \$1,639,393 | \$1,651,182 |
| Contractual Services | 164,663 | 203,912 | 202,129 |
| Supplies | 29,789 | 32,085 | 33,245 |
| Travel, Training & Membership | 8,677 | 22,527 | 23,003 |
| Other Services & Charges | 302,049 | 381,420 | 331,264 |
| Total Expenditures | \$2,106,571 | \$2,279,337 | \$2,240,823 |
| Positions | | | |
| Full Time | 24 | 24 | 24 |
| Total Positions | 24 | 24 | 24 |

Finance

Organization Chart

FY 22



Finance

Administration

The Finance Director plans, organizes, leads, and monitors the activities of the six other division: Accounting, Budget, Customer Service, Accounts Receivable, Purchasing, and Meter Reading.

Significant Accomplishments and/or Changes:

- None

Division Objectives:

- Prepare and improve a 5 year capital expenditure plan
- Develop a cash flow analysis in order to meet financial obligations as they become due
- Ensure maximum investment yield on idle cash

Budget Comparisons & Performance Measures

| Categories of Expenditures | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|-------------------------------|------------------|------------------|------------------|
| Personal Services | \$190,315 | \$200,005 | \$205,313 |
| Contractual Services | 975 | 1,221 | 1,184 |
| Supplies | 524 | 700 | 1,350 |
| Travel, Training & Membership | 3,885 | 5,815 | 5,235 |
| Other Services & Charges | 82,628 | 100,653 | 91,643 |
| Total Expenditures | \$278,328 | \$308,394 | \$304,725 |

Positions

FY 20 * 2

FY 21 * 2

FY 22 * 2

| Performance Measures | FY 2020 Actual | FY 2021 Projected | FY 2022 Projected |
|---|----------------|-------------------|-------------------|
| Activity | | | |
| % of monthly financial statements reviewed | 100% | 100% | 100% |
| % of available funds in interest bearing accounts | 99% | 99% | 99% |
| % yield of secured investments | 2.00% | 2.00% | 2.00% |

Finance

Accounting

The Accounting Division coordinates preparation of the City's Comprehensive Annual Financial Report, issue interim financial reports, administers the disbursement of City funds in accordance with adopted fiscal policies, and internal control procedures, and administers the City's banking service contract.

Significant Accomplishments and/or Changes:

- The Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting (CAFR) award this year for a total of 32 years in a row

Division Objectives:

- Prepare the Comprehensive Annual Financial Report (CAFR) and receive the GFOA award
- Decrease our reliance on paper documents
- Streamline the monthly and yearly closing process

Budget Comparisons & Performance Measures

| Categories of Expenditures | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|-------------------------------|------------------|------------------|------------------|
| Personal Services | \$419,883 | \$439,999 | \$431,760 |
| Contractual Services | 6,049 | 7,185 | 6,170 |
| Supplies | 3,885 | 5,650 | 4,350 |
| Travel, Training & Membership | 1,755 | 7,935 | 8,630 |
| Other Services & Charges | 62,592 | 56,587 | 60,589 |
| Total Expenditures | \$494,164 | \$517,356 | \$511,499 |

Positions

FY 20 * 6

FY 21 * 6

FY 22 * 6

| Performance Measures | FY 2020 Actual | FY 2021 Projected | FY 2022 Projected |
|--|----------------|-------------------|-------------------|
| Average number of working days to compile departmental reports | 10 | 9 | 9 |
| Consecutive years receiving GFOA's CAFR award | 32 | 33 | 34 |

Finance

Budget

The Budget Division assists City departments in making informed choices for the provision of services and capital assets and promotes interested parties' involvement in the decision process. Additionally, this division exists to provide for the fiscal soundness of the City of Valdosta by assisting in the preparation and administration of the City's annual operating budget by improving operational productivity and efficiency and by providing accurate and timely budget reports and analyses to be used by management in the policy making process.

Significant Accomplishments and/or Changes:

- Awarded the GFOA Distinguished Budget Presentation Award for the Fiscal Year 2020 Budget Document

Division Objectives:

- Monitor the expenditures of each department to ensure we stay within budget
- Adopt the budget by the last City Council meeting in May
- Meet 99% of the dates on the budget process calendar
- Continue to receive the Distinguished Budget Presentation award

Budget Comparisons & Performance Measures

| Categories of Expenditures | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|-------------------------------|------------------|------------------|------------------|
| Personal Services | \$177,283 | \$176,129 | \$180,943 |
| Contractual Services | 540 | 1,912 | 2,088 |
| Supplies | 1,342 | 2,900 | 3,900 |
| Travel, Training & Membership | 130 | 2,050 | 2,025 |
| Other Services & Charges | 12,800 | 13,979 | 15,128 |
| Total Expenditures | \$192,095 | \$196,970 | \$204,084 |

Positions

FY 20 * 2

FY 21 * 2

FY 22 * 2

| Performance Measures | FY 2020 Actual | FY 2021 Projected | FY 2022 Projected |
|--|-----------------|-------------------|-------------------|
| Date of budget adoption | May 23rd | May 21st | June 10th |
| % of dates met on the budget calendar | 99% | 99% | 99% |

Finance

Customer Service

The Customer Service Division is responsible for the collection of all water, sewer, sanitation, and storm water payments. Customer Service also serves as a central depository for the city. All new utility accounts are establishment and disconnected with customer service. The City of Valdosta's central mail services for all City departments are handled at customer service.

Significant Accomplishments and/or Changes:

- City of Valdosta website provides Utility Bill customers access to their account information and the ability to pay their utility bill online with a debit or credit card
- Customers can go "green" paperless billing can be sent to your email address
- Commercial account holders with multi meters have the option of summary billing. This allows the multiple meter customers the option of compiling all bills into one summary bill
- Phone service allows customers access to their account information 24 hrs. a day, Credit card payments can also be made on the phone

Division Objectives:

- Maintain over and short at a level of 0.1% of total revenue collection
- Maintain adequate documentation of all transactions
- Offer multiple payment methods for city utility customers

Budget Comparisons & Performance Measures

| Categories of Expenditures | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|-------------------------------|------------------|------------------|------------------|
| Personal Services | \$611,671 | \$617,613 | \$623,542 |
| Contractual Services | 107,709 | 138,659 | 146,168 |
| Supplies | 15,746 | 15,635 | 18,795 |
| Travel, Training & Membership | 697 | 1,645 | 1,835 |
| Other Services & Charges | 118,773 | 113,116 | 136,495 |
| Total Expenditures | \$854,596 | \$886,668 | \$926,835 |

Positions
 FY 20 * 11
 FY 21 * 11
 FY 22 * 11

| Performance Measures Activity | FY 2020 Actual | FY 2021 Projected | FY 2022 Projected |
|--|----------------|-------------------|-------------------|
| % of over/short to total revenue collected | 0.01% | 0.01% | 0.01% |
| # of customers utilizing automatic debit | 1,819 | 1,900 | 2,000 |
| # of customers utilizing online payment services | 65,964 | 52,000 | 70,000 |
| # of customers utilizing IVR (phone payments) | 24,900 | 16,000 | 25,000 |

Finance

Account Receivable

The Accounts Receivable Division is responsible for the billing of all City services not paid on a cash basis except for utility billing. In addition, this division also administers the business occupation tax system, which include annual renewals of all city businesses and issues tax certificates to new businesses.

Significant Accomplishments and/or Changes:

- Progress continues toward online business license and online renewals
- Progress continues toward upgrading miscellaneous, roll-off, and retirement billing to provide email statements, web access along with online payments and auto debit

Division Objectives:

- Process billing services for all City Departments
- Renew business licenses in a timely manner
- Process new business license applications

Budget Comparisons & Performance Measures

| Categories of Expenditures | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|-------------------------------|------------------|------------------|------------------|
| Personal Services | \$51,807 | \$51,606 | \$51,584 |
| Contractual Services | 47,879 | 51,687 | 42,865 |
| Supplies | 7,501 | 5,300 | 2,850 |
| Travel, Training & Membership | 826 | 2,002 | 2,198 |
| Other Services & Charges | 12,579 | 82,556 | 11,598 |
| Total Expenditures | \$120,592 | \$193,151 | \$111,095 |

Positions
 FY 20 * 1
 FY 21 * 1
 FY 22 * 1

| Performance Measures | FY 2020 Actual | FY 2021 Projected | FY 2022 Projected |
|--|----------------|-------------------|-------------------|
| Activity | | | |
| Date business license renewals mailed | Dec. 2nd | Dec. 4th | Dec. 1st |
| Average # days to process new applications | 3 | 3 | 3 |

Finance

Purchasing

The Purchasing Division provides centralized procurement of all equipment, supplies and services necessary to operate the City, and supports all departments with information, specifications, and standards. Also, the Purchasing Division gives advice on procedures, policy, and law.

Significant Accomplishments and/or Changes:

- Maximize revenues for the disposal of surplus items by utilizing the GovDeals website
- Surpass one million dollars on surplus sales
- Maintain annual commodity and service contracts for staff to assure best pricing and service available

Division Objectives:

- Attend the National Institute of Governmental Purchasing Annual Forum and two Governmental Purchasing Association of Georgia conferences to stay abreast of new technologies and procedures while gaining the necessary contact hours to maintain CPPB and CPPO national certifications
- Provide excellent service for internal and external

Budget Comparisons & Performance Measures

| Categories of Expenditures | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|-------------------------------|------------------|------------------|------------------|
| Personal Services | \$150,434 | \$154,041 | \$158,040 |
| Contractual Services | 1,511 | 3,248 | 3,654 |
| Supplies | 791 | 1,900 | 2,000 |
| Travel, Training & Membership | 1,384 | 3,080 | 3,080 |
| Other Services & Charges | 12,677 | 14,529 | 15,811 |
| Total Expenditures | \$166,797 | \$176,798 | \$182,585 |

Positions
 FY 20 * 2
 FY 21 * 2
 FY 22 * 2

| Performance Measures | FY 2020 Actual | FY 2021 Projected | FY 2022 Projected |
|---|----------------|-------------------|-------------------|
| Department requests responded to in five days | 100% | 97% | 97% |
| Bid, requests for proposal issued within 30 days of receipt | 96% | 96% | 96% |
| % of vendors applications processed within three days of receipts | 100% | 98% | 98% |

Engineering Department

Engineering

Department Summary

The Engineering Department is part of the General Government Function. This department includes the Administration, Signal Maintenance, Signs & Markings, Traffic Management Center and Street Repair Divisions.

Department Goals

- Provide design, land acquisition and construction management for SPLOST and T-SPLOST projects
- Bid out five (5) sidewalk projects, one (1) stormwater project and one (1) intersection improvement project
- Complete 2022 LMIG Resurfacing for selected streets
- Ensure that all construction meets the Stormwater Management Ordinance
- Improve safety on arterial, collector, and local roads via signal, sign and marking maintenance
- Improve safety on arterial, collector and local roads by repairing broken sidewalk tripping hazards, broken curbs, and potholes

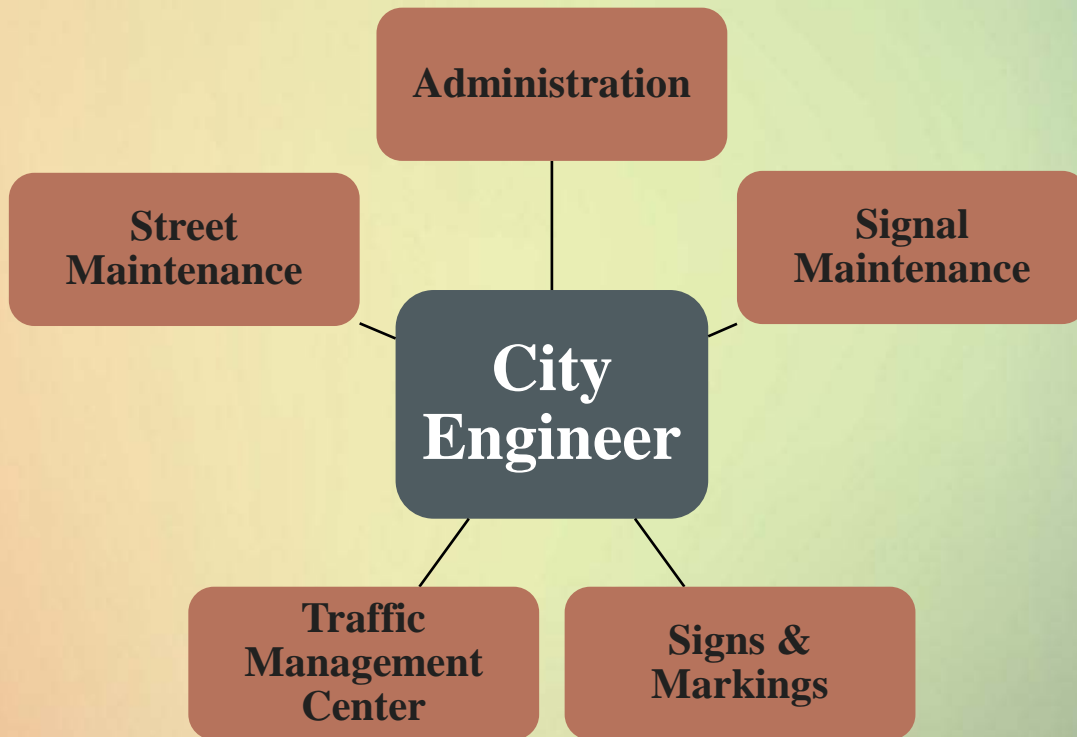
Expenditure Summary

| Funds Generated By Division | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|--|---------------------------|---------------------------|---------------------------|
| Engineering Revenues | \$34,620 | \$3,000 | \$3,000 |
| Total Funds Generated | \$34,620 | \$3,000 | \$3,000 |
| Categories of Expenditures | | | |
| Personal Services | \$1,527,698 | \$1,593,297 | \$1,710,174 |
| Contractual Services | 1,544,795 | 1,458,867 | 1,474,922 |
| Supplies | 86,321 | 110,651 | 183,205 |
| Travel, Training & Membership | 3,922 | 17,449 | 17,159 |
| Other Services & Charges | 314,644 | 232,948 | 283,425 |
| Capital | (40,175) | 0 | 0 |
| Total Expenditures | \$3,437,205 | \$3,413,212 | \$3,668,885 |
| Positions | | | |
| Full Time | 27 | 27 | 27 |
| Total Positions | 27 | 27 | 27 |

Engineering

FY 22

Organization Chart



Engineering

Administration

The Engineering Department's Administration Division is responsible for reviewing plans, preparing construction plans and specifications, obtaining bids, managing contracts, inspecting work on public rights-of-way and other related matters. This division works with each City department to complete capital improvement projects.

Significant Accomplishments and/or Changes:

- Awarded and completed Baymeadows Drive, Bemiss Road and Ulmer Avenue sidewalks
- Completed Right of Way acquisitions on Jerry Jones widening project
- Bid and awarded the 2021 LMIG resurfacing project, Lee Street Amphitheater project, and various Valdosta-Lowndes County Parks and Recreation Authority improvement projects
- Won a \$100,000 Georgia Smart Communities Challenge Grant for Travel Safely

Division Objectives:

- Review soil erosion, sedimentation control plans, utility permits development plans and subdivision plan within 10 days
- Provide inspection of new and private stormwater facilities for annual report
- Bid and award the 2022 LMIG resurfacing project
- Bid and award five (5) sidewalk construction projects, one (1) stormwater project, and one (1) intersection improvement and three (3) GDOT T-SPLOST projects

Budget Comparisons & Performance Measures

| Funds Generated By Division | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|--------------------------------|-------------------|-------------------|-------------------|
| Engineering Revenues | \$34,620 | \$3,000 | \$3,000 |
| Total Funds Generated | \$34,620 | \$3,000 | \$3,000 |

| Categories of Expenditures | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|-------------------------------|-------------------|-------------------|-------------------|
| Personal Services | \$565,531 | \$566,860 | \$680,131 |
| Contractual Services | 9,957 | 12,215 | 11,016 |
| Supplies | 9,980 | 4,146 | 8,635 |
| Travel, Training & Membership | 2,249 | 7,973 | 8,061 |
| Other Services & Charges | 75,492 | 74,921 | 98,563 |
| Capital Outlay | (11,366) | 0 | 0 |
| Total Expenditures | \$651,843 | \$666,115 | \$806,406 |

Positions
FY 20 * 9
FY 21 * 9
FY 22 * 9

| Performance Measures | FY 2020 Actual | FY 2021 Projected | FY 2022 Projected |
|---|-------------------|----------------------|----------------------|
| Development plans reviewed in 10 working days | 100% | 100% | 100% |
| Utility permits and erosion control plans reviewed in five days or less | 100% | 100% | 100% |
| % of projects awarded within 10% of Engineer's estimate | 75% | 90% | 85% |

Engineering

Signal Maintenance

The Signal Maintenance Division is responsible for the day-to-day maintenance signals throughout the City.

Significant Accomplishments and/or Changes:

- Have first 50 intersections ready for Travel Safely App and Preemption
- Installed the isolators and arrestors in 50 signal cabinets for the Smart City Grant
- Completed all wiring for 128 intersections to get ahead of make ready work for the city wide round out of Travel Safely App and Preemption program

Division Objectives:

- Maintain the TIMMS Unit, Preemption units, and other hardware to help complete the Travel Safely App and Preemption units operating
- Upgrade five older intersections with new wire and components, change 336 cabinets to 332 cabinets and pedestrian crosswalk signals with countdown signals
- Install 128 EDI Conflict Monitors

Budget Comparisons & Performance Measures

| Categories of Expenditures | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|-------------------------------|------------------|------------------|------------------|
| Personal Services | \$198,283 | \$187,097 | \$191,632 |
| Contractual Services | 6,415 | 4,869 | 7,909 |
| Supplies | 19,900 | 38,730 | 51,685 |
| Travel, Training & Membership | 311 | 1,690 | 1,705 |
| Other Services & Charges | 20,494 | 31,428 | 24,465 |
| Capital Outlay | 13,072 | 0 | 0 |
| Total Expenditures | \$258,475 | \$263,814 | \$277,396 |

Positions
FY 20 * 3
FY 21 * 3
FY 22 * 3

| Performance Measures | FY 2020 Actual | FY 2021 Projected | FY 2022 Projected |
|---|----------------|-------------------|-------------------|
| Activity | | | |
| % of signal malfunctions repaired within 2 hrs. on weekdays | 100% | 100% | 100% |
| Traffic cabinets with controllers replaced | 1 | 5 | 5 |

Engineering

Signs and Markings

The Signs and Markings are responsible for the placement and repair or traffic control signs and pavement markings. Signal Maintenance Division is responsible for the day-to-day maintenance signals The Signal Maintenance Division is responsible for the day-to-day maintenance signals throughout the City.

Significant Accomplishments and/or Changes:

- Addressed SeeClickFix requests, Sustainability Coordinator findings list and departmental work orders
- Removed all graffiti from walls, and roadway in 3 business days
- Assisted other departments in painting and sign issues

Division Objectives:

- Continue to promote safe streets citywide by maintaining and upgrading traffic control signs, traffic control markings, and striping where warranted
- Complete the upgrading of signs to city and DOT standards where needed
- Upgrade 25% of signalized city and DOT intersection signs to meet standards
- Conduct traffic counts as necessary to select best suited traffic control measures

Budget Comparisons & Performance Measures

| Categories of Expenditures | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|-------------------------------|------------------|------------------|------------------|
| Personal Services | \$152,131 | \$154,777 | \$158,566 |
| Contractual Services | 3,321 | 3,309 | 3,406 |
| Supplies | 27,235 | 35,730 | 56,471 |
| Travel, Training & Membership | 830 | 160 | 580 |
| Other Services & Charges | 9,858 | 11,652 | 5,633 |
| Total Expenditures | \$193,375 | \$205,628 | \$224,656 |

Positions
 FY 20 * 3
 FY 21 * 3
 FY 22 * 3

| Performance Measures | FY 2020 Actual | FY 2021 Projected | FY 2022 Projected |
|--|----------------|-------------------|-------------------|
| Activity | | | |
| Number of existing signs replaced | 263 | 200 | 200 |
| SPLOST striping | 2 miles | 3 miles | 2 miles |
| Thermoplastic stop bar and arrow | 10 | 15 | 15 |
| Traffic count studies | 10 | 15 | 10 |

Engineering

Traffic Management Center

The Traffic Management Center Division is responsible for communications with traffic signals throughout the City.

Significant Accomplishments and/or Changes:

- Map and download data to all 128 signalized intersections for preemption and TravelSafely App
- Completed punch list for intersections that had issues with preemption software
- Downloaded and burned data requested for open records request
- Maintained all video detection equipment at signalized intersections

Division Objectives:

- Research new equipment to assist in the upgrade of the TMC
- Assist with the Travel Safe Grant
- Download pen assignments for the new EDI conflict monitors installed at all 128 signalized locations
- Continue to monitor and implement design changes throughout the city to help traffic flow better during normal travel and during the holiday seasons

Budget Comparisons & Performance Measures

| Categories of Expenditures | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|-------------------------------|--------------------|--------------------|--------------------|
| Personal Services | \$297,389 | \$299,286 | \$306,646 |
| Contractual Services | 1,508,362 | 1,424,102 | 1,437,184 |
| Supplies | 12,479 | 11,790 | 11,854 |
| Travel, Training & Membership | 372 | 3,406 | 3,498 |
| Other Services & Charges | 30,971 | 38,964 | 35,828 |
| Capital Outlay | 46,245 | 0 | 0 |
| Total Expenditures | \$1,895,818 | \$1,777,548 | \$1,795,010 |

Positions
 FY 20 * 4
 FY 21 * 4
 FY 22 * 4

| Performance Measures Activity | FY 2020 Actual | FY 2021 Projected | FY 2022 Projected |
|---|----------------|-------------------|-------------------|
| Maintain Traffic cameras | 100% | 100% | 100% |
| Retime traffic signals | 128 | 128 | 128 |
| Repair fiber optic cable breaks locations | 0 | 10 | 5 |

Engineering

Street Maintenance

The Street Maintenance Division is responsible for repairing sidewalks, paved roads, paved driveways, and contracted shoulder maintenance.

Significant Accomplishments and/or Changes:

- Repair issues and complaints from SeeClickFix, Sustainability Coordinator findings list, departmental emails, and general findings list throughout the city
- Assist in moving millings to gun range and other areas of the city as requested
- Grind down trip hazards on sidewalks city wide

Division Objectives:

- Repair 4,000 SF of base/root area
- Mill and repair 5000 SF of bad asphalt
- Repair 800 feet of defective sidewalk
- Repair 100% of potholes within 48 hours of report. Depends upon asphalt availability
- Repair 100% of utility road cuts within 48 hours after utility confirmation

Budget Comparisons & Performance Measures

| Categories of Expenditures | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|-------------------------------|------------------|------------------|------------------|
| Personal Services | \$314,364 | \$385,277 | \$373,199 |
| Contractual Services | 16,740 | 14,372 | 15,407 |
| Supplies | 16,727 | 20,255 | 54,560 |
| Travel, Training & Membership | 160 | 4,220 | 3,315 |
| Other Services & Charges | 177,829 | 75,983 | 118,936 |
| Capital Outlay | (88,126) | 0 | 0 |
| Total Expenditures | \$437,694 | \$500,107 | \$565,417 |

Positions
 FY 20 * 8
 FY 21 * 8
 FY 22 * 8

| Performance Measures | FY 2020 Actual | FY 2021 Projected | FY 2022 Projected |
|--|----------------|-------------------|-------------------|
| % Pothole repairs in less than 48 hours | 60% | 100% | 90% |
| Linear feet of sidewalk repaired | 401 | 800 | 600 |
| Linear feet of washouts repaired | 1,599 | 2,000 | 2,000 |

**Other General
Administrative
Department**

Other General Admin

Department Summary

The Other General Administrative Department is part of the general government function and includes City Hall, City Hall Annex, Rental Property, and the Customer Service Building.

Department Goals

- Proactively engage facility needs and maintenance
- Maximize facility office space and common area use
- Implement energy savings measures in City Hall, City Hall Annex, Rental Property, and the Customer Service Building
- Improve camera monitoring system at each facility
- Conduct emergency preparedness training and exercises for employee utilizing the workspace
- Upgrade interior office and common space within City Hall
- Utilize green space across from city Hall for downtown and community purposes

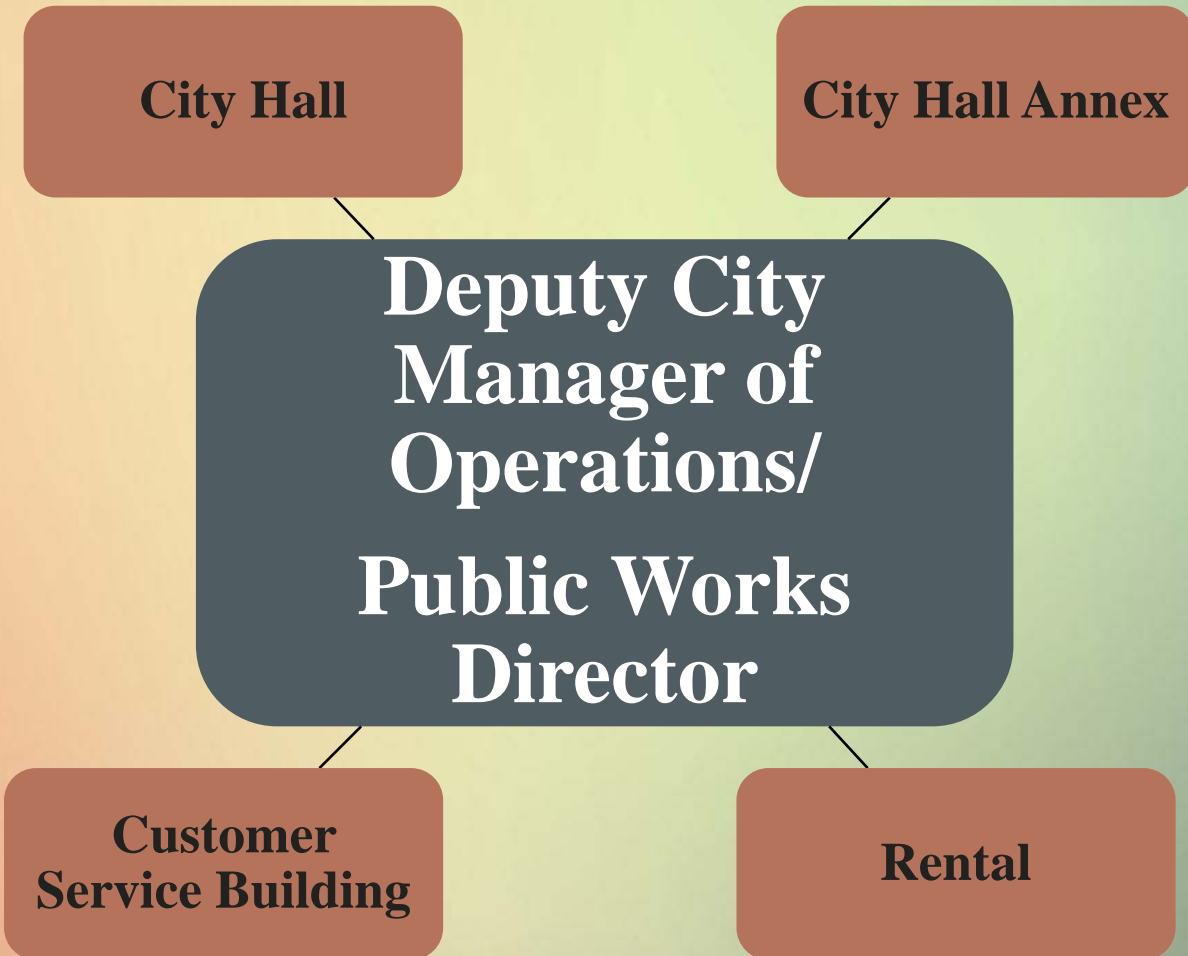
Expenditure Summary

| Categories of Expenditures | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|-------------------------------|------------------|------------------|------------------|
| Personal Services | \$155,736 | \$167,747 | \$173,756 |
| Contractual Services | 179,382 | 188,137 | 211,833 |
| Supplies | 17,794 | 9,591 | 53,626 |
| Travel, Training & Membership | 0 | 1,858 | 1,858 |
| Other Services & Charges | 94,178 | 90,416 | 101,011 |
| Capital | 0 | 151,000 | 150,000 |
| Total Expenditures | \$447,090 | \$608,749 | \$692,084 |
| Positions | | | |
| Full Time | 3 | 3 | 3 |
| Total Positions | 3 | 3 | 3 |

Other General Admin

Organization Chart

FY 22



Other General Admin

City Hall

This division maintains the historic City Hall building, which houses the offices of the Mayor and Council, Executive Office, Human Resources and Finance.

Significant Accomplishments and/or Changes:

- Repurposed and upgraded third flow conference room
- Installed third floor glass door access point
- Upgraded Human Resource department area
- Painted Council Chambers and City Hall lobby area
- Facilities Manager completed APWA Facilities and Grounds Management Certificate

Division Objectives:

- Maintain City Hall in a clean, safe, and accessible condition
- Set clear maintenance standards
- Minor repairs completed within 15 days
- Maintain historic character of the building

Budget Comparisons & Performance Measures

| Categories of Expenditures | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|-------------------------------|------------------|------------------|------------------|
| Personal Services | \$106,641 | \$119,840 | \$124,664 |
| Contractual Services | 66,170 | 64,477 | 74,490 |
| Supplies | 10,326 | 5,621 | 12,130 |
| Travel, Training & Membership | 0 | 1,858 | 1,858 |
| Other Services & Charges | 50,742 | 54,044 | 57,031 |
| Capital | 0 | 62,000 | 0 |
| Total Expenditures | \$233,879 | \$307,840 | \$270,173 |

Positions

FY 20 * 2

FY 21 * 2

FY 22 * 2

| Performance Measures | FY 2020 Actual | FY 2021 Projected | FY 2022 Projected |
|--|----------------|-------------------|-------------------|
| Activity | | | |
| % audits showing building satisfactory or better | 96% | 98% | 98% |
| % of audits showing "immediate action required" | 60% | 65% | 65% |
| Minor repairs completed within 15 days | 98% | 98% | 99% |

Other General Admin

City Hall Annex

This division maintains the daily operation of the City Hall Annex building. The annex is occupied by the Engineering, Planning and Zoning, Community Development and Inspections departments.

Significant Accomplishments and/or Changes:

- Painted exterior of the building
- Upgraded the landscape

Division Objectives:

- Maximize space utilization
- Provide space for staff meetings, conferences, and public hearings
- Maintain City Hall Annex in a clean, safe, and accessible condition
- Set clear maintenance standards and have minor repairs done in 15 days

Budget Comparisons & Performance Measures

| Categories of Expenditures | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|----------------------------|------------------|------------------|------------------|
| Personal Services | \$49,095 | \$47,907 | \$49,092 |
| Contractual Services | 73,609 | 72,208 | 78,367 |
| Supplies | 799 | 820 | 11,004 |
| Other Services & Charges | 9,937 | 14,372 | 13,960 |
| Capital | 0 | 82,000 | 0 |
| Total Expenditures | \$133,440 | \$217,307 | \$152,423 |

Positions

FY 20 * 1

FY 21 * 1

FY 22 * 1

| Performance Measures | FY 2020 Actual | FY 2021 Projected | FY 2022 Projected |
|--|----------------|-------------------|-------------------|
| % of facility audits showing building cleanliness as satisfactory or better | 97% | 98% | 98% |
| % of audits showing "immediate action required" | 30% | 10% | 30% |
| Events hosted in the Multi-Purpose Room | 130 | 145 | 230 |

Other General Admin

Customer Service Building

The Customer Service Building Division accounts for the costs associated with operating the Customer Service Building. The Customer Service Building houses Customer Service and the Licensing divisions of the Finance Department.

Significant Accomplishments and/or Changes:

- Replaced A/C
- Parking lot signage

Division Objectives:

- Provide a clean and friendly environment in which people can conduct business the City of Valdosta
- Work order completed within fifteen (15) days of notice
- Set clear maintenance standards, quarterly audits, and document results

Budget Comparisons & Performance Measures

| Categories of Expenditures | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|----------------------------|-----------------|-----------------|-----------------|
| Contractual Services | \$18,232 | \$14,252 | \$21,271 |
| Supplies | 1,199 | 1,000 | 5,303 |
| Other Services & Charges | 11,756 | 2,000 | 8,760 |
| Total Expenditures | \$31,187 | \$17,252 | \$35,334 |

| Performance Measures | FY 2020 Actual | FY 2021 Projected | FY 2022 Projected |
|---|----------------|-------------------|-------------------|
| Activity | | | |
| % of facility audits showing building cleanliness as satisfactory or better | 98% | 98% | 98% |
| % of audits showing "immediate action required" | 60% | 65% | 65% |

Other General Admin

Rental

The Rental Property Division accounts for the costs associated with operating the various rental property.

Significant Accomplishments and/or Changes:

- Georgia Department of Labor has been closed to the public this fiscal year
- Recoil parking lot potholes repaired
- Pro Auto Shop and Backyard Retreat Parking lot potholes repaired

Division Objectives:

- Provide a clean and friendly environment in which people can conduct business within the City of Valdosta
- Work order completed within fifteen (15) days of notice
- Set clear maintenance standards, quarterly audits, and document results

Budget Comparisons & Performance Measures

| Categories of Expenditures | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|----------------------------|-----------------|-----------------|------------------|
| Contractual Services | \$21,371 | \$37,200 | \$37,705 |
| Supplies | 5,470 | 2,150 | 25,189 |
| Other Services & Charges | 21,743 | 20,000 | 21,260 |
| Capital | 0 | 7,000 | 150,000 |
| Total Expenditures | \$48,584 | \$66,350 | \$234,154 |

| Performance Measures | FY 2020 Actual | FY 2021 Projected | FY 2022 Projected |
|---|----------------|-------------------|-------------------|
| Activity | | | |
| % of facility audits showing building cleanliness as satisfactory or better | 98% | 98% | 98% |
| % of audits showing "immediate action required" | 30% | 30% | 30% |

The background features three vertical stripes of different colors: a light orange stripe on the left, a light yellow stripe in the center, and a light green stripe on the right. Two white rectangular shapes are positioned vertically, one on the left and one on the right, overlapping the colored stripes. The word "Judicial" is centered horizontally across the middle of the image, overlapping the yellow and green stripes.

Judicial

Municipal Court Department

Municipal Court

Department Summary

The Municipal Court is the judicial arm of municipal government, hearing cases and sentencing offenders for violations of state law (Official Code of Georgia) and city ordinance (Municipal Code for the City of Valdosta).

Department Goals

- Assure general compliance with State law and local ordinance and in so doing, interpret and apply the law consistently and impartially to protect the rights and liberties guaranteed by the Constitutions of the State of Georgia and the United States of America
- To provide efficient, ethical handling of all court cases with an emphasis on timeliness, quality customer service, and accessibility
- To strengthen the accurate and timely processing maintenance and protection of all public records of the Municipal Court
- To ensure that all policies and procedures established by the Judiciary, State Legislature, Mayor and City Council are implemented in a professional and dedicated manner and to ensure accessibility, fairness, and courtesy in the administration of justice
- To reduce inmate-housing expenses incurred by the City of Valdosta through viable and appropriate alternatives to incarceration when feasible and just
- To streamline the judicial process for the Citizens and Officers who must appear in Municipal Court while adhering to all legal and legislative procedural requirements

Expenditure Summary

| Funds Generated By Division | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|--|---------------------------|---------------------------|---------------------------|
| Court Fines & Forfeitures | \$796,842 | \$950,000 | \$950,000 |
| Total Funds Generated | \$796,842 | \$950,000 | \$950,000 |

| Categories of Expenditures | | | |
|---------------------------------------|------------------|------------------|------------------|
| Personal Services | \$374,722 | \$374,779 | \$384,852 |
| Contractual Services | 51,268 | 52,363 | 58,134 |
| Supplies | 17,303 | 25,745 | 21,500 |
| Travel, Training & Membership | 7,682 | 12,453 | 12,190 |
| Other Services & Charges | 284,409 | 366,865 | 342,250 |
| Total Expenditures | \$735,384 | \$832,205 | \$818,926 |

| Positions | | | |
|------------------------|----------|----------|----------|
| Full Time | 5 | 5 | 5 |
| Total Positions | 5 | 5 | 5 |

Municipal Court

Organization Chart

FY 22

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graph TD; A[Municipal Court Judge] --- B[Administration];
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**Municipal Court
Judge**

Administration

Municipal Court

Administration

The Municipal Court serves as the judicial arm of municipal government. The Court hears cases and sentences offenders for violations of state law (Official Code of Georgia) and city ordinance (Municipal Code for the City of Valdosta). These cases include violations of criminal statute, traffic regulations, local code violations, abatement of nuisances, business regulations, housing regulations and environmental issues. The Court utilizes a private probation company for supervision of offenders and collection of fines. The Court also hears cases involving violation of probation as required.

