

CITY OF VALDOSTA FIREFIGHTER APPLICANTS CHECKLIST

(Applicant's Full Name)

(Home Phone)

(Cell Phone)

REQUIRED DOCUMENTS	CHECK	OFFICE USE ONLY
1. APPLICATION FORM		
2. RESUME		
3. COVER LETTER		
4. VFD FIREFIGHTER HIRING INFORMATION		
5. VFD STANDARD OPERATIONAL GUIDELINES RECEIPT		
6. APPENDIX A – VFD TRAINING AGREEMENT (UNOFFICIAL COPY)		
7. PRACTICE TEST ORDER FORM (OPTIONAL)		
8. PERSONAL INJURY WAIVER		
9. MEDICAL AFFIDAVIT		
10. CRIMINAL HISTORY RECORD INFO CONSENT/INQUIRY FORM		
11. BACKGROUND CHECK FORM		
12. RELEASE OF EMPLOYMENT RECORDS CONSENT		
13. BIRTH CERTIFICATE		
14. SOCIAL SECURITY CARD		
15. DRIVER'S LICENSE		
16. HIGH SCHOOL DIPLOMA, GED CERTIFICATE OR OFFICIAL SEALED TRANSCRIPT		
17. CERTIFICATES (OPTIONAL)		

In addition to checking the items above, by signing below, you are acknowledging that you have read, understand and agree with the guidelines set forth in the Valdosta Fire Department's Hiring Process.

DO NOT SUBMIT UNLESS CHECKLIST IS COMPLETE AND SIGNED

Applicant's Signature

Date

CITY OF VALDOSTA

APPLICATION FOR EMPLOYMENT

Website: www.valdostacity.com Email: covhr@valdostacity.com

HUMAN RESOURCES DEPARTMENT

216 E. CENTRAL AVE, VALDOSTA, GA 31601

TELEPHONE: 229-259-3544

FACSIMILE: 229-259-5419

The City of Valdosta is an Equal Opportunity Employer. Qualified applicants are considered for positions without regard to age, color, disability, marital status, national origin, race, religion, sex, veteran status, or any other category protected by law. All applications are evaluated based on individual merit. Information must be complete so all applications may be given equitable consideration. Pursuant to State and/or Federal Law(s), certain positions, such as Public Safety, may necessitate additional requirements. **Incomplete applications will be rejected and will not be considered. Applications must be completed, signed and dated in black or blue ink, unless completing the application online, which will require electronic signature(s) and date(s).**

(Please submit an application for each position you are interested in applying for)

Job Title:

Date of Application:

Desired Pay Range: (Hourly): \$

(Bi-Weekly): \$

(Annually): \$

PERSONAL INFORMATION:

Available Start Date: _____

Name:

(First)

(Middle)

(Last)

(Suffix)

Address:

(Street)

(Apt)

(City)

(State)

(Zip)

Alternate Address:

(Street)

(Apt)

(City)

(State)

(Zip)

Contact Information:

(Home Telephone)

(Cell)

(Alternate)

Email Address:

Last 4 SS#:

Do you have any relative(s) working with the City of Valdosta? Yes ☐ No ☐ If yes, list their Name(s)/Relationship(s) below:

Name/Relationship:

Name/Relationship:

Do you possess a valid Driver's License? Yes ☐ No ☐ State: _____ License #: _____

Are you a veteran? Yes ☐ No ☐ Branch of Service: _____ Type of Discharge: _____

Are you at least 18 years of age? Yes ☐ No ☐ Are you authorized to work in the United States? Yes ☐ No ☐

Have you ever worked for the City of Valdosta? Yes ☐ No ☐

(If yes, please answer question below):

Date(s) of Employment:

Position(s) Held:

Date(s) of Employment:

Position(s) Held:

REQUIRED ATTACHMENTS: (Check all that apply)

Accredited High School Diploma/GED ☐

Driver License ☐

Associate's Degree ☐

Bachelor Degree #1 ☐

Bachelor Degree #2 ☐

Master Degree #1 ☐

Master Degree #2 ☐

Professional License ☐

Certification #1 ☐ _____

Certification #2 ☐ _____

Certification #3 ☐ _____

EDUCATIONAL BACKGROUND:

A High School Diploma or GED, from an accredited school, and valid Driver's License (with the ability to obtain a valid Georgia Driver's License) are a minimum requirement for employment with the City of Valdosta, and any additional requirements identified as qualifications for the position for which you are applying.

