Calendar 2018 Travel Expense Report Reg 7/26 0163

Pd - 8-3 #76777

Name	Eric Howard	*Purpose of Trip*	GMA Convention	*Per Mile Reimbursement*	$0.545
Title	District 4 Councilmember	*Authorized by*	Mayor Gayle		
Department	Legislative	*Department Head*	Mayor Gayle	*Total Reimbursement Due*	~~$212.55~~ $201.94 SW
Period	6/22 - 6/26 2018	*Date Submitted*		*G/L Number*	101/11101/SV0550 08
Destination	Savannah, Georgia	*High Cost City*	No		
		Meal Allowance	$50.00		

Method of Travel

☐ *Private Auto* *City Vehicle*
☐ Air
☐ *Other*

Beginning mileage	20000
Ending mileage	20390
Net Mileage	390

Date	Description of Expense	Airfare	Lodging	Ground Transportation (Gas, Rental Car, Taxi)	Meals	Conferences and Seminars	Miles	Mileage Reimbursement	Miscellaneous	Tips	Total Expenses	Pcard Charges & Advances	Amount due from (to) City
06/22/18							390	212.55			212.55		212.55
06/22/18					25.00			0.00			25.00	35.71	-10.71
06/22/18					25.00			0.00			25.00	35.37	-10.37
06/23/18					25.00			0.00			~~25.00~~ 24.11	~~34.23~~	~~-9.23~~ -8.24
06/23/18					25.00			0.00			25.00	27.15	-2.15
06/24/18					50.00			0.00			50.00	28.15	21.85
06/22/26	Parking							0.00	90.00		90.00	90.00	0.00
06/26/18			1,072.92					0.00			1,072.92	1,072.92	0.00
06/23/18								0.00			0.00		0.00
								0.00			0.00		0.00
								0.00			0.00		0.00
								0.00			0.00		0.00
								0.00			0.00		0.00
								0.00			0.00		0.00
								0.00			0.00		0.00
								0.00			0.00		0.00
								0.00			0.00		0.00
								0.00			0.00		0.00
Total		$0.00	$1,072.92	$0.00	$150.00	$0.00	390	$212.55	$90.00	$0.00	~~$1,525.47~~ 1524.12	~~$1,323.53~~ 1322.17	$201.94

Traveler _____ 7-19-18
Signature *Date*

Mayor _____ 7/24/18
Signature *Date*

City Manager _____ 7/24/18