Significant Accomplishments and/or Changes:

- Due to the ongoing pandemic and in furtherance of our efforts toward the safety of parties, attorneys, and Court Staff, the Municipal Court implemented certain Court procedures to limit the spread of Covid-19.
- The Municipal Court transitioned to the Civics Academy Pretrial Program. This program operates as a sentencing alternative. This program strives to decreased recidivism by assisting participants in developing positive coping skills, encourage education completion/gainful employment, and becoming productive assets within their communities.
- Continuation of the Municipal Court Community Service Program. In the year 2020, due to Covid-19 Probationers completed approximately 3,630 hours of community service hours at soup kitchens, libraries, non-profit organizations, recreational facilities, and public cemeteries.
- Continuation of the Municipal Court Release Upon Payment Program (RUPP), which provides the Court with the ability to immediately release inmates upon compliance with previously established probation conditions for offenders who qualify. This program has effectively and dramatically reduced overall inmate housing and administrative costs since its inception
- Continuation of the Municipal Court Indigent Defense Program. Changes to this program were made to comply with the Georgia legislature's mandated new qualifications for appointment of legal counsel for those who cannot afford it and qualify under the State's Indigent Defense Guidelines
- Continuation of the Municipal Court Mock Trial Program, which began in 2007. The Court hosts a Mock Trial Program where area schools are invited to attend court and witness a mock trial. Students, through the Mock Trial Program, can learn about the court system, the functions of the court, the administration of justice and the trial process
- Continuation of the Municipal Court's involvement with the youth in the community through the Drug Education for Youth (DEFY) program, the Lowndes Youth Leadership League, Georgia Special Olympics, Valdosta High School Students Mentorship in Leadership Education (SMILE), local career days and a variety of other special events

Division Objectives:

- Conversion of recordkeeping, accounting, and document processing procedures (mandated House Bill EX1) to a software-based system capable of integrating all court functions and responsibilities
- Transfer of records and data processing functions from the Valdosta Police Department to the Municipal Court
- Hiring and training of additional personnel to accommodate new duties and functions upon the transfer of recordkeeping, accounting, and document-processing responsibilities to the Court

Municipal Court

Administration cont.

Budget Comparisons & Performance Measures

| Funds Generated By Division | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|--|---------------------------|---------------------------|---------------------------|
| Court Fines & Forfeitures | \$796,842 | \$950,000 | \$950,000 |
| Total Funds Generated | \$796,842 | \$950,000 | \$950,000 |

| Categories of Expenditures | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|---------------------------------------|---------------------------|---------------------------|---------------------------|
| Personal Services | \$374,722 | \$374,779 | \$384,852 |
| Contractual Services | 51,268 | 52,363 | 58,134 |
| Supplies | 17,303 | 25,745 | 21,500 |
| Travel, Training & Membership | 7,682 | 12,453 | 12,190 |
| Other Services & Charges | 284,409 | 366,865 | 342,250 |
| Total Expenditures | \$735,384 | \$832,205 | \$818,926 |

Positions

FY 20 * 5

FY 21 * 5

FY 22 * 5

| Performance Measures | FY 2020 Actual | FY 2021 Projected | FY 2022 Projected |
|-----------------------------------|---------------------------|------------------------------|------------------------------|
| Activity | | | |
| Number of court sessions | 155 | 145 | 200 |
| Dockets processed | 7,144 | 8,500 | 10,000 |
| Probation cases supervised | 1,372 | 1,500 | 1,750 |

The background features three vertical stripes of different colors: a light orange stripe on the left, a light yellow stripe in the center, and a light green stripe on the right. Two white, trapezoidal shapes are positioned on the left and right sides, partially overlapping the yellow and green stripes respectively. The text 'Public Safety' is centered horizontally across the yellow stripe.

Public Safety

Police Department

Police

Department Summary

The Police Department is part of the Public Safety Function. This department includes the Administration Division, Patrol Bureau, Support Services Bureau, Investigative Bureau, Training Bureau and Crime Lab.

Department Goals

- Take a citizen approval rating of 95% or higher based on annual citizen surveys
- Add additional sworn staffing to the Patrol and Investigative Bureaus based on documented workload assessments, to address increased calls for service and cases investigated
- Purchase equipment that will supplement current inventory and replace outdated equipment such as desktop workstations, ticket printers, in car computer, body-worn cameras and in car video and audio.
- Continue to replace the department's fleet by replacing all remaining unserviceable vehicle through the motor pool
- Maintain all law enforcement accreditations including but limited to CALEB & ANAB

Expenditure Summary

| Funds Generated By Division | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|--|---------------------------|---------------------------|---------------------------|
| Seat Belt Fines | \$19,007 | \$14,000 | \$13,000 |
| User Fees - Police Revenue | \$46,749 | \$50,000 | \$55,000 |
| Other Agency Funded Officers | \$869,901 | \$1,039,553 | \$994,000 |
| Total Funds Generated | \$935,657 | \$1,103,553 | \$1,062,000 |

| Categories of Expenditures | | | |
|---------------------------------------|---------------------|---------------------|---------------------|
| Personal Services | \$12,148,236 | \$12,840,012 | \$13,489,899 |
| Contractual Services | 1,076,766 | 1,164,472 | 1,274,044 |
| Supplies | 401,887 | 878,017 | 806,431 |
| Travel, Training & Membership | 95,755 | 224,062 | 208,315 |
| Other Services & Charges | 2,167,824 | 2,106,587 | 2,129,865 |
| Capital Outlay | 173,825 | 151,400 | 139,500 |
| Total Expenditures | \$16,064,293 | \$17,364,550 | \$18,048,054 |
| Positions | | | |
| Full Time | 188 | 192 | 196 |
| Temporary | 13 | 13 | 13 |
| Total Positions | 201 | 205 | 209 |

Police

Organization Chart

FY 22



Police

Administration

The mission of the Valdosta Police Department is to maintain social order within prescribed ethical and constitutional limits while providing professional law enforcement services to the citizens and visitors of Valdosta.

Significant Accomplishments and/or Changes:

- In 2020, the department maintained three voluntary accreditations: two for law enforcement and one for crime laboratory. The Laboratory received a site visit in 2020 from the ANSI National Accreditation Board (ANAB) and no issues were noted
- The police department continues to use Automatic License Plate Reader (ALPR) Systems, Guardian Tracking Employee Performance Monitoring System, and continuous to add cameras to the City-Wide Camera System
- In 2020, the crime laboratory successfully completed the training needed to begin blood/alcohol testing.

Division Objectives:

- Upgrade the departmental vehicle fleet by replacing 10% per year
- Increase personnel by 15% to reduce current openings
- Replace all in-car camera systems for the Patrol Division
- Maintain all accreditations and certifications, by maintaining law enforcement accreditation through CALEA and State Certification, and Crime Laboratory Accreditation through ASCLD

Budget Comparisons & Performance Measures

| Categories of Expenditures | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|-------------------------------|--------------------|--------------------|--------------------|
| Personal Services | \$850,198 | \$871,722 | \$891,462 |
| Contractual Services | 112,722 | 144,510 | 250,154 |
| Supplies | 90,819 | 111,410 | 114,910 |
| Travel, Training & Membership | 16,588 | 49,630 | 50,240 |
| Other Services & Charges | 592,772 | 279,237 | 530,427 |
| Capital Outlay | 0 | 85,500 | 75,500 |
| Total Expenditures | \$1,663,099 | \$1,542,009 | \$1,912,693 |

Positions
 FY 20 * 12
 FY 21 * 12
 FY 22 * 12

| Performance Measures Activity | FY 2020 Actual | FY 2021 Projected | FY 2022 Projected |
|---|----------------|-------------------|-------------------|
| % of vehicles replaced annually | 0 | 10% | 10% |
| % of citizen satisfaction from annual citizen surveys | 97% | 95% | 95% |

Police

Patrol

This Bureau is responsible for the safety of all Valdosta citizens. The Patrol Bureau handles all calls for service and is responsible for checking and protecting property while the owner is not present.

Significant Accomplishments and/or Changes:

- In 2020, the department saw a 19.3% decrease in overall crime.
- The department saw a 26% decrease in the number of burglaries in 2020, as compared to 2019.
- In 2020 officers responded to a total of 73,925 calls for services

Division Objectives:

- Reduce burglaries in the City by 10%
- Reduce traffic accidents in the City by 10%
- Reduce robberies in the City by 10%
- Review all sign applications within 5 workdays

Budget Comparisons & Performance Measures

| Funds Generated By Division | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|--------------------------------|--------------------|--------------------|--------------------|
| Seat Belt Fines | \$19,007 | \$14,000 | \$13,000 |
| Total Funds Generated | \$19,007 | \$14,000 | \$13,000 |
| Categories of Expenditures | | | |
| Personal Services | \$7,160,201 | \$7,699,601 | \$8,021,949 |
| Contractual Services | 149,046 | 189,693 | 198,307 |
| Supplies | 26,817 | 83,520 | 21,500 |
| Travel, Training & Membership | 30,943 | 43,120 | 43,120 |
| Other Services & Charges | 1,024,444 | 998,994 | 1,002,315 |
| Capital Outlay | 48,350 | 0 | 28,000 |
| Total Expenditures | \$8,439,801 | \$9,014,928 | \$9,315,191 |

Positions
 FY 20 * 122
 FY 21 * 126
 FY 22 * 130

| Performance Measures | FY 2020 | FY 2021 | FY 2022 |
|--------------------------------|---------|-----------|-----------|
| Activity | Actual | Projected | Projected |
| Reduce in burglaries | 312 | 361 | 336 |
| Reduction in robberies | 64 | 45 | 58 |
| Reduction in traffic accidents | 3,468 | 3,664 | 3,566 |

Police

Investigative

The Investigative Bureau is responsible for the investigation of all reported criminal activity within the City of Valdosta. The Bureau includes a Crimes Against Persons Unit, Crimes Against Property Unit, Juvenile Unit, Narcotics Unit, Domestic Violence Unit, Cold Case Squad, Criminalistics and Property Evidence Unit.

Significant Accomplishments and/or Changes:

- The Valdosta Police Department exceeded the national clearance rates for all major Part 1 Crimes (as defined by the FBI) to include Murder, Rape, Robbery, Aggravated Assault, Auto Theft and Burglary
- The Investigative Bureau created a Burglary Unit in 2014 and as a result, clearance rates for burglaries increased over the past several years. The department had a clearance rate of 22.1% a 3.8% increase from 2019, which is higher than the national average (13.1%)
- The Investigative Bureau Property and Burglary Unit recovered \$1,020,986 of property and the Narcotics Unit seized \$780,975 of contraband or property
- The Investigative Bureau arrested 334 offenders and filed 585 felony charges and 299 misdemeanor charges against offenders

Division Objectives:

- Schedule clearance rates in Part 1 Crimes as reported in the Uniformed Crime Report
- Increase drug operations and arrests and compare statistics with previous years
- Reduce incidents of domestic violence through proactive investigations
- Review and solve any cold cases that are more than one year old
- Review all sign applications within 5 workdays

Budget Comparisons & Performance Measures

| Categories of Expenditures | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|-------------------------------|--------------------|--------------------|--------------------|
| Personal Services | \$1,779,485 | \$1,925,481 | \$2,091,324 |
| Contractual Services | 41,786 | 45,545 | 46,831 |
| Supplies | 27,554 | 70,382 | 59,800 |
| Travel, Training & Membership | 14,015 | 45,736 | 43,686 |
| Other Services & Charges | 198,994 | 213,213 | 209,993 |
| Total Expenditures | \$2,061,834 | \$2,300,357 | \$2,451,634 |



| Performance Measures | FY 2020 Actual | FY 2021 Projected | FY 2022 Projected |
|--|----------------|-------------------|-------------------|
| Investigative Bureau Performance: | | | |
| Cases Assigned | 2,436 | 2,450 | 2,500 |
| Total warrants obtained | 884 | 972 | 1,060 |
| Arrests | 334 | 367 | 400 |

Police

Training

The Training Unit is responsible for ensuring all sworn and civilian police personnel receive initial and annual training requirements pursuant to Georgia Law, Peace Officer Standards and Training (POST) Council, International and State Law Enforcement Accreditation Standards, and American Society of Crime Laboratory Director's (ASCLD) Accreditation standards. The unit also maintains and ensures readiness of police department equipment

Significant Accomplishments and/or Changes:

- Delivered Training Unit ensured all sworn and civilian police personnel received all annual training requirements for FY 21, complying with state and accreditation requirements. Additional training was required due to the new state and 6.11th Edition Accreditation Standards

Division Objectives:

- Ensure all officers and civilians receive annual training & retraining in compliance with state law and accreditation standards
- Ensure all equipment is maintained in a readiness posture for initial and re-issue
- Ensure all equipment i.e., speed detection devices, breath testing devices, and other equipment are re-calibrated in compliance with state law and accreditation standards
- Ensure police personnel receive legislative updates to stay current on changing laws
- Ensure all training documents to include lesson plans, presentations, handouts, and testing documents are completed for all in-house courses taught

Budget Comparisons & Performance Measures

| Categories of Expenditures | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|-------------------------------|------------------|------------------|------------------|
| Personal Services | \$415,503 | \$413,269 | \$405,977 |
| Contractual Services | 9,363 | 9,249 | 9,499 |
| Supplies | 170,354 | 483,590 | 489,411 |
| Travel, Training & Membership | 8,343 | 26,454 | 28,314 |
| Other Services & Charges | 17,408 | 20,556 | 19,775 |
| Total Expenditures | \$620,971 | \$953,118 | \$952,976 |

Positions
 FY 20 * 5
 FY 21 * 5
 FY 22 * 5

| Performance Measures Activity | FY 2020 Actual | FY 2021 Projected | FY 2022 Projected |
|--|----------------|-------------------|-------------------|
| Ensure all sworn and civilian police personnel received initial and annual retraining requirements | 100% | 100% | 100% |
| Ensure all equipment under the control of the Quartermaster was maintained in a state of readiness | 100% | 100% | 100% |

Police

Support Services

Support Services Bureau includes the Records Section, the Front Desk, Drug Abuse Resistance Education (D.A.R.E.) Officers, and Building Maintenance.

Significant Accomplishments and/or Changes:

- The department and bureau maintain a document upload system to allow the paperless transfer of case files, to include videos, to the prosecutor's office.
- The department has implemented a computerized open records logging system to monitor open records requests.
- Georgia Crime Information Center (GCIC) testing, and recertification continues to progress with the use of computers. Paper records are no longer in use for officers and civilian employees who are GCIC certified.

Division Objectives:

- Move fine collection to the Municipal Court and implement a new computerized court tracking system to ensure immediate and seamless transfer and access of fine and court data between the police department and municipal court
- Reduce workload of desk and records clerks by becoming more efficient using computers and the department and city court's paperless efforts
- Reduce GCIC error through monthly internal audits
- Review all sign applications within 5 workdays

Budget Comparisons & Performance Measures

| Funds Generated By Division | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|--------------------------------|-------------------|--------------------|--------------------|
| User Fees - Police Revenue | \$46,749 | \$50,000 | \$55,000 |
| Other Agency Funded Officers | 869,901 | 1,039,553 | 994,000 |
| Total Funds Generated | \$916,650 | \$1,089,553 | \$1,049,000 |

| Categories of Expenditures | FY 2020 | FY 2021 | FY 2022 |
|-------------------------------|--------------------|--------------------|--------------------|
| Personal Services | \$1,116,294 | \$1,125,871 | \$1,152,726 |
| Contractual Services | 589,080 | 584,544 | 579,318 |
| Supplies | 44,339 | 65,460 | 55,975 |
| Travel, Training & Membership | 5,484 | 9,570 | 10,770 |
| Other Services & Charges | 257,127 | 503,440 | 280,816 |
| Capital Outlay | 117,235 | 0 | 0 |
| Total Expenditures | \$2,129,559 | \$2,288,885 | \$2,079,605 |



| Performance Measures | FY 2020 | FY 2021 | FY 2022 |
|---|---------|-----------|-----------|
| Activity | Actual | Projected | Projected |
| GCIC monthly discrepancies corrected internally | 3 | 2 | 2 |
| Documents processed by Records Section | 207,736 | 210,314 | 212,892 |

Police

Crime Laboratory

The Crime Laboratory is responsible for receiving, safeguarding, processing, and analyzing property/evidence received from law enforcement agencies and preparing documented results for possible criminal prosecution. The Lab will accomplish this mission by following the best practices for a professional crime laboratory

Significant Accomplishments and/or Changes:

- The crime laboratory is now teamed with the Homerville Police Department, the Lanier County Sheriff's Office, Pierce County Sheriff Office, the Lake Park Department, Remerton Police Department, the Dougherty County Police Department, the Blackshear Police Department, the Quitman Police Department, and Valdosta State University, all of which are contributing funding toward the operation of the laboratory
- The crime laboratory has improved its turnaround time for all services offered by the laboratory to include marijuana identification, crime scene investigations, latent print processing, drug chemistry, and firearms/ballistics comparison to 21 days or less
- In 2020, the crime laboratory successfully completed the training and certification needed to begin blood/alcohol testing

Division Objectives:

- Building personnel depth in each area/service of the laboratory eliminates the need to take work outside of the laboratory for peer reviews and verifications of results, thus improved efficiency, and productivity
- Maintain a turn around on all evidence submissions returned to requesting agencies in 21 days or less Maintain ANSI National Accreditation Board (ANAB) Accreditation

Budget Comparisons & Performance Measures

| Categories of Expenditures | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|-------------------------------|--------------------|--------------------|--------------------|
| Personal Services | \$826,555 | \$804,068 | \$926,461 |
| Contractual Services | 174,769 | 190,931 | 189,935 |
| Supplies | 42,004 | 63,655 | 64,835 |
| Travel, Training & Membership | 20,382 | 49,552 | 32,185 |
| Other Services & Charges | 77,079 | 91,147 | 86,539 |
| Capital Outlay | 8,240 | 65,900 | 36,000 |
| Total Expenditures | \$1,149,029 | \$1,265,253 | \$1,335,955 |



| Performance Measures | FY 2020 Actual | FY 2021 Projected | FY 2022 Projected |
|---------------------------------------|----------------|-------------------|-------------------|
| Activity | | | |
| Total items processed | 4,995 | 6,616 | 8,277 |
| Conducting External Proficiency Tests | 21 | 21 | 21 |

Fire Department

Fire

Department Summary

The Public Safety Function includes the Fire Department. This department includes the Administration, Fire Training, Operations, Fire Prevention, Fire Maintenance, and Special Operations Divisions.

Department Goals

- Take proactive measures to ensure the department is operating safely and efficiently
- Ensure that all Insurance Service Organization (ISO) mandated requirements are met
- Continue to work towards achieving accreditation through the Commission on Fire Accreditation International (CFAI)

Expenditure Summary

| Funds Generated By Division | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|--|---------------------------|---------------------------|---------------------------|
| Fire Revenue | \$29,583 | \$30,000 | \$31,000 |
| Airport Crash Rescue | 319,197 | 328,773 | 338,637 |
| Total Funds Generated | \$348,780 | \$358,773 | \$369,637 |

| Categories of Expenditures | | | |
|---------------------------------------|--------------------|--------------------|--------------------|
| Personal Services | \$7,058,199 | \$7,311,147 | \$7,606,283 |
| Contractual Services | 308,613 | 349,516 | 353,876 |
| Supplies | 305,481 | 460,743 | 527,224 |
| Travel, Training & Membership | 41,497 | 120,032 | 119,155 |
| Other Services & Charges | 1,115,273 | 1,180,824 | 1,198,187 |
| Capital Outlay | 9,600 | 116,000 | 0 |
| Total Expenditures | \$8,838,663 | \$9,538,262 | \$9,804,725 |

Positions

| | | | |
|------------------------|------------|------------|------------|
| Full Time | 110 | 111 | 111 |
| Temporary | 1 | 1 | 0 |
| Total Positions | 111 | 112 | 111 |

Fire

Organization Chart

FY 22



Fire

Administration

The Administration Division administers and implements the established policies of the Fire Department to all divisions.

Significant Accomplishments and/or Changes:

- Efficiently implemented protocols in accordance with the CDC for patient care during an international pandemic
- Established new response responsibilities to better match infrastructure changes
- Analyzed incident information and location for streamlining education efforts

Division Objectives:

- Review, modify and/or create Standard Operating Policies and Guidelines
- Continue to establish community partnerships
- Continue to work on maintaining the department class 1 Insurance Service Organization (ISO) rating
- Continue working towards being Accredited through CFAI (Commission on Fire Accreditation International)

Budget Comparisons & Performance Measures

| Funds Generated By Division | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|--------------------------------|-------------------|-------------------|-------------------|
| Fire Revenue | \$29,583 | \$30,000 | \$31,000 |
| Total Expenditures | \$29,583 | \$30,000 | \$31,000 |

| Categories of Expenditures | FY 2020 | FY 2021 | FY 2022 |
|-------------------------------|-----------|-----------|-----------|
| Personal Services | \$469,462 | \$492,220 | \$505,321 |
| Contractual Services | 11,756 | 18,602 | 17,649 |
| Supplies | 8,047 | 10,457 | 31,050 |
| Travel, Training & Membership | 12,116 | 24,667 | 31,335 |
| Other Services & Charges | 96,346 | 77,694 | 80,364 |
| Total Expenditures | \$597,727 | \$623,640 | \$665,719 |

Positions
FY 20 * 7

FY 21 * 7

FY 22 * 7

| Performance Measures Activity | FY 2020 Actual | FY 2021 Projected | FY 2022 Projected |
|--|-------------------|----------------------|----------------------|
| Community Partnerships Programs | 6% | 10% | 20% |
| Review, modify and/or created policies and guideline | 10% | 30% | 50% |

Fire

Operations

The Operations Division protects the lives and property of the citizens of Valdosta from the ravages of fire and other manmade disasters by maintaining highly trained fire fighters and rescue personnel.

Significant Accomplishments and/or Changes:

- Implemented Community Risk Reduction Officers on 24- hour Shifts
- Brought total percentage of members licensed as an EMT or above to 80%
- Inspected, flowed, and painted all hydrants in the city

Division Objectives:

- First fire engine arrives on all structure fires in 320 seconds or less after the initial dispatch
- The initial response units arrive on all structure fires in 560 seconds or less after the initial dispatch
- Reduce risk by placing more personnel on scene through a Standard of Cover Review

Budget Comparisons & Performance Measures

| Funds Generated By Division | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|--------------------------------|-------------------|-------------------|-------------------|
| Airport Crash Rescue | \$319,197 | \$328,773 | \$338,637 |
| Total Expenditures | \$319,197 | \$328,773 | \$338,637 |

| Categories of Expenditures | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|-------------------------------|--------------------|--------------------|--------------------|
| Personal Services | \$5,968,476 | \$6,083,722 | \$6,338,761 |
| Contractual Services | 192,410 | 216,068 | 223,685 |
| Supplies | 186,778 | 287,925 | 325,270 |
| Travel, Training & Membership | 12,410 | 38,250 | 34,735 |
| Other Services & Charges | 910,630 | 962,893 | 973,200 |
| Capital Outlay | 0 | 50,000 | 0 |
| Total Expenditures | \$7,270,704 | \$7,638,858 | \$7,895,651 |



| Performance Measures Activity | FY 2020 Actual | FY 2021 Projected | FY 2022 Projected |
|--|-------------------|----------------------|----------------------|
| Hydrant inspections and flow testing | 3,298 | 4,173 | 3,298 |
| Pre-incident Surveys (Target Hazards) | 1,144 | 85 | 1,144 |
| First engine arrive 320 seconds after initial dispatch on all structure fires 90% if the time | 90% | 90% | 90% |
| Initial response unit arrive 560 seconds after initial dispatch on all structure fires 90% of the time | 75% | 90% | 90% |

Fire

Fire Prevention

The Prevention Division enforces all applicable fire codes, investigates all suspicious fires for cause/origin, enforces fire lane violation, educates the public through Public Service Announcements and educational programs, and inspects trench / excavation for compliance. It also educates the public in fire prevention by offering the following programs: the Jr. Fire Marshals Program, Neighborhood Watch, puppet shows, and tours of the fire safety house.

Significant Accomplishments and/or Changes:

- The Department added Community Risk Reduction Officers to assist with inspections and public education
- A new fire and life safety educator trailer was purchased
- Fire Prevention has streamlined information gathering with our Records Management System

Division Objectives:

- Review building construction plans, conduct annual fire inspections and re-inspections
- Develop benchmarks for personnel to achieve 100% compliance on Building Inspections
- Develop a community risk reduction program for the Accreditation process

Budget Comparisons & Performance Measures

| Categories of Expenditures | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|-------------------------------|------------------|------------------|------------------|
| Personal Services | \$304,227 | \$308,215 | \$312,404 |
| Contractual Services | 6,653 | 10,642 | 8,153 |
| Supplies | 17,819 | 31,850 | 20,250 |
| Travel, Training & Membership | 2,924 | 11,150 | 8,420 |
| Other Services & Charges | 27,957 | 40,553 | 63,605 |
| Capital Outlay | 0 | 15,000 | 0 |
| Total Expenditures | \$359,580 | \$417,410 | \$412,832 |

| Positions |
|-----------|
| FY 20 * 5 |
| FY 21 * 5 |
| FY 22 * 4 |

| Performance Measures | FY 2020 Actual | FY 2021 Projected | FY 2022 Projected |
|---|----------------|-------------------|-------------------|
| # of inspections conducted | 1,412 | 1,618 | 1,963 |
| # of CO (Certificate of Occupancy) Inspections | 84 | 102 | 54 |
| # of new building construction plans reviews | 248 | 309 | 201 |
| # of fire educational programs | 342 | 378 | 380 |

Fire

Fire Maintenance

The Fire Maintenance Division performs maintenance on all Fire Department vehicles and equipment. It also schedules preventive maintenance on vehicles and equipment, and it keeps records of all parts and labor used for repair and maintenance.

Significant Accomplishments and/or Changes:

- Completed pump capacity tests on all fire department pumpers and aerials
- Design a method to pump test 2,000 gpm aerial truck without hiring an outside contractor
- Completed testing on all fire department ground and aerial ladders

Division Objectives:

- Schedule preventive maintenance on vehicles and equipment
- Conduct all pump capacity testing on the engine and aerial trucks
- Conduct all aerial and ground ladder testing

Budget Comparisons & Performance Measures

| Categories of Expenditures | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|-------------------------------|------------------|------------------|------------------|
| Personal Services | \$101,937 | \$141,023 | \$127,734 |
| Contractual Services | 66,227 | 78,189 | 77,921 |
| Supplies | 72,467 | 76,550 | 84,023 |
| Travel, Training & Membership | 0 | 4,500 | 4,500 |
| Other Services & Charges | 54,972 | 58,626 | 55,428 |
| Total Expenditures | \$295,603 | \$358,888 | \$349,606 |

Positions

FY 20 * 2

FY 21 * 2

FY 22 * 2

| Performance Measures Activity | FY 2020 Actual | FY 2021 Projected | FY 2022 Projected |
|---------------------------------------|----------------|-------------------|-------------------|
| # of emergency vehicle repairs | 120 | 500 | 200 |
| # of small engine repairs (request) | 9 | 10 | 10 |
| # of pump test conducted | 10 | 10 | 10 |
| # of aerial and ground ladders tested | 66 | 50 | 70 |

Fire

Fire Training

The Fire Training Division is responsible for all training of Fire Department personnel. It keeps all records of training hours for the State and Insurance Services Organization (I.S.O.).

Significant Accomplishments and/or Changes:

- Delivered Officer Development classes sponsored by Georgia Fire Academy
- Delivered an In-House EMT training Program
- Conducted two EMT classes and multiple continuing education classes to provide personnel the required hours to maintain medical licenses

Division Objectives:

- Meet the required ISO training hours
- Deliver State Academy sponsored classes regionally to provide more training opportunities.
- Fill vacant positions with qualified Training Officers
- Participate in test validations at Georgia Firefighter Standards and Training Division

Budget Comparisons & Performance Measures

| Categories of Expenditures | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|-------------------------------|------------------|------------------|------------------|
| Personal Services | \$194,485 | \$250,575 | \$248,083 |
| Contractual Services | 31,006 | 24,192 | 24,625 |
| Supplies | 18,522 | 40,961 | 49,630 |
| Travel, Training & Membership | 13,668 | 20,940 | 19,640 |
| Other Services & Charges | 20,303 | 35,818 | 16,668 |
| Capital Outlay | 9,600 | 51,000 | 0 |
| Total Expenditures | \$287,584 | \$423,486 | \$358,646 |

Positions

FY 20 * 3

FY 21 * 3

FY 22 * 3

| Performance Measures | FY 2020 Actual | FY 2021 Projected | FY 2022 Projected |
|---|----------------|-------------------|-------------------|
| Recruit Training Program Hours (per recruit) | 380 | 320 | 380 |
| Train personnel to receive EMT certification | 5 | 10 | 10 |
| Company Officer Training classes (per officer) | 12 | 12 | 12 |
| Total Training Hours (per Firefighter) | 250 | 200 | 250 |

Fire

Special Operations

The Special Operations Division coordinates the Hazardous Materials (HazMat) Program/WMD Program, the technical rescue program, arson investigations, promotional testing and entry-level testing programs for the department.

Significant Accomplishments and/or Changes:

- Filled equipment needs through grant funding
- Established a number of Valdosta members to fill the team needs
- Updated rescue equipment in cache (Search Camera, Rope Rescue Equipment, RTV)

Division Objectives:

- Gather and organize information needed for training programs
- Procure equipment and develop training programs for members
- Develop a plan to maintain the required amount of members from all departments
- Maintain the GSAR truck and a level of readiness, conduct regional training and continue to build relationships with Fire Departments in GEMA Area 2

Budget Comparisons & Performance Measures

| Funds Generated By Division | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|--------------------------------|-------------------|-------------------|-------------------|
| Airport Crash Rescue | \$319,197 | \$328,773 | \$338,637 |
| Total Expenditures | \$319,197 | \$328,773 | \$338,637 |

| Categories of Expenditures | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|-------------------------------|--------------------|--------------------|--------------------|
| Personal Services | \$5,968,476 | \$6,083,722 | \$6,338,761 |
| Contractual Services | 192,410 | 216,068 | 223,685 |
| Supplies | 186,778 | 287,925 | 325,270 |
| Travel, Training & Membership | 12,410 | 38,250 | 34,735 |
| Other Services & Charges | 910,630 | 962,893 | 973,200 |
| Capital Outlay | 0 | 50,000 | 0 |
| Total Expenditures | \$7,270,704 | \$7,638,858 | \$7,895,651 |

Positions

FY 20 * 1

FY 21 * 1

FY 22 * 1

| Performance Measures | FY 2020 | FY 2021 | FY 2022 |
|---------------------------------------|---------|-----------|-----------|
| Activity | Actual | Projected | Projected |
| Haz-Mat Site Surveys | 5 | 10 | 12 |
| Haz-Mat team training hours (locally) | 800 | 750 | 800 |
| GSAR team training hours (locally) | 260 | 250 | 400 |

Other Protective Services

Community Protection

Department Summary

The Community Protection Division operates as part of Other Protective Services function

Department Goals

- Provide informative brochures to the public and update website as needed
- Complete continuing education with both state certifying organization and in-house to maintain staff certifications and community engagement
- Maintain and improve involvement with our community through clean-ups and routine observations of each zone and promote the use of Valdosta Click n Fix to increase response time and issue resolution
- Continue adjustment and planning with the developer on the customized Hyperweb software to complete the Code Enforcement Automation process

Expenditure Summary

| Categories of Expenditures | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|-------------------------------|------------------|------------------|------------------|
| Personal Services | \$350,420 | \$352,043 | \$306,998 |
| Contractual Services | 104,256 | 86,898 | 82,648 |
| Supplies | 4,175 | 2,100 | 2,100 |
| Travel, Training & Membership | 3,795 | 6,062 | 6,581 |
| Other Services & Charges | 57,870 | 53,343 | 71,311 |
| Total Expenditures | \$520,516 | \$500,446 | \$469,638 |
| Positions | | | |
| Full Time | 6 | 6 | 5 |
| Total Positions | 6 | 6 | 5 |

Community Protection

FY 22

Organization Chart

**Neighborhood
Development
Manager**

**Community
Protection**

Community Protection

Community Protection

Enforces City codes and ordinances, investigates complaints concerning violations of City ordinances, conducts searches of deed records to located property owners, files liens, places legal ads, testifies in municipal court proceedings, checks businesses within the city limits for proper occupation tax certificates and conducts landscape plan review as well as on-site inspections. This division has one (1) Senior Marshal and four (4) full-time Marshals.

Significant Accomplishments and/or Changes:

- Processed 100% of delinquent occupational tax certificates in a timely manner
- Marshals initiated more than 5,000 new cases with new automated code enforcement process
- Demolished ten (10) units

Division Objectives:

- Successfully abate 97% of noted code violations
- Prevail in 100% of court cases
- Process all initial notifications within three days of initial identification of code violation
- Demolish twenty substandard buildings and repair ten (10) substandard houses

Budget Comparisons & Performance Measures

| Categories of Expenditures | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|-------------------------------|------------------|------------------|------------------|
| Personal Services | \$350,420 | \$352,043 | \$306,998 |
| Contractual Services | 104,256 | 86,898 | 82,648 |
| Supplies | 4,175 | 2,100 | 2,100 |
| Travel, Training & Membership | 3,795 | 6,062 | 6,581 |
| Other Services & Charges | 57,870 | 53,343 | 71,311 |
| Total Expenditures | \$520,516 | \$500,446 | \$469,638 |

Positions

FY 20 * 6

FY 21 * 6

FY 22 * 5

| Performance Measures | FY 2020 Actual | FY 2021 Projected | FY 2022 Projected |
|--|----------------|-------------------|-------------------|
| Activity | | | |
| % of violation abatements | 95% | 97% | 97% |
| % of court cases won | 100% | 100% | 100% |
| % of notices processed within three days | 100% | 100% | 100% |



Public Works

Public Works Department

Public Works

Department Summary

The Public Works Department operates as a part of the public works function, which includes Right of Way Maintenance, Cemetery and Arborist.

Department Goals

- Facilitate communication within the Department by conducting weekly staff meetings with the Public Works Management Team
- Encourage employee professional development by preparing a training plan for each division and ensuring that each employee receives a timely annual job performance appraisal
- Monitor department staffing levels by maintaining a vacancy rate of less than 5 percent
- Develop a cross training plan
- Revise Standard Operations Procedures
- Improve the appearance of vacant lots throughout the City
- Improve the appearance of the City's rights-of-ways
- Provide and maintain a 66-acre municipal cemetery to park standards
- Provide and monitor mosquito surveillance program

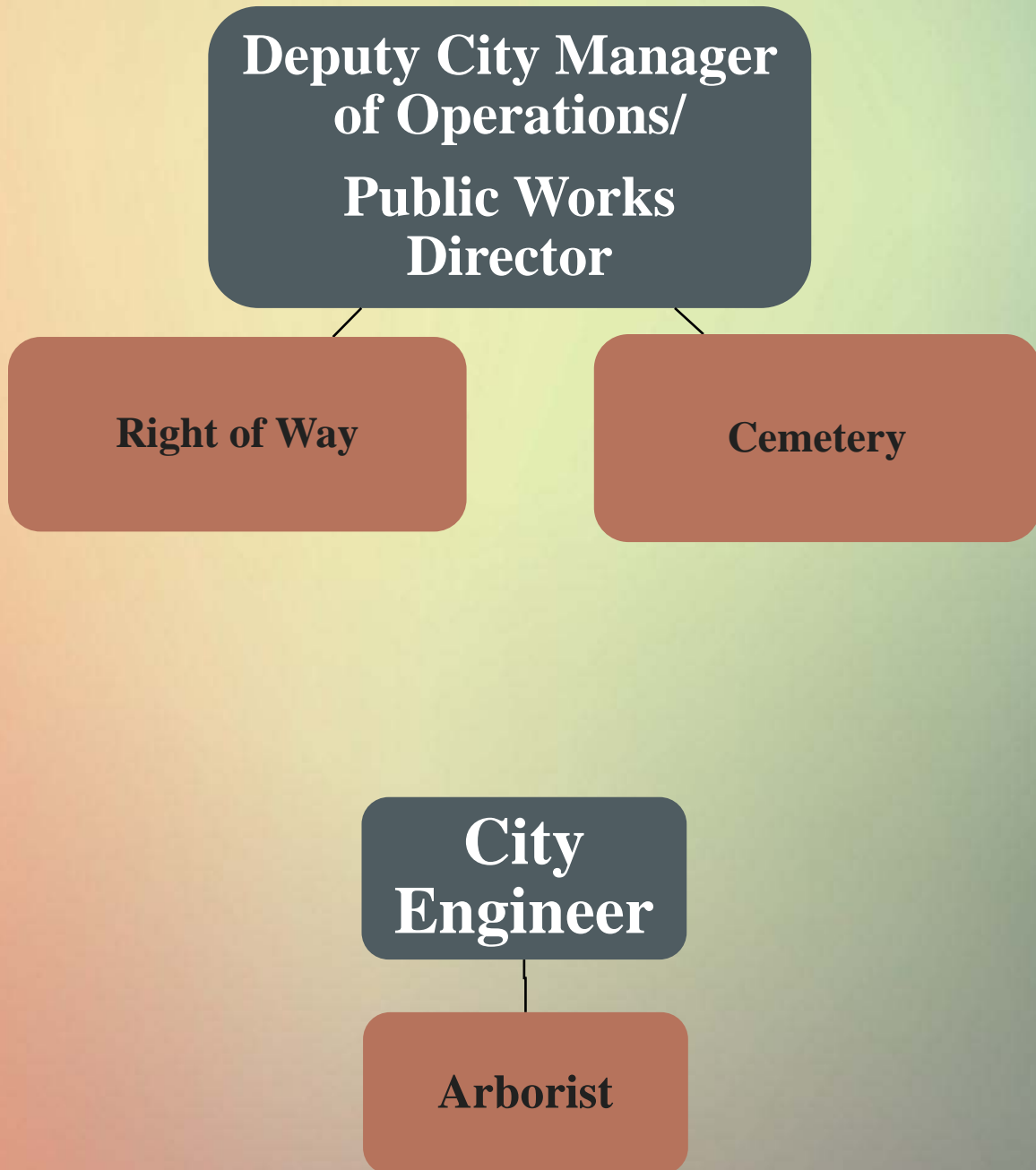
Expenditure Summary

| Categories of Expenditures | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|-------------------------------|--------------------|--------------------|--------------------|
| Personal Services | \$1,910,615 | \$1,940,420 | \$2,060,484 |
| Contractual Services | 152,654 | 155,623 | 185,862 |
| Supplies | 44,436 | 50,501 | 64,738 |
| Travel, Training & Membership | 3,566 | 5,966 | 6,105 |
| Other Services & Charges | 441,051 | 503,144 | 588,647 |
| Capital Outlay | 8,480 | 50,000 | 39,000 |
| Total Expenditures | \$2,560,802 | \$2,705,654 | \$2,944,836 |
| Positions | | | |
| Full Time | 43 | 43 | 44 |
| Total Positions | 43 | 43 | 44 |

Public Works

FY 22

Organization Chart



Public Works

Right of Way

This division is responsible for the maintenance and upkeep of City rights-of-way, curbs, gutters, sidewalks, grass cutting, litter pick-up, street sweeping, and mosquito spraying.