School	Name and Location of School (City and State)	Major/Course of Study	Diploma/Degree or Certificate Earned	Did you graduate?	Graduation Date
High School					
University					
College					
Vocational or Trade School					
Other Trainings and/or Courses					

PROFESSIONAL LICENSES, CERTIFICATIONS OR MEMBERSHIPS:

Please list your areas of highest proficiency, special skills or other items that may contribute to your abilities in performing the above-mentioned position.

Type of License, Licensure, Certificate or Membership Held	Obtained from which City, State, or Governmental Entity	Expiration Date

BACKGROUND INFORMATION:

Permission is granted, to the City of Valdosta, to conduct an appropriate criminal background check and investigation to solicit information as to my educational and employment history, character and general reputation. Any applicant who refuses to furnish such authorizations and releases as prescribed by the City, and which are necessary to allow a full examination of his or her criminal history shall not be considered for employment. A criminal record will not necessarily exclude you from employment, but will be considered and consistent with any applicable state or federal law. Factors, such as age at the time of the offense, rehabilitation efforts, recency and seriousness of the crime, may be taken into account, including the relationship between the offense and the job for which I have applied. I further understand that this information/data may be captured through a separate supplemental application, process and/or procedure.

REFERENCES:

Professional:

(Full Name)	(Occupation)	(Telephone)	(City/State)
(Full Name)	(Occupation)	(Telephone)	(City/State)
(Full Name)	(Occupation)	(Telephone)	(City/State)

Personal:

(Full Name)	(Occupation)	(Telephone)	(City/State)
(Full Name)	(Occupation)	(Telephone)	(City/State)
(Full Name)	(Occupation)	(Telephone)	(City/State)

EMPLOYMENT HISTORY:

Please start with the most recent employer. Additional space is available on the next page or you may attach additional sheet(s) if necessary to capture your work history. A Resume may be attached to this application for additional information purposes only. All information requested on the application must be completed thoroughly to receive consideration.

PLEASE **DO NOT WRITE "SEE RESUME."** DUTIES MUST BE PROVIDED ON THE APPLICATION TO BE CONSIDERED TO MEET QUALIFICATIONS FOR THE POSITION.

1. Company Name:		Dates Employed	From:	To:
City and State:		Supervisor:		
Telephone:		Starting Salary: \$		Ending: \$
Job Title:		Reason for leaving:		
Duties:				
			May we contact this employer? Yes <input type="checkbox"/> No <input type="checkbox"/>	

2. Company Name:		Dates Employed	From:	To:
City and State:		Supervisor:		
Telephone:		Starting Salary: \$		Ending: \$
Job Title:		Reason for leaving:		
Duties:				
			May we contact this employer? Yes <input type="checkbox"/> No <input type="checkbox"/>	

3. Company Name:	Dates Employed	From:	To:
City and State:	Supervisor:		
Telephone:	Starting Salary: \$	Ending: \$	
Job Title:	Reason for leaving:		
Duties:			
		May we contact this employer? Yes <input type="checkbox"/> No <input type="checkbox"/>	

4. Company Name:	Dates Employed	From:	To:
City and State:	Supervisor:		
Telephone:	Starting Salary: \$	Ending: \$	
Job Title:	Reason for leaving:		
Duties:			
			May we contact this employer? Yes <input type="checkbox"/> No <input type="checkbox"/>

5. Company Name:	Dates Employed	From:	To:
City and State:	Supervisor:		
Telephone:	Starting Salary: \$	Ending: \$	
Job Title:	Reason for leaving:		
Duties:			
			May we contact this employer? Yes <input type="checkbox"/> No <input type="checkbox"/>

6. Company Name:	Dates Employed	From:	To:
City and State:	Supervisor:		
Telephone:	Starting Salary: \$	Ending: \$	
Job Title:	Reason for leaving:		
Duties:			
			May we contact this employer? Yes <input type="checkbox"/> No <input type="checkbox"/>

CERTIFICATE OF APPLICANT:

I hereby certify that all made on or in connection with this application are true and complete to the best of my knowledge and belief. I understand and agree that any misrepresentation or omissions of material fact herein subjects me to disqualification or dismissal. I also understand that by signing this form, I authorize release of any records pertaining to my education, employment history, police, and/or personal references to the City of Valdosta.

NOTE: PLEASE CHECK FOR ERRORS OR OMISSIONS BEFORE ACKNOWLEDGING THE CERTIFICATION BY SIGNING AND SUBMITTING THE APPLICATION FORM.

SIGNATURE OF APPLICANT:

DATE:

FIREFIGHTER HIRING INFORMATION

Firefighter Applicant:

Thank you for your interest in a career with the City of Valdosta Fire Department. If you are successful in your application, you will find yourself part of a rewarding profession. Listed below is a description of the process you will follow to become eligible for employment.