Significant Accomplishments and/or Changes:

- Prepared sanitized hand wash station barrels for all supervisor vehicles
- Superintendent completed module 6 of Public Works Officials Executive Management Certification Program Conference
- Prepared area and tent for Councilman Sonny Vickers Bridge Dedication Ceremony
- Installed fence at Mark's Park

Division Objectives:

- Provide environmental and quality of life benefits by operating an effective and efficient street sweeping service
- Provide annual vegetation management through herbicide application on City owned lots and Right-of-Ways
- Maintain or exceed established intervals for route completion
- Reduce average response time for citizen generated service requests to 1 day
- Continued to cross train on heavy equipment
- Remove yard signs in the right-of-ways throughout city limits
- Provide quality of life benefits by applying seasonal mosquito pellets to City owned bodies of water

Budget Comparisons & Performance Measures

| Funds Generated By Division | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|--------------------------------|--------------------|--------------------|--------------------|
| Lot Clearing Fees | \$19,693 | \$30,000 | \$20,000 |
| State Highway Maintenance | 85,278 | 93,024 | 99,000 |
| Total Funds Generated | \$104,971 | \$123,024 | \$119,000 |
| Categories of Expenditures | | | |
| Personal Services | \$1,314,682 | \$1,338,658 | \$1,469,200 |
| Contractual Services | 110,902 | 116,656 | 120,097 |
| Supplies | 25,363 | 30,110 | 39,093 |
| Travel, Training & Membership | 1,894 | 2,690 | 2,690 |
| Other Services & Charges | 346,627 | 360,061 | 366,409 |
| Capital Outlay | 8,480 | 0 | 9,000 |
| Total Expenditures | \$1,807,948 | \$1,848,175 | \$2,006,489 |

Positions
 FY 20 * 28
 FY 21 * 28
 FY 22 * 29

| Performance Measures | FY 2020 | FY 2021 | FY 2022 |
|---|---------|-----------|-----------|
| Activity | Actual | Projected | Projected |
| Average street sweeping miles per year on estimate state routes | 1,180 | 1,556 | 1,500 |
| Linear miles swept | 1,180 | 1,556 | 1,500 |
| Average response time for citizen generated svc requests | 1 day | 1 day | 1 day |
| Maintain or exceed set intervals for route completion | 45 days | 60 days | 45 days |

Public Works

Cemetery

This division is responsible for maintaining the cemetery with perpetual care maintenance. Sunset Hill Cemetery provides limited funeral services and lot sales.

Significant Accomplishments and/or Changes:

- Continued updating signage and cemetery database
- In the process of replacing 1600' fencing on Oak Street.
- Utilized community service to clean stones for the purpose of maintaining the beauty of the Cemetery

Division Objectives:

- Assist the public and funeral homes with the location of graves and points of interest
- Continue to maintain the high standard of beautification in the cemetery
- Provide high level of customer service and compassion

Budget Comparisons & Performance Measures

| Categories of Expenditures | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|-------------------------------|------------------|------------------|------------------|
| Personal Services | \$439,800 | \$443,443 | \$428,309 |
| Contractual Services | 26,893 | 22,940 | 49,025 |
| Supplies | 11,800 | 13,741 | 15,770 |
| Travel, Training & Membership | 915 | 1,421 | 1,560 |
| Other Services & Charges | 76,198 | 100,127 | 161,926 |
| Capital Outlay | 0 | 50,000 | 30,000 |
| Total Expenditures | \$555,606 | \$631,672 | \$686,590 |



| Performance Measures Activity | FY 2020 Actual | FY 2021 Projected | FY 2022 Projected |
|--|----------------|-------------------|-------------------|
| % of funerals per year on time and accurately placed | 100% | 100% | 100% |
| % of citizen concerns answered with 5 days | 100% | 100% | 100% |
| Acres mowed monthly | 250 | 250 | 250 |
| Number of burials / interments | 118 | 110 | 100 |

Public Works

Arborist

The purpose of this division is to manage, maintain and protect Valdosta's urban forest

Significant Accomplishments and/or Changes:

- Recognized as the Tree City USA Community for 33rd consecutive year
- Gave away 150 tree seedlings
- Celebrated both Georgia & National Arbor Day
- Assisted in 4 educational events

Division Objectives:

- Planting, pruning, removal and maintenance of all City trees
- Education programs with the Valdosta Tree Commission, KLVB, schools and other opportunities

Budget Comparisons & Performance Measures

| Categories of Expenditures | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|-------------------------------|------------------|------------------|------------------|
| Personal Services | \$156,133 | \$158,319 | \$162,975 |
| Contractual Services | 14,859 | 16,027 | 16,740 |
| Supplies | 7,273 | 6,650 | 9,875 |
| Travel, Training & Membership | 757 | 1,855 | 1,855 |
| Other Services & Charges | 18,226 | 42,956 | 60,312 |
| Total Expenditures | \$197,248 | \$225,807 | \$251,757 |

Positions
 FY 20 * 3
 FY 21 * 3
 FY 22 * 3

| Performance Measures | FY 2020 Actual | FY 2021 Projected | FY 2022 Projected |
|-------------------------------------|----------------|-------------------|-------------------|
| Activity | | | |
| Number of trees planted | 35 | 30 | 30 |
| Number of trees pruned | 3,284 | 2,500 | 2,500 |
| Number of education programs | 4 | 4 | 4 |
| Number of participants | 220 | 300 | 300 |

Urban Development Department

Planning & Zoning

Department Summary

The Planning & Zoning Office is a division within the Urban Development

Department Goals

- Provide efficient and effective customer service by processing all applications in a timely manner and ensuring processes are as streamlined as possible
- Maintain and improve communication with the community through personal interaction, an up-to-date website, quarterly email blasts of the Planner's Post newsletter, and other informational materials
- Continue to provide opportunities for specific discussion and education with all members of the community
- Periodically update the land Development Regulations (LDR) to reflect a pro-business environment, promote orderly growth and development and improve the quality of life for our citizens
- Provided expertise and diligence in fulfilling special planning projects, which serve the City's mission and purpose. Specifically, continue planning review and implementation of TE Grant Projects and GDOT Gateway Grant applications for beautification of Valdosta

Expenditure Summary

| Categories of Expenditures | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|-------------------------------|------------------|------------------|------------------|
| Personal Services | \$274,978 | \$299,186 | \$309,455 |
| Contractual Services | 12,417 | 5,742 | 8,198 |
| Supplies | 1,063 | 1,100 | 2,920 |
| Travel, Training & Membership | 2,184 | 2,015 | 3,978 |
| Other Services & Charges | 37,732 | 47,079 | 41,573 |
| Capital Outlay | 12,000 | 0 | 0 |
| Total Expenditures | \$340,374 | \$355,122 | \$366,124 |
| Positions | | | |
| Full Time | 4 | 4 | 4 |
| Total Positions | 4 | 4 | 4 |

Planning & Zoning

Organization Chart

FY 22



Planning & Zoning

Planning & Zoning

The Planning & Zoning Division strives to ensure quality growth and land development consistent with the Greater Lowndes 2030 Comprehensive Plan. This goal is achieved through the effective implementation of the Land Development Regulation (LDR) and efficient processing of land use cases; business license requests; sign permit applications; and building plan reviews. The Planning & Zoning staff strives to provide the community with continual education and awareness regarding the City's Land Development Regulations, Comprehensive Plan, as well as general land planning and development principles.

Significant Accomplishments and/or Changes:

- Continued updating and revising the Land Development Regulations (LDR) to promote sound economic development and smart growth policy
- Partnered with other local governments of Lowndes County and the Southern Georgia Regional Commission to prepare and adopt major updates to the Greater Lowndes Comprehensive Plan
- Hosted another Historic Preservation Month in May in coordination with the Valdosta Historic Preservation Commission, Valdosta Heritage Foundation and Lowndes County Historical Society and presented the annual Preservation Awards
- Conducted Historic Walking Tours of downtown for both VSU students and the Learning in Retirement classes

Division Objectives:

- Process all business license (occupation tax) applications within 3 workdays
- Review all building development plans within 3 workdays
- Review all sign applications within 5 workdays

Budget Comparisons & Performance Measures

| Categories of Expenditures | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|-------------------------------|------------------|------------------|------------------|
| Personal Services | \$274,978 | \$299,186 | \$309,455 |
| Contractual Services | 12,417 | 5,742 | 8,198 |
| Supplies | 1,063 | 1,100 | 2,920 |
| Travel, Training & Membership | 2,184 | 2,015 | 3,978 |
| Other Services & Charges | 37,732 | 47,079 | 41,573 |
| Capital Outlay | 12,000 | 0 | 0 |
| Total Expenditures | \$340,374 | \$355,122 | \$366,124 |

Positions
 FY 20 * 4
 FY 21 * 4
 FY 22 * 4

| Performance Measures Activity | FY 2020 Actual | FY 2021 Projected | FY 2022 Projected |
|---|----------------|-------------------|-------------------|
| % of business license applications reviewed with 3 days | 99% | 99% | 99% |
| % of plans reviewed within 5 days | 99% | 99% | 99% |
| % of sign applications reviewed within 5 days | 99% | 99% | 99% |

**Community
Development
Department**

Community Development

Department Summary

The Community Development Department includes Administration, Grants, Neighborhood Development, Main Street and Great Promise.

Department Goals

- Continue to represent the City's interest and position on committees and advisory boards
- Successfully administer all entitlement programs funded by the U.S. Department of Housing and Urban Development (HUD)
- Continues to seek out financial and programmatic resources to support neighborhood and community efforts
- Successfully administer and support the Valdosta / Lowndes Land Bank Authority
- Continue to administer and coordinate programming and membership to the Valdosta Small Emerging Business (VSEB) program
- Continue to guide and direct the local effort regarding affordable community development and sustainability through the Chamber of Commerce, Metropolitan Planning Organization, Georgia Initiative for Community Housing, and the Land Bank Authority

Expenditure Summary

| Categories of Expenditures | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|--------------------------------|------------------|------------------|------------------|
| Personal Services | \$227,987 | \$247,726 | \$259,167 |
| Contractual Services | 3,115 | 5,903 | 3,615 |
| Supplies | 111,535 | 72,100 | 247,000 |
| Travel & Training & Membership | 2,521 | 3,300 | 3,300 |
| Other Services & Charges | 64,873 | 51,311 | 117,174 |
| Total Expenditures | \$410,031 | \$380,340 | \$630,256 |
| Positions | | | |
| Full Time | 4 | 4 | 4 |
| Total Positions | 4 | 4 | 4 |

Community Development

FY 22

Organization Chart



Community Development

Administration

The division coordinates all administrative activities of the Neighborhood Development and Community Protection division and develops all departmental policies and procedures. The division is responsible for development and coordination of the Valdosta Lowndes County Land Bank Authority, Georgia Initiative for Community Housing (GICH) and Valdosta Small Emerging Business (VSEB) programs.

Significant Accomplishments and/or Changes:

- Completed (4) VSEB and community educational training opportunities
- Continued partnerships with other community organizations (Habitat for Humanity, Valdosta Housing Authority, Goodwill Industries, Valdosta State University, Valdosta/Lowndes County Chamber of Commerce, etc.) to aid in addressing the needs of the citizens
- Assisted in the City's implementation of incremental community economic development
- Increased public knowledge by creating several brochures and public information sessions to inform the citizens of the different services and resources available through the City
- Assist in maintaining compliance with municipal laws, ordinances, and City-wide campaigns

Division Objectives:

- Assist Valdosta/Lowndes County Land Bank Authority with the return of blighted and/or abandoned properties to Lowndes County Tax Registry
- Promote membership in new Valdosta Small Emerging Business program
- Provide small business training and information required for small business participation from state and local government
- Continue to assist with Valdosta/Lowndes County Land Bank Authority conversion/expansion throughout Lowndes County. Also, look to create development opportunities in the City through the newly expanded resources of the Land Bank
- Conduct up to four (4) community education opportunities for certified VSEBs on small business-related topics

Budget Comparisons & Performance Measures

| Categories of Expenditures | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|--------------------------------|------------------|------------------|------------------|
| Personal Services | \$87,715 | \$104,113 | \$108,828 |
| Contractual Services | 1,559 | 4,861 | 2,636 |
| Supplies | 2,924 | 2,100 | 1,500 |
| Travel & Training & Membership | 2,340 | 3,000 | 3,000 |
| Other Services & Charges | 12,893 | 10,200 | 2,700 |
| Total Expenditures | \$107,431 | \$124,274 | \$118,664 |

Positions
 FY 20 * 1
 FY 21 * 1
 FY 22 * 1

| Performance Measures | FY 2020 Actual | FY 2021 Projected | FY 2022 Projected |
|---|----------------|-------------------|-------------------|
| Assist in Policy Research on various projects | 0 | 2 | 2 |

Community Development

Neighborhood Development

Neighborhood Development improves the community through coordinating, administering, and providing citizens of low-moderate income of the City of Valdosta with the benefits of both public and private programs designed to address decent and suitable living conditions and economic/community development.

Significant Accomplishments and/or Changes:

- Coordinated community resources to complete the Homeless Count for Lowndes County (Cancelled due to COVID-19 for 2021)
- Completed eight (8) owner-occupied rehabilitations/reconstructions in Designated Revitalization Area (DRA)
- Continue to promote and establish community partnerships to provide services to low-moderate income citizens of the City of Valdosta that address the promotion of economic/community development

Division Objectives:

- Complete repair and/or reconstruction of owner-occupied homes utilizing Community Development Block Grant (CDBG)
- Continue to promote and establish community partnerships to provide services to low-moderate income citizens of the City of Valdosta that address the promotion of economic/community development

Budget Comparisons & Performance Measures

| Categories of Expenditures | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|--------------------------------|-----------------|-----------------|-----------------|
| Personal Services | \$51,980 | \$68,355 | \$70,173 |
| Contractual Services | 1,209 | 847 | 778 |
| Travel & Training & Membership | 181 | 300 | 300 |
| Other Services & Charges | 11,933 | 16,844 | 26,642 |
| Total Expenditures | \$65,303 | \$86,346 | \$97,893 |

Positions
 FY 20 * 1
 FY 21 * 1
 FY 22 * 1

| Performance Measures Activity | FY 2020 Actual | FY 2021 Projected | FY 2022 Projected |
|---------------------------------------|----------------|-------------------|-------------------|
| Housing Rehabilitation/Reconstruction | 8 | 6 | 6 |

Community Development

Main Street

The Main Street division manages the process of enhancing downtown's position as the governmental, cultural, and economic center of the Greater Lowndes County area by involving businesses, property owners, government, churches, and the entire community.

Significant Accomplishments and/or Changes:

- The CVDA district saw a gain of 8 new businesses/expansion and 39 net new jobs
- Valdosta Main Street continues GEMs (Georgia's Exceptional Main Streets) Designation and received National Main Street accreditation for the 25th consecutive year
- Downtown was host to 774 events
- Downtown Valdosta was one of three host cities for Mobilize Main Street
- Valdosta Main Street was one of 5 other communities to be awarded the Georgia Main Street Innovation Grant of \$10,000
- Added 2 new large scale murals to the downtown district

Division Objectives:

- Continue to receive National Main Street Accreditation
- Net gain of (6) new businesses and (20) new jobs
- Continue to promote Downtown Valdosta as a destination
- Implement Entertainment District Ordinance
- Implement Façade Grant Program for downtown properties

Budget Comparisons & Performance Measures

| Categories of Expenditures | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|----------------------------|------------------|------------------|------------------|
| Personal Services | \$88,292 | \$75,258 | \$80,166 |
| Contractual Services | 347 | 195 | 201 |
| Supplies | 108,611 | 70,000 | 245,500 |
| Other Services & Charges | 11,853 | 23,981 | 81,381 |
| Total Expenditures | \$209,103 | \$169,434 | \$407,248 |



| Performance Measures | FY 2020 Actual | FY 2021 Projected | FY 2022 Projected |
|---|----------------|-------------------|-------------------|
| Attendance at events | 54,800 | 75,000 | 100,000 |
| Net gain of new businesses | 5 | 6 | 6 |
| Facilitate tax credit applications | 0 | 2 | 2 |
| Facilitate loan packages | 0 | 2 | 2 |
| Events per year | 774 | 850 | 900 |

Community Development

Great Promise Internship

Great Promise Partnership is a program designed to assist at-risk high school youth with job training and mentorship. The students selected to participate in the program are required to stay in school, which will lead to graduation, while earning an income and job training. This program will give the students job training and mentorship, which will prepare them for further education or workforce training after graduation. Attendance and successful completion of course work is a requirement of the program.

Budget Comparisons

| Categories of Expenditures | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|----------------------------|----------------|----------------|----------------|
| Other Services & Charges | 28,194 | 286 | 6,451 |
| Total Expenditures | \$28,194 | \$286 | \$6,451 |

Special Revenue Funds

Special Revenue Funds account for the proceeds from specific revenue sources (other than trusts or major capital projects) that are legally restricted to expenditures for specific purposes.

Confiscated Funds

Confiscated Fund is used to account for confiscated funds taken in by the City of Valdosta's Police Department.

Confiscated Funds

FY 22

The Confiscated Fund is used to account for confiscated funds collected by the City of Valdosta's Police Department. Funds are then used to purchase equipment as needed.

Department Goals:

- Purchase the needed operating supplies and equipment for the Valdosta Police Department

Budget Comparisons

| Categories of Expenditures | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|----------------------------|----------------|----------------|----------------|
| Other Services & Charges | \$278 | \$290 | \$290 |
| Total Expenditures | \$278 | \$290 | \$290 |

U.S. Department of Justice Grant

U.S. Department of Justice Local Law Enforcement Grant is used to account for Local Law Enforcement Block Grant funds from the U.S. Department of Justice which are to be used to purchase equipment in the City's Police Department.

U.S. Department of Justice

FY 22

U.S. Department of Justice Local Law Enforcement Block Grant is awarded to the City of Valdosta Police Department to purchase needed equipment to increase the public safety of the officers and the citizens of the city.

Department Goals:

- Purchase the needed equipment for the Valdosta Police Department

Budget Comparisons

| Categories of Expenditures | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|----------------------------|-----------------|----------------|----------------|
| Supplies | \$10,395 | \$0 | \$0 |
| Travel and Training | 321 | 0 | 0 |
| Other Services and Charges | 5,816 | 0 | 0 |
| Total Expenditures | \$16,532 | \$0 | \$0 |

CDBG CHIP 02M, 04M, 06M and 07M Grant Funds

GA DCA Chip Grant is used to account for grant funds received from the Georgia Department of Community Affairs. The Chip program provides funding for a portion of construction costs for thirteen new homes for eligible low and moderate income persons

Chip 02M-X-092-2-2695

Urban Redevelopment &
Housing Summary

A department to account for expenditures related to funds received in accordance with Title I, Section 119, of the Housing and Community Development Act of 1974. The federal grant was designated for the use of financing second mortgages for qualified homebuyers.

Department Goals:

- To account for the loan servicing fees from South Georgia Regional Development Center

Budget Comparisons

| Categories of Expenditures | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|----------------------------|----------------|----------------|----------------|
| Grant | \$2,400 | \$0 | \$0 |
| Total Expenditures | \$2,400 | \$0 | \$0 |

Chip 06M-X-092-2-2951

Urban Redevelopment &
Housing Summary

The Urban Redevelopment and Housing Department in the CDBG CHIP 06M Grant Fund is used to account for grant funds received from the GA Department of Community Affairs. The CHIP program provides grant funding for a portion of construction costs for new homes for eligible low- and moderate-income persons as well as homeowner rehabilitation projects.

Department Goals:

- Construct Quality homes for low to moderate income families

Budget Comparisons

| Categories of Expenditures | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|----------------------------|----------------|----------------|----------------|
| Grant | \$14,700 | \$0 | \$0 |
| Total Expenditures | \$14,700 | \$0 | \$0 |

Chip 07M-X-092-2-2961

Urban Redevelopment &
Housing Summary

The Urban Redevelopment and Housing Department in the CDBG CHIP 07M Grant Fund is used to account for grant funds received from the GA Department of Community Affairs. The CHIP program provides grant funding for a portion of construction costs for new homes for eligible low- and moderate-income persons as well as homeowner rehabilitation projects.

Department Goals:

- Construct quality homes for low to moderate income families

Budget Comparisons

| Categories of Expenditures | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|----------------------------|----------------|----------------|----------------|
| Grant | \$18,700 | \$0 | \$0 |
| Total Expenditures | \$18,700 | \$0 | \$0 |

Chip 07M-X-092-2-2979

Urban Redevelopment &
Housing Summary

The Urban Redevelopment and Housing Department in the CDBG CHIP 07M Grant Fund is used to account for grant funds received from the GA Department of Community Affairs. The CHIP program provides grant funding for a portion of construction costs for new homes for eligible low- and moderate-income persons as well as homeowner rehabilitation projects.

Department Goals:

- Construct quality homes for low to moderate income families

Budget Comparisons

| Categories of Expenditures | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|----------------------------|----------------|----------------|----------------|
| Grant | \$11,000 | \$0 | \$0 |
| Total Expenditures | \$11,000 | \$0 | \$0 |

Chip 2016-116

Urban Redevelopment &
Housing Summary

A department to account for grant funds received from the Georgia Department of Community Affairs. The CHIP program provides funding for a portion of construction costs for new homes for eligible low- and moderate-income persons as well as funding form home-owner rehabilitation.

Budget Comparisons

| Categories of Expenditures | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|----------------------------|----------------|----------------|----------------|
| Grant | \$90,927 | \$0 | \$0 |
| Total Expenditures | \$90,927 | \$0 | \$0 |

Federal HUD Grant Fund

The Federal HUD Grant Fund accounts for grant funds from the U.S. Department of Housing and Urban Development. A variety of community development projects are funded by this grant.

Federal HUD Grant

FY 22

The Federal HUD Grant is used to account for entitlement grant funds received from the US Department of Housing and Urban Development. These funds are used to complete a variety of community development projects meeting federal guidelines.

Significant Accomplishments and/or Changes:

- Offered year-round community development focused assistance to citizen through the Community Development Block Grant (CDGB) Program
- Began the strategic neighborhood by neighborhood approach to implement the Neighborhood Revitalization and Consolidated Plan efforts in the Designated Revitalization Areas (DRA) of the City of Valdosta

Division Objectives:

- Coordinate and administer homeowner rehabilitation and reconstruction
- Complete community activities with DRA which address the national objectives of the entitlement grant
- Research economic development programs for possible implementation in the DRA to address the neighborhood needs in this area (e.g., business incubators or small business seed loans)

Budget Comparisons & Performance Measures

| Categories of Expenditures | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|----------------------------|------------------|------------------|------------------|
| Personal Services | \$97,685 | \$48,827 | \$54,169 |
| Contractual Services | 1,185 | 685 | 612 |
| Supplies | 4,539 | 0 | 0 |
| Travel & Training | 1,369 | 0 | 2,500 |
| Other Services & Charges | 494,600 | 609,569 | 636,396 |
| Capital Outlay | 142,469 | 0 | 0 |
| Total Expenditures | \$741,847 | \$659,081 | \$693,677 |

| Performance Measures | FY 2020 Actual | FY 2021 Projected | FY 2022 Projected |
|--|----------------|-------------------|-------------------|
| Housing Rehabilitation / Reconstruction | 8 | 14 | 6 |
| Group Workcamp Repair | 0 | 14 | 0 |

Transit Fund

The Transit Fund accounts for the City of Valdosta's On-Demand Transit Service.

Transit Fund

FY 22

The Transit Fund accounts for the operations of the City of Valdosta's On-Demand Transit Service, Valdosta on Demand.

Budget Comparisons

| Categories of Expenditures | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|----------------------------|----------------|----------------|----------------|
| Contractual Services | \$0 | \$0 | \$1,021,300 |
| Total Expenditures | \$0 | \$0 | \$1,021,300 |

Accommodations Tax Fund

The Accommodations Tax Fund accounts for the hotel/motel tax levied in Lowndes County to support the operation of the Rainwater Conference Center the Howell Center for the Arts and the Valdosta/Lowndes Tourism Authority.

Accommodations Tax

FY 22

This tax is levied on hotel/motel lodgings in Lowndes County. It is used to support the operations of the Rainwater Conference Center, the Annette Howell Turner Center for the Arts and to fund the operations of the Lowndes/Valdosta Tourism Authority

Budget Comparisons

| Categories of Expenditures | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|----------------------------|--------------------|--------------------|--------------------|
| Tax Commissions | \$79,964 | \$75,000 | \$70,000 |
| Tourism Authority | 1,122,479 | 1,040,000 | 1,176,000 |
| Conference Center | 210,000 | 200,000 | 258,971 |
| Airport Authority | 393,366 | 411,530 | 436,009 |
| Arts Commission | 190,000 | 190,000 | 190,000 |
| Public Art | 25,000 | 25,000 | 25,000 |
| Historical Society | 25,000 | 25,000 | 25,000 |
| Other Services & Charges | 1,148,296 | 681,389 | 901,389 |
| Total Expenditures | \$3,194,105 | \$2,647,919 | \$3,082,369 |

Enterprise Funds

Enterprise Funds are funds in which the services provided are financed and operated similarly to those of a private business. Revenues generated from services provided by these funds meet the expenses incurred.

Sanitation Fund

The Sanitation Fund is setup to finance and account for the cost of providing both residential and commercial trash and garbage pickup to citizens and businesses of the City. Fund also provides and maintains a sanitary landfill for disposal of trash and garbage..

Sanitation

Department Summary

Sanitation is a department within the Public Works Function. It includes Management, Residential Garbage, Commercial Collection, Residential Trash, Roll-Off Collection, Recycling Collection and Recycle Distribution.

Department Goals

- Facilitate communication within the Department by conducting weekly staff meetings with the Public Works Management Team
- Encourage employee professional development
- Prepare a training plan for each division
- Develop a Cross-Training Plan
- Create a Professional Development Plan
- Ensure that every employee receives a timely, annual job performance appraisal
- Monitor staffing levels by maintaining a vacancy rate of less than 5 percent
- Improve Standard Operation Procedures and efficiency for the Department
- Increase recycling sorting level to make it a commodity and implement 1 more recycling drop site
- Reduce the waste stream and increase recycling
- Increase Commercial Collection customer base

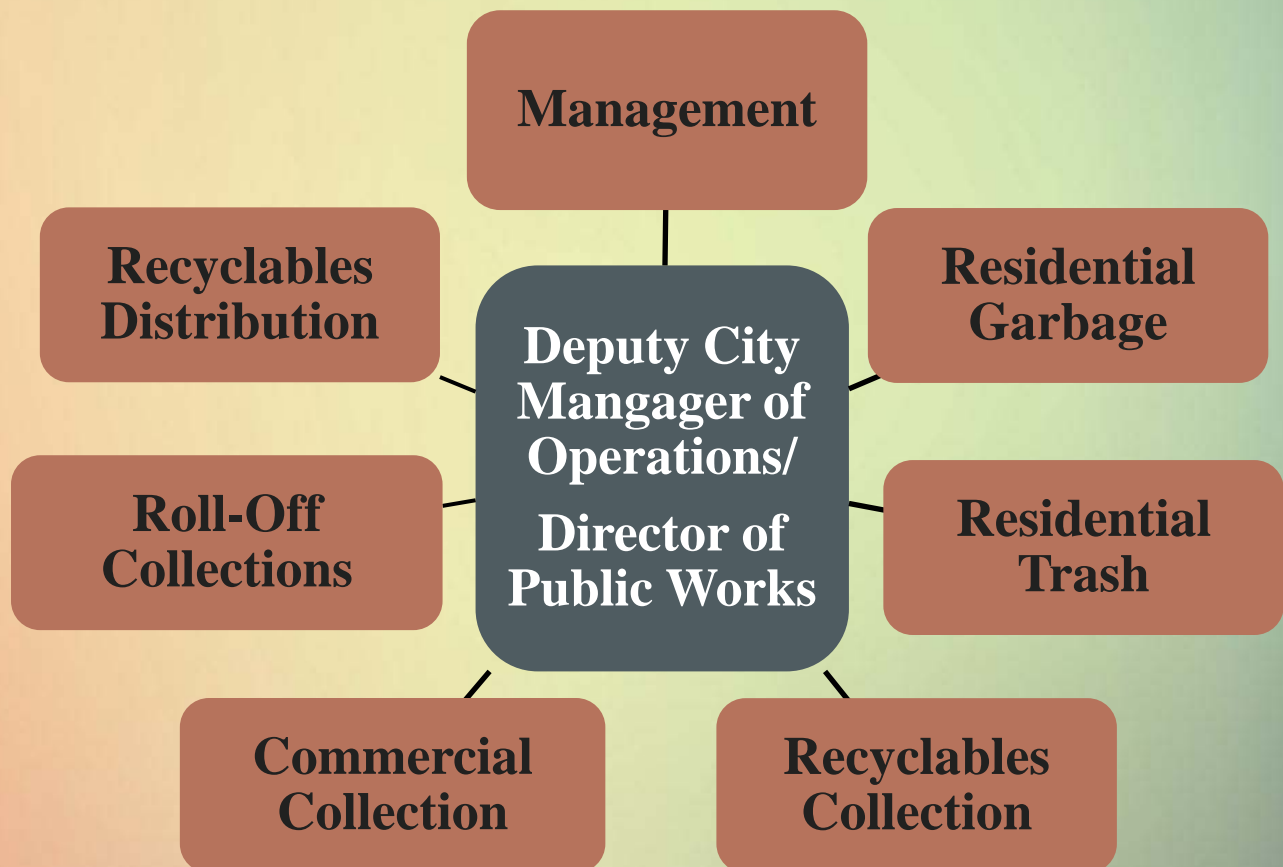
Expenditure Summary

| Categories of Expenditures | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|-------------------------------|--------------------|--------------------|--------------------|
| Personal Services | \$2,662,098 | \$2,498,512 | \$2,679,791 |
| Contractual Services | 1,311,499 | 1,256,457 | 1,619,078 |
| Supplies | 115,067 | 183,472 | 193,202 |
| Travel, Training & Membership | 2,656 | 8,203 | 8,203 |
| Other Services & Charges | 1,736,804 | 1,968,563 | 2,039,926 |
| Capital Outlay | 0 | 0 | 65,000 |
| Capital Outlay Distributed | 0 | 0 | -65,000 |
| Total Expenditures | \$5,828,124 | \$5,915,207 | \$6,540,200 |
| Positions | | | |
| Full Time | 54 | 54 | 54 |
| Total Positions | 54 | 54 | 54 |

Sanitation

Organization Chart

FY 22



Sanitation

Management

The Management Division of the Sanitation Department provides administrative assistance to the entire department, while focusing on customer relations and services provided daily. It also serves as the operating center for reporting, data entry, and record keeping for the overall department.

Significant Accomplishments and/or Changes:

- Public Works Director submitted two articles that were published by the APWA Reporter
- Celebrated National Public Works Week (The Rhythm of Public Works) May 17th – 23rd
- Partnered with Neighborhood Development on Hot Spot Cleanups
- Public Works Director & Operations Superintendent met with Lowndes County Manager to discuss uniting together on several events such as E-Recycling, Rivers Alive & Bring One for The Chipper

Division Objectives:

- Upgrade the IT system and other databases to maintain essential reporting information monthly
- Become more customer friendly for services provided and reduce the response time for service requests
- Enhance the division's capability to deliver quality service by providing timely and appropriate training for its employees
- Educate the customers in all service areas utilizing door hangers, media, etc.

Budget Comparisons & Performance Measures

| Categories of Expenditures | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|-------------------------------|------------------|------------------|------------------|
| Personal Services | \$319,485 | \$357,308 | \$397,680 |
| Contractual Services | 65,330 | 55,805 | 69,858 |
| Supplies | 12,311 | 9,674 | 13,855 |
| Travel, Training & Membership | 2,448 | 7,003 | 7,003 |
| Other Services & Charges | 444,000 | 448,835 | 463,843 |
| Capital Outlay | 0 | 0 | 15,000 |
| Capital Outlay Distributed | 0 | 0 | -15,000 |
| Total Expenditures | \$843,574 | \$878,625 | \$952,239 |

Positions
 FY 20 * 5
 FY 21 * 5
 FY 22 * 5

| Performance Measures | FY 2020 Actual | FY 2021 Projected | FY 2022 Projected |
|---|----------------|-------------------|-------------------|
| Activity | | | |
| Average response time on service requests | 8 hours | 8 hours | 8 hours |

Sanitation

Residential Garbage

This division is responsible for daily collection of residential garbage and additional small items placed on the curbside.

Significant Accomplishments and/or Changes:

- Public outreach with Channel 17 on proper pre-collection of bulk items and garbage rollouts
- Implemented roll out maintenance procedures, increased life of containers and efficiency
- Installed sneeze shields in the refuse collection trucks

Division Objectives:

- Concentrate on collecting extra bags/junks around roll out to prevent enforcement issues
- Complete residential address audit
- Reduce the number of complaints
- Encourage household waste reduction

Budget Comparisons & Performance Measures

| Categories of Expenditures | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|-------------------------------|--------------------|--------------------|--------------------|
| Personal Services | \$508,151 | \$519,000 | \$517,202 |
| Contractual Services | 580,378 | 471,686 | 472,669 |
| Supplies | 57,655 | 77,301 | 84,986 |
| Travel, Training & Membership | 0 | 420 | 420 |
| Other Services & Charges | 367,455 | 553,116 | 573,755 |
| Total Expenditures | \$1,513,639 | \$1,621,523 | \$1,649,032 |



| Performance Measures | FY 2020 Actual | FY 2021 Projected | FY 2022 Projected |
|--|----------------|-------------------|-------------------|
| % of cans collected vs. house count | 98% | 98% | 99% |
| Customer Serviced | 17,122 | 18,127 | 18,200 |
| Garbage Tonnage | 17,072 | 15,000 | 18,000 |
| # of complaints per route per week | 1 | 1 | 1 |
| # of backdoor/handicapped services | 160 | 261 | 170 |

Sanitation

Commercial Collection

This division collects and disposes of commercial business solid waste on a predetermined schedule and route.

Significant Accomplishments and/or Changes:

- Established cardboard route at the Pepsi Cola
- Enhanced marketing and advertisement by creating service flyers for distribution to increase customer base
- Created refurbishing container process

Division Objectives:

- Purchase routing software for better efficiency
- Implement volume pricing for customers
- Reduce overtime costs
- Increase customer base cardboard recycling
- Increase customer base by 5%
- Maintain a dumpster inventory of 4 containers

Budget Comparisons & Performance Measures

| Categories of Expenditures | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|----------------------------|--------------------|--------------------|--------------------|
| Personal Services | \$341,399 | \$335,110 | \$343,422 |
| Contractual Services | 411,301 | 373,249 | 373,825 |
| Supplies | 15,659 | 41,045 | 41,013 |
| Other Services & Charges | 306,162 | 354,510 | 357,741 |
| Total Expenditures | \$1,074,521 | \$1,103,914 | \$1,116,001 |



| Performance Measures | Activity | FY 2020 Actual | FY 2021 Projected | FY 2022 Projected |
|-----------------------------|----------|----------------|-------------------|-------------------|
| % of overtime reduced | | 10% | 10% | 10% |
| # of customer serviced | | 1,211 | 1,294 | 1,250 |
| New customers per month | | 3 | 20 | 3 |
| Garbage tonnage | | 15,810 | 14,602 | 16,000 |
| # of dumpsters in inventory | | 6 | 12 | 12 |

Sanitation

Residential Trash

Collects yard trash from curbside collection program and disposes of material in the inert landfill storage area.

Significant Accomplishments and/or Changes:

- Supervisor completed module 6 of Public Works Officials Executive Management Certification Program Conference
- Increased production of leaf pile and litter collection with new Vacuum Truck
- Switched from Langdale to Complete Resource MGMT for yard trash grinding

Division Objectives:

- Set operational procedures from crews, trucks, and routing methods
- Re-organize routes for maximum productivity
- Implement a cross training program for claw truck and rear end loader
- Concentrate on cleaning up the debris on the street after collection
- Concentrate on removing all litter from collected material
- Add and update equipment/vehicle fleet

Budget Comparisons & Performance Measures

| Categories of Expenditures | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|--------------------------------|--------------------|--------------------|--------------------|
| Personal Services | \$1,153,401 | \$1,165,484 | \$1,195,172 |
| Contractual Services | 103,092 | 139,966 | 151,334 |
| Supplies | 10,708 | 13,969 | 14,554 |
| Travel & Training & Membership | 208 | 780 | 780 |
| Other Services & Charges | 434,975 | 430,895 | 478,053 |
| Total Expenditures | \$1,702,384 | \$1,751,094 | \$1,839,893 |

Positions
FY 20 * 25
FY 21 * 25
FY 22 * 25

| Performance Measures | FY 2020 Actual | FY 2021 Projected | FY 2022 Projected |
|---|----------------|-------------------|-------------------|
| Activity | | | |
| Number of complaints per route per week | 2 | 2 | 2 |
| Trailer loads of trash collected monthly | 130 | 65 | 65 |
| % of accurate (route completion) service collection day | 95% | 94% | 95% |

Sanitation

Roll-Off Collection

This division collects and disposes of solid waste or yard waste material on a predetermined schedule. Customers rent a roll-off container which is used to deposit the waste and are charged a rental and disposal fee.