As part of the application process you are required to complete a City of Valdosta application, produce a copy of your birth certificate, high school diploma or its equivalent, social security card, and a copy of your State of Georgia Driver's License. Preference is given to applicants who have proof of successful completion of NPO I (National Professional Qualifications Firefighter I) or equivalent as recognized by the Georgia Firefighters Standards and Training Council which must be included in your packet.

Also, we will conduct a criminal background check and contact the references you submitted on your application. If you are selected for further evaluation, you will be required to take and pass a Physical Performance Test (see attachment) for which you must obtain clearance from your physician to participate and sign an injury waiver; an interview will also be conducted. If an offer of employment is extended, you will be required to pass a pre-employment drug screen and a medical physical performed by a City of Valdosta selected physician. This is paid for by the City of Valdosta if hired; your fingerprints will be taken and submitted to the FBI for identification purposes. In addition, you will have one calendar year to move within a sixty (60) mile radius of Fire Station 1 (106 South Oak Street, Valdosta, GA) or twenty (20) mile radius of City Hall (216 East Central Avenue, Valdosta, GA if assigned a take-home vehicle, and obtain State of Georgia Firefighter Certification if necessary.

Once your employment has begun, you will take the State of Georgia mandatory physical fitness test. The test will consist of the following:

1. **Stair Climb** – The candidate, given a rolled 50-foot section of 1 ½ or 1 ¾ inch diameter hose and a multi-story structure, shall carry the hose section up one flight of stairs to the second floor and then return to the starting point with the hose. The candidate must use each step while climbing or descending the stairway.
2. **Ladder Extension** – The candidate, given a 24-foot aluminum extension ladder in a securely supported vertical position, must completely extend the fly section (top section) of the ladder. The candidate must then lower the fly section in a controlled fashion to the starting position.
3. **Ventilation Exercise** – Given a fire department axe and standing on level ground with a target (such as a wooden pallet) placed on the ground in front of them, the candidate must strike the target with the axe 20 times. The axe must be brought completely over the shoulder to simulate a chopping motion as if cutting a ventilation hole.
4. **Hose Advance** – The candidate given a charged (75 PSI nozzle pressure) 100 foot 1 ½ or 1 ¾ inch hoseline, shall pick up the nozzle and advance the pressurized hoseline for a distance of 50 feet. After reaching the destination, the candidate shall lay the hose on the ground.
5. **Rescue Drag** – The candidate, given a 165-pound dummy on a level surface, shall drag the dummy a distance of 50 feet.
6. **Ladder Removal/Replacement** – The candidate, given a 14-foot roof ladder placed in a horizontal position at a height of 5 feet and with the ladder rungs in a vertical position, shall lift the entire ladder from its support and place it on the ground then pick the entire ladder up and return it to its original position.

By signing below you are acknowledging that you have read, understand and agree with the guidelines set forth in this letter.

SIGNED: _____

DATE: _____

ALL INFORMATION MUST BE TURNED INTO THE HUMAN RESOURCES DEPARTMENT AT CITY HALL BEFORE YOUR APPLICATION CAN BE PROCESSED FURTHER.



**Valdosta Fire Department
City of Valdosta, Georgia
Standard Operational Guidelines**

Subject: Hiring Procedures

Subject #: 103

Effective Date: April 7, 2016

Review Date: April 7, 2016

Fire Chief: Freddie D. Broome

Approved:

Reference:
City of Valdosta Personnel Policies and
Procedures Employee Handbook

Page 1 of 5

I. Purpose

The purpose is to establish a hiring procedure for employment with the City of Valdosta Fire Department. This procedure shall be consistent with the employment guidelines of the City of Valdosta and all applicable federal and state laws.

II. Scope

The City of Valdosta and Valdosta Fire Department seek qualified and the best fit personnel for the organization based on individual merit without regard to gender, ethnicity, religion, or any other status protected under Title VII.

III. Process

The hiring process will consist of three levels: Human Resources, Evaluation, and Selections.

IV. Level One – (Human Resources Department)

1. When a vacancy occurs, the Fire Chief has two options:

Option 1: Utilized the current active pool within the past six (6) months of selection. If this option is selected, the Human Resources Department and Evaluation levels are skipped, and the Fire Chief proceeds to the Selection level.

Option 2: The Fire Chief must notify the City of Valdosta Human Resources Department to initiate the hiring process. The notice of intent to accept applications shall be made in the legal organ of the City of Valdosta for a minimum of thirty (30) days.

The job announcements may consist of advisement on City's internal job announcements bulletin, in the Valdosta Daily Times Newspaper, on the City and Fire Department's Webpage, local media (news and radio) and external fire service websites. The announcement will consist of an opening and closing date for receipt of applications.