Significant Accomplishments and/or Changes:

- Exclusive service provider for sludge disposal at Withlacoochee Treatment Plant
- Public outreach with Channel 17 on Roll-Off services

Division Objectives:

- Make roll-off containers available for all residential and commercial construction disposals
- Address new sector of collection and increase the awareness of this service among possible customers
- Develop a roll-off container ID system and maintenance plan

Budget Comparisons & Performance Measures

| Categories of Expenditures | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|----------------------------|------------------|------------------|------------------|
| Personal Services | \$64,842 | \$64,964 | \$66,611 |
| Contractual Services | 41,870 | 39,806 | 379,920 |
| Supplies | 9,131 | 9,601 | 9,604 |
| Other Services & Charges | 68,160 | 67,959 | 78,487 |
| Total Expenditures | \$184,003 | \$182,330 | \$534,622 |

Positions

FY 20 * 1

FY 21 * 1

FY 22 * 1

| Performance Measures | Activity | FY 2020 Actual | FY 2021 Projected | FY 2022 Projected |
|-----------------------------|----------|----------------|-------------------|-------------------|
| Number of pulls per day | | 8 | 8 | 8 |
| Customer serviced per month | | 59 | 55 | 65 |
| Increase customer base | | 5% | 5% | 5% |

Sanitation

Recyclables Collection

This division is responsible for the daily collection of residential recycling material commodities. The division also aids in meeting waste reduction efforts.

Significant Accomplishments and/or Changes:

- Shifted from curbside collection and opened 3 recycle collection drop sites with 24/7 access
- Increased customer base and revenue for clean OCC; increased baled OCC loads
- Hosted (1) E-Recycling event

Division Objectives:

- Identify items that are not recyclable and areas where participation is low
- Implement 1 more drop site for recyclables for increased efficiency and productivity
- Provide extra value-added services to our customers such as cardboard and glass collection
- Increase customer satisfaction and reduce the number of complaints
- Service all Drop Sites daily

Budget Comparisons & Performance Measures

| Categories of Expenditures | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|----------------------------|------------------|------------------|------------------|
| Personal Services | \$274,715 | \$7,625 | \$110,016 |
| Contractual Services | 20,583 | 17,675 | 8,108 |
| Supplies | 7,796 | 16,355 | 13,933 |
| Other Services & Charges | 113,324 | 105,347 | 82,313 |
| Total Expenditures | \$416,418 | \$147,002 | \$214,370 |

Positions
 FY 20 * 6
 FY 21 * 6
 FY 22 * 6

| Performance Measures Activity | FY 2020 Actual | FY 2021 Projected | FY 2022 Projected |
|--|----------------|-------------------|-------------------|
| Number of complaints per route per week | 1 | 1 | 1 |
| Reduce the contaminated recycling material | 5% | 5% | 5% |
| Tons of recycling material collected | 755 | 1,300 | 1,300 |
| Reduce the number of missed pickup | 1 | 1 | 1 |

Sanitation

Recyclables Distribution

This division maintains accepted recyclable materials, which are processed and baled in preparation for distribution and sale. Maintains accurate records and paperwork for recycle collection.

Significant Accomplishments and/or Changes:

- Operations Superintendent attended the Georgia Recycling Coalition 29th Annual Conference Webinar
- Lowndes County Manager donated a lockable storage container for E-Recycling Events
- Incorporated community service workers in sorting process

Division Objectives:

- Ensure that materials brought into the Recycling Center are separated and free from debris
- Reduce contamination levels in material
- Increase sorting level to enhance commodity marketing
- Increase the number of households participating in recycling through education
- Increase recycling education at special events

Budget Comparisons & Performance Measures

| Categories of Expenditures | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|----------------------------|-----------------|------------------|------------------|
| Personal Services | \$105 | \$49,021 | \$49,688 |
| Contractual Services | 88,945 | 158,270 | 163,364 |
| Supplies | 1,807 | 15,527 | 15,257 |
| Other Services & Charges | 2,728 | 7,901 | 5,734 |
| Capital Outlay | 0 | 0 | 50,000 |
| Capital Outlay Distributed | 0 | 0 | -50,000 |
| Total Expenditures | \$93,585 | \$230,719 | \$234,043 |

Positions
 FY 20 * 1
 FY 21 * 1
 FY 22 * 1

| Performance Measures Activity | FY 2020 Actual | FY 2021 Projected | FY 2022 Projected |
|---|----------------|-------------------|-------------------|
| %of eligible household recycling | 59% | 80% | 80% |
| Number of bales generated monthly per OCC | 63 | 80 | 80 |

Water & Sewer Revenue Fund

The Water and Sewer Revenue Fund is set up to finance and account for the cost of providing both water and sewer services to the residents and businesses of the City. All activities necessary to provide such services are included in the fund, including financing and related debt services.

Water & Sewer

Department Summary

Water & Sewer is a department within the Public Works Function. It includes Administration, Water Plant, Central Maintenance, Central Lines, Warehouse, Meter Reading, Environmental Services, Mud Creek Water Pollution Control Plant and Withlacoochee Water Pollution Control Plant.

Department Goals

- Mapbase flow between Mud Creek and Withlacoochee
- Install treatment plants and Gornto Lift Station
- Fully deploy AMI system
- Improve inspection protocols for Water and Sewer facilities
- Develop standardized SOP
- Rewrite section 98 within City Cody of Ordinance

Expenditure Summary

| Categories of Expenditures | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|-------------------------------|---------------------|---------------------|---------------------|
| Personal Services | \$5,141,032 | \$5,684,672 | \$5,780,905 |
| Contractual Services | 2,129,582 | 2,710,128 | 2,746,398 |
| Supplies | 1,338,816 | 1,444,203 | 1576600 |
| Travel, Training & Membership | 22,577 | 78,554 | 79,474 |
| Other Services & Charges | 10,792,922 | 10,854,008 | 11,392,059 |
| Capital | 1,648,093 | 12,409,000 | 5,795,500 |
| Capital Outlay Distributed | (1,648,093) | (12,409,000) | (5,795,500) |
| Debt Service | 1,779,327 | 1,771,844 | 1,311,635 |
| Total Expenditures | \$21,204,256 | \$22,543,409 | \$22,887,071 |
| Positions | | | |
| Full Time | 97 | 100 | 102 |
| Total Positions | 97 | 100 | 102 |

Water & Sewer

Organization Chart

FY 22

Director of Utilities

Administration

Water Plant

**Central
Maintenance**

Warehouse

Mud Creek

Central Lines

Withlacoochee

**Environmental
Services**

**Finance
Director**

Meter Reading

Water & Sewer

Administration

This division plans and directs the operations of all water and sewer divisions and provides administrative, clerical, and dispatching services. This division also provides orderly growth of the water and sewer system and drainage system of the City.

Significant Accomplishments and/or Changes:

- Continued Implementation of Rate Analysis to support costs of services
- Implemented a water conservation program, an in-house orientation process, a drone inspection program, and a water distribution flow model
- Implemented a Customer Service Satisfaction program
- Created a Community Outreach program
- Implemented Contract Coordinator for project and contract management

Division Objectives:

- Manage the operations, spending and growth of all divisions in the department
- Provide accurate, timely, and quality reports, correspondence, records, and other clerical and personnel management functions for all water operations
- Record, dispatch and provide closure for all incoming requests for service
- Educate public on importance of water conservation and preservation
- Manage and inspect new and replacement infrastructure and record “As-Built” information
- Implement new technology to assist in and wastewater system modeling
- Administration will oversee asset management and work order design
- Continued Monthly coordination meetings with Engineering Staff

Budget Comparisons & Performance Measures

| Categories of Expenditures | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|-------------------------------|--------------------|--------------------|--------------------|
| Personal Services | \$637,056 | \$818,106 | \$817,614 |
| Contractual Services | 78,684 | 343,171 | 344,159 |
| Supplies | 24,693 | 40,700 | 47,700 |
| Travel, Training & Membership | 4,809 | 18,800 | 18,800 |
| Other Services & Charges | 8,858,267 | 8,473,831 | 8,762,035 |
| Capital Outlay | 0 | 0 | 100,000 |
| Capital Outlay Distributed | 0 | 0 | -100,000 |
| Total Expenditures | \$9,603,509 | \$9,694,608 | \$9,990,308 |

Positions
 FY 20 * 9
 FY 21 * 12
 FY 22 * 12

| Performance Measures Activity | FY 2020 Actual | FY 2021 Projected | FY 2022 Projected |
|------------------------------------|----------------|-------------------|-------------------|
| Water cost per CCF (under 5.0 CCF) | 1.47 | 1.47 | 1.47 |
| Water cost per CCF (over 5 CCF) | 2.03 | 2.03 | 2.03 |
| Sewer cost per CCF (under 5.0 CCF) | 2.94 | 2.94 | 2.94 |
| Sewer cost per CCF (over 5 CCF) | 3.24 | 3.24 | 3.24 |

Water & Sewer

Water Plant

The Water Plant Division's purpose is to operate and maintain all water supply, water treatment, and water transmission facilities of the City. To provide an adequate supply of safe, potable water to meet domestic, commercial, and industrial uses of its customers according to all applicable standards.

Significant Accomplishments and/or Changes:

- The elevated tanks were repainted, and a new logo was installed on the Gornto tank
- The raw water wells 4, 6 and 7 electrical panels replaced
- Replaced packing system for stripper 1, 2, and 3
- Replace the 12.5% tank and piping

Division Objectives:

- Provide continuous operation of the water plant, wells, and water pumping equipment
- Perform regular inspection, preventative maintenance, and replacement of all division equipment and perform emergency maintenance as required and maintain proper maintenance records
- Measure the volume of water produced and performs routine and special chemical and bacteriological analysis of the raw and finished water
- Maintain records and provide reports of production, water quality, materials used, and available supply
- Maintain proper training and certification of all division personnel

Budget Comparisons & Performance Measures

| Categories of Expenditures | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|-------------------------------|--------------------|--------------------|--------------------|
| Personal Services | \$668,264 | \$643,012 | \$648,178 |
| Contractual Services | 431,917 | 497,375 | 502,379 |
| Supplies | 443,100 | 376,410 | 422,910 |
| Travel, Training & Membership | 2,427 | 6,704 | 6,704 |
| Other Services & Charges | 365,313 | 502,961 | 500,534 |
| Capital Outlay | 632,001 | 1,000,000 | 984,000 |
| Capital Outlay Distributed | -632,001 | -1,000,000 | -984,000 |
| Total Expenditures | \$1,911,021 | \$2,026,462 | \$2,080,705 |

Positions

FY 20 * 10

FY 21 * 10

FY 22 * 10

| Performance Measures | FY 2020 Actual | FY 2021 Projected | FY 2022 Projected |
|---|----------------|-------------------|-------------------|
| Average volume of water sold (MGD) | 9.97 | 10.26 | 10.56 |
| Average volume of water treated (MGD) | 8.79 | 9.05 | 9.32 |
| Power purchased, 1,000 KWH/year | 11.85 | 12.2 | 12.56 |
| Average purchased power cost cents/KWH | 5 | 5.15 | 5.3 |

Water & Sewer

Central Lines

The Central Lines Division maintains the water mains needed to deliver treated water to the customers of the City and the meters and meter services whose purpose is to measure service to the customer. This division also maintains the sewer lines to collect wastewater from the customers of the City and to deliver the water to the plants for disposal.

Significant Accomplishments and/or Changes:

- Compiled Phase 7 of Manhole Rehabilitation awarded to contractor
- MacArthur St water main upsizing project has been awarded to contractor
- A flow-monitoring program set in place to help identify infiltration and inflow locations
- Identified data for manholes to be placed on Phase 8 of our Manhole Rehabilitation Program
- Collected data on sewer mains with I & I issues to be placed on Sewer Rehabilitation Incorporated community service workers in sorting process

Division Objectives:

- Perform preventative and emergency maintenance on all water mains, valves, and fire hydrants including flushing of mains, operation and testing of valves and hydrants, repair of leaks and breaks, and replacement of obsolete equipment
- Provide existing or new citizens, businesses, and industries within the city's sewer system a well maintained service utilizing a regular maintenance program or replacement if necessary
- Provide the distribution and collection staff with training in work zone safety, confined space entry or other additional training programs to increase proficiency and safety
- Identify and repair possible entry points of Inflow & Infiltration within the sewer system

Budget Comparisons & Performance Measures

| Categories of Expenditures | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|-------------------------------|--------------------|--------------------|--------------------|
| Personal Services | \$1,152,632 | \$1,350,897 | \$1,453,546 |
| Contractual Services | 262,898 | 307,602 | 325,056 |
| Supplies | 284,379 | 352,505 | 380,505 |
| Travel, Training & Membership | 4,633 | 17,650 | 17,650 |
| Other Services & Charges | 607,600 | 818,438 | 897,321 |
| Capital Outlay | 674,275 | 2,305,000 | 1,502,000 |
| Capital Outlay Distributed | -674,275 | -2,305,000 | -1,502,000 |
| Total Expenditures | \$2,312,142 | \$2,847,092 | \$3,074,078 |



| Performance Measures | FY 2020 Actual | FY 2021 Projected | FY 2022 Projected |
|-------------------------------------|----------------|-------------------|-------------------|
| Miles of new mains installed | 2.0 | 3.0 | 6.0 |
| Miles of mains maintained | 441 | 430 | 445 |
| Miles of sewers maintained | 380 | 386 | 383 |
| Miles of new sewers added | 2.0 | 1.6 | 3.0 |

Water & Sewer

Water Warehouse

The purpose of the Warehouse Division is to maintain an adequate stock of supplies and materials needed to carry on the functions of the department and maintain proper records to account for the cost of materials used for each purpose and to replenish stock levels in order that materials will be available. The division maintains proper housing to provide secure storage of valuable inventories in an atmosphere that will protect the materials from the elements.

Significant Accomplishments and/or Changes:

- Successfully deployed new AMI system
- Working together with all departments to make sure safety is first in the City by providing and procuring safety equipment.
- Updated Hiperweb system
- As the City continues to use new technology and improve efficiency, the Warehouse has been involved with the purchasing department to sell surplus items on the Internet to dispose of outdated equipment and supplies and to earn additional income.

Division Objectives:

- Maintain an adequate stock of common materials as well as specialty items that are required to maintain the water mains, hydrants, and services and other infrastructure of the water system
- House the material and maintain a system to locate and disburse all items as needed and account for the cost of materials used
- Take advantage of the savings inherent with bulk purchasing of needed items
- Automate purchasing, receiving, and issuing of all stock items
- Implement CMMS maintenance program

Budget Comparisons & Performance Measures

| Categories of Expenditures | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|-------------------------------|------------------|------------------|------------------|
| Personal Services | \$56,038 | \$50,906 | \$52,387 |
| Contractual Services | 41,461 | 15,835 | 54,756 |
| Supplies | 7,862 | 22,525 | 24,900 |
| Travel, Training & Membership | 0 | 0 | 1,000 |
| Other Services & Charges | 40,060 | 47,784 | 48,699 |
| Total Expenditures | \$145,421 | \$137,050 | \$181,742 |

Positions

FY 20 * 1

FY 21 * 1

FY 22 * 1

| Performance Measures | FY 2020 Actual | FY 2021 Projected | FY 2022 Projected |
|---|----------------|-------------------|-------------------|
| Activity | | | |
| Number of requests per year | 4,222 | 4,250 | 5,000 |
| % of items stocked within 7 days of receipt | 98% | 98% | 98% |

Water & Sewer

Meter Reading

The Meter Reading Division maintains account records for the meter services of all customers of the Water and Sewer System and reads all meters monthly. Meter Reading also checks the readings and transmits each customer's monthly consumption into the data processing system for billing. The division turns the water on for all new customers and off for departing customers.

Significant Accomplishments and/or Changes:

- The department has transitioned to and implemented use of AMI smart meter technology. The City has partnered with IBT AMI Solutions which offers a cellular based AMI system where data is transmitted through AT&T's latest 5G network
- Service technicians ensure that citizens receive same day water services even as daily work orders continue to increase in number as the City growth increases

Division Objectives:

- Continue to monitor and maintain the new AMI infrastructure
- Provide Valdosta's customers with the latest information relating to their water accounts
- Provide ongoing assistance to Customer Service in the City's efforts to provide same day water services to the citizens of Valdosta
- In order to increase productivity, office personnel assign daily work orders to servicemen according to their location to save on fuel and increase community response

Budget Comparisons & Performance Measures

| Categories of Expenditures | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|-------------------------------|------------------|------------------|------------------|
| Personal Services | \$457,975 | \$499,593 | \$476,687 |
| Contractual Services | 337,994 | 360,035 | 334,110 |
| Supplies | 31,005 | 71,828 | 42,100 |
| Travel, Training & Membership | 0 | 250 | 250 |
| Other Services & Charges | 65,271 | 62,949 | 84,621 |
| Capital Outlay | 0 | 7,000,000 | 1,000,000 |
| Capital Outlay Distributed | 0 | -7,000,000 | -1,000,000 |
| Total Expenditures | \$892,245 | \$994,655 | \$937,768 |



| Performance Measures Activity | FY 2020 Actual | FY 2021 Projected | FY 2022 Projected |
|--|----------------|-------------------|-------------------|
| Number of water customers billed monthly | 18,500 | 19,000 | 21,500 |
| % of rechecked reading before billing | 4.0% | 8% | 5% |
| % of customer requesting rereads | 6.0% | 10% | 6% |
| Annual service orders performed | 37,400 | 40,000 | 35,000 |

Water & Sewer

Central Maintenance

The Central Maintenance Division is responsible for maintaining in top working condition all mechanical and electrical systems at the water plant and both wastewater treatment plants as well as 30 lift stations.

Significant Accomplishments and/or Changes:

- Gornto lift station generator and automatic switching contract awarded and in work
- Mud Creek generator contract awarded and in work
- Four generators and automatic switches installed at the elevated water tanks and Gornto fire station for drinking water storage and pressure telemetry backup
- Replaced two Gornto lift station check valves
- Two 100-gallon portable diesel fuel tanks in work for refueling lift station generators.
- One 250kW portable generator purchased for the Withlacoochee

Division Objectives:

- To ensure all lift station, treatment plant and associated mechanical and electrical equipment as well as controls systems are fully functional and well maintained for optimal long-term operations
- Performing preventive and predictive maintenance on schedule to maximize reliability and meet all regulatory requirements and expectations

Budget Comparisons & Performance Measures

| Categories of Expenditures | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|-------------------------------|--------------------|--------------------|--------------------|
| Personal Services | \$771,500 | \$935,450 | \$966,230 |
| Contractual Services | 91,378 | 148,835 | 133,165 |
| Supplies | 210,143 | 173,585 | 173,585 |
| Travel, Training & Membership | 3,457 | 7,500 | 7,500 |
| Other Services & Charges | 639,565 | 483,397 | 551,415 |
| Capital Outlay | 341,817 | 1,379,000 | 1,684,000 |
| Capital Outlay Distributed | -341,817 | -1,379,000 | -1,684,000 |
| Total Expenditures | \$1,716,043 | \$1,748,767 | \$1,831,895 |

Positions
 FY 20 * 16
 FY 21 * 17
 FY 22 * 17

| Performance Measures Activity | FY 2020 Actual | FY 2021 Projected | FY 2022 Projected |
|---------------------------------|----------------|-------------------|-------------------|
| Number of PM's | 3,256 | 3,300 | 3,350 |
| Number of CM's performed | 423 | 317 | 300 |
| Work order back logs | 41 | 90 | 75 |
| Number of emergency work orders | 4 | 2 | 3 |

Water & Sewer

Mud Creek Plant

The Mud Creek Plant Division operates and maintains the Mud Creek Water Pollution Control Plant (WPCP) facilities and the associated Mud Creek Sewer Outfall and Knights Creek Sewer Outfall. It also delivers all wastewater collected in the basin to the plant and properly treats the water, removes, and properly disposes of all pollutants before discharge of the water to the environment.

Significant Accomplishments and/or Changes:

- No violations of NPES Permit
- Software update to enable aeration basin blowers to run automatically
- Building installed over west and east train blowers to keep the out of the elements
- Painting of all piping around plant with two-part epoxy paint

Division Objectives:

- Operate treatment plant to meet effluent limits of NPDES Permit
- Provide continuous operation of the plant and system required to meet permit.
- Measure the volume of wastewater treated, perform routine and special analysis of the influent and effluent, maintain records, and provide reports of plant operations
- Maintain proper training, certification of all division personnel and provide reports of plant operations

Budget Comparisons & Performance Measures

| Categories of Expenditures | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|-------------------------------|------------------|--------------------|--------------------|
| Personal Services | \$480,166 | \$492,535 | \$459,006 |
| Contractual Services | 355,904 | 422,259 | 427,436 |
| Supplies | 43,110 | 110,000 | 110,000 |
| Travel, Training & Membership | 2,967 | 9,550 | 9,550 |
| Other Services & Charges | 92,700 | 239,140 | 235,639 |
| Capital Outlay | 0 | 0 | 407,000 |
| Capital Outlay Distributed | 0 | 0 | -407,000 |
| Total Expenditures | \$974,847 | \$1,273,484 | \$1,241,631 |

Positions
 FY 20 * 8
 FY 21 * 8
 FY 22 * 8

| Performance Measures Activity | FY 2020 Actual | FY 2021 Projected | FY 2022 Projected |
|--|----------------|-------------------|-------------------|
| Average volume of wastewater treated daily (MGD) | 3.1 | 3.3 | 3.3 |
| Average daily influent BOD MG/1 | 298 | 250 | 300 |
| Average BOD removal as % of influent | 99.4% | 99% | 99% |
| Average daily influent TSS Mg/1 | 251 | 250 | 250 |
| Average TSS removal as % of influent | 98.6% | 99% | 99% |

Water & Sewer

Withlacoochee Sewer Plant

This division's purpose is to operate and maintain the Withlacoochee Water Pollution Control (WWPC) facilities and the associated Withlacoochee Outfall to deliver all wastewater collected in the basin to the plant and properly treat the water, remove, and properly dispose of all pollutants before discharging of the water to the environment.

Significant Accomplishments and/or Changes:

- Installed support booms with all associated mounting equipment and hardware including the conduit, wiring, and disconnects to supply power to 12 mixers in the sequencing batch reactors
- Completed construction of the New 7-million-gallon secondary EQ basin and placed into service
- Effluent flume monitoring station was transitioned from analog antenna system to a digital cellular system for more reliable monitoring at this location
- Had SCADA technician change the PLC program to provide a more accurate flow calculation for Chlorine injection dosing for improved disinfection of wastewater
- Completed a rust removal and painting project of major plant piping and equipment

Division Objectives:

- Maintain compliance with our state issued operating/discharge permit
- Provide highly efficient operation of the treatment plant and all associated equipment and pump stations
- Maintain proper training and certification of all divisional personnel
- Maintain operational records and maintenance programs to ensure effective operation of plant

Budget Comparisons & Performance Measures

| Categories of Expenditures | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|-------------------------------|--------------------|--------------------|--------------------|
| Personal Services | \$488,206 | \$480,087 | \$476,926 |
| Contractual Services | 524,662 | 608,789 | 568,642 |
| Supplies | 245,749 | 235,650 | 243,150 |
| Travel, Training & Membership | 2,366 | 13,200 | 13,200 |
| Other Services & Charges | 87,702 | 133,088 | 157,592 |
| Capital Outlay | 0 | 725,000 | 105,000 |
| Capital Outlay Distributed | 0 | -725,000 | -105,000 |
| Total Expenditures | \$1,348,685 | \$1,470,814 | \$1,459,510 |

Positions
 FY 20 * 8
 FY 21 * 8
 FY 22 * 8

| Performance Measures | FY 2020 Actual | FY 2021 Projected | FY 2022 Projected |
|--|----------------|-------------------|-------------------|
| Average volume of wastewater treated daily (MGD) | 4.5 | 4.2 | 4.5 |
| Average daily influent BOD M G/l | 245 | 250 | 240 |
| Average BOD removal as % of influent | 97% | 98% | 98% |
| Average daily influent TSS M g/l | 250 | 250 | 240 |
| Average TSS removal as % of influent | 99% | 99% | 99% |

Water & Sewer

Environment Services

The Environment Services division's purpose is planning, directing, and coordinating various activities within the Water & Sewer Department. This includes the river monitoring program, conducting all creek crossing inspection, and physical inspections of the industrial facilities to determine their compliance with sewer use ordinances and wastewater discharge permit requirements.

Significant Accomplishments and/or Changes:

- Maintaining 90% compliance for the year for backflow and F.O.G.
- Implemented truck inspections for GA Commercial Waste Vehicle Inspection Program
- Initiated the new Creek Crossing and Cap the Cleanout Program

Division Objectives:

- Maintain a high percentage of compliance in the cross connection program and keep working to insure all commercial establishments have backflow devices
- Maintain a high percentage of compliance for the F.O.G. program
- Move the central laboratory to a new location
- Continue public education on F.O.G, Cleanout caps and Backflow devices

Budget Comparisons & Performance Measures

| Categories of Expenditures | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|-------------------------------|------------------|------------------|------------------|
| Personal Services | \$429,195 | \$414,086 | \$430,331 |
| Contractual Services | 4,684 | 6,227 | 56,695 |
| Supplies | 48,775 | 61,000 | 131,750 |
| Travel, Training & Membership | 1,918 | 4,900 | 4,820 |
| Other Services & Charges | 36,444 | 92,420 | 154,203 |
| Capital Outlay | 0 | 0 | 13,500 |
| Capital Outlay Distributed | 0 | 0 | -13,500 |
| Total Expenditures | \$521,016 | \$578,633 | \$777,799 |

Positions
 FY 20 * 7
 FY 21 * 7
 FY 22 * 7

| Performance Measures | FY 2020 Actual | FY 2021 Projected | FY 2022 Projected |
|--------------------------------------|----------------|-------------------|-------------------|
| Complete F.O.G. Inspections | 189 | 400 | 300 |
| Complete backflow inspections | 761 | 950 | 450 |
| Permit industry inspections | 13 | 13 | 13 |
| EPD watershed sited sampled | 11 | 11 | 11 |

Water & Sewer

Debt Service Summary

The Debt Service section accounts for the costs of borrowed funds to operate the Water and Sewer enterprise. This section accounts for the interest and fiscal charges made on the Water and Sewer Revenue Bond Series 1991, and two Georgia Environmental Facility Authority loans. The money was used to construct the Mud Creek Pollution Control Plant, the Withlacoochee Water Pollution Control Plant, the Guess Road Water Plant, and water tanks and distribution lines.

Budget Comparisons

| Categories of Expenditures | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|----------------------------|----------------|----------------|----------------|
| Debt Service | \$1,779,327 | \$1,771,844 | \$1,311,635 |
| Total Expenditures | \$1,779,327 | \$1,771,844 | \$1,311,635 |

Inspection Fund

The Inspection fund is set up to finance and account for the cost of providing inspection of residential and commercial construction within Lowndes County.

Inspection

Department Summary

The Inspection Department has one division, Administration.

Department Goals

- Work with the Homes Builders Association (HBA) to crack down on unlicensed activity
- Continue to get all personnel cross trained in other fields
- Educate, maintain, and improve communication with our community through pamphlets, brochures, newsletters, in-house seminars and continue to seek out and use the latest technology and codes available
- Switch from New World Permits and Inspections module to Sages permits and Inspections to connect with the Business License

Expenditure Summary

| Categories of Expenditures | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|-------------------------------|------------------|--------------------|--------------------|
| Personal Services | \$596,956 | \$583,817 | \$660,205 |
| Contractual Services | 80,555 | 85,687 | 84,917 |
| Supplies | 2,837 | 16,175 | 52,665 |
| Travel, Training & Membership | 3,370 | 5,260 | 7,585 |
| Other Services & Charges | 299,474 | 477,103 | 467,994 |
| Total Expenditures | \$983,192 | \$1,168,042 | \$1,273,366 |
| Positions | | | |
| Full Time | 10 | 10 | 10 |
| Total Positions | 10 | 10 | 10 |

Inspection

FY 22

Organization Chart

```
graph TD; CM[City Manager] --- Admin[Administration];
```

**City
Manager**

Administration

Inspection

Administration

The Administration Division is responsible for ensuring compliance of all ordinances for building, plumbing, electrical, mechanical and gas codes in addition to the Historic District Ordinance. This also included Permitting, Plan Review and Investigation.

Significant Accomplishments and/or Changes:

- Train personnel on the new ICC Codes changes within other fields
- The Inspection Department was organized to be user and customer friendly
- Performed over 12,000 inspections and sold over 8,000 permits

Division Objectives:

- To have plans approved and ready for permitting within 8 working days of submittal date - applies to plans which have complete information upon submittal
- To complete all scheduled inspections within 24 hours of the time the request is submitted
- To conduct one meeting a month with the HBA Home Builders Association for educating members and listening to any concern they have with our department

Budget Comparisons & Performance Measures

| Categories of Expenditures | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|-------------------------------|------------------|--------------------|--------------------|
| Personal Services | \$596,956 | \$583,817 | \$660,205 |
| Contractual Services | 80,555 | 85,687 | 84,917 |
| Supplies | 2,837 | 16,175 | 52,665 |
| Travel, Training & Membership | 3,370 | 5,260 | 7,585 |
| Other Services & Charges | 299,474 | 477,103 | 467,994 |
| Total Expenditures | \$983,192 | \$1,168,042 | \$1,273,366 |

Positions
 FY 20 * 10
 FY 21 * 10
 FY 22 * 10

| Performance Measures | FY 2020 Actual | FY 2021 Projected | FY 2022 Projected |
|-----------------------------------|----------------|-------------------|-------------------|
| Activity | | | |
| Inspections completed in 24 hours | 99% | 100% | 100% |
| Plans reviewed 10 days or less | 95% | 100% | 100% |

Department of Labor Fund

This fund is set up to account for the revenues and costs associated with the operation of the building leased to the Georgia Department of Labor.

Department of Labor

Department of Labor Fund

The fund is set up to account for the revenues and costs associated with the operation of the building leased to the Georgia Department of Labor.

Department of Labor Building

This division maintains the Department of Labor building. The building was built by the City for the Central Valdosta Development Authority

Expenditure Summary

| Funds Generated By Division | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|--|---------------------------|---------------------------|---------------------------|
| Rent | \$469,157 | \$469,152 | \$469,152 |
| Total Funds Generated | \$469,157 | \$469,152 | \$469,152 |

| Categories of Expenditures | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|---------------------------------------|---------------------------|---------------------------|---------------------------|
| Contractual Services | \$150,764 | \$163,020 | \$162,139 |
| Supplies | 852 | 5,500 | 5,305 |
| Other Services & Charges | 349,672 | 662,947 | 812,947 |
| Total Expenditures | \$501,288 | \$831,467 | \$980,391 |

Storm Water Fund

The Storm Water Fund is set up to finance and account for the cost of providing storm water and drainage maintenance services to the residents and businesses of the City. All activities necessary to provide such services are included in the fund.

Stormwater

Department Summary

Stormwater is part of the public works function and falls under the City Engineer.

Department Goals

- Maintain compliance with Georgia EPD Phase II requirements as stated in the City's approved Notice of intent (NOI)
- Perform daily maintenance of City drainage systems to ensure proper flow of stormwater
- Document and digitally map complaints / works orders in reference to the stormwater system

Expenditure Summary

| Categories of Expenditures | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|-------------------------------|--------------------|--------------------|--------------------|
| Personal Services | \$779,930 | \$833,652 | \$860,926 |
| Contractual Services | 276,735 | 646,512 | 618,087 |
| Supplies | 62,657 | 69,420 | 69,500 |
| Travel, Training & Membership | 2,855 | 3,000 | 2,496 |
| Other Services & Charges | 498,730 | 566,590 | 660,868 |
| Total Expenditures | \$1,620,907 | \$2,119,174 | \$2,211,877 |
| Positions | | | |
| Full Time | 16 | 16 | 16 |
| Temporary | 1 | 1 | 1 |
| Total Positions | 17 | 17 | 17 |

Stormwater

FY 22

Organization Chart

```
graph TD; CE[City Engineer] --- OM[Operation & Maintenance];
```

City Engineer

**Operation &
Maintenance**

Stormwater

Operation & Maintenance

The purpose of the division is to maintain the existing City stormwater system, while ensuring full compliance with the Georgia Environmental Protection Division (EPD) Phase II permit requirements. Activities include planning and directing daily tasks, administering the stormwater utility, routine maintenance of stormwater infrastructure, education / outreach, and preparing all necessary documents for the annual report and permit renewal with the EPD.

Significant Accomplishments and/or Changes:

- Completed and submitted the 2020 Annual stormwater Report to Georgia EPD
- Gave away 65 rain barrels
- Built Santa's Workshop for the Christmas parade/prop for the community
- Stormwater Manager received Water Resource Manager of the Year Award from GAPWA
- Saved the City approximately \$150,000 rehabilitating the Briggs St. Culvert in-house, per the Stormwater Master Plan

Division Objectives:

- Collect funds needed for operation of storm water activities
- Meet all Phase II Stormwater requirements
- Keep all drainage facilities clean, repaired and in a good condition to minimize flooding

Budget Comparisons & Performance Measures

| Categories of Expenditures | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|-------------------------------|--------------------|--------------------|--------------------|
| Personal Services | \$779,930 | \$833,652 | \$860,926 |
| Contractual Services | 276,735 | 646,512 | 618,087 |
| Supplies | 62,657 | 69,420 | 69,500 |
| Travel, Training & Membership | 2,855 | 3,000 | 2,496 |
| Other Services & Charges | 498,730 | 566,590 | 660,868 |
| Total Expenditures | \$1,620,907 | \$2,119,174 | \$2,211,877 |

Positions
 FY 20 * 17
 FY 21 * 17
 FY 22 * 17

| Performance Measures Activity | FY 2020 Actual | FY 2021 Projected | FY 2022 Projected |
|---|----------------|-------------------|-------------------|
| Feet of storm sewer pipe cleaned and maintained | 51,368 | 50,000 | 50,000 |
| Feet of canals maintained (contracted & In-House) | 778,353 | 400,000 | 600,000 |
| Number of articles published | 11 | 10 | 10 |
| Public presentations / media coverage | 32 | 30 | 30 |

Auditorium Fund

The Auditorium Fund accounts for the revenue and costs associated with operating the Mathis City Auditorium.

Auditorium

Mathis Auditorium

This division maintains the Mathis Auditorium that houses a multipurpose room of five thousand (5,000) square feet and a twelve hundred (1,200) seats auditorium.

Significant Accomplishments and/or Changes:

- Continued Mathis Auditorium renovation
- Continued Mathis City Auditorium social media presence
- Successfully hosted 39 events and 89 days rental
- Continued indigent use for the Arts and increased departmental usage
- Coordinator completed module 6 of Public Works Officials Executive Management Certification

Division Objectives:

- Exceed or meet customer expectations
- Promote Mathis Auditorium as a co-sponsor of events
- Increase the number of paid rentals
- Maintain facility in a clean, safe, and accessible condition

Budget Comparisons & Performance Measures

| Funds Generated By Division | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|--------------------------------|-------------------|-------------------|-------------------|
| Auditorium Rental | \$38,198 | \$45,000 | \$45,000 |
| Total Funds Generated | \$38,198 | \$45,000 | \$45,000 |

| Categories of Expenditures | FY 2020 | FY 2021 | FY 2022 |
|-------------------------------|------------------|------------------|------------------|
| Personal Services | \$157,550 | \$161,929 | \$171,017 |
| Contractual Services | 101,994 | 92,979 | 94,546 |
| Supplies | 17,539 | 18,192 | 22,061 |
| Travel, Training & Membership | 1,520 | 1,245 | 3,545 |
| Other Services & Charges | 38,525 | 41,379 | 41,739 |
| Total Expenditures | \$317,128 | \$315,724 | \$332,908 |

Positions
FY 20 * 4
FY 21 * 4
FY 22 * 4

| Performance Measures | FY 2020 | FY 2021 | FY 2022 |
|-------------------------------|----------|-----------|-----------|
| Activity | Actual | Projected | Projected |
| Programs / events schedules | 39 | 110 | 110 |
| Multi-Purpose Room events | 26 | 85 | 85 |
| Auditorium Theater events | 13 | 32 | 32 |
| Dollars of rental income | \$17,330 | \$70,000 | \$70,000 |
| Indigent use deferment | 500 | 20,000 | 20,000 |
| Response to customer concerns | 1 hr. | 1 hr. | 1 hr. |

Motor Fuel Fund

Sales of gasoline and diesel fuel to other non-profit and governmental entities are accounted for in the Motor Fuel Fund. Proceeds from this fund are used to defray costs of operating the city fueling center.

Motor Fuel

Gasoline & Diesel Resale

The Motor Fuel Fund is used to account for the proceeds of sales of motor fuel to other governmental and non-profit entities. The funds are used to defray the cost of operating the city fueling center.

Significant Accomplishments and/or Changes:

- N/A

Division Objectives:

- Continue to provide fueling services for the City of Valdosta
- To enhance revenues of the City while providing other governmental entities fuel at a lesser cost than they could obtain otherwise, benefiting taxpayers as a whole

Budget Comparisons & Performance Measures

| Funds Generated By Division | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|--------------------------------|-------------------|-------------------|-------------------|
| Fuel Sales | \$262,772 | \$303,000 | \$282,000 |
| Total Funds Generated | \$262,772 | \$303,000 | \$282,000 |

| Categories of Expenditures | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|-------------------------------|-------------------|-------------------|-------------------|
| Supplies | \$256,050 | \$295,000 | \$274,000 |
| Other Services & Charges | 178 | 55,329 | 55,329 |
| Total Expenditures | \$256,228 | \$350,329 | \$329,329 |

| Performance Measures | FY 2020 Actual | FY 2021 Projected | FY 2022 Projected |
|---|-------------------|----------------------|----------------------|
| # of gallon sold to outside agencies | 115,828 | 120,000 | 150,000 |
| # of gallon sold total | 600,209 | 610,000 | 630,000 |

Internal Service Funds

Internal Service Funds account for the financing of goods or services provided by one department or agency to other departments or agencies of a government, or to other governments, on a cost reimbursement basis.

Motor Pool Fund

The Motor Pool Fund accounts for the cost of operating a maintenance facility for the City Government's automotive equipment. The fund purchases automotive equipment and rents the equipment to the user departments for the cost of depreciation, maintenance, fuel, and overhead. The fund is set up to break even, therefore at the end of the year, an adjustment is done to either increase or decrease the charges made to departments throughout the year.

Motor Pool

Department Summary

The Public Works Function includes the Motor Pool Department. This department has one division, the Garage Division, which provides maintenance and repair to the entire City's vehicle fleet and small engine equipment.

Department Goals

- Facilitate communication within the Department by conducting weekly staff meeting with the Public Works Management Team
- Encourage employee professional development by preparing a training plan for each division and ensuring that each employee receives a timely annual job performance appraisal
- Monitor departmental staffing levels by maintaining a vacancy rate of less than 5 percent
- Maximize the city's fleet availability
- Maximize technicians' billing hours
- Proactively maintain the fleet to reduce unscheduled maintenance

Expenditure Summary

| Funds Generated By Division | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|--|---------------------------|---------------------------|---------------------------|
| Vehicle Rental | \$5,140,448 | \$5,421,653 | \$5,758,785 |
| Total Funds Generated | \$5,140,448 | \$5,421,653 | \$5,758,785 |

| Categories of Expenditures | | | |
|---------------------------------------|--------------------|--------------------|--------------------|
| Personal Services | \$815,531 | \$827,439 | \$839,131 |
| Contractual Services | 201,947 | 208,687 | 289,917 |
| Supplies | 1,950,186 | 2,110,504 | 2,117,210 |
| Travel, Training & Membership | 1,996 | 3,150 | 3,350 |
| Other Services & Charges | 2,170,788 | 2,271,873 | 2,509,177 |
| Capital Outlay | 1,229,269 | 3,193,000 | 1,381,000 |
| Capital Outlay Distribution | -1,229,269 | -3,193,000 | -1,381,000 |
| Total Expenditures | \$5,140,448 | \$5,421,653 | \$5,758,785 |

Positions

| | | | |
|------------------------|-----------|-----------|-----------|
| Full Time | 15 | 15 | 15 |
| Total Positions | 15 | 15 | 15 |

Motor Pool

FY 22

Organization Chart

**Deputy City Manager
of Operations/
Public Works Director**

Garage

Motor Pool

Garage

The Garage Division provides scheduled and unscheduled preventive maintenance and repairs for ten city departments. It also maintains an increasing fleet inventory of over 900 pieces of equipment and vehicles. This includes small engine repairs and welding assignments.

Significant Accomplishments and/or Changes:

- Received much needed vehicles/equipment across multiple departments
- Achieved an above 98% fleet readiness across all departments
- Completed 7,381 Fleet/Maintenance work orders
- Continues in shop training program for vehicle mechanics
- Purchased much needed specialty tools to increase productivity

Division Objectives:

- Support the City's fleet and maintain appropriate fuel inventory to meet City's demands
- Maintain current regulation requirements with EPD compliance records for underground fuel storage tanks
- Reduce sub-let labor cost and complete 100% warehouse inventory to ensure accuracy
- Expand north side of Maintenance Center to enclose entire shop
- Replace all eight fuel island fuel dispensers and refurbish 24 dumpsters

Budget Comparisons & Performance Measures

| Funds Generated By Division | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|--------------------------------|--------------------|--------------------|--------------------|
| Vehicle Rental | \$5,140,448 | \$5,421,653 | \$5,758,785 |
| Total Funds Generated | \$5,140,448 | \$5,421,653 | \$5,758,785 |
| Categories of Expenditures | | | |
| Personal Services | \$815,531 | \$827,439 | \$839,131 |
| Contractual Services | 201,947 | 208,687 | 289,917 |
| Supplies | 1,950,186 | 2,110,504 | 2,117,210 |
| Travel, Training & Membership | 1,996 | 3,150 | 3,350 |
| Other Services & Charges | 2,170,788 | 2,271,873 | 2,509,177 |
| Capital Outlay | 1,229,269 | 3,193,000 | 1,381,000 |
| Capital Outlay Distribution | -1,229,269 | -3,193,000 | -1,381,000 |
| Total Expenditures | \$5,140,448 | \$5,421,653 | \$5,758,785 |

Positions
 FY 20 * 15
 FY 21 * 15
 FY 22 * 15

| Performance Measures | FY 2020 | FY 2021 | FY 2022 |
|---|---------|-----------|-----------|
| Activity | Actual | Projected | Projected |
| Percent of services completed on time | 98% | 98% | 98% |
| Cost per month for small engine repairs/maintenance | \$3,227 | \$3,300 | \$3,300 |
| Total fuel gallons dispensed | 600,209 | 610,000 | 630,000 |
| Work orders completed | 7,665 | 7,000 | 7,000 |
| Percent of fleet operational on daily basis | 98% | 98% | 98% |

Group Insurance Fund

The Group Insurance Fund accounts for transactions related to the provision of health care benefits for permanent employees of the City. The fund generates revenue by charging each department a set premium per employee and incurs expenses when health care claims are filed and paid.

Group Insurance

Group Insurance Fund

The Group Insurance Fund accounts for transactions related to the provision of health care benefits for permanent employees of the City. The fund generates revenue by charging each department a set premium per employee and incurs expenses when health care claims are filed and paid.

Summary

The Group Insurance division accounts for medical payments, administrative payments to third party administrator, premium for the stop loss coverage insurance policy, and bank service fees for the Group Insurance Fund

Expenditure Summary

| Categories of Expenditures | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|----------------------------|--------------------|--------------------|--------------------|
| Contractual Services | \$1,745,159 | \$1,774,806 | \$1,812,044 |
| Supplies | 17,340 | 16,000 | 16,000 |
| Other Services & Charges | 5,253,066 | 5,938,930 | 6,038,750 |
| Total Expenditures | \$7,015,565 | \$7,729,736 | \$7,866,794 |

Worker's Compensation Fund

The Worker's Compensation Fund accounts for transactions associated with worker's compensation claims for employees of the City. The fund generates revenue by charging each department a premium per employee, based on the job type, and incurs expenses which worker's compensation claims are filed and paid.

Worker's Compensation

Worker's Compensation Fund

The Worker's Compensation Fund accounts for transactions associated with worker's compensation claims for employees of the City. The fund generates revenue by charging each department a premium per employee, based on the job type, and incurs expenses which worker's compensation claims are filed and paid.

Summary

The Worker's Compensation division accounts for the medical, indemnity, and administrative payments made to or on behalf of City employees who have been injured on the job.

Expenditure Summary

| Categories of Expenditures | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|-----------------------------|----------------|----------------|----------------|
| Executive Office | \$744 | \$881 | \$988 |
| Public Relations | 232 | 251 | 305 |
| Human Resources | 575 | 575 | 614 |
| Finance Administration | 315 | 329 | 338 |
| Accounting | 685 | 701 | 686 |
| Budget | 291 | 287 | 295 |
| Customer Service | 935 | 931 | 954 |
| Accounts Receivable/License | 77 | 77 | 76 |
| Purchasing | 244 | 248 | 254 |
| Engineering Administration | 924 | 1,125 | 1,244 |
| Signal Maintenance | 4,475 | 3,975 | 4,087 |
| Signs and Markings | 3,321 | 3,309 | 3,406 |
| Traffic Mgt. Center | 6,833 | 6,796 | 6,985 |
| Street Repair | 7,137 | 8,359 | 8,647 |
| City Hall | 787 | 1,093 | 1,155 |
| City Hall Annex | 816 | 794 | 817 |
| Municipal Court | 602 | 598 | 616 |
| Police Administration | 13,609 | 14,020 | 14,411 |
| Patrol Bureau | 175,175 | 185,681 | 194,227 |
| Investigation Bureau | 40,388 | 45,545 | 46,831 |
| Training Bureau | 9,363 | 9,249 | 9,499 |
| Support Services | 14,398 | 14,334 | 14,751 |
| Crime Lab | 20,825 | 22,573 | 23,089 |

Worker's Compensation

Expenditure Summary Continued

| Categories of Expenditures | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|---|------------------|------------------|------------------|
| Fire Administration | 4,422 | 6,134 | 6,373 |
| Fire Operations | 96,929 | 96,087 | 100,780 |
| Fire Prevention | 5,274 | 5,650 | 5,261 |
| Fire Maintenance | 1,723 | 2,319 | 2,061 |
| Fire Training | 3,318 | 3,618 | 3,559 |
| Special Operations | 355 | 1,151 | 1,231 |
| Community Protection | 6,273 | 6,204 | 5,452 |
| Public Works - Right of Way Maintenance | 57,177 | 59,614 | 61,993 |
| Cemetery | 14,902 | 14,541 | 14,363 |
| Arborist | 6,623 | 6,630 | 6,915 |
| Planning and Zoning | 446 | 478 | 496 |
| Community Development Administration | 173 | 172 | 181 |
| Neighborhood Development | 108 | 108 | 111 |
| Great Promise Internship | 46 | 0 | 0 |
| Main Street | 197 | 195 | 201 |
| Sanitation Management | 527 | 581 | 641 |
| Residential Garbage | 29,197 | 29,486 | 30,469 |
| Commercial Collection | 19,809 | 19,249 | 19,825 |
| Residential Trash | 64,876 | 64,966 | 66,959 |
| Roll-off Collection | 3,821 | 3,806 | 3,920 |
| Recyclables Collection | 15,208 | 15,775 | 6,208 |
| Recyclables Distribution | 16 | 2,770 | 2,864 |
| Water/ Sewer Administration | 2,254 | 6,565 | 6,833 |
| Water Plant | 13,982 | 12,534 | 12,644 |
| Central Lines | 21,439 | 22,854 | 25,204 |
| Water / Sewer Warehouse | 1,097 | 960 | 989 |
| Water/ Sewer Meter Reading | 6,854 | 7,775 | 8,044 |
| Central Maintenance | 11,840 | 14,486 | 15,117 |
| Mud Creek Sewer Plant | 6,373 | 5,644 | 5,521 |
| Withlacoochee Sewer Plant | 6,237 | 5,665 | 5,832 |
| Environmental Services | 4,407 | 4,977 | 5,177 |
| Inspection Administration | 6,014 | 6,805 | 7,133 |
| Stormwater Operation and Maintenance | 12,476 | 13,294 | 13,668 |
| Mathis Auditorium | 2,677 | 2,653 | 2,853 |
| Motor Pool Maintenance - Garage | 11,727 | 11,589 | 11,807 |
| HUD Entitlement Grant | 68 | 74 | 84 |
| Total Expenditures | \$741,616 | \$777,140 | \$795,044 |

Information Technology Fund

The Information Technology Fund is used to account for the cost of providing information technology to the city. User departments are charged for IT services based on hours of service provided and costs incurred on their behalf.

IT Services

Department Summary

IT Services accounts for the cost of providing information technology to the city. User departments are charged for IT services based on hours of service provided and costs incurred on their behalf. Information Technology is part of the Finance Department.

Department Goals

- Evaluate all software used by the City to minimize cost and maximize productivity
- Introduce various hardware and software components to extend the City's network and resources to the mobile workforce
- Provide technology support to all departments within the City

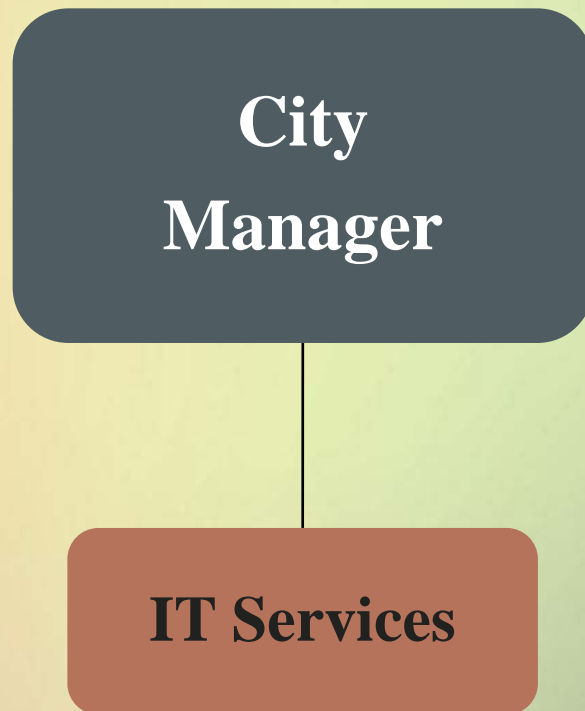
Expenditure Summary

| Categories of Expenditures | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|-------------------------------|--------------------|--------------------|--------------------|
| Contractual Services | 1,723,760 | 1,511,914 | 1,720,324 |
| Supplies | 18,356 | 74,000 | 64,351 |
| Travel, Training & Membership | 0 | 15,000 | 0 |
| Other Services & Charges | 22,407 | 21,820 | 21,470 |
| Total Expenditures | \$1,764,523 | \$1,622,734 | \$1,806,145 |

IT Services

FY 22

Organization Chart



IT Services

Information Technology

Information Technology is responsible for managing the day-to-day operation of the technology /communications functions and for providing services to support and enhance the operation of city departments. It is further responsible for management, planning, needs assessments, inventory control, long range planning, budgeting, software and hardware recommendations, network operation, system security and overall operation of all technology and communications related functions and services. This division also acts as monitor and liaison between outside technology and communications service providers and the City.

Significant Accomplishments and/or Changes:

- None

Division Objectives:

- Consolidate desktop deployments to better utilize environment
- Economic Impact – reduce data processing and communications expenditures
- Use new technology improvements to reduce the total paper used by the City to at least 3%

Budget Comparisons

| Categories of Expenditures | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|-------------------------------|--------------------|--------------------|--------------------|
| Contractual Services | 1,723,760 | 1,511,914 | 1,720,324 |
| Supplies | 18,356 | 74,000 | 64,351 |
| Travel, Training & Membership | 0 | 15,000 | 0 |
| Other Services & Charges | 22,509 | 21,820 | 21,470 |
| Total Expenditures | \$1,764,625 | \$1,622,734 | \$1,806,145 |

Positions
Services are
outsourced to a 3rd
party

Permanent Funds

Permanent Funds are used to account for assets held by the city in a trustee capacity or as an agent for private individuals, organizations or other governmental agencies. These funds include non-expendable trust and agency funds.

Cemetery Trust Fund

A non-expendable trust fund to provide perpetual care for the Sunset Hill Cemetery. For reporting purposes, there are two distinct sections of the cemetery, designated New Section and Old Section. The primary difference between the two sections is that the sale price of lots in the New Section includes perpetual care, whereas in the Old Section, perpetual care is sold separately. Interest income earned on investments is transferred to the General Fund to aid in maintaining the cemetery.

Sunset Hill

Sunset Hill Fund

A non-expendable trust fund to provide perpetual care for the Sunset Hill Cemetery. For reporting purposes, there are two distinct sections of the cemetery, designated New Section and Old Section. The primary difference between the two sections is that the sale price of lots in the New Section includes perpetual care, whereas in the Old Section, perpetual care is sold separately. Interest income earned on investments is transferred to the General Fund to aid in maintaining the cemetery.

Significant Accomplishments and/or Changes:

- None

Division Objectives:

- N/A

Budget Comparisons

| Categories of Expenditures | FY 2020 Actual | FY 2021 Budget | FY 2022 Budget |
|----------------------------|----------------|----------------|----------------|
| Other Services & Charges | \$8,268 | \$8,104 | \$8,104 |
| Total Expenditures | \$8,268 | \$8,104 | \$8,104 |

Section F

Capital Improvement Program

This section outlines the capital projects (those which exceed \$5000 in cost) to be undertaken by the City.

Capital Plan-Overview

The Capital Improvement Program has been created to give users of this document an understanding of the capital plan for the City in the next five years. In order to be considered as part of the capital plan, an item or project must cost at least \$5,000 and have a useful life of greater than one year. The capital plan is divided into three separate areas in order to aid the users of this document. The areas are as follows: Capital Plan Summary, Capital Plan Detail, and Capital Plan Impact on Operating Budget.

Capital Plan Summary – Groups the capital projects into six separate sections and provides a summary by department or type of project for each section. It also shows the method of funding for the projects. This is designed to provide a brief overview of the type of projects the City is planning for the next five years and the funding. Additionally, under each section a summary is given to provide explanations for some of the projects, which are budgeted in that area.

Capital Plan Detail – This also groups the capital projects into six sections like the summary. The detail lists each project, which has been budgeted, along with the amount of funding in each year, and the source of that funding. Within each of the six sections, the projects are first sorted by which fund the item is being purchased in, then by which department or division will be using the capital item. Therefore, each fund has a total of the capital items budgeted in that section, and each department has a total of capital items budgeted within each fund. At the end of each section, a Total by Source of Funds list has been created to give a summary of the funding for that section. At the end of the entire list of capital projects, a Source of Funds list has been included which gives the total funding sources for the City's capital plan. Lastly, there is a summary of capital projects by department.

Capital Plan Impact on Operating Budget – In order to provide the users of this document with a better understanding of the long-term impacts of capital purchases, this section has been included. Projects are sorted by the fund, department, and division on which they will impact the operating budget, regardless of which fund they were purchased or constructed in. For each item that is expected to impact the operating budget, an estimate has been made to determine what the amount will be. If an item is not expected to have an impact, then it is not included in this section. All amounts are the finance department staff's best estimates based upon the information available at the time this budget was published.

FY 2022 Five Year Capital Plan Summary

City of Valdosta, GA

Machinery and Equipment

| Department | Approved Funding 2021-22 | Estimated Funding 2022-23 | Estimated Funding 2023-24 | Estimated Funding 2024-25 | Estimated Funding 2025-26 | Total 5 - Year Funding |
|------------------|--------------------------------|---------------------------------|---------------------------------|---------------------------------|---------------------------------|------------------------------|
| Police | \$ 139,500 | \$ - | \$ - | \$ - | \$ - | \$ 139,500 |
| Fire | 127,000 | 127,000 | - | - | - | 254,000 |
| Water & Sewer | 3,793,500 | 1,800,000 | 1,875,000 | 1,875,000 | 1,875,000 | 11,218,500 |
| Sub-Total | \$ 4,060,000 | \$ 1,927,000 | \$ 1,875,000 | \$ 1,875,000 | \$ 1,875,000 | \$ 11,612,000 |

| Funding Source | | | | | | |
|--|---------------------|---------------------|---------------------|---------------------|---------------------|----------------------|
| Current Revenue (CR) | \$ 139,500 | \$ - | \$ - | \$ - | \$ - | \$ 139,500 |
| User Fees (UR) | 2,793,500 | 1,800,000 | 1,875,000 | 1,875,000 | 1,875,000 | 10,218,500 |
| GA Environmental Facilities Authority (GEFA) | 1,000,000 | - | - | - | - | 1,000,000 |
| Special Purpose Local Options Sales Tax VIII (ST VIII) | 127,000 | 127,000 | - | - | - | 254,000 |
| Sub-Total | \$ 4,060,000 | \$ 1,927,000 | \$ 1,875,000 | \$ 1,875,000 | \$ 1,875,000 | \$ 11,612,000 |

The capital funds approved for FY 22 will be used to replace and upgrade machinery and equipment within the departments listed above. The approved capital for the Administration Division of the Police Department will increase storage capacity for software applications, expand the TMC camera system and give clients access to the Motorola Vigilant automatic license plate database for case investigations. The Patrol Division will purchase a forensic mapping system which will document evidence at the scene of an accident. The Crime Lab Division will update the obsolete autosampler equipment so that it will communicate better with the updated software of the GC headspace. The Fire Department Operations Division will update the Self Contained Breathing Apparatus (SCBA) air packs to be in compliance with the National Fire Protection Association (NFPA). The Water and Sewer Department will upgrade and replace equipment at Mud Creek, Withlacoochee and the Water Plant. The Water Plant Division will do electrical improvements on Wells 2 and 5, replace the hypochlorite storage tank and the water softener for Hypochlorite system. Also, the packing media inside the Scrubber Towers will be replaced. Central Lines will do improvements on the sewer system, replace 2 inch water main and purchase a trenchless point repair system. Central Maintenance will do lift station replacement repairs, improvements on the SCADA lift station, purchase tools and equipment needed for maintenance repairs. Also, to meet EPD requirements on lift stations backups several generators will be purchased. The Meter Reading Division will purchase and install AMI radio read meters to reduce errors, risks and cost of operations. The Mud Creek Plant will repair the west train clarifier, purchase shelters for the two sludge belt presses, replace the headworks bar screen and valves. The Withlacoochee Plant will purchase needed equipment for upgrades and maintenance. Two portable samples will be purchased by Environmental Services.

Water and Sewer Utility Systems Relocation, Expansion, and Repairs

| Projects | Approved Funding 2021-22 | Estimated Funding 2022-23 | Estimated Funding 2023-24 | Estimated Funding 2024-25 | Estimated Funding 2025-26 | Total 5 - Year Funding |
|------------------|--------------------------------|---------------------------------|---------------------------------|---------------------------------|---------------------------------|------------------------------|
| Water Department | \$ 4,352,000 | \$ 2,430,000 | \$ 2,380,000 | \$ 1,390,000 | \$ 1,390,000 | \$ 11,942,000 |
| Sub-Total | \$ 4,352,000 | \$ 2,430,000 | \$ 2,380,000 | \$ 1,390,000 | \$ 1,390,000 | \$ 11,942,000 |

| Funding Source | | | | | | |
|---|---------------------|---------------------|---------------------|---------------------|---------------------|----------------------|
| User Fee (UF) | \$ 1,502,000 | \$ 1,080,000 | \$ 1,080,000 | \$ 1,090,000 | \$ 1,090,000 | \$ 5,842,000 |
| Special Purpose Local Option Sales Tax VII (ST VII) | 1,500,000 | - | - | - | - | 1,500,000 |
| Special Purpose Local Option Sales Tax VIII (ST VIII) | 1,350,000 | 1,350,000 | 1,300,000 | 300,000 | 300,000 | 4,600,000 |
| Sub-Total | \$ 4,352,000 | \$ 2,430,000 | \$ 2,380,000 | \$ 1,390,000 | \$ 1,390,000 | \$ 11,942,000 |

The Water Central Lines Division approved capital funds will be used to install sewer service, manholes, expand the water transmission and distribution systems. Also, the two inch water main will be replaced. Several projects were approved to support improvement of the City's sewer system.

FY 2022 Five Year Capital Plan Summary

City of Valdosta, GA

Water and Sewer Treatment Plant Repair and Expansion

| Plants | Approved Funding 2021-22 | Estimated Funding 2022-23 | Estimated Funding 2023-24 | Estimated Funding 2024-25 | Estimated Funding 2025-26 | Total 5 - Year Funding |
|------------------|--------------------------------|---------------------------------|---------------------------------|---------------------------------|---------------------------------|------------------------------|
| Water Department | \$ 500,000 | \$ 500,000 | \$ 500,000 | \$ 500,000 | \$ 500,000 | \$ 2,500,000 |
| Sub-Total | \$ 500,000 | \$ 500,000 | \$ 500,000 | \$ 500,000 | \$ 500,000 | \$ 2,500,000 |

| Funding Source | | | | | | |
|---|-------------------|-------------------|-------------------|-------------------|-------------------|---------------------|
| User Fee (UF) | \$ 400,000 | \$ 400,000 | \$ 400,000 | \$ 400,000 | \$ 400,000 | \$ 2,000,000 |
| Special Purpose Local Option Sales Tax VIII (ST VIII) | 500,000 | 500,000 | 500,000 | 500,000 | 500,000 | 2,500,000 |
| Sub-Total | \$ 900,000 | \$ 900,000 | \$ 900,000 | \$ 900,000 | \$ 900,000 | \$ 4,500,000 |

The Water Treatment Plant Division approved capital funds will be used for maintenance and rehabilitation of raw water wells.

Streets, Intersections and Traffic Improvements

| Projects | Approved Funding 2021-22 | Estimated Funding 2022-23 | Estimated Funding 2023-24 | Estimated Funding 2024-25 | Estimated Funding 2025-26 | Total 5 - Year Funding |
|--------------------------------|--------------------------------|---------------------------------|---------------------------------|---------------------------------|---------------------------------|------------------------------|
| Intersection Improvements | \$ 4,026,048 | \$ - | \$ - | \$ - | \$ - | \$ 4,026,048 |
| Road Improvement | 5,792,014 | - | - | - | - | 5,792,014 |
| Street Improvement Maintenance | 70,000 | - | - | - | - | 70,000 |
| Resurfacing (LMIG 2020) | 650,000 | - | - | - | - | 650,000 |
| Sidewalk Improvement | 2,982,410 | - | - | - | - | 2,982,410 |
| Piping of Ditches | 143,000 | - | - | - | - | 143,000 |
| Drainage Improvement | 450,000 | - | - | - | - | 450,000 |
| Traffic Improvement | 109,585 | 40,000 | 40,000 | 40,000 | 40,000 | 269,585 |
| Sub-Total | \$ 14,223,057 | \$ 40,000 | \$ 40,000 | \$ 40,000 | \$ 40,000 | \$ 14,383,057 |

| Funding Source | | | | | | |
|--|----------------------|------------------|------------------|------------------|------------------|----------------------|
| Transportation Special Purpose Local Option Sales Tax (T-SPLOST) | \$ 9,500,062 | \$ - | \$ - | \$ - | \$ - | \$ 9,500,062 |
| Special Purpose Local Option Sales Tax VIII (ST VIII) | 4,722,995 | 40,000 | 40,000 | 40,000 | 40,000 | 4,882,995 |
| Sub-Total | \$ 14,223,057 | \$ 40,000 | \$ 40,000 | \$ 40,000 | \$ 40,000 | \$ 14,383,057 |

The Engineering Department will be doing traffic improvement throughout the City. Intersection improvements were approved for Inner Perimeter Road at Country Club, Gordon at Lamar turn lane, Baytree Road at Gornto Road and S. Patterson Street at Griffin Avenue. Road improvement were approved for the Old Clyattville Road widening project. Funds for the Local Maintenance Improvement Grant (LMIG) 2022 resurfacing projects were approved. Installing and repairing sidewalks at various locations were approved. Funds were approved for piping of ditches and emergency culvert replacement. Also, funds were approved for Dredge Mall Holding Pond (behind Target) drainage improvements.

FY 2022 Five Year Capital Plan Summary

City of Valdosta, GA

Facilities, Parks and Misc. Improvement

| Department | Approved Funding 2021-22 | Estimated Funding 2022-23 | Estimated Funding 2023-24 | Estimated Funding 2024-25 | Estimated Funding 2025-26 | Total 5 - Year Funding |
|------------------------------|--------------------------------|---------------------------------|---------------------------------|---------------------------------|---------------------------------|------------------------------|
| Engineering | \$ 30,000 | - | - | - | - | \$ 30,000 |
| Other General Administration | 150,000 | - | - | - | - | 150,000 |
| Public Works Department | 39,000 | - | - | - | - | 39,000 |
| Sanitation Fund | 65,000 | - | - | - | - | 65,000 |
| Water and Sewer Fund | 100,000 | - | - | - | - | 100,000 |
| Motor Pool Fund | 55,000 | - | - | - | - | 55,000 |
| Sub-Total | \$ 439,000 | - | - | - | - | \$ 439,000 |

| Funding Source | | | | | | |
|---|-------------------|----------|----------|----------|----------|-------------------|
| Current Revenue (CR) | \$ 189,000 | - | - | - | - | \$ 189,000 |
| User Fees (UF) | 220,000 | - | - | - | - | 220,000 |
| Special Purpose Local Option Sales Tax VIII (ST VIII) | 30,000 | - | - | - | - | 30,000 |
| Sub-Total | \$ 439,000 | - | - | - | - | \$ 439,000 |

Capital funds were approved for Engineering Traffic Management Center upgrades. Facilities and Parks approved funds will be used for street resurfacing in the cemetery. Approved capital funds will be used to do needed improvements in Rental and the Right of Way Maintenance Division. The Sanitation Fund will expand parking pad and Motor Pool will replace fuel island dispensers. Water and Sewer capital funds will be used to upgrade the current utilities parking lot.

Purchase of Vehicles

| Department | Approved Funding 2021-22 | Estimated Funding 2022-23 | Estimated Funding 2023-24 | Estimated Funding 2024-25 | Estimated Funding 2025-26 | Total 5 - Year Funding |
|----------------------|--------------------------------|---------------------------------|---------------------------------|---------------------------------|---------------------------------|------------------------------|
| Finance | \$ 30,000 | - | - | - | - | \$ 30,000 |
| Engineering | 270,000 | - | - | - | - | 270,000 |
| Police | 343,500 | - | - | - | - | 343,500 |
| Public Works | 18,500 | - | - | - | - | 18,500 |
| Parks and Facilities | 12,000 | - | - | - | - | 12,000 |
| Sanitation | 1,130,000 | - | - | - | - | 1,130,000 |
| Water & Sewer | 530,000 | - | - | - | - | 530,000 |
| Inspection | 32,000 | - | - | - | - | 32,000 |
| Sub-Total | \$ 2,366,000 | - | - | - | - | \$ 2,366,000 |

| Funding Source | | | | | | |
|---|---------------------|----------|----------|----------|----------|---------------------|
| Special Local Option Purpose Sales Tax VIII (SPLOST VIII) | \$ 1,040,000 | - | - | - | - | \$ 1,040,000 |
| User Fees (UF) | 931,000 | - | - | - | - | 931,000 |
| Lease | 395,000 | - | - | - | - | 395,000 |
| Sub-Total | \$ 2,366,000 | - | - | - | - | \$ 2,366,000 |

The City of Valdosta Motor Pool Fund is used to purchase all vehicles. The new vehicles are leased to the departments for the cost of maintenance, repairs, overhead, and depreciation. Currently, the City has a five year rotation schedule on all cars and seven year rotation on trucks in order to avoid the increased maintenance cost and down time associated with older vehicles. The majority of the vehicles approved are replacements necessary to comply with the rotation schedule to minimal the impact on the operating budget.

FIVE YEAR CAPITAL PLAN

FIVE YEAR CAPITAL PLAN DETAIL

| | APPROVED CAPITAL FOR | | APPROVED CAPITAL FOR FIVE YEAR CAPITAL PROGRAM | | | | |
|--|----------------------|------------|--|---------------------|---------------------|---------------------|---------------------|
| | FY 2022 | OF FUNDING | 1st Year 2021/2022 | 2nd Year 2022/2023 | 3rd Year 2023/2024 | 4th Year 2024/2025 | 5th Year 2025/2026 |
| | | SOURCE | | | | | |
| Machinery and Equipment | | | | | | | |
| GENERAL FUND | | | | | | | |
| POLICE DEPARTMENT | | | | | | | |
| Administration Division | | | | | | | |
| Application Server Replacement | \$ 20,000 | CR | \$ 20,000 | | | | |
| TMC Camera System Expansion (13 @ \$3,500) | 45,500 | CR | 45,500 | | | | |
| Vigilant ALPR Database | 10,000 | CR | 10,000 | | | | |
| Total Administration Division | \$ 75,500 | | \$ 75,500 | | | | |
| Patrol Bureau Division | | | | | | | |
| Mapping System | \$ 28,000 | CR | \$ 28,000 | | | | |
| Total Patrol Bureau Division | \$ 28,000 | | \$ 28,000 | | | | |
| Crime Laboratory Division | | | | | | | |
| AOC-5000 Headspace Auto Sampler Rack | \$ 36,000 | CR | \$ 36,000 | | | | |
| Total Crime Laboratory Division | \$ 36,000 | | \$ 36,000 | | | | |
| Total Police Department | \$ 139,500 | | \$ 139,500 | | | | |
| TOTAL GENERAL FUND | \$ 139,500 | | \$ 139,500 | | | | |
| WATER AND SEWER FUND | | | | | | | |
| WATER DEPARTMENT | | | | | | | |
| Water Plant Division | | | | | | | |
| Water Softener - Replacement | \$ 12,000 | UF | \$ 12,000 | | | | |
| Hypochlorite Tank - Replacement | 102,000 | UF | 102,000 | | | | |
| Scrubber Packing Media - Replacement | 70,000 | UF | 70,000 | | | | |
| Wells 2 & 5 Electrical Rehab | 400,000 | UF | 400,000 | | | | |
| Total Water Plant Division | \$ 584,000 | | \$ 584,000 | | | | |
| Central Maintenance Division | | | | | | | |
| Equipment Replacement (Mud Creek) | \$ 75,000 | UF | \$ 75,000 | \$ 75,000 | \$ 100,000 | \$ 100,000 | \$ 100,000 |
| Equipment Replacement (Water Plant) | 75,000 | UF | 75,000 | 75,000 | 100,000 | 100,000 | 100,000 |
| Equipment Replacement (Withlacoochee) | 75,000 | UF | 75,000 | 75,000 | 100,000 | 100,000 | 100,000 |
| Lift Station - Replacement | 1,000,000 | UF | 1,000,000 | 1,500,000 | 1,500,000 | 1,500,000 | 1,500,000 |
| 4 Master Lift Station Check Valves (\$16,750 each) | 67,000 | UF | 67,000 | | | | |
| 4 Gornito Lift Station Variable Frequency Drives (\$62,500 each) | 250,000 | UF | 250,000 | | | | |
| SCADA Lift Stations Treatment Plants | 50,000 | UF | 50,000 | 75,000 | 75,000 | 75,000 | 75,000 |
| 3 Mixer Crane Units (\$10,000 each) | 30,000 | UF | 30,000 | | | | |
| 30 kw Fixed Diesel Generator (Dillard's) | 25,000 | UF | 25,000 | | | | |
| 30 kw Fixed Diesel Generator (Food Bank) | 25,000 | UF | 25,000 | | | | |
| Power Quality Analyzer | 12,000 | UF | 12,000 | | | | |
| Total Central Maintenance Division | \$ 1,684,000 | | \$ 1,684,000 | \$ 1,800,000 | \$ 1,875,000 | \$ 1,875,000 | \$ 1,875,000 |
| Meter Reading Division | | | | | | | |
| AMI Project | \$ 1,000,000 | GEFA | \$ 1,000,000 | | | | |
| Total Meter Reading Division | \$ 1,000,000 | | \$ 1,000,000 | | | | |
| Total Water Department | \$ 3,268,000 | | \$ 3,268,000 | \$ 1,800,000 | \$ 1,875,000 | \$ 1,875,000 | \$ 1,875,000 |
| SEWER DEPARTMENT | | | | | | | |
| Mud Creek Division | | | | | | | |
| 2 Belt Press Shelters (\$6,000 each) | \$ 12,000 | UF | \$ 12,000 | | | | |
| Headworks Barscreen #2 | 75,000 | UF | 75,000 | | | | |
| West Train Clarifier Repair | 120,000 | UF | 120,000 | | | | |
| Valves - Replacement | 200,000 | UF | 200,000 | | | | |
| Total Mud Creek Division | \$ 407,000 | | \$ 407,000 | | | | |
| Withlacoochee Division | | | | | | | |
| Decanter Unit | \$ 50,000 | UF | \$ 50,000 | | | | |
| Control System Components | 15,000 | UF | 15,000 | | | | |
| Conveyor Extension | 40,000 | UF | 40,000 | | | | |
| Total Withlacoochee Division | \$ 105,000 | | \$ 105,000 | | | | |
| Environmental Services Division | | | | | | | |
| 2 Portable Samplers (\$6,750 each) | \$ 13,500 | UF | \$ 13,500 | | | | |
| Total Withlacoochee Plant | \$ 13,500 | | \$ 13,500 | | | | |
| Total Sewer Department | \$ 525,500 | | \$ 525,500 | | | | |
| TOTAL WATER & SEWER FUND | \$ 3,793,500 | | \$ 3,793,500 | \$ 1,800,000 | \$ 1,875,000 | \$ 1,875,000 | \$ 1,875,000 |
| SPLOST VIII FUNDS | | | | | | | |
| FIRE DEPARTMENT | | | | | | | |
| Administration Division | | | | | | | |
| SCBA Air Packs | \$ 127,000 | ST VIII | \$ 127,000 | \$ 127,000 | | | |
| Total Administration Division | \$ 127,000 | | \$ 127,000 | \$ 127,000 | | | |
| Total Fire Department | \$ 127,000 | | \$ 127,000 | \$ 127,000 | | | |
| TOTAL SPLOST VIII FUND (ST VIII) | \$ 127,000 | | \$ 127,000 | \$ 127,000 | | | |

FIVE YEAR CAPITAL PLAN DETAIL

| | APPROVED CAPITAL | | APPROVED CAPITAL FOR FIVE YEAR CAPITAL PROGRAM | | | | |
|--|------------------|-------------------|--|--------------------|--------------------|--------------------|--------------------|
| | FOR FY 2022 | SOURCE OF FUNDING | 1st Year 2021/2022 | 2nd Year 2022/2023 | 3rd Year 2023/2024 | 4th Year 2024/2025 | 5th Year 2025/2026 |
| | | | \$ | \$ | \$ | \$ | \$ |

STREETS, INTERSECTIONS AND TRAFFIC IMPROVEMENT

T-SPLOST FUND

ENGINEERING DEPARTMENT

Administration Division

| | | | | | | | | |
|--------------------------------------|-----------|------------------|----------|------------------|---|---|---|---|
| Intersection Improvement | \$ | 3,708,048 | T-SPLOST | \$ 3,708,048 | - | - | - | - |
| Road Improvement | | 5,792,014 | T-SPLOST | 5,792,014 | | | | |
| Total Administration Division | \$ | 9,500,062 | | 9,500,062 | - | - | - | - |

Total Engineering Department **\$ 9,500,062** **\$ 9,500,062** - - - -

TOTAL T-SPLOST FUND **\$ 9,500,062** **\$ 9,500,062** - - - -

SPLOST VIII FUND

ENGINEERING DEPARTMENT

Administration Division

| | | | | | | | | |
|--------------------------------------|-----------|------------------|---------|------------------|------------------|------------------|------------------|------------------|
| Intersection Improvements | \$ | 318,000 | ST VIII | \$ 318,000 | \$ - | \$ - | \$ - | \$ - |
| Street Improvement Maintenance | | 70,000 | ST VIII | 70,000 | | | | |
| Resurfacing (LMIG 2020) | | 650,000 | ST VIII | 650,000 | | | | |
| Road Improvement | | - | ST VIII | - | | | | |
| Sidewalk Improvement | | 2,982,410 | ST VIII | 2,982,410 | | | | |
| Piping of Ditches | | 143,000 | ST VIII | 143,000 | | | | |
| Drainage Improvement | | 450,000 | ST VIII | 450,000 | | | | |
| Traffic Improvement | | 109,585 | ST VIII | 109,585 | 40,000 | 40,000 | 40,000 | 40,000 |
| Total Administration Division | \$ | 4,722,995 | | 4,722,995 | \$ 40,000 | \$ 40,000 | \$ 40,000 | \$ 40,000 |
| Total Engineering Department | \$ | 4,722,995 | | 4,722,995 | \$ 40,000 | \$ 40,000 | \$ 40,000 | \$ 40,000 |

TOTAL SPLOST VIII FUND (ST VIII) **\$ 14,223,057** **\$ 14,223,057** **\$ 40,000** **\$ 40,000** **\$ 40,000** **\$ 40,000**

TOTAL BY SOURCE OF FUNDS: STREETS, INTERSECTIONS AND TRAFFIC IMPROVEMENT

Transportation Special Purpose Local Option Sales Tax (T-SPLOST) **\$ 9,500,062** **\$ 9,500,062** **\$ -** **\$ -** **\$ -** **\$ -**

Special Purpose Local Option Sales Tax VIII (ST VIII) **4,722,995** **4,722,995** **40,000** **40,000** **40,000** **40,000**

TOTAL **\$ 14,223,057** **\$ 14,223,057** **\$ 40,000** **\$ 40,000** **\$ 40,000** **\$ 40,000**

FACILITIES, PARKS AND MISC. IMPROVEMENTS

GENERAL FUND

OTHER GENERAL ADMINISTRATION DEPARTMENT

Rental Division

| | | | | | | | | |
|------------------------------|-----------|----------------|----|----------------|---|---|---|---|
| Warehouse Metal Building | \$ | 150,000 | CR | \$ 150,000 | - | - | - | - |
| Total Rental Division | \$ | 150,000 | | 150,000 | - | - | - | - |

Total Other General Administration Department **\$ 150,000** **\$ 150,000** - - - -

PUBLIC WORKS DEPARTMENT

Right of Way Division

| | | | | | | | | |
|------------------------------------|-----------|--------------|----|--------------|---|---|---|---|
| MLK Park Water Fountain | \$ | 9,000 | CR | \$ 9,000 | - | - | - | - |
| Total Right of Way Division | \$ | 9,000 | | 9,000 | - | - | - | - |

Cemetery

| | | | | | | | | |
|--------------------------------|-----------|---------------|----|---------------|---|---|---|---|
| Street Resurfacing | \$ | 30,000 | CR | \$ 30,000 | - | - | - | - |
| Total Cemetery Division | \$ | 30,000 | | 30,000 | - | - | - | - |

Total Public Works Department **\$ 39,000** **\$ 39,000** - - - -

TOTAL GENERAL FUND **\$ 189,000** **\$ 189,000** - - - -

SANITATION FUND

Management Division

| | | | | | | | | |
|----------------------------------|-----------|---------------|----|---------------|---|---|---|---|
| Expand Parking Pad | \$ | 15,000 | UF | \$ 15,000 | - | - | - | - |
| Total Management Division | \$ | 15,000 | | 15,000 | - | - | - | - |

Recycling Distribution Division

| | | | | | | | | |
|--|-----------|---------------|----|---------------|---|---|---|---|
| Property Acquisition | \$ | 50,000 | UF | \$ 50,000 | - | - | - | - |
| Total Recycling Distribution Division | \$ | 50,000 | | 50,000 | - | - | - | - |

TOTAL SANITATION FUND **\$ 65,000** **\$ 65,000** - - - -

WATER AND SEWER FUND

Water Department

Administration Division

| | | | | | | | | |
|-------------------------------------|-----------|----------------|----|----------------|---|---|---|---|
| Utilities Parking Lot | \$ | 100,000 | UF | \$ 100,000 | - | - | - | - |
| Total Central Lines Division | \$ | 100,000 | | 100,000 | - | - | - | - |

Total Water Department **\$ 100,000** **\$ 100,000** - - - -

TOTAL WATER AND SEWER FUND **\$ 100,000** **\$ 100,000** - - - -

FIVE YEAR CAPITAL PLAN DETAIL

| | APPROVED CAPITAL FOR FY 2022 | SOURCE OF FUNDING | APPROVED CAPITAL FOR FIVE YEAR CAPITAL PROGRAM | | | | |
|---|---------------------------------------|-------------------------|---|-----------------------|-----------------------|-----------------------|-----------------------|
| | | | 1st Year 2021/2022 | 2nd Year 2022/2023 | 3rd Year 2023/2024 | 4th Year 2024/2025 | 5th Year 2025/2026 |
| | | | | | | | |
| MOTOR POOL FUNDS | | | | | | | |
| EQUIPMENT MAINTENANCE DIVISION | | | | | | | |
| Garage | | | | | | | |
| Fuel Island Dispensers - Replacement | \$ 55,000 | UF | \$ 55,000 | - | - | - | |
| Total Garage Division | \$ 55,000 | | \$ 55,000 | - | - | - | |
| Total Equipment Maintenance Division | \$ 55,000 | | \$ 55,000 | - | - | - | |
| MOTOR POOL FUNDS | \$ 55,000 | | \$ 55,000 | - | - | - | |

| | | | | | | |
|---|------------------|---------|------------------|---|---|---|
| SPLOST VIII | | | | | | |
| Engineering | | | | | | |
| Traffic Management Center Division | | | | | | |
| Traffic Management Center Upgrades | \$ 30,000 | ST VIII | \$ 30,000 | - | - | - |
| Total Traffic Management Center Division | \$ 30,000 | | \$ 30,000 | - | - | - |
| Total Engineering Department | \$ 30,000 | | \$ 30,000 | - | - | - |
| TOTAL SPLOST VIII FUND (ST VIII) | \$ 30,000 | | \$ 30,000 | - | - | - |

TOTAL BY SOURCE OF FUNDS: FACILITIES, PARKS AND MISC. IMPROVEMENTS

| | | | | | | |
|---|-------------------|-------------------|---|---|---|---|
| Current Revenue (CR) | \$ 189,000 | \$ 189,000 | - | - | - | - |
| User Fees (UF) | 220,000 | 220,000 | - | - | - | - |
| Special Purpose Local Option Sales Tax VIII (ST VIII) | 30,000 | 30,000 | - | - | - | - |
| TOTAL | \$ 439,000 | \$ 439,000 | - | - | - | - |

PURCHASE OF VEHICLES

| | | | | | | |
|---|---------------|------------------|----|------------------|---|---|
| MOTOR POOL FUND | | | | | | |
| FINANCE DEPARTMENT | | | | | | |
| Customer Service | | | | | | |
| F150 Truck - half ton ext. cab/long bed | Replace-01-18 | \$ 30,000 | UF | \$ 30,000 | - | - |
| Total Customer Service | | \$ 30,000 | | \$ 30,000 | - | - |
| Total Finance Department | | \$ 30,000 | | \$ 30,000 | - | - |

| | | | | | | |
|--|---------------|-------------------|----|-------------------|---|---|
| ENGINEERING DEPARTMENT | | | | | | |
| Traffic Management Center | | | | | | |
| F150 Crew Cab Tr k - half ton/quad cab/reg bed | Replace -1536 | \$ 30,000 | UF | \$ 30,000 | - | - |
| Total Traffic Management Center | | \$ 30,000 | | \$ 30,000 | - | - |
| Street Maintenance Center | | | | | | |
| Truck Mounted Pothole Patcher | New | 240,000 | UF | 240,000 | - | - |
| Total Street Maintenance Division | | \$ 240,000 | | \$ 240,000 | - | - |
| Total Engineering Department | | \$ 270,000 | | \$ 270,000 | - | - |

| | | | | | | |
|---|--------------|-------------------|----|-------------------|---|---|
| POLICE DEPARTMENT | | | | | | |
| Administration | | | | | | |
| SUV | Replace-1630 | \$ 40,000 | UF | \$ 40,000 | - | - |
| Total Administration | | \$ 40,000 | | \$ 40,000 | - | - |
| Patrol Bureau Division | | | | | | |
| Sedan | Replace-0320 | 26,500 | UF | 26,500 | - | - |
| Sedan | Replace-0326 | 26,500 | UF | 26,500 | - | - |
| Sedan | Replace-0345 | 26,500 | UF | 26,500 | - | - |
| Sedan | Replace-0350 | 26,500 | UF | 26,500 | - | - |
| Sedan | Replace-1627 | 26,500 | UF | 26,500 | - | - |
| Sedan | Replace-1628 | 26,500 | UF | 26,500 | - | - |
| Sedan | Replace-1629 | 26,500 | UF | 26,500 | - | - |
| Total Patrol Bureau Division | | \$ 185,500 | | \$ 185,500 | - | - |
| Investigative Bureau Division | | | | | | |
| Sedan-Unmarked | Replace-0319 | 26,500 | UF | 26,500 | - | - |
| Sedan-Unmarked | Replace-0334 | 26,500 | UF | 26,500 | - | - |
| Sedan-Unmarked | Replace-0352 | 26,500 | UF | 26,500 | - | - |
| Sedan-Unmarked | Replace-0353 | 26,500 | UF | 26,500 | - | - |
| Total Investigative Bureau Division | | \$ 106,000 | | \$ 106,000 | - | - |
| Support Services Bureau Division | | | | | | |
| Exmark Zero Turn Mower | New | 12,000 | UF | 12,000 | - | - |
| Total Support Services Bureau Division | | \$ 12,000 | | \$ 12,000 | - | - |
| Total Police Department | | \$ 343,500 | | \$ 343,500 | - | - |

| | | | | | | |
|--|--------------|------------------|----|------------------|---|---|
| PUBLIC WORKS | | | | | | |
| Right of Way Maintenance Division | | | | | | |
| Exmark 60' Zero Turn | Replace-6849 | \$ 12,000 | UF | \$ 12,000 | - | - |
| Enclosed Trailer | New | 6,500 | UF | 6,500 | - | - |
| Total Right of Way Maintenance Division | | \$ 18,500 | | \$ 18,500 | - | - |
| Total Public Works Department | | \$ 18,500 | | \$ 18,500 | - | - |

FIVE YEAR CAPITAL PLAN DETAIL

| | | APPROVED CAPITAL FOR | | APPROVED CAPITAL FOR FIVE YEAR CAPITAL PROGRAM | | | | |
|--|--|----------------------|-------------------|--|--------------------|--------------------|--------------------|--------------------|
| | | FOR FY 2022 | SOURCE OF FUNDING | 1st Year 2021/2022 | 2nd Year 2022/2023 | 3rd Year 2023/2024 | 4th Year 2024/2025 | 5th Year 2025/2026 |
| PARKS AND FACILITIES | | | | | | | | |
| Cemetery Division | | | | | | | | |
| | Exmark Mower 50' Zero Turn (mulch kit & cool top) Replace-6849 | \$ 12,000 | UF | \$ 12,000 | - | - | - | - |
| | Total Cemetery Division | \$ 12,000 | | \$ 12,000 | - | - | - | - |
| | Total Parks and Facilities Department | \$ 12,000 | | \$ 12,000 | - | - | - | - |
| SANITATION | | | | | | | | |
| Recyclables Collection | | | | | | | | |
| | 6 Sway Car Trailers @ \$15,000 ea. | \$ 90,000 | UF | \$ 90,000 | - | - | - | - |
| | Total Recyclables Collection | \$ 90,000 | | \$ 90,000 | - | - | - | - |
| Residential Garbage Division | | | | | | | | |
| | Rear Loader Garbage Truck | \$ 305,000 | ST VIII | \$ 305,000 | - | - | - | - |
| | Rear Loader Garbage Truck | \$ 305,000 | ST VIII | \$ 305,000 | - | - | - | - |
| | Total Residential Garbage Division | \$ 610,000 | | \$ 610,000 | - | - | - | - |
| Commercial Garbage | | | | | | | | |
| | Commercial Garbage | \$ 270,000 | ST VIII | \$ 270,000 | - | - | - | - |
| | Total Commercial Garbage | \$ 270,000 | | \$ 270,000 | - | - | - | - |
| Residential Trash Division | | | | | | | | |
| | Grapple Loader | \$ 160,000 | ST VIII | \$ 160,000 | - | - | - | - |
| | Total Residential Trash Division | \$ 160,000 | | \$ 160,000 | - | - | - | - |
| | Total Sanitation Fund | \$ 1,130,000 | | \$ 1,130,000 | - | - | - | - |
| WATER & SEWER | | | | | | | | |
| Water Plant Division | | | | | | | | |
| | P/U Truck 4-door - half ton/quad cab/reg bed | \$ 30,000 | UF | \$ 30,000 | - | - | - | - |
| | Total Water Plant Division | \$ 30,000 | | \$ 30,000 | - | - | - | - |
| Warehouse | | | | | | | | |
| | Rough Terrain Forklift | \$ 40,000 | UF | \$ 40,000 | - | - | - | - |
| | Total Warehouse Division | \$ 40,000 | | \$ 40,000 | - | - | - | - |
| Central Maintenance Division | | | | | | | | |
| | Truck - half ton/quad cab/reg bed | \$ 35,000 | UF | \$ 35,000 | - | - | - | - |
| | Total Central Maintenance Division | \$ 35,000 | | \$ 35,000 | - | - | - | - |
| Environmental Services Division | | | | | | | | |
| | Truck - half ton/quad cab/reg bed | \$ 30,000 | UF | \$ 30,000 | - | - | - | - |
| | Total Environmental Service Division | \$ 30,000 | | \$ 30,000 | - | - | - | - |
| Central Lines Division | | | | | | | | |
| | Vac Con Truck | \$ 395,000 | LEASE | \$ 395,000 | - | - | - | - |
| | Total Central Lines Division | \$ 395,000 | | \$ 395,000 | - | - | - | - |
| | Total Water & Sewer Fund | \$ 530,000 | | \$ 530,000 | - | - | - | - |
| INSPECTION | | | | | | | | |
| Administration | | | | | | | | |
| | Truck - half ton/ext. cab/reg bed | \$ 32,000 | UF | \$ 32,000 | - | - | - | - |
| | Total Inspection Division | \$ 32,000 | | \$ 32,000 | - | - | - | - |
| | Total Inspection Fund | \$ 32,000 | | \$ 32,000 | - | - | - | - |
| | TOTAL PURCHASE OF VEHICLES | \$ 2,366,000 | | \$ 2,366,000 | - | - | - | - |

TOTAL BY SOURCE OF FUNDS: PURCHASE OF VEHICLES

| | | | | | | |
|---|---------------------|---------------------|---|---|---|---|
| User Fees (UF) | \$ 931,000 | \$ 931,000 | - | - | - | - |
| Special Local Option Purpose Sales Tax VIII (ST VIII) | 1,040,000 | 1,040,000 | - | - | - | - |
| Lease | 395,000 | 395,000 | - | - | - | - |
| TOTAL | \$ 2,366,000 | \$ 2,366,000 | - | - | - | - |

TOTAL CAPITAL FUNDING BY SOURCE

| Source of Funds | | | | | | |
|---|----------------------|----------------------|---------------------|---------------------|---------------------|---------------------|
| Current Revenue (CR) | \$ 328,500 | \$ 328,500 | \$ - | \$ - | \$ - | \$ - |
| User Fee (UF) | 5,846,500 | 5,846,500 | 3,280,000 | 3,355,000 | 3,365,000 | 3,365,000 |
| GA Environmental Facilities Authority (GEFA) | 1,000,000 | 1,000,000 | - | - | - | - |
| Lease | 395,000 | 395,000 | - | - | - | - |
| Transportation Special Purpose Local Option Sales Tax (T-SPLOS) | 9,500,062 | 9,500,062 | - | - | - | - |
| Special Local Purpose Sales Tax VII (ST VII) | 1,500,000 | 1,500,000 | - | - | - | - |
| Special Local Purpose Sales Tax VIII (ST VIII) | 7,989,995 | 7,769,995 | 2,017,000 | 1,840,000 | 840,000 | 840,000 |
| TOTAL | \$ 26,560,057 | \$ 26,340,057 | \$ 5,297,000 | \$ 5,195,000 | \$ 4,205,000 | \$ 4,205,000 |

FIVE YEAR CAPITAL PLAN DETAIL

| | APPROVED | | APPROVED CAPITAL FOR | | | | | | | | | |
|-------------------------------------|-----------|-------------------|---------------------------|-------------------|-----------|------------------|-----------|------------------|-----------|------------------|-----------|------------------|
| | CAPITAL | SOURCE | FIVE YEAR CAPITAL PROGRAM | | | | | | | | | |
| | | | FOR | 1st Year | 2nd Year | 3rd Year | 4th Year | 5th Year | | | | |
| FY 2022 | OF | 2021/2022 | 2022/2023 | 2023/2024 | 2024/2025 | 2025/2026 | | | | | | |
| | FUNDING | | | | | | | | | | | |
| CAPITAL OUTLAY BY DEPARTMENT | | | | | | | | | | | | |
| Engineering | \$ | 14,253,057 | \$ | 14,253,057 | \$ | 40,000 | \$ | 40,000 | \$ | 40,000 | \$ | 40,000 |
| Other General Administration | | 150,000 | | 150,000 | | - | | - | | - | | - |
| Police | | 139,500 | | 139,500 | | - | | - | | - | | - |
| Fire | | 127,000 | | 127,000 | | 127,000 | | - | | - | | - |
| Public Works | | 39,000 | | 39,000 | | - | | - | | - | | - |
| Sanitation | | 65,000 | | 65,000 | | - | | - | | - | | - |
| Water and Sewer | | 9,145,500 | | 9,145,500 | | 5,130,000 | | 5,155,000 | | 4,165,000 | | 4,165,000 |
| Motor Pool - Garage | | 55,000 | | 55,000 | | - | | - | | - | | - |
| Motor Pool - Vehicles | | 2,366,000 | | 2,366,000 | | - | | - | | - | | - |
| TOTAL | \$ | 26,340,057 | \$ | 26,340,057 | \$ | 5,297,000 | \$ | 5,195,000 | \$ | 4,205,000 | \$ | 4,205,000 |

CAPITAL OPERATING IMPACT

FY 2022 Capital Plan Impact on Operating Budget

FY 2022 FY 2023 FY 2024 FY 2025 FY 2026

General Fund

ENGINEERING

Street Maintenance Division

| | | | | | |
|--|--------------|--------------|---------------|---------------|---------------|
| Intersection Improvements | | | | | |
| Maintenance | 350 | 750 | 1,500 | 2,000 | 2,500 |
| Road Improvement | | | | | |
| Maintenance | 250 | 550 | 1,250 | 2,000 | 2,500 |
| Street Maintenance Improvement | | | | | |
| Maintenance | 750 | 1,500 | 2,000 | 3,500 | 4,000 |
| Traffic Improvement | | | | | |
| Maintenance | 750 | 1,200 | 1,500 | 2,500 | 3,000 |
| Sidewalk Improvement | | | | | |
| Maintenance | 250 | 500 | 800 | 1,500 | 2,000 |
| Resurfacing | | | | | |
| Maintenance | 250 | 750 | 1,200 | 1,500 | 2,000 |
| Drainage Improvement | | | | | |
| Maintenance | 500 | 750 | 900 | 1,050 | 1,500 |
| Piping of Ditches | | | | | |
| Maintenance | 500 | 1,000 | 1,200 | 1,500 | 2,500 |
| Net Increase (Decrease) in Operating Expenses | 3,600 | 7,000 | 10,350 | 15,550 | 20,000 |
| Engineering Increase (Decrease) in Operating Expenses | 3,600 | 7,000 | 10,350 | 15,550 | 20,000 |

OTHER GENERAL ADMINISTRATION

Rental Division

| | | | | | |
|--|----------|------------|------------|------------|--------------|
| Warehouse Metal Building | | | | | |
| Depreciation | 0 | 250 | 500 | 750 | 1,000 |
| Net Increase (Decrease) in Operating Expenses | 0 | 250 | 500 | 750 | 1,000 |
| Other General Administration (Decrease) in Operating Expenses | 0 | 250 | 500 | 750 | 1,000 |

POLICE DEPARTMENT

Administration Division

| | | | | | |
|--------------------------------|---|-----|-----|-------|-------|
| Application Server Replacement | | | | | |
| Depreciation | 0 | 150 | 300 | 600 | 1,000 |
| TMC Camera System Expansion | | | | | |
| Depreciation | 0 | 200 | 500 | 700 | 1,500 |
| Vigilant ALPR Database | | | | | |
| Depreciation | 0 | 500 | 750 | 1,000 | 1,500 |

Patrol Bureau Division

| | | | | | |
|----------------|---|-----|-----|-----|-------|
| Mapping System | | | | | |
| Depreciation | 0 | 250 | 500 | 750 | 1,000 |

Support Service Bureau Division

| | | | | | |
|--------------------------------|---|-----|-----|-----|-------|
| Dell In Car Computers & MDT | | | | | |
| Motorola on Body Camera System | | | | | |
| Maintenance Contract | 0 | 250 | 500 | 750 | 1,000 |

Crime Cab Division

| | | | | | |
|---|----------|--------------|--------------|--------------|--------------|
| AOC 6000 Headspace Auto Sampler Rack | | | | | |
| Depreciation | 0 | 250 | 500 | 750 | 1,000 |
| Net Increase (Decrease) in Operating Expenses | 0 | 1,600 | 3,050 | 4,550 | 7,000 |
| Police Increase (Decrease) in Operating Expenses | 0 | 1,600 | 3,050 | 4,550 | 7,000 |

FY 2022 Capital Plan Impact on Operating Budget

FY 2022 FY 2023 FY 2024 FY 2025 FY 2026

FIRE

Operations Division

SCBA Air Packs

| | | | | | |
|---|---|-----|-----|-----|-------|
| Depreciation | 0 | 150 | 250 | 500 | 1,000 |
| Net Increase (Decrease) in Operating Expenses | 0 | 150 | 250 | 500 | 1,000 |

Fire Increase (Decrease) in Operating Expenses **0** **150** **250** **500** **1,000**

PUBLIC WORKS DEPARTMENT

Right of Way Division

MLK Park Water Fountain

| | | | | | |
|--------------|---|-----|-----|-------|-------|
| Depreciation | 0 | 500 | 750 | 1,000 | 1,250 |
|--------------|---|-----|-----|-------|-------|

Cemetery Division

Street Resurfacing

| | | | | | |
|---|---|-----|-----|-----|-------|
| Depreciation | 0 | 250 | 500 | 750 | 1,000 |
| Net Increase (Decrease) in Operating Expenses | 0 | 250 | 500 | 750 | 1,000 |

Public Works Increase (Decrease) in Operating Expenses **0** **750** **1,250** **1,750** **2,250**

Total General Fund Increase (Decrease) in Operating Expenses **3,600** **9,750** **15,400** **23,100** **31,250**

SANITATION FUND

Management Division

Expand Parking Pad

| | | | | | |
|--------------|---|-----|-----|-------|-------|
| Depreciation | 0 | 500 | 750 | 1,000 | 1,500 |
|--------------|---|-----|-----|-------|-------|

Recycling Distribution Division

Property Acquisition

| | | | | | |
|---|---|-----|-------|-------|-------|
| Depreciation | 0 | 250 | 500 | 750 | 1,000 |
| Net Increase (Decrease) in Operating Expenses | 0 | 750 | 1,250 | 1,750 | 2,500 |

Fire Increase (Decrease) in Operating Expenses **0** **750** **1,250** **1,750** **2,500**

WATER & SEWER FUND

WATER DEPARTMENT

Administration

Utilities Parking Lot

| | | | | | |
|---|---|-----|-----|-------|-------|
| Depreciation | 0 | 500 | 750 | 1,000 | 1,500 |
| Net Increase (Decrease) in Operating Expenses | 0 | 500 | 750 | 1,000 | 1,500 |

Water Plant

Water Well Electrical Rehab

| | | | | | |
|---|-------|-------|-------|-------|--------|
| Utilities | 1,500 | 2,000 | 2,500 | 3,000 | 3,500 |
| Maintenance | 0 | 500 | 1,000 | 1,500 | 2,000 |
| Depreciation | 0 | 2,000 | 3,000 | 4,500 | 5,500 |
| Net Increase (Decrease) in Operating Expenses | 1,500 | 4,500 | 6,500 | 9,000 | 11,000 |

Equipment

| | | | | | |
|---|---|-----|-----|-----|-------|
| Depreciation | 0 | 250 | 500 | 750 | 1,000 |
| Net Increase (Decrease) in Operating Expenses | 0 | 250 | 500 | 750 | 1,000 |

FY 2022 Capital Plan Impact on Operating Budget

| | FY 2022 | FY 2023 | FY 2024 | FY 2025 | FY 2026 |
|--|---------------|---------------|---------------|---------------|----------------|
| Central Lines Division | | | | | |
| Sewer System Additions/Extensions/Replacement | | | | | |
| Depreciation | 0 | 500 | 1,000 | 1,500 | 2,000 |
| Net Increase (Decrease) in Operating Expenses | 0 | 500 | 1,000 | 1,500 | 2,000 |
| Water Trans System Ecpansion | | | | | |
| Depreciation | 0 | 500 | 1,000 | 1,500 | 2,000 |
| Net Increase (Decrease) in Operating Expenses | 0 | 500 | 1,000 | 1,500 | 2,000 |
| Water Distribution Expansion | | | | | |
| Depreciation | 0 | 1,000 | 2,500 | 3,500 | 8,000 |
| Maintenance & Supplies | 0 | 1,500 | 2,000 | 3,000 | 4,000 |
| Net Increase (Decrease) in Operating Expenses | 0 | 2,500 | 4,500 | 6,500 | 12,000 |
| Manhole Rehab-Liner Installation | | | | | |
| Depreciation | 0 | 1,000 | 2,500 | 3,500 | 8,000 |
| Maintenance & Supplies | 0 | 1,500 | 2,000 | 3,000 | 4,000 |
| Net Increase (Decrease) in Operating Expenses | 0 | 2,500 | 4,500 | 6,500 | 12,000 |
| WTP Water Well Rehab | | | | | |
| Depreciation | 0 | 1,000 | 2,500 | 3,500 | 8,000 |
| Maintenance & Supplies | 0 | 1,500 | 2,000 | 3,000 | 4,000 |
| Net Increase (Decrease) in Operating Expenses | 0 | 2,500 | 4,500 | 6,500 | 12,000 |
| Trenchless Point Repari System | | | | | |
| Depreciation | 0 | 500 | 1,500 | 2,000 | 3,000 |
| Maintenance & Supplies | 0 | 150 | 500 | 800 | 1,000 |
| Net Increase (Decrease) in Operating Expenses | 0 | 650 | 2,000 | 2,800 | 4,000 |
| Water Main Extension | | | | | |
| Depreciation | 0 | 2,500 | 4,000 | 8,000 | 13,000 |
| Maintenance & Supplies | 0 | 2,500 | 5,000 | 7,000 | 9,000 |
| Net Increase (Decrease) in Operating Expenses | 0 | 5,000 | 9,000 | 15,000 | 22,000 |
| Central Maintenance | | | | | |
| Diesel Generators | | | | | |
| Depreciation | 0 | 5,000 | 7,000 | 9,000 | 10,500 |
| Maintenance & Supplies | 5,000 | 7,000 | 8,000 | 8,000 | 8,000 |
| Net Increase (Decrease) in Operating Expenses | 5,000 | 12,000 | 15,000 | 17,000 | 18,500 |
| Lift Station Replacement | | | | | |
| Depreciation | 0 | 5,000 | 7,000 | 9,000 | 10,500 |
| Maintenance & Supplies | 5,000 | 7,000 | 8,000 | 8,000 | 8,000 |
| Net Increase (Decrease) in Operating Expenses | 5,000 | 12,000 | 15,000 | 17,000 | 18,500 |
| Equipment Replacement | | | | | |
| Depreciation | 0 | 500 | 1,000 | 1,500 | 2,000 |
| Maintenance & Supplies | 0 | 750 | 950 | 1,500 | 2,000 |
| Net Increase (Decrease) in Operating Expenses | 0 | 1,250 | 1,950 | 3,000 | 4,000 |
| Water Increase (Decrease) in Operating Expenses | 11,500 | 44,150 | 65,450 | 87,050 | 119,000 |

FY 2022 Capital Plan Impact on Operating Budget

| | FY 2022 | FY 2023 | FY 2024 | FY 2025 | FY 2026 |
|---|---------------|----------------|----------------|----------------|----------------|
| SEWER DEPARTMENT | | | | | |
| Mud creek Treatment Plant | | | | | |
| Belt Press Shelters | | | | | |
| Depreciation | 0 | 0 | 250 | 500 | 750 |
| Maintenance & Supplies | 0 | 0 | 500 | 1,000 | 1,500 |
| Net Increase (Decrease) in Operating Expenses | 0 | 0 | 750 | 1,500 | 2,250 |
| Headworks Barscreen | | | | | |
| Depreciation | 0 | 0 | 250 | 500 | 750 |
| Net Increase (Decrease) in Operating Expenses | 0 | 0 | 250 | 500 | 750 |
| West Train Clarifier Repair | | | | | |
| Depreciation | 0 | 250 | 500 | 750 | 1,000 |
| Net Increase (Decrease) in Operating Expenses | 0 | 250 | 500 | 750 | 1,000 |
| Withlacoochee Treatment Plant | | | | | |
| Equipment | | | | | |
| Depreciation | 0 | 250 | 300 | 350 | 500 |
| Maintenance & Supplies | 0 | 250 | 250 | 400 | 500 |
| Net Increase (Decrease) in Operating Expenses | 0 | 500 | 550 | 750 | 1,000 |
| Sewer Increase (Decrease) in Operating Expenses | - | 750 | 2,050 | 3,500 | 5,000 |
| Meter Reading | | | | | |
| AMI Radio Read Meters | | | | | |
| Depreciation | 0 | 500 | 750 | 1,000 | 1,500 |
| Maintenance & Supplies | 0 | 1,000 | 1,500 | 2,000 | 2,500 |
| Net Increase (Decrease) in Operating Expenses | 0 | 1,500 | 2,250 | 3,000 | 4,000 |
| Meter Reading Increase (Decrease) in Operating Expenses | - | 1,500 | 2,250 | 3,000 | 4,000 |
| Total Water & Sewer Fund Increase (Decrease) in Operating Expenses | 11,500 | 46,733 | 70,250 | 94,217 | 129,000 |
| Motor Pool Fund | | | | | |
| MOTOR POOL DEPARTMENT | | | | | |
| Maintenance Division | | | | | |
| Fuel Island Dispensers - Replacement | | | | | |
| Depreciation | 0 | 250 | 500 | 750 | 1,000 |
| Net Increase (Decrease) in Operating Expenses | 0 | 250 | 500 | 750 | 1,000 |
| Vehicle Additions & Replacements | | | | | |
| Depreciation | 0 | 150,000 | 300,000 | 375,000 | 425,000 |
| Maintenance (Decrease) | 0 | (75,000) | (125,000) | (200,000) | (275,000) |
| Net Increase (Decrease) in Operating Expenses | 0 | 75,000 | 175,000 | 175,000 | 150,000 |
| Garage Increase (Decrease) in Operating Expenses | 0 | 75,250 | 175,500 | 175,750 | 151,000 |
| Total Motor Pool Fund Increase (Decrease) in Operating Expenses | - | 75,500 | 176,000 | 176,500 | 152,000 |
| CITY WIDE INCREASE (DECREASE) IN OPERATING EXPENSES | 15,100 | 132,233 | 262,025 | 294,317 | 313,063 |

Section G

Debt Service Requirements

This section outlines the outstanding debt obligations and the amounts in the current and future years to retire such debt.

Debt Service Overview

FY 22

Debt Service Requirements

This section summarizes the debt service obligations of the City at the beginning of the 2021-2022 Fiscal Year. These obligations represent the City's annual installment payments of principal and interest for previous capital improvement plan projects or acquisitions funded through debt financing. The following is a description of each lease or bond obligations existing at July 1, 2021.

Georgia Environmental Facilities Authority (GEFA) Loan #CWSRF 13-006

- Purpose: Sewer main replacements and upgrades
- Maturity Date: 2034
- Original Principal Amount: \$37,767,771; July 1, 2021 Principal Outstanding \$17,485,097
- Interest Rate: 1.4%
- Funding Source: Water and Sewer Revenue Fund

Georgia Environmental Facilities Authority (GEFA) Loan #2013-L31WJ

- Purpose: Upgrades to Sanitary Sewer
- Maturity Date: 2038
- Original Principal Amount: \$10,551,369; July 1, 2021 Principal Outstanding \$9,345,968
- Interest Rate: 2.4%
- Funding Source: Water and Sewer Revenue Fund

Georgia Environmental Facilities Authority (GEFA) Loan #GF2017012

- Purpose: Upgrades Water and Sewer
- Maturity Date: 2039
- Original Principal Amount: \$5,509,187; July 1, 2021 Principal Outstanding \$5,291,697
- Interest Rate: 2.39%
- Funding Source: Water and Sewer Revenue Fund

W&S 2020 Bond Series

- Purpose: Refinance GEFA notes at a lower interest rate
- Maturity Date: 2033
- Original Principal Amount: \$32,134,000; July 1, 2021 Principal Outstanding \$30,769,997
- Interest Rate: 2.29%
- Funding Source: Water and Sewer Revenue Fund

*One loan will be initiated in FY 2022

Debt Service Requirements

Overview FY 22

COMPUTATION OF LEGAL DEBT MARGIN

| | |
|---|----------------------|
| Gross Assessed Valuation (2020-2021) | \$1,484,065,281 |
| Legal Debt Limit – 10.00% of Gross Assessed Value | 148,406,528 |
| General Obligation Bonded Debt | 0 |
| Legal Debt Margin as of June 30, 2021 | <u>\$148,406,528</u> |

SCHEDULE OF DEBT SERVICE

| Water & Sewer Revenue Fund | FY 2020 Actual | FY 2021 Estimated | FY 2022 Requested | FY 2022 Approved |
|----------------------------------|-------------------|----------------------|----------------------|---------------------|
| GEFA Loan #DW97-036 | | | | |
| Principal | 295,959 | 1,043,471 | 0 | 0 |
| Interest | 36,874 | 0 | 0 | 0 |
| GEFA Loan #CWSRF 08-003 | | | | |
| Principal | 932,050 | 12,443,308 | 0 | 0 |
| Interest | 388,514 | 0 | 0 | 0 |
| GEFA Loan #CWSRF 08-003 Phase II | | | | |
| Principal | 578,024 | 8,613,295 | 0 | 0 |
| Interest | 267,835 | 0 | 0 | 0 |
| GEFA Loan #2006-L53WJ* | | | | |
| Principal | 703,287 | 9,797,971 | 0 | 0 |
| Interest | 419,470 | 0 | 0 | 0 |
| GEFA Loan #CWSRF 13-006 | | | | |
| Principal | 4,510,120 | 946,184 | 1,912,340 | 1,912,340 |
| Interest | 307,572 | 136,907 | 232,414 | 232,414 |
| GEFA Loan #2013-L31WJ | | | | |
| Principal | 429,635 | 218,711 | 445,368 | 445,368 |
| Interest | 235,158 | 113,685 | 219,425 | 219,425 |
| GEFA Loan #GF2017012 | | | | |
| Principal | 108,096 | 109,394 | 222,746 | 222,746 |
| Interest | 65,298 | 64,000 | 124,042 | 124,042 |
| W&S 2020 Bond Series | | | | |
| Principal | 0 | 1,364,003 | 2,791,976 | 2,791,976 |
| Interest | 0 | 390,044 | 675,329 | 675,329 |
| Total Water & Sewer Revenue Fund | 9,277,892 | 35,240,973 | 6,623,640 | 6,623,640 |
| Total Debt Service Requirements | \$9,277,892 | \$35,240,973 | \$6,623,640 | \$6,623,640 |

*Phases I and II consolidated Sept. 2013

Schedule of Debt Service Requirements

Georgia Environmental Facilities Authority

#CWSRF 13-006

| Fiscal Year Ending June 30 | Principal | Interest |
|----------------------------|---------------------|--------------------|
| 2022 | 1,933,764 | 232,412 |
| 2023 | 1,961,010 | 205,165 |
| 2024 | 1,988,641 | 177,534 |
| 2025 | 2,016,661 | 149,515 |
| 2026 | 2,045,076 | 121,101 |
| 2027 | 2,073,893 | 92,284 |
| 2028 | 2,103,113 | 63,063 |
| 2029 | 2,132,746 | 33,429 |
| 2030 | 1,230,193 | 5,650 |
| | \$17,485,097 | \$1,080,153 |

Water & Sewer

Original Loan Value: \$37,767,771

Monthly Payment: \$180,515

Interest Rate: 1.4%

Payment Due: Monthly - beginning July 1, 2017

Georgia Environmental Facilities Authority

#2013-L31WJ

| Fiscal Year Ending June 30 | Principal | Interest |
|----------------------------|--------------------|--------------------|
| 2022 | 445,368 | 219,425 |
| 2023 | 456,175 | 208,618 |
| 2024 | 467,244 | 197,549 |
| 2025 | 478,584 | 186,209 |
| 2026 | 490,196 | 174,597 |
| 2027 | 502,090 | 162,703 |
| 2028 | 514,273 | 150,520 |
| 2029 | 526,754 | 138,039 |
| 2030 | 539,537 | 125,256 |
| 2031 | 552,627 | 112,166 |
| | \$4,972,848 | \$1,675,082 |

Water & Sewer

Original Loan Value: \$10,551,369

Monthly Payment: \$55,399

Interest Rate: 2.4%

Payment Due: Monthly - beginning March 1, 2018

Georgia Environmental Facilities Authority

#GF2017012

| Fiscal Year Ending June 30 | Principal | Interest |
|----------------------------|--------------------|------------------|
| 2022 | 222,746 | 124,042 |
| 2023 | 228,128 | 118,660 |
| 2024 | 233,641 | 113,147 |
| 2025 | 239,286 | 107,502 |
| 2026 | 245,068 | 101,720 |
| 2027 | 250,990 | 95,798 |
| 2028 | 257,055 | 89,733 |
| 2029 | 263,266 | 83,522 |
| 2030 | 269,628 | 77,160 |
| 2031 | 276,143 | 70,645 |
| | \$2,485,951 | \$981,929 |

Water & Sewer

Original Loan Value: \$5,509,187

Monthly Payment: \$28,899

Interest Rate: 2.39%

Payment Due: Monthly - beginning January 1, 2020

W & S 2020 Bond Series

| Fiscal Year Ending June 30 | Principal | Interest |
|----------------------------|---------------------|--------------------|
| 2022 | 2,791,976 | 675,329 |
| 2023 | 2,856,590 | 610,714 |
| 2024 | 2,857,366 | 545,039 |
| 2025 | 2,653,818 | 481,993 |
| 2026 | 2,715,235 | 420,576 |
| 2027 | 2,778,073 | 357,737 |
| 2028 | 2,842,366 | 293,445 |
| 2029 | 2,908,147 | 227,664 |
| 2030 | 2,975,449 | 160,361 |
| 2031 | 3,044,310 | 91,501 |
| | \$28,423,330 | \$3,864,359 |

Water & Sewer

Original Loan Value: \$32,134,000

Monthly Payment: Varies

Interest Rate: 2.29%

Payment Due: Monthly - beginning January 1, 2021

Section H

Position Chart

SUMMARY POSITION CHART

| | FULL TIME EQUIVALENT UNITS | | | | ACTUAL POSITIONS |
|------------------------|----------------------------|----------------|-----------------|------------------|------------------|
| | FY 2020 BUDGET | FY 2021 BUDGET | FY 2022 REQUEST | FY 2022 APPROVED | FY 2022 APPROVED |
| General Fund | 448 | 453 | 458 | 455 | 455 |
| HUD Grant Fund | 1 | 1 | 1 | 1 | 1 |
| Sanitation Fund | 54 | 54 | 54 | 54 | 54 |
| Water & Sewer Fund | 97 | 100 | 109 | 102 | 102 |
| Stormwater Fund | 17 | 17 | 17 | 17 | 17 |
| Inspection Fund | 10 | 10 | 10 | 10 | 10 |
| Auditorium Fund | 4 | 4 | 4 | 4 | 4 |
| Motor Pool Fund | 15 | 15 | 15 | 15 | 15 |
| TOTAL PERSONNEL | 646 | 654 | 668 | 658 | 658 |

POSITION CHART

| General Fund | PAY GRADE | FULL TIME EQUIVALENT UNITS | | | | ACTUAL PERSONNEL |
|---|-----------|----------------------------|----------------|-----------------|------------------|------------------|
| | | FY 2020 BUDGET | FY 2021 BUDGET | FY 2022 REQUEST | FY 2022 PROPOSED | FY 2022 APPROVED |
| Legislative | | | | | | |
| <u>Mayor and Council</u> | | | | | | |
| Mayor | MAC | 1 | 1 | 1 | 1 | 1 |
| Councilman | MAC | 7 | 7 | 7 | 7 | 7 |
| Subtotal | | 8 | 8 | 8 | 8 | 8 |
| Total Legislative Department | | 8 | 8 | 8 | 8 | 8 |
| Executive | | | | | | |
| <u>Executive Office</u> | | | | | | |
| City Manager | UNC | 1 | 1 | 1 | 1 | 1 |
| Assistant City Manager | 27 | 1 | 1 | 0 | 0 | 0 |
| Moody Support Director | TEMP | 1 | 1 | 1 | 1 | 1 |
| City Clerk | 20 | 1 | 1 | 1 | 1 | 1 |
| Associate City Clerk | 18 | 1 | 1 | 1 | 1 | 1 |
| Subtotal | | 5 | 5 | 4 | 4 | 4 |
| <u>Public Relations</u> | | | | | | |
| Public Information Officer | 21 | 1 | 1 | 1 | 1 | 1 |
| Media Production Coordinator | 16 | 1 | 1 | 1 | 1 | 1 |
| Public Information Specialist | TEMP | 1 | 1 | 0 | 0 | 0 |
| Community Engagement Coordinator | 12 | 0 | 0 | 1 | 1 | 1 |
| Subtotal | | 3 | 3 | 3 | 3 | 3 |
| Total Executive Department | | 8 | 8 | 7 | 7 | 7 |
| Human Resources | | | | | | |
| <u>Administration</u> | | | | | | |
| Deputy City Manager of Admin/Human Resources Dire | 27 | 0 | 0 | 1 | 1 | 1 |
| Human Resources Director | 26 | 1 | 1 | 0 | 0 | 0 |
| Senior Human Resources Manager | 21 | 1 | 1 | 1 | 1 | 1 |
| Human Resources Coordinator | 17 | 1 | 1 | 2 | 2 | 2 |
| Human Resources Generalist | 17 | 1 | 1 | 0 | 0 | 0 |
| Subtotal | | 4 | 4 | 4 | 4 | 4 |
| Total Human Resources Department | | 4 | 4 | 4 | 4 | 4 |
| Finance | | | | | | |
| <u>Administration</u> | | | | | | |
| Finance Director | 26 | 1 | 1 | 1 | 1 | 1 |
| Finance Technician | 12 | 1 | 1 | 1 | 1 | 1 |
| Subtotal | | 2 | 2 | 2 | 2 | 2 |
| <u>Accounting</u> | | | | | | |
| Principal Accountant | 19 | 3 | 3 | 3 | 3 | 3 |
| Accounting Technician | 12 | 3 | 3 | 3 | 3 | 3 |
| Subtotal | | 6 | 6 | 6 | 6 | 6 |
| <u>Budgeting</u> | | | | | | |
| Budget Manager | 21 | 1 | 1 | 1 | 1 | 1 |
| Budget Analyst | 17 | 1 | 1 | 1 | 1 | 1 |
| Subtotal | | 2 | 2 | 2 | 2 | 2 |
| <u>Customer Service</u> | | | | | | |
| Revenue Collection Administrator | 21 | 1 | 1 | 1 | 1 | 1 |
| Asst. Revenue Collection Admin. | 16 | 1 | 1 | 1 | 1 | 1 |
| Customer Service Representative | 12 | 9 | 9 | 9 | 9 | 9 |
| Subtotal | | 11 | 11 | 11 | 11 | 11 |

POSITION CHART

| | PAY GRADE | FULL TIME EQUIVALENT UNITS | | | | ACTUAL PERSONNEL |
|-------------------------------------|-----------|----------------------------|----------------|-----------------|------------------|------------------|
| | | FY 2020 BUDGET | FY 2021 BUDGET | FY 2022 REQUEST | FY 2022 PROPOSED | FY 2022 APPROVED |
| Accounts Receivable | | | | | | |
| Business License Technician | 12 | 1 | 1 | 1 | 1 | 1 |
| Subtotal | | 1 | 1 | 1 | 1 | 1 |
| Purchasing | | | | | | |
| Purchasing Agent | 21 | 1 | 1 | 1 | 1 | 1 |
| Purchasing Technician | 12 | 1 | 1 | 1 | 1 | 1 |
| Subtotal | | 2 | 2 | 2 | 2 | 2 |
| Total Finance Department | | 24 | 24 | 24 | 24 | 24 |
| Engineering | | | | | | |
| Administration | | | | | | |
| City Engineer | 26 | 1 | 1 | 1 | 1 | 1 |
| Assistant Director of Engineering | 23 | 1 | 1 | 0 | 0 | 0 |
| Assistant City Engineer | 23 | 0 | 0 | 1 | 1 | 1 |
| Engineering Project Manager | 22 | 1 | 1 | 1 | 1 | 1 |
| Development Review Engineer | 19 | 1 | 1 | 1 | 1 | 1 |
| Construction Inspector | 18 | 2 | 2 | 2 | 2 | 2 |
| GIS/Real Property Coordinator | 18 | 1 | 1 | 1 | 1 | 1 |
| Stormwater Engineering Technician | 17 | 1 | 1 | 1 | 1 | 1 |
| Administrative Assistant | 12 | 1 | 1 | 1 | 1 | 1 |
| Subtotal | | 9 | 9 | 9 | 9 | 9 |
| Signal Maintenance | | | | | | |
| Traffic Technician II | 14 | 3 | 3 | 3 | 3 | 3 |
| Subtotal | | 3 | 3 | 3 | 3 | 3 |
| Signs and Markings | | | | | | |
| Traffic Technician I | 12 | 3 | 3 | 3 | 3 | 3 |
| Subtotal | | 3 | 3 | 3 | 3 | 3 |
| Traffic Management Center | | | | | | |
| Traffic Manager | 21 | 1 | 1 | 1 | 1 | 1 |
| TMC Signals & Signs Supervisor | 18 | 1 | 1 | 1 | 1 | 1 |
| Traffic Technician III | 16 | 2 | 2 | 2 | 2 | 2 |
| Subtotal | | 4 | 4 | 4 | 4 | 4 |
| Street Maintenance | | | | | | |
| Street Maintenance Supervisor | 16 | 1 | 1 | 1 | 1 | 1 |
| Heavy Equipment Operator | 12 | 1 | 1 | 2 | 1 | 1 |
| Crew Leader | 12 | 1 | 1 | 2 | 1 | 1 |
| Light Equipment Operator | 10 | 2 | 2 | 2 | 2 | 2 |
| Maintenance Worker I/II | 8/9 | 3 | 3 | 4 | 3 | 3 |
| Subtotal | | 8 | 8 | 11 | 8 | 8 |
| Total Engineering Department | | 27 | 27 | 30 | 27 | 27 |
| Other General Administrative | | | | | | |
| City Hall | | | | | | |
| Facilities Manager | 21 | 1 | 1 | 1 | 1 | 1 |
| Custodian II | 8 | 1 | 1 | 1 | 1 | 1 |
| Subtotal | | 2 | 2 | 2 | 2 | 2 |
| City Hall Annex | | | | | | |
| Custodian II | 8 | 1 | 1 | 1 | 1 | 1 |
| Subtotal | | 1 | 1 | 1 | 1 | 1 |
| Total Facilities Department | | 3 | 3 | 3 | 3 | 3 |

POSITION CHART

| | PAY GRADE | FULL TIME EQUIVALENT UNITS | | | | ACTUAL PERSONNEL |
|--|-----------|----------------------------|----------------|-----------------|------------------|------------------|
| | | FY 2020 BUDGET | FY 2021 BUDGET | FY 2022 REQUEST | FY 2022 PROPOSED | FY 2022 APPROVED |
| Judicial | | | | | | |
| <u>Municipal Court Administration</u> | | | | | | |
| Judge | UNC | 1 | 1 | 1 | 1 | 1 |
| Court Administrator | 18 | 1 | 1 | 1 | 1 | 1 |
| Clerk of Court | 14 | 1 | 1 | 1 | 1 | 1 |
| Deputy Clerk | 10 | 2 | 2 | 2 | 2 | 2 |
| Subtotal | | 5 | 5 | 5 | 5 | 5 |
| Total Judicial Department | | 5 | 5 | 5 | 5 | 5 |
| Police | | | | | | |
| <u>Administration</u> | | | | | | |
| Chief of Police | 26 | 1 | 1 | 1 | 1 | 1 |
| Public Safety Information Technology Manager | 23 | 1 | 1 | 0 | 1 | 1 |
| Captain - Professional Standards | 21 | 1 | 1 | 1 | 1 | 1 |
| Lieutenant - Professional Standards | 20 | 1 | 1 | 1 | 1 | 1 |
| Lieutenant - IT | 20 | 1 | 1 | 2 | 1 | 1 |
| Information Technology Analyst | 18 | 1 | 1 | 1 | 1 | 1 |
| Police Officer | 14 | 1 | 1 | 1 | 1 | 1 |
| Police Office (Valdosta Housing Authority) | 14 | 1 | 1 | 1 | 1 | 1 |
| Permit Enforcement Officer | 14 | 1 | 1 | 1 | 1 | 1 |
| Administrative Coordinator | 14 | 1 | 1 | 1 | 1 | 1 |
| Digital Media Technician | 12 | 1 | 1 | 1 | 1 | 1 |
| Administrative Secretary | 10 | 1 | 1 | 1 | 1 | 1 |
| Subtotal | | 12 | 12 | 12 | 12 | 12 |
| <u>Patrol Bureau</u> | | | | | | |
| Major - Patrol | 23 | 1 | 1 | 1 | 1 | 1 |
| Captain - Patrol | 21 | 4 | 4 | 4 | 4 | 4 |
| Lieutenant - Patrol | 20 | 5 | 5 | 5 | 5 | 5 |
| Police Sergeant - Patrol | 18 | 12 | 12 | 12 | 12 | 12 |
| Police Office | 14 | 86 | 90 | 94 | 94 | 94 |
| Administrative Secretary | 10 | 1 | 1 | 1 | 1 | 1 |
| Parking Enforcement | TEMP | 3 | 3 | 3 | 3 | 3 |
| School Crossing Guard | TEMP | 10 | 10 | 10 | 10 | 10 |
| Subtotal | | 122 | 126 | 130 | 130 | 130 |
| <u>Investigations Bureau</u> | | | | | | |
| Major - CID | 23 | 1 | 1 | 1 | 1 | 1 |
| Lieutenant - CID | 20 | 1 | 1 | 1 | 1 | 1 |
| Sergeant - CID | 18 | 4 | 4 | 4 | 4 | 4 |
| Detective | 15 | 21 | 21 | 21 | 21 | 21 |
| Evidence Technician | 12 | 2 | 2 | 2 | 2 | 2 |
| Administrative Secretary | 10 | 1 | 1 | 1 | 1 | 1 |
| Subtotal | | 30 | 30 | 30 | 30 | 30 |
| <u>Training Bureau</u> | | | | | | |
| Captain - Training | 21 | 1 | 1 | 1 | 1 | 1 |
| Lieutenant - Training | 20 | 2 | 2 | 2 | 2 | 2 |
| Sergeant | 18 | 1 | 1 | 1 | 1 | 1 |
| Administrative Secretary | 10 | 1 | 1 | 1 | 1 | 1 |
| Subtotal | | 5 | 5 | 5 | 5 | 5 |

POSITION CHART

| | PAY GRADE | FULL TIME EQUIVALENT UNITS | | | | ACTUAL PERSONNEL |
|--|-----------|----------------------------|----------------|-----------------|------------------|------------------|
| | | FY 2020 BUDGET | FY 2021 BUDGET | FY 2022 REQUEST | FY 2022 PROPOSED | FY 2022 APPROVED |
| Support Services Bureau | | | | | | |
| Major - Support Services | 23 | 1 | 1 | 1 | 1 | 1 |
| Lieutenant - Support Services | 20 | 1 | 1 | 1 | 1 | 1 |
| Police Officer | 14 | 4 | 4 | 4 | 4 | 4 |
| Records Technician | 10 | 6 | 6 | 6 | 6 | 6 |
| Court Clerk | 10 | 1 | 1 | 1 | 1 | 1 |
| Administrative Clerk | 9 | 4 | 4 | 4 | 4 | 4 |
| Building Service Worker | 8 | 1 | 1 | 1 | 1 | 1 |
| Custodian | TEMP | 1 | 1 | 1 | 1 | 1 |
| Subtotal | | 19 | 19 | 19 | 19 | 19 |
| Crime Laboratory | | | | | | |
| Crime Laboratory Director | 23 | 1 | 1 | 1 | 1 | 1 |
| Quality Manager | 20 | 1 | 1 | 1 | 1 | 1 |
| Crime Laboratory Lieutenant | 20 | 1 | 1 | 1 | 1 | 1 |
| Criminalist Drug Chemist | 16 | 2 | 2 | 2 | 2 | 2 |
| Criminalist Firearms & Toolmark Examiner | 16 | 2 | 2 | 2 | 2 | 2 |
| Criminalist Latent Prints Examiner | 16 | 1 | 1 | 1 | 1 | 1 |
| Criminalist Crime Scene Technician | 16 | 3 | 3 | 3 | 3 | 3 |
| Evidence Technician | 12 | 2 | 2 | 2 | 2 | 2 |
| Subtotal | | 13 | 13 | 13 | 13 | 13 |
| Total Police Department | | 201 | 205 | 209 | 209 | 209 |
| Fire | | | | | | |
| Administration | | | | | | |
| Fire Chief | 26 | 1 | 1 | 1 | 1 | 1 |
| Assistant Fire Chief | 24 | 1 | 1 | 1 | 1 | 1 |
| Administrative Battalion Chief | 23 | 2 | 2 | 2 | 2 | 2 |
| Professional Standards Manager | 18 | 1 | 1 | 1 | 1 | 1 |
| Administrative Assistant | 12 | 1 | 1 | 1 | 1 | 1 |
| Fire Records Technician | 10 | 1 | 1 | 1 | 1 | 1 |
| Subtotal | | 7 | 7 | 7 | 7 | 7 |
| Operations | | | | | | |
| Operations Battalion Chief | 23 | 3 | 3 | 3 | 3 | 3 |
| Fire Lieutenant | 18 | 24 | 24 | 24 | 24 | 24 |
| Community Risk Reduction Officer | 18 | 2 | 3 | 3 | 3 | 3 |
| Fire Sergeant | 16 | 27 | 27 | 27 | 27 | 27 |
| Fire Corporal | 14 | 15 | 15 | 15 | 15 | 15 |
| Fire Fighter | 13 | 22 | 22 | 22 | 22 | 22 |
| Subtotal | | 93 | 94 | 94 | 94 | 94 |
| Fire Prevention | | | | | | |
| Fire Marshal | 23 | 1 | 1 | 1 | 1 | 1 |
| Fire Lieutenant | 18 | 2 | 2 | 2 | 2 | 2 |
| Fire Inspectors | TEMP | 1 | 1 | 0 | 0 | 0 |
| Fire & Life Public Safety Educator | 16 | 1 | 1 | 1 | 1 | 1 |
| Subtotal | | 5 | 5 | 4 | 4 | 4 |
| Fire Maintenance | | | | | | |
| Fire Maintenance Supervisor | 18 | 1 | 1 | 1 | 1 | 1 |
| Fire Mechanic | 15 | 1 | 1 | 1 | 1 | 1 |
| Subtotal | | 2 | 2 | 2 | 2 | 2 |
| Fire Training | | | | | | |
| Fire Captain | 20 | 1 | 1 | 1 | 1 | 1 |
| Fire Lieutenant | 18 | 1 | 1 | 2 | 2 | 2 |
| Fire Training Officer | 18 | 1 | 1 | 0 | 0 | 0 |
| Subtotal | | 3 | 3 | 3 | 3 | 3 |

POSITION CHART

| | FULL TIME EQUIVALENT UNITS | | | | ACTUAL | |
|--|----------------------------|----------------|----------------|-----------------|------------------|----------------------------|
| | PAY GRADE | FY 2020 BUDGET | FY 2021 BUDGET | FY 2022 REQUEST | FY 2022 PROPOSED | FY 2022 APPROVED PERSONNEL |
| Special Operations | | | | | | |
| Fire Captain | 20 | 1 | 1 | 1 | 1 | 1 |
| Subtotal | | 1 | 1 | 1 | 1 | 1 |
| Total Fire Department | | | | | | |
| | | 111 | 112 | 111 | 111 | 111 |
| Other Protective Services | | | | | | |
| Community Protection | | | | | | |
| Senior City Marshal | 15 | 0 | 1 | 1 | 1 | 1 |
| City Marshall | 14 | 6 | 4 | 4 | 4 | 4 |
| Community Sustainability Coordinator | 14 | 0 | 1 | 0 | 0 | 0 |
| Subtotal | | 6 | 6 | 5 | 5 | 5 |
| Total Other Protective Services | | | | | | |
| | | 6 | 6 | 5 | 5 | 5 |
| Public Works | | | | | | |
| Right of Way Maintenance | | | | | | |
| Public Works Superintendent | 21 | 1 | 1 | 1 | 1 | 1 |
| Public Works Supervisor | 16 | 2 | 2 | 2 | 2 | 2 |
| Community Sustainability Coordinator | 14 | 0 | 0 | 1 | 1 | 1 |
| Heavy Equipment Operator | 12 | 6 | 6 | 6 | 6 | 6 |
| Crewleader | 12 | 6 | 6 | 6 | 6 | 6 |
| Light Equipment Operator | 10 | 3 | 3 | 3 | 3 | 3 |
| Groundskeeper II | 9 | 1 | 1 | 1 | 1 | 1 |
| Maintenance Worker I/II | 8/9 | 9 | 9 | 9 | 9 | 9 |
| Subtotal | | 28 | 28 | 29 | 29 | 29 |
| Cemetery | | | | | | |
| Cemetery Supervisor | 16 | 1 | 1 | 1 | 1 | 1 |
| Assistant Cemetery Supervisor | 12 | 1 | 1 | 1 | 1 | 1 |
| Light Equipment Operator | 10 | 3 | 3 | 3 | 3 | 3 |
| Groundskeeper I/II | 8/9 | 3 | 3 | 3 | 3 | 3 |
| Maintenance Worker I | TEMP | 4 | 4 | 4 | 4 | 4 |
| Subtotal | | 12 | 12 | 12 | 12 | 12 |
| Arborist | | | | | | |
| Urban Forestry Supervisor | 18 | 1 | 1 | 1 | 1 | 1 |
| Heavy Equipment Operator | 12 | 1 | 1 | 1 | 1 | 1 |
| Maintenance Worker I/II | 8/9 | 1 | 1 | 1 | 1 | 1 |
| Subtotal | | 3 | 3 | 3 | 3 | 3 |
| Total Public Works Department | | | | | | |
| | | 43 | 43 | 44 | 44 | 44 |
| Zoning | | | | | | |
| Planning & Zoning | | | | | | |
| Planning & Zoning Administrator | 23 | 1 | 1 | 1 | 1 | 1 |
| Historic Preservation & Special Projects | 19 | 1 | 1 | 1 | 1 | 1 |
| Zoning Coordinator | 16 | 1 | 1 | 1 | 1 | 1 |
| Planning & Zoning Technician | 14 | 1 | 1 | 1 | 1 | 1 |
| Subtotal | | 4 | 4 | 4 | 4 | 4 |
| Total Zoning | | | | | | |
| | | 4 | 4 | 4 | 4 | 4 |
| Community Development | | | | | | |
| Administration | | | | | | |
| Community Development Manager | 23 | 1 | 1 | 1 | 1 | 1 |
| Subtotal | | 1 | 1 | 1 | 1 | 1 |

POSITION CHART

| | PAY GRADE | FULL TIME EQUIVALENT UNITS | | | | ACTUAL PERSONNEL |
|---|-----------|----------------------------|----------------|-----------------|------------------|------------------|
| | | FY 2020 BUDGET | FY 2021 BUDGET | FY 2022 REQUEST | FY 2022 PROPOSED | FY 2022 APPROVED |
| Main Street | | | | | | |
| Program Director | 20 | 1 | 1 | 1 | 1 | 1 |
| Program Coordinator | 14 | 1 | 1 | 1 | 1 | 1 |
| Subtotal | | 2 | 2 | 2 | 2 | 2 |
| Neighborhood Development | | | | | | |
| Rehab Construction Coordinator | 16 | 1 | 1 | 1 | 1 | 1 |
| Subtotal | | 1 | 1 | 1 | 1 | 1 |
| Total Community Development | | 4 | 4 | 4 | 4 | 4 |
| Total General Fund | | 448 | 453 | 458 | 455 | 455 |
| HUD Grant Fund | | | | | | |
| HUD Grant | | | | | | |
| Neighborhood Development Coordinator | 12 | 1 | 1 | 1 | 1 | 1 |
| Subtotal | | 1 | 1 | 1 | 1 | 1 |
| Total HUD Grant Fund | | 1 | 1 | 1 | 1 | 1 |
| Sanitation Fund | | | | | | |
| Management | | | | | | |
| Deputy City Manager of Operations/Public Works Director | 27 | 0 | 0 | 1 | 1 | 1 |
| Public Works Director | 25 | 1 | 1 | 0 | 0 | 0 |
| Public Works Coordinator | 16 | 1 | 1 | 1 | 1 | 1 |
| Administrative Assistant | 12 | 1 | 1 | 1 | 1 | 1 |
| Sanitation Representative | 10 | 1 | 1 | 1 | 1 | 1 |
| Customer Service Assistant | 10 | 1 | 1 | 1 | 1 | 1 |
| Subtotal | | 5 | 5 | 5 | 5 | 5 |
| Residential Garbage | | | | | | |
| Public Works Supervisor | 16 | 1 | 1 | 1 | 1 | 1 |
| Refuse Collection Driver | 12 | 9 | 9 | 9 | 9 | 9 |
| Subtotal | | 10 | 10 | 10 | 10 | 10 |
| Commercial Collection | | | | | | |
| Public Works Supervisor | 16 | 1 | 1 | 1 | 1 | 1 |
| Heavy Equipment Operator | 12 | 3 | 3 | 3 | 3 | 3 |
| Refuse Collection Driver | 12 | 1 | 1 | 1 | 1 | 1 |
| Maintenance Worker II | 9 | 1 | 1 | 1 | 1 | 1 |
| Subtotal | | 6 | 6 | 6 | 6 | 6 |
| Residential Trash | | | | | | |
| Public Works Supervisor | 16 | 1 | 1 | 1 | 1 | 1 |
| Heavy Equipment Operator | 12 | 6 | 6 | 6 | 6 | 6 |
| Crewleader | 12 | 7 | 7 | 7 | 7 | 7 |
| Maintenance Worker I/II | 8/9 | 11 | 11 | 11 | 11 | 11 |
| Subtotal | | 25 | 25 | 25 | 25 | 25 |
| Roll-Off Collections | | | | | | |
| Heavy Equipment Operator | 12 | 1 | 1 | 1 | 1 | 1 |
| Subtotal | | 1 | 1 | 1 | 1 | 1 |
| Recycling Collection | | | | | | |
| Recycling Collection Driver | 11 | 3 | 3 | 3 | 3 | 3 |
| Maintenance Worker II | 9 | 3 | 3 | 3 | 3 | 3 |
| Subtotal | | 6 | 6 | 6 | 6 | 6 |

POSITION CHART

| | PAY GRADE | FULL TIME EQUIVALENT UNITS | | | | ACTUAL PERSONNEL |
|--|-----------|----------------------------|----------------|-----------------|------------------|------------------|
| | | FY 2020 BUDGET | FY 2021 BUDGET | FY 2022 REQUEST | FY 2022 PROPOSED | FY 2022 APPROVED |
| Recycling Distribution | | | | | | |
| Recyclery Attendant | 12 | 1 | 1 | 1 | 1 | 1 |
| Subtotal | | 1 | 1 | 1 | 1 | 1 |
| Total Sanitation Fund | | 54 | 54 | 54 | 54 | 54 |
| Water & Sewer Fund | | | | | | |
| Water | | | | | | |
| Administration | | | | | | |
| Utilities Director | 26 | 1 | 1 | 1 | 1 | 1 |
| Assistant Utilities Director | 23 | 1 | 1 | 1 | 1 | 1 |
| Utility Design Coordinator | 21 | 1 | 1 | 0 | 0 | 0 |
| Utilities Engineering Manager | 21 | 0 | 0 | 1 | 1 | 1 |
| Assistant Environmental Manager | 18 | 0 | 0 | 1 | 0 | 0 |
| Senior Construction Inspector | 18 | 1 | 1 | 1 | 1 | 1 |
| GIS and Modeling Technician | 14 | 1 | 0 | 0 | 0 | 0 |
| Contract Coordinator | 14 | 0 | 0 | 1 | 0 | 0 |
| Administrative Coordinator | 14 | 1 | 1 | 0 | 1 | 0 |
| Administrative Operations Manager | 21 | 0 | 0 | 1 | 0 | 0 |
| Administrative Coordinator | 16 | 0 | 0 | 0 | 0 | 1 |
| Engineering Technician I/II | 12/14 | 0 | 0 | 1 | 0 | 0 |
| GIS Technician I/II/III | 12/13/14 | 0 | 2 | 2 | 2 | 2 |
| Utility Locator Technician | 12 | 0 | 2 | 2 | 2 | 2 |
| Easements Equipment Operator | 12 | 0 | 0 | 2 | 0 | 0 |
| Environmental Technician | 12 | 0 | 0 | 1 | 0 | 0 |
| Administrative Clerk | 9 | 1 | 1 | 0 | 0 | 0 |
| Administrative Senior Support Specialist | 14 | 0 | 0 | 1 | 0 | 0 |
| Administrative Senior Support Specialist | 9 | 0 | 0 | 0 | 1 | 0 |
| Administrative Senior Support Specialist | 12 | 0 | 0 | 0 | 0 | 1 |
| Utilities Customer Service Assistant | 8 | 1 | 1 | 0 | 0 | 0 |
| Administrative Support Specialist | 12 | 0 | 0 | 1 | 0 | 0 |
| Administrative Support Specialist | 9 | 0 | 0 | 0 | 1 | 1 |
| Maintenance Worker I | 8 | 1 | 1 | 1 | 1 | 1 |
| Subtotal | | 9 | 12 | 18 | 12 | 12 |
| Water Plant | | | | | | |
| Water Treatment Plant Superintendent | 21 | 1 | 1 | 1 | 1 | 1 |
| Assistant Water Treatment Plant Superintendent | 18 | 1 | 1 | 1 | 1 | 1 |
| Laboratory Analyst | 14 | 2 | 2 | 2 | 2 | 2 |
| Water Treatment Plant Operator I/II/III | 12/13/14 | 6 | 6 | 6 | 6 | 6 |
| Subtotal | | 10 | 10 | 10 | 10 | 10 |
| Central Lines | | | | | | |
| Central Lines Superintendent | 21 | 1 | 1 | 1 | 1 | 1 |
| Central Line Assistant Superintendent | 18 | 1 | 1 | 1 | 1 | 1 |
| Water Distribution Supervisor | 16 | 2 | 0 | 0 | 0 | 0 |
| Central Lines Supervisor | 16 | 0 | 2 | 2 | 2 | 2 |
| Utilities Crewleader I/II | 12/14 | 0 | 4 | 4 | 4 | 4 |
| Vacuum Truck Operator | 12 | 1 | 0 | 0 | 0 | 0 |
| Heavy Equipment Operator | 12 | 2 | 4 | 4 | 4 | 4 |
| Utility Locator Technician | 12 | 3 | 0 | 0 | 0 | 0 |
| Utilities Crewleader | 12 | 3 | 0 | 0 | 0 | 0 |
| Senior Utility Service Worker | 10 | 2 | 2 | 2 | 2 | 2 |
| Central Lines Technician I/II/III | 9/10/11 | 0 | 12 | 14 | 14 | 14 |
| Utility Service Worker | 9 | 12 | 0 | 0 | 0 | 0 |
| Subtotal | | 27 | 26 | 28 | 28 | 28 |
| Warehouse | | | | | | |
| Warehouse Supervisor | 12 | 1 | 1 | 1 | 1 | 1 |
| Subtotal | | 1 | 1 | 1 | 1 | 1 |

POSITION CHART

| | PAY GRADE | FULL TIME EQUIVALENT UNITS | | | | ACTUAL PERSONNEL |
|---|--------------|----------------------------|-------------------|--------------------|---------------------|---------------------|
| | | FY 2020 BUDGET | FY 2021 BUDGET | FY 2022 REQUEST | FY 2022 PROPOSED | FY 2022 APPROVED |
| Meter Reading | | | | | | |
| Utility Service Manager | 17 | 1 | 1 | 1 | 1 | 1 |
| Meter Reading Supervisor | 12 | 1 | 1 | 1 | 1 | 1 |
| Senior Utility Service Worker | 10 | 2 | 2 | 2 | 2 | 2 |
| Utility Service Worker | 9 | 7 | 7 | 7 | 7 | 7 |
| Subtotal | | 11 | 11 | 11 | 11 | 11 |
| Central Maintenance | | | | | | |
| Central Maintenance Superintendent | 21 | 1 | 1 | 1 | 1 | 1 |
| Assistant Superintendent | 18 | 0 | 1 | 1 | 1 | 1 |
| SCADA Technician | 18 | 1 | 1 | 1 | 1 | 1 |
| Electronic System Technician | 18 | 1 | 1 | 1 | 1 | 1 |
| Apprentice Electrician/Instrumentation Technician | 16 | 1 | 1 | 1 | 1 | 1 |
| Pump Repair Technician | 16 | 0 | 0 | 1 | 0 | 0 |
| CMMS Maintenance Technician | 14 | 1 | 1 | 0 | 1 | 1 |
| Asset Management System Administrator | 15 | 0 | 0 | 1 | 0 | 0 |
| Maintenance Supervisor I/II | 14/16 | 0 | 4 | 4 | 4 | 4 |
| Maintenance Supervisor | 14 | 3 | 0 | 0 | 0 | 0 |
| Senior Lift Station Operator | 13 | 1 | 0 | 0 | 0 | 0 |
| Lift Station Operator | 12 | 1 | 0 | 0 | 0 | 0 |
| Maintenance Technician I/II/III | 10/11/12 | 0 | 7 | 7 | 7 | 7 |
| Utility Maintenance Technician | 10 | 6 | 0 | 0 | 0 | 0 |
| Subtotal | | 16 | 17 | 18 | 17 | 17 |
| Total Water | | 74 | 77 | 86 | 79 | 79 |
| Sewer | | | | | | |
| Mud Creek Plant | | | | | | |
| Wastewater Treatment Plant Superintendent | 21 | 1 | 1 | 1 | 1 | 1 |
| WTP Asst Supt | 18 | 1 | 1 | 1 | 1 | 1 |
| Water Treatment Plant Operator I/II/III | 12/13/14 | 6 | 6 | 6 | 6 | 6 |
| Subtotal | | 8 | 8 | 8 | 8 | 8 |
| Withlacoochee Plant | | | | | | |
| Wastewater Treatment Plant Superintendent | 21 | 1 | 1 | 1 | 1 | 1 |
| Wastewater Treatment Plant Assistant Superintendent | 18 | 1 | 1 | 1 | 1 | 1 |
| Water Treatment Plant Operator I/II/III | 12/13/14 | 6 | 6 | 6 | 6 | 6 |
| Subtotal | | 8 | 8 | 8 | 8 | 8 |
| Environmental Services | | | | | | |
| Environmental Manager | 21 | 1 | 1 | 1 | 1 | 1 |
| Wastewater Treatment Plant Laboratory Supervisor | 19 | 1 | 1 | 1 | 1 | 1 |
| Laboratory Analyst | 14 | 2 | 2 | 2 | 2 | 2 |
| Backflow Prevention Program Coordinator | 12 | 1 | 1 | 1 | 1 | 1 |
| F.O.G. Prevention Program Coordinator | 12 | 1 | 1 | 1 | 1 | 1 |
| Environmental Technician | 12 | 1 | 1 | 1 | 1 | 1 |
| Subtotal | | 7 | 7 | 7 | 7 | 7 |
| Total Sewer | | 23 | 23 | 23 | 23 | 23 |
| Total Water & Sewer Fund | | 97 | 100 | 109 | 102 | 102 |

POSITION CHART

| | PAY GRADE | FULL TIME EQUIVALENT UNITS | | | | ACTUAL PERSONNEL |
|-----------------------------------|-----------|----------------------------|----------------|-----------------|------------------|------------------|
| | | FY 2020 BUDGET | FY 2021 BUDGET | FY 2022 REQUEST | FY 2022 PROPOSED | FY 2022 APPROVED |
| Inspection Fund | | | | | | |
| <u>Administration</u> | | | | | | |
| Inspections Manager | 23 | 1 | 1 | 1 | 1 | 1 |
| Building Inspector | 16 | 1 | 1 | 2 | 2 | 2 |
| Mechanical Inspector | 16 | 1 | 1 | 1 | 1 | 1 |
| Plumbing Inspector | 16 | 1 | 1 | 1 | 1 | 1 |
| Electrical Inspector | 16 | 2 | 2 | 2 | 2 | 2 |
| Code Compliance Investigator | 14 | 1 | 1 | 0 | 0 | 0 |
| Plans Coordinator | 14 | 1 | 1 | 1 | 1 | 1 |
| Permit Technician | 12 | 2 | 2 | 2 | 2 | 2 |
| Subtotal | | 10 | 10 | 10 | 10 | 10 |
| Total Inspection Fund | | 10 | 10 | 10 | 10 | 10 |
| Stormwater Fund | | | | | | |
| <u>Operation and Maintenance</u> | | | | | | |
| Stormwater Manager | 21 | 1 | 1 | 1 | 1 | 1 |
| Stormwater Supervisor | 16 | 1 | 1 | 1 | 1 | 1 |
| Sewer Cleaner Operator | 12 | 1 | 1 | 1 | 1 | 1 |
| Heavy Equipment Operator | 12 | 3 | 3 | 3 | 3 | 3 |
| Crew Leader | 12 | 2 | 2 | 2 | 2 | 2 |
| Stormwater Maintenance Technician | 10 | 1 | 1 | 1 | 1 | 1 |
| Light Equipment Operator | 10 | 1 | 1 | 1 | 1 | 1 |
| Maintenance Worker I/II | 8/9 | 6 | 6 | 6 | 6 | 6 |
| Maintenance Worker I | TEMP | 1 | 1 | 1 | 1 | 1 |
| Subtotal | | 17 | 17 | 17 | 17 | 17 |
| Total Stormwater Fund | | 17 | 17 | 17 | 17 | 17 |
| Auditorium Fund | | | | | | |
| <u>Mathis Auditorium</u> | | | | | | |
| Auditorium Coordinator | 14 | 1 | 1 | 1 | 1 | 1 |
| Maintenance Worker II | 9 | 2 | 2 | 2 | 2 | 2 |
| Custodian | TEMP | 1 | 1 | 1 | 1 | 1 |
| Subtotal | | 4 | 4 | 4 | 4 | 4 |
| Total Auditorium Fund | | 4 | 4 | 4 | 4 | 4 |
| Motor Pool Fund | | | | | | |
| <u>Garage</u> | | | | | | |
| Superintendent - Motor Pool | 21 | 1 | 1 | 1 | 1 | 1 |
| Mechanic II | 14 | 4 | 4 | 4 | 4 | 4 |
| Administrative Coordinator | 14 | 1 | 1 | 0 | 0 | 0 |
| Administrative Coordinator | 16 | 0 | 0 | 1 | 1 | 1 |
| Welder / Small Engine Mechanic | 14 | 1 | 1 | 1 | 1 | 1 |
| Mechanic I | 12 | 2 | 2 | 2 | 2 | 2 |
| Tire Repair Technician | 11 | 1 | 1 | 1 | 1 | 1 |
| Warehouse Technician | 10 | 1 | 1 | 1 | 1 | 1 |
| Service Technician | 10 | 4 | 4 | 4 | 4 | 4 |
| Subtotal | | 15 | 15 | 15 | 15 | 15 |
| Total Motor Pool Fund | | 15 | 15 | 15 | 15 | 15 |
| Total City of Valdosta | | 646 | 654 | 668 | 658 | 658 |

Section I

Budget Reference

Budget Process

In preparation for the 2021 – 2022 Budget, several key events, retreat, and meetings were held and documents produced which significantly affected its development. In formulating the budget, Mayor and Council, City Manager and Department Heads follow the guidance of the Comprehensive Plan in assessing their needs and requirements for continuing to provide high quality services to the citizens.

The Comprehensive Plan is a document which was formulated by the City and the South Georgia Regional Development Commission outlining expected growth, population trends, and infrastructure needs of the City.

Mayor and Council Planning Retreat

The Mayor and Council and City Manager also meet with an outside facilitator for their annual retreat. The purpose of this retreat is to discuss current issues facing the City as well as formulate goals they would like the City to accomplish over the next two to three years. As part of this process, the department heads' programs and projects are reviewed and discussed. The Council develops a work program based on their goals and the department heads' requested objectives. This work program is then shared with departments.

Policy

Per the City's Charter Section 4.42, the Mayor and Council shall provide by ordinance for the adoption of an annual operating budget, a capital improvement program and a capital budget which it shall apply to all departments and agencies of the City. The budget will be submitted by the City Manager to the Mayor and Council for its consideration prior to the commencement of the ensuing fiscal year.

Responsibility

Department heads are responsible for preparing their budgets in accordance with the guidelines provided by the Budget Division of the Finance Department and other special instructions provided by the City Manager. Finance will provide cost experience data as may be required by any City department. The Assistant City Manager, Finance Director and the Budget Division will prepare all revenue, debt service, and payroll estimates. The Budget Division will confirm the completeness of all departments' budgets. If a budget is found to be incorrect or incomplete, it will be promptly sent back to the originating department head for correction. The corrected budget will be returned to the Budget Division within three working days. The Budget Division will not change any department request without notification of the affected department head.

Budget Preparation

The calendar used to prepare the budget is presented following this section. Development of the operating budget begins in December of each year. The process provides department heads an opportunity to examine their programs(s), to propose changes in current services, to recommend revisions in organization and methods, and to outline requirements for capital outlay items.

Budget Review

During the budget review phase, the Budget Division reviews each department's expenditures for the current year and makes their estimates. The Budget Division analyzes requests for new positions, operating budgets, and capital budgets.

The information is then compiled and presented to the City Manager. The City Manager, Finance Director and the Budget Division staff conduct meetings with each department head to review their requested budgets. At the completion of these meetings, and with the City Manager's recommendations, the Budget Division recompiles the financial data and presents the recommended budget to the City Manager for financial review. The City Manager reviews all department budgets and makes reductions and adjustments according to his judgment and expertise based on his long career with the City.

Budget Adoption

The City Manager and the Assistant City Manager present the proposed budget to the Mayor and Council for their review. A public hearing is held, and after requested changes are made, the budget is adopted by ordinance.

Budget Implementation

The Budget Division establishes a budgetary control system that will insure compliance with the budget. The Budget staff is responsible for setting up the budget for tracking purposes and is tasked with making sure the funds are available during the year to cover expenditures and appropriations.

Budget Revisions

Any changes in total fund appropriations must be approved by the Mayor and Council. Shifts in appropriations within funds, at the department level, may be done administratively on the authority of the City Manager. As per the Personnel Policy, the City Manager may transfer, demote, suspend or reinstate employees. Per this authority, shifts in appropriations relating to personnel changes may be done administratively by the City Manager. The Assistant City Manager is authorized to transfer budget amounts within a department. Budgets for the City may be increased or decreased as the Mayor and Council deems appropriate. Increases that are greater than the forecasted revenues must be approved by the City Council. A public hearing is not required if the undesignated fund balance is sufficient to cover the increase.

Budget Calendar

| DATES | |
|------------------|--|
| DECEMBER 2020 | Prepare goals, summaries, objectives, and performance measures for distribution to Departments for changes and review. |
| | Prepare departmental budget material and begin calculating current year estimates. |
| JANUARY 2021 | Prepare request forms |
| | Initialize Budget and compare to the CAFR |
| | Project & enter salaries, benefits, and related items |
| | Project & enter vehicle rental and related items |
| | Enter budget estimates and review with Finance Director |
| PER REQUEST | Budget Meeting with department representatives |
| FEBRUARY 2021 | Open budget screens for departments to enter requested budget |
| | Budgeting review & revise budget estimated column |
| | Departments turns in budget information |
| MARCH-APRIL 2021 | Budgeting reviews and verifies Estimated & Requested Columns |
| | Human Resources reviews personnel requests and changes |
| MAY 2021 | Purchasing reviews capital requests |
| | Revenues projected and entered |
| | Budgeting enter comments and final changes to budget |
| | Departments review comments, verify budget, and notify the Budget Division of any requested changes or corrections |
| | Departments and City Manager review final requested budget |
| | Department budget hearings with the City Manager |
| MAY 2021 | City Manager reviews and completes Recommended Column |
| | Budgeting reviews budget and creates data files for Mayor and Council review |
| JUNE 2021 | Proposed budget emailed to Mayor & Council |
| | Mayor & Council budget hearings |
| | Budget Adopted |

Section J

Glossary

Glossary of Budget and Financial Terminology

| | |
|---|---|
| ACCRUAL BASIS | A basis of accounting in which transactions are recognized at the time they are incurred, as opposed to when cash is received or spent. |
| AD VALOREM PROPERTY TAXES | Taxes levied on an assessed valuation as of January 1 of real and/or personal property, based on a millage rate set by the Mayor and Council. |
| ADJUSTMENTS | Corrections given to water, sewer, and sanitation billing customers for errors that could result from a misread of the meter, the resident being out of town not using the sanitation service, and /or the resident having a plumbing problem. |
| AIRPORT AUTHORITY | A commission of members appointed by the City of Valdosta and Lowndes County to oversee the operation of the Valdosta Lowndes County Regional Airport. |
| APPROPRIATION | An authorization made by the City Council which permits the City to incur obligations and to make expenditures of resources. |
| APPROPRIATION ORDINANCE | The formal budgetary document enacted by Mayor and Council which contains all approved appropriations for the fiscal year. |
| ASSIGNED | Fund balances are reported as assigned when amounts are constrained by the City's intent to be used for specific purposes but are neither restricted nor committed. Through resolution, the City Council has authorized the City's Chief Financial Officer, Finance Director, or Director of Administrative Services to assign fund balances. |
| AUTHORIZED PERSONNEL (POSITIONS) | The total number of personnel (positions) authorized for employment in a particular department or division during the fiscal year. |
| AUTO AD VALOREM | Taxes levied on an assessed valuation as of January 1 of automobiles within the city limits of Valdosta, based on a millage rate set by Mayor and Council. |
| AVAILABLE FUND BALANCE | Financial resources carried forward at the end of a fiscal year which have not been reserved or designated for a specific purpose such as working capital. These resources are considered "available" to finance future budgets. |
| AUDIT | The examination of documents, records, reports, systems of internal control, accounting and financial procedures. |

Glossary of Budget and Financial Terminology

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|----------------------------|---|
| BANK OCCUPATION TAX | A tax levied on banks within the city limits. |
| BALANCED BUDGET | A budget in which planned funds available equal planned expenditures |
| BEER TAX | A privileged tax paid per ounce of beer purchased, acquired or received by a dealer during the license year. |
| BOND | A form of borrowing (debt financing) which reflects a written promise from the city to repay a sum of money on a specified date at a specific interest rate. Bonds are used to finance large capital projects such as buildings, streets, and utility infrastructures. |
| BUDGET | A financial plan for a specific period (fiscal year) that matches all planned revenues and expenditures with various City services. |
| BUDGET ADJUSTMENT | A legal procedure utilized by City staff to revise a budget appropriation. City staff has the prerogative to adjust expenditures within or between departmental budgets according to budget policy, but no increase in the total budget can occur without approval of the City Council. |
| BUDGET CALENDAR | The schedule of key dates or milestones which the City follows in the preparation, adoption, and administration of the budget. |
| BUDGET DOCUMENT | The instrument used by the City Manager to present a comprehensive financial plan to the City Council. |
| BUDGET ORDINANCE | The official enactment by the City Council legally authorizing City Officials to obligate and expend resources. |
| BUDGETARY BASIS | The accounting method used to estimate financing sources and uses in the budget. |
| BUDGET CONTROL | The control or management of a government unit or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues. |
| BUDGET MESSAGE | Included in the opening section of the budget, the Budget Message provides the Mayor and Council and the public with a general summary of the most important aspects of the budget, changes from the previous fiscal year, and the views and recommendations of the City Manager. |

Glossary of Budget and Financial Terminology

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| BUDGET POLICIES | General and specific guidelines that govern financial plan preparation and administration. |
| BUILDING PERMITS | Revenue obtained from businesses and or individuals for the right to erect structures. |
| BUSINESS OCCUPATION TAX | Revenues from taxes assessed on enterprises conducting business within Valdosta city limits. |
| CAPITAL EXPENDITURE | Includes expenditures which result in the acquisition of/or addition to fixed assets. They must have a cost of over \$5,000 and a useful life greater than 1 year. |
| CAPITAL PROJECTS FUND | A fund type used to account for financial resources used for the acquisition or construction of major capital facilities. |
| CAPITAL IMPROVEMENT BUDGET | The Capital Improvement Plan (CIP) as approved by the City Council. The Capital Budget is based on a set of long-term capital improvement programs. When the CIP is reviewed each year, the programs are approved for the current year and included in one of the various funds for the current year. |
| CAPITAL IMPROVEMENT PROGRAM | A plan for capital expenditures to be incurred each year over a five (5) year period. This plan will meet the Capital needs as defined in the long-term work program of departments and other agencies of City government. The program sets forth each project in which Valdosta is to be involved, and specifies the resources estimated to be available to finance the projected expenditures. |
| CAPITAL IMPROVEMENT PROJECTS | An item for which the purchase, construction, or other acquisition will represent a public betterment to the community and add to the total capital assets of the City. |
| CEMETERY TRUST FUND | A non-expendable trust fund to provide perpetual care for the Sunset Hill Cemetery. Purchase of lots in the cemetery now includes payment for perpetual care of the cemetery. |
| CEMETERY SALES | Revenue from the sale of lots in the Sunset Hill Cemetery and the payment for upkeep of those lots not bought with perpetual care. |
| CERTIFICATES OF PARTICIPATION | Form of lease-purchase financing used to acquire capital equipment. |
| CHARGES FOR SERVICE | Charges for current services exclusive of revenue of public utilities and other public enterprises. |

Glossary of Budget and Financial Terminology

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| COMMITTED | Fund balances are reported as committed when they can be used only for specific purposes pursuant to constraints imposed by formal action of the City Council through the adoption of a resolution. Only the City Council may modify or rescind the commitment. |
| CONTAINER SALES | Sales of large containers, 4-yard, 6 yard, or 8 yard capacities, to be used by commercial enterprises for their sanitary waste disposal. |
| CONTINGENCY | Monies budgeted for uncertainties with future appropriation to be approved by Mayor & Council. |
| CONTRACTUAL SERVICES | Services provided by outside vendors that have contractual agreements with the City of Valdosta to provide maintenance and public utilities. |
| CONTRIBUTIONS | Monies donated to the government by individuals, companies or agencies to be used for specific purposes. |
| COUNTY INSPECTION | Revenue earned from Lowndes County for the cost of the Inspection Department. |
| DEBT INSTRUMENT | Methods of borrowing funds, including general obligation bonds, revenue bonds, and certificates of participation. |
| DEBT SERVICE | The amount of money required to pay serial maturities for serial bonds and interest on outstanding debt. |
| DEBT SERVICE FUNDS | A fund type used to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest. |
| DEBT SERVICE REQUIREMENT | The amount of money necessary for scheduled payment of outstanding debt, both principal and interest, becoming due during the fiscal period, and contributions which may be required to accumulate monies for the future retirement of bonds. |
| DEFICIT | An excess of expenditures or expense over revenues and resources. |
| DEPARTMENT | A major administrative unit of the City with overall management responsibility for an operation or a group of related operations within a functional area. |
| DEPRECIATION EXPENSES | Depreciation of capital assets within the various enterprise funds. |

Glossary of Budget and Financial Terminology

ELECTION FEES

Fees levied on the qualifying candidates to cover the cost of the election process.

ELECTRICAL PERMIT

Revenue from businesses and individuals for the right to perform electrical work.

ENCUMBRANCES

Commitments related to unperformed (executory) contracts for goods and services. Used in budgeting, encumbrances are not GAAP expenditures or liabilities, but represent the estimated number of expenditures ultimately to result if unperformed contracts in process are completed.

ENTERPRISE FUNDS

A fund type in which the services provided are financed and operated similarly to those of a private business. The rate schedules for these services are established to ensure that revenues are adequate to meet all necessary expenditures.

EXAMINATION FEE

Revenues from the examination given to various contractors to see if they qualify to be licensed to do operate within the city limits.

EXPENDITURE

Decreases in net financial resources. Expenditures include current expenses requiring the present or futures use of net current assets, debt service and capital outlays, and intergovernmental grants, entitlement and shared revenues.

EXPENSES

Outflows or other consumption of assets or incurrence of liabilities (or a combination of both) from delivering or producing goods, rendering services or carrying out other activities that constitute the entity's ongoing major or general operations.

FIDUCIARY FUND

A fund category used to account for activities in which the government is acting as an agent (collecting funds belonging to another agency) or trustee (managing pension plans for employees or holding gifts/endowments). This category includes one fund type: trust and agency fund.

FINANCIAL INSTITUTIONS TAX

An annual business occupation tax upon state and national banking associations, federal savings and loan associations and state building and loan associations at a rate of .0025 times the gross receipts of said institutions.

FINANCIAL PLAN

A document which establishes management policies, goals, and objectives for all functions, departments, and divisions within the City for a fiscal year.

Glossary of Budget and Financial Terminology

FINES & FORFEITURES

Fines and forfeitures include monies derived penalties imposed on, or property forfeited by, persons involved in the commission of statutory offenses, violations of lawful administrative rules and regulations, or the neglect of official duty.

FISCAL YEAR

The time period designated by the City signifying the beginning and ending period for recording financial transactions. Valdosta has specified July 1 to June 30 as its fiscal year.

FORFEITED PROPERTY REVENUE

Monies derived from confiscated deposits held as performance guarantees.

FRANCHISE TAXES

Taxes levied for the privilege granted by the City of Valdosta permitting the continuing use of public property, such as city streets by regulated public utilities.

FRINGE BENEFITS

Total employer's share of social security, Medicare, taxes, hospitalization, dental, disability, worker's compensation, deferred compensation, long term disability, unemployment, and retirement contributions made on behalf of City employees.

FULL TIME EQUIVALENT UNIT

A part-time position converted to the decimal equivalent of a full-time position based on 2,080 hours per year. For example, a part-time typist working for 20 hours per week would be equivalent to .5 of a full-time position.

FUNCTION

A group of related programs crossing organizational (department) boundaries and aimed at accomplishing a broad goal or major service. The six functions in the City's financial plan are: General Government, Judicial, Public Works, Parks, Recreation and Cultural Affairs, and Economic Development.

FUND

A fiscal and accounting entity which is comprised of a self-balancing set of accounts which reflect all assets, liabilities, equity, revenue, an expenditures (or expenses) necessary to disclose financial position and the results of operations. Funds are established as individual entities in order to segregate financial records for the purpose of legal compliance, different natures of the activities performed, measurement of different objectives, and to facilitate management control. The six generic fund types used by the City are: General Fund, Special Revenue, Capital Projects, Enterprise, Internal Service, and Trust and Agency.

Glossary of Budget and Financial Terminology

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| FUND BALANCE | Refers to the excess of assets over liabilities and is therefore also known as surplus funds. |
| GA DEPARTMENT OF COMMUNITY AFFAIRS | A department with the Georgia State government. |
| GENERAL FUND | The primary operating fund of the city. All revenues that are not allocated by law or contractual agreement to a specific fund are accounted for in the General Fund. With the exception of subvention or grant revenues restricted for specific uses, General fund resources can be utilized for any legitimate governmental purpose. (See Fund) |
| GEOGRAPHICAL INTER FACE SYSTEM | A computerized system that draws maps of the County and cities within the county, which includes all information pertaining to the land use. |
| GOAL | A statement of broad direction, purpose, or intent. |
| GOVERNMENTAL FUND TYPES | Funds used to account for the acquisition, use and balances of expendable resources and related current liabilities – except those accounted for in proprietary funds and fiduciary funds. Expendable assets are assigned to a particular governmental fund type according to the purposes for which they are to be paid. The difference between assets and liabilities of governmental fund types is referred to as fund balance. The measurement focus in these fund types is on a determination of financial position and changes in financial position (sources, uses and balances of financial resources), rather than net income determination. Under current GAAP, there are four governmental types: general, special revenue, debt service and capital projects. Currently, the City has no outstanding general obligation debt and therefore is not using a debt service fund. |
| GRANT | A contribution by a government or other organization to support a particular function. |
| GROSS RECEIPTS & BUSINESS TAX | Taxes levied in proportion to gross receipts on business activities of all or designated types of businesses. |
| GROUP INSURANCE FUND | This fund accounts for transactions related to the provision of health care benefits for permanent employees of the City |

Glossary of Budget and Financial Terminology

HAHIRA PERMITS

Inspection services provided by the Inspection Department for building, electrical, plumbing, and mechanical services in Hahira, Lowndes County.

HOUSE BILL 489

Passed during the 1997 Georgia State Legislative session, House Bill 489, also known as the Service Delivery Strategy Act, seeks to establish fair and equitable distribution of services for all citizens throughout the state's respective cities and counties.

INFRASTRUCTURE

Basic installations and facilities upon which the continuance and growth of a community depend; examples include roads and public utilities.

INSPECTION FUND

This fund is set up to finance and account for the cost of providing inspection of residential and commercial building with Lowndes County, the demolition of sub-standard housing within the city limits of Valdosta, and to regulate zoning issues within Lowndes County.

INSURANCE

Premium expense for all insurance bought by the City other than that insurance provided to employees through the payroll system.

INSURANCE PREMIUM TAX

A tax on the gross direct premiums received during the preceding license year.

INTANGIBLES

Tax levied on intangible personal property such as securities, mortgages and cash based on returns filed with the State of Georgia.

INTER-GOVERNMENTAL REVENUES

Revenues from other governments in the form of grants, entitlements, shared revenues, or payments in lieu of taxes.

INTER DEPARTMENTAL

Allocation of costs for services performed by a division for another division or capital project.

INTEREST INCOME

Revenue earned for the use or detention of money i.e.: Accounts Receivable for assessment, investment in Savings Accounts, Treasury Bills, Repurchase Agreements and Certificates of Deposit.

INTERAL SERVICE FUNDS

A fund used to account for the financing of goods or services provided by one department or agency to other departments or agencies of a government, or to other governments, on a cost-reimbursement basis.

Glossary of Budget and Financial Terminology

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| INVESTMENT | Commitment of funds in order to gain interest or profit. All investments made by the City are secured by the full faith and credit of the United States government of issues agencies thereof. |
| LAND BANK | Land acquired by the city and held for future use. |
| LAND/LAND IMPROVEMENTS | Capital expenditures for acquisition or development of land or improvements to existing City owned land will be charged to this account. |
| LEASE PURCHASE | Method of acquiring high cost equipment or property and spreading payments over a specified period of time. |
| LEVY | To impose taxes for the support of government activities. |
| LINE-ITEM BUDGET | A budget that lists each expenditure category (salary, materials, services, etc.) separately, along with the dollar amount budgeted for each specified category. |
| LIQUOR TAX | A privilege tax for the right to sell alcoholic beverages. |
| LOCAL LAW ENFORCEMENT BLOCK GRANT | Federal grants to local governments for a wide range of local law enforcement activities, including hiring and training of law enforcement officers, procurement of equipment and technology, establishment or support of drug courts, and other crime prevention activities. |
| LOWNDES COUNTY | The county in which the City of Valdosta resides. It also refers to the county government of which the City of Valdosta is the largest city and the county seat. |
| MAJOR CONSTRUCTION PROJECTS | Includes projects and improvements that are not funded by a grant. |
| MAJOR FUND | A fund whose revenues, expenditures/expenses, assets or liabilities are at least 10% of corresponding totals for all governmental or enterprise funds. The General Fund is always a major fund. |
| MECHANICAL PERMIT | Revenue from businesses and individuals for the right to install heating and air conditioning equipment. |
| MILLAGE RATE | The ad valorem tax rate expressed in terms of the levy per thousand dollars of taxable assessed value. |

Glossary of Budget and Financial Terminology

MISCELLANEOUS REVENUE

All revenue of that cannot be classified in one of the other categories.

MOBILE HOME TAX

Taxes levied on an assessed valuation as of January 1 of mobile homes within the City limits of Valdosta, based on a millage rate set by Mayor and Council.

MODIFIED ACCRUAL BASIS

A basis of accounting recommended for use by governmental funds in which revenues are recognized in the period in which they become available and measurable, and expenditures are recognized at the time a liability is incurred pursuant to appropriation authority.

MOTOR POOL FUND

This fund accounts for the cost of operating a maintenance facility for automotive equipment. The fund purchases the automotive equipment and leases the equipment to user departments on a predetermined per mile basis or a monthly rate based on accumulated historical costs.

NEW SERVICE FEE

A fee for establishment of new utility accounts.

NON BUSINESS LICENSES & PERMITS

Revenues from all non-business licenses and permits levied according to benefits presumably conferred by the license or permit.

NON OPERATING REVENUES

Proprietary fund revenues which are incidental to, or by products of, the fund's primary service activities.

NONSPENDABLE

Fund balances are reported as no spendable when amounts cannot be spent because they are either (a) not in spendable form (i.e., items that are not expected to be converted to cash) or (b) legally or contractually required to be maintained intact.

OBJECTIVE

A statement of specific direction, purpose, or intent based on the needs of the community and the goals established for a specific program.

OPERATING BUDGET

The portion of the budget pertaining to daily operations that provides basic governmental services. The operating budget contains appropriations for such expenditures as personal services, fringe benefits, commodities, services and capital outlay.

Glossary of Budget and Financial Terminology

OPERATING TRANSFERS

All interfund transfers other than residual equity transfers (e.g., legally authorized transfers from a fund receiving revenue to the fund through which the resources are to be expended).

OPERATING REVENUE

Proprietary fund revenues which are directly related to the fund's primary service activities. They consist primarily of user charges for services.

OTHER FINANCING SOURCES

Governmental fund general long-term debt proceeds, amounts equal to the present value of minimum lease payments arising from capital leases, proceeds from sale of general fixed assets, and operating transfers in. Such amounts are classified separately from revenues on the governmental operating statements.

OTHER FINANCING USES

Governmental fund operating transfers out and the amount of refund bonds proceeds deposited with the escrow agent. Such amounts are classified separately from expenditures on the governmental operating statements.

OTHER SERVICES & CHARGES

Includes expenditures/expenses for services that are required by the City for administration of its assigned functions.

PARKING FINES

Monies collected for violation of parking laws.

PERFORMANCE MEASURE

Special quantitative and qualitative measure of work performed as an objective of a department or division.

PERSONAL SERVICES

Includes expenditure for salaries, wages, and related benefits provided for persons employed by the City of Valdosta.

PERPETUAL CARE

The amount of money that the purchaser pays at the time a cemetery lot is bought to be invested by the City to offset the cost of maintaining the cemetery lot.

PLANS & CONSTRUCTION

Revenue from the administrative review of plans & specifications on commercial building.

PLUMBING PERMIT

Revenue from businesses and individuals to secure the approval to perform plumbing work.

POLICE REVENUE

Revenue collected from reproducing accident reports through the Police Department.

Glossary of Budget and Financial Terminology

POLICIES

These are definite courses or methods of action selected from among alternatives and in light of given conditions to guide and determine present and future decisions.

PROFESSIONAL SERVICES

Expenditures incurred by the City to obtain the services of recognized licensed professionals such as Doctors, Engineers, Certified Public Accountants, etc.

PROPERTY TRANSFER TAX

Tax paid on the transfer of real property. The tax is levied on the purchase price of the property.

PROPRIETARY FUND TYPES

Sometimes referred to as income determination or commercial-type funds, the classification used to account for government's ongoing organizations and activities that are similar to those often found in the private sector (i.e., enterprise and internal service funds). All assets, liabilities, equities, revenues, expenses and transfers relating to the government's business and quasi-business activities and accounted for through proprietary funds. The GAAP used are generally those applicable to similar businesses in the private sector and the measurement focus is on determination of net income, financial position and changes in financial position.

PUBLIC UTILITIES

Tax levied on the property of the public utilities based on the values given by the tax assessor's office.

PUBLIC UTILITY SERVICES

Cost of electricity, natural gas, water and sewer, and communication services purchased for City Buildings and facilities.

RAILROAD EQUIPMENT TAX

Tax levied on railroads located within the corporate limits of Valdosta.

RECREATIONAL SCHOLARSHIP FUND

An expendable trust fund to account for all proceeds collected from fund raisers. The proceeds are used to fund scholarships for qualified participants in the recreation activities and programs of the Parks & Recreation Department.

RENTALS AND LEASES

Expenditures incurred in the renting or leasing of real estate, equipment, etc.

RESIDUAL EQUITY TRANSFERS

Nonrecurring or non-routine transfers of equity between funds (e.g., contribution of enterprise fund or internal service fund capital by the general fund or a debt service fund).

Glossary of Budget and Financial Terminology

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| RESERVE | An account used to indicate that a portion of a fund's balance is legally restricted for a specific purpose and is, therefore, not available for general appropriation. |
| RESTRICTED | Fund balances are reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the City or through external restrictions imposed by creditors, grantors or laws or regulations of other governments. |
| RETAINED EARNINGS | A fund equity account which accumulates net earnings (or losses) of a propriety fund. As in the case of fund balance, retained earnings may include certain reservations of fund equity. |
| RETURNED CHECK FEE | Revenue collected on the return of non-sufficient fund checks paid to the City. |
| REVENUE | Funds that the City receives as income. These receipts include such items as taxes, licenses fees, user fees, service charges, fines and penalties, and grants. |
| REVENUE BONDS | Bonds whose principal and interest are payable from pledged revenue sources, and which are not legally backed by the full faith and credit of the City. Revenue bonds may be authorized by the City Council. |
| SUPPLIES | Articles and commodities which are consumed when used; categories include: office, operating, agricultural, cleaning, clothing, chemicals, etc. |
| SURPLUS SALE PROPERTY | Revenue from the sale of City property no longer considered to be of value to the City. |
| SALES TAXES | Local option 1% sales taxes collected in Lowndes County and distributed by the state of Georgia to the local governments within Lowndes County. |
| SANITATION FUND | This fund is set up to finance and account for the cost of providing both residential and commercial trash and garbage pickup to citizens and businesses of the City. |
| SANITATION FEES | Revenue collected from users for the operation of the Enterprise Fund that includes monthly collection fees, adjustments, and landfill charges. |
| SELECTIVE SALES & USE TAXES | Taxes imposed upon the sale or consumption of selected goods or services. |

Glossary of Budget and Financial Terminology

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| SEWER FEES | Revenue collected from users of the sewer system for the sewer collection services provided. |
| SMALL TOOLS AND MINOR EQUIPMENT | Purchase of small powered and non-powered hand tools and small equipment costing less than \$5,000 and/or having a useful life expectancy of less than a year. |
| SPECIAL ASSESSMENTS | A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties. |
| SPECIAL PURPOSE SALES TAX REVENUES | Special sales and use tax imposed by Lowndes County for a specific period to time not to exceed five (5) years (four years if tax is for roads, streets and bridges). The tax imposed is one percent and is subject to referendum approval. |
| SPECIAL REVENUE FUNDS | This fund type is used to account for the proceeds from specific revenue sources (other than trusts or major capital projects) that are legally restricted to expenditures for specific purposes. |
| SPLOST VII | A Special Purpose Local Option Sales Tax to fund capital projects from January 1, 2014 to December 31, 2019. |
| SUPPLIES | Includes articles and commodities purchased by the City to aid the departments in accomplishing their mission and which are consumed or materially altered when used. |
| TARGET AREA | The highest crime rate area within the City limits. |
| TAX COST | Revenue from penalties and interest assessed and collected on delinquent taxes owed. |
| TAX DIGEST | The total taxable net assessed value on all real property after the total of all appeals that have been or could be filed or arbitrations demanded have been reduced. |
| TAXES | Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. Taxes levied by Valdosta are approved by the City Council and are within the limits determined by the State. |
| TAX NOT ON DIGEST | Property located or identified after the digest is approved by Lowndes County for submission to the State. |

Glossary of Budget and Financial Terminology

TRANSFER FEE

A fee for transferring a utility account.

TRANSPORTATION SPECIAL PURPOSE SALES TAX FUND

This fund is set up to account for financing and construction of various road improvement projects. These improvements will be financed in whole or in part by the City's discretionary share of a 1% regional sales tax levied for the purpose of improving the road system in the Southern Georgia Region in accordance with the Georgia Transportation Investment Act (TIA)

TRAVEL & TRAINING

Those expenditures/expenses related to employee training cost and expenses incurred in the conduct of City business including subsistence.

TRUST AND AGENCY FUNDS

Also known as Fiduciary Fund Types, these funds are used to account for assets held by the City in a trustee capacity or as an agent for private individuals, organizations, or other governmental agencies. The fiduciary funds used by the City include non-expendable trust and agency funds. A non-expendable trust fund is a fund in which the principal may not be expended. These funds are accounted for in essentially the same manner as proprietary funds. Agency funds are custodial in nature (assets equal liabilities) and do not measure the results of operations.

USER FEES

Fees for services provided to the user.

VEHICLE SERVICES

Cost to the City of Valdosta of vehicles for city operations whether City or privately owned.

WAREHOUSE RENT

Rent paid by the Water Sewer Fund for rental of an office complex and warehouse from the General Fund.

WATER AND SEWER REVENUE FUND

This fund is set up to finance and account for the cost of providing both water and sewer services to the residents and businesses of the City.

WATER FEES

Revenue collected from users of the system for the sale of water. This includes water fees, adjustments, hydrant water, reconnect fee, and miscellaneous water sales.

WORKING CAPITAL

Fund equal to 45 days of the General Fund's budget which is set aside as a designation to be used in extraordinary emergency situations only.

Acronym Guide

| | |
|-----------------|--|
| AED | Automated External Defibrillator |
| ASCLD | American Society of Crime Laboratory Directors |
| ATF | Alcohol Tobacco Firearms |
| AVL | Automatic Vehicle Locator |
| CAD | Computer aided Dispatch |
| CAFR | Comprehensive Annual Financial Report |
| CALEA | Commission on Accreditation for Law Enforcement Agencies |
| CCD | Closest Car Dispatch |
| CDBG | Community Development Block Grant |
| CFAI | Commission on Fire Accreditation International |
| CHIP | Community Home Investment Program |
| CISM | Critical Incident Stress Management |
| CIP | Capital Improvement Program |
| CMMS | Computerized Maintenance Management System |
| COPRS | Comprehensive Police Reporting System |
| CPPB | Certified Professional Public Buyer |
| CPPO | Certified Public Procurement Officer |
| CPR | Cardio Pulmonary Resuscitation |
| COPRS | Comprehensive Police Reporting System |
| CVDA | Central Valdosta Development Authority |
| D.A.R.E. | Drug Abuse Resistance Education |
| DCA | Department of Community Affairs |
| DEFY | Drug Education for Youth |
| DHS | Department of Highway Safety |
| DMS | Defense Message System |

Acronym Guide

| | |
|---------------|---|
| DP | Data Processing |
| DRA | Designated Revitalization Area |
| EMT | Emergency Medical Technician |
| EPA | Environmental (Federal) Protection Agency |
| EPR | Enterprise Resource Planning |
| EWRP | Electronic Work Release Program |
| FAA | Federal Aviation Administration |
| FEMA | Federal Emergency Management Agency |
| FF II | Firefighter II |
| FTE | Full time equivalent unit |
| FY | Fiscal Year |
| GA | Georgia |
| GACE | Georgia Association of Code Enforcement |
| GAAP | Generally Accepted Accounting Principles |
| GA DOT | Georgia Department of Transportation |
| GCIC | Georgia Crime Information Center |
| GFOA | Government Finance Officers Association |
| GGFOA | Georgia Government Finance Officers Association |
| GIS | Geographical Information System |
| GLPC | Greater Lowndes Planning Commission |
| GMA | Georgia Municipal Association |
| GPS | Global Positioning System |
| GSAR | Georgia Search and Rescue |
| HAZMAT | Hazardous materials |
| HD | High Definition |
| HUD | Housing and Urban Development |
| ISO | Insurance Service Organization |

Acronym Guide

| | |
|---------------|--|
| KWH | Kilowatt Hour |
| LDR | Land Development Regulations |
| LED | Light Emitting Device |
| LF | Linear Foot |
| LIDAR | Light Detection and Ranging |
| LIMS | Laboratory Information Management System |
| LOST | Local Option Sales Tax |
| LMIG | Local Maintenance Improvement Grant |
| MGD | Million Gallon a Day |
| MHCP | Monitored Home Confinement Program |
| NIBIN | National Integrated Ballistics Network |
| MPO | Metropolitan Planning Organization |
| NOC | Utility accounts that are not on the computer billing by error |
| NOI | Notice of Intent |
| NPDES | National Pollutant Discharge Elimination System |
| OCC | Old Corrugated Cardboard |
| PIO | Public Information Officer |
| POST | Peace Officer Standards and Training |
| ROW | Right of Way |
| RUPP | Release Upon Payment Program |
| SCADA | Supervisory Control Data Acquisition |
| SDWA | Safe Drinking Water Act |
| SRO | School Resource Officers |
| SF | Special Force |
| SMILE | Students Mentorship in Leadership Education |
| SOP | Standard Operating Procedures |
| SPLOST | Special Purpose Option Sales Tax |

Acronym Guide

| | |
|-------------|---------------------------------------|
| TE | Transportation Enhancement |
| TIA | Transportation Investment Act |
| TMC | Traffic Management Center |
| UDAG | Urban Development Action Grant |
| VSEB | Valdosta Small Emerging Business |
| VSU | Valdosta State University |
| WAP | Work Alternative Program |
| WMD | Weapons Mass Destruction |
| WPCP | Water Pollution Control Plant |
| WRP | Work Release Program |
| WWPC | Withlacoochee Water Pollution Control |
| ZBOA | Zoning Board of Appeals |

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