2. To apply for employment with the Valdosta Fire Department, applicants must meet and/or agree to the following requirements:

- a) Eighteen (18) years of age prior to the established closing date
- b) Possess a High School Diploma or a General Education Development equivalency (GED)
- c) Possess a valid Driver's License
- d) Must live within a 60 mile radius of Fire Station 1 (106 South Oak Street, Valdosta, Georgia) within one (1) year of the appointment date. (See Appendix A)
- e) If hired within a classification/position that is assigned a take-home vehicle, the employee must reside within a 20 mile radius of Fire Station 1 (106 South Oak Street, Valdosta, Georgia) within one (1) year of the appointment date.
- f) Sign and agree to the Valdosta Fire Department Training Agreement upon employment (See Appendix B)

3. In addition to the Valdosta Fire Department requirements for employment, the Georgia Firefighters Standards and Training Council require the following employment standards:

- a) No felony conviction within 10 years prior to employment as a Firefighter.

4. At the closing of the application process, the Human Resources Department will ensure the applicants meet the pre-employment requirements and have submitted all necessary documents. All applicants meeting the pre-employment requirements will be notified by the Human Resources Department to commence the Evaluation process.

V. Level Two - (Evaluation)

The Evaluation level will consist of three events: The National Fire Select Test, The Physical Agility Test and Oral Interviews.

The Human Resource Department will notify all applicants interested in participating in the National Fire Select Test and the Physical Agility Test. The *National Fire Select Test* will be held at a location to be determined and the *Physical Agility Test* will be held at the Valdosta Fire Department Regional Training Center (200 N. Blanchard Street, Valdosta, Georgia). Both tests will be administered on the same day. The National Fire Select Test will be administered first and all candidates who successfully pass will advance to the Physical Agility Test.

Candidates that successfully passed both test will be notified to participate in an oral interview event on at a later date.

The National Fire Select Test

Candidates will be responsible for paying a one-time test administrative fee of \$15.00. The total amount due must be paid during the check-in process. The following methods of payment will be accepted:

- Cash
- Money Order (Payable to City of Valdosta)
- Cashier's Check (Payable to City of Valdosta)

*** Personal checks and/or Debit/Credit Cards will not be accepted ***

The National Fire Select Test is an entry-level Firefighter written test consisting of 166 items with a maximum time of 2 hours and 30 minutes (2 ½ hrs). The test is divided into two sections: a general aptitude test and a personality inventory. The constructs measured by the test included:

- Reading Ability
- Mathematical Reasoning
- Map Reading
- Writing Ability
- Human Relations
 - Interpersonal skills
 - Teamwork
 - Commitment
 - Honesty
 - Integrity
 - Emotional stability
- Reasoning Skills
 - Reasoning
 - Vocabulary
 - Mechanical aptitude
 - Spatial Rotation
- Work Style
 - Critical work styles and behaviors

Practice Test Information (Not mandatory but highly recommended)**○ NFST Practice Test (Online)**

Firefighter applicants can test their readiness online at www.fpsi.com/onlinetests.html. However, there is a \$15.00 registration fee to take the online practice test.

○ NFST Practice Test (Hard-Copy)

Complete the order form and send it in with your \$7 Money Order. Fire & Police Select, Inc. will send you a hard copy of the practice test within 5-10 days upon receipt of your order. (Appendix B)

**NFST Disqualifying Factors:**

The following items will automatically disqualify candidates from participating in the National Fire Select Test section of the hiring process.

- Not providing one of the following valid photo ID's during check-in
 - Drivers' License
 - Government Issued ID
 - Passport
- Tardiness for your scheduled time (The official time clock will be located on the check-in computer)
 - Candidates must be seated at their assigned station no later than their scheduled time.
 - Candidates entering the parking lot, and/or building at their scheduled time will be considered tardy and will not be admitted into the NFST.
- Non-payment of the \$15.00 Test Administrative Fee

Physical Agility Test

Candidates participating in the Physical Agility Test will be required to complete the following stations continuously in chronological order:

- | | |
|--|------------------------------------|
| ○ Aerial Ladder Climb | 10 minutes (maximum) |
| ○ Ladder Climb with Confined Space Crawl | 1 minute and 30 seconds (maximum) |
| ○ Stair Climb with High-Rise Hose Hoist | 1 minute and 45 seconds (maximum) |
| ○ Forcible Entry Chopping Simulator | 22 seconds (maximum) |
| ○ Fire Hose Carry | 1 minutes and 30 seconds (maximum) |
| ○ Rescue Drag | 1 minutes and 30 seconds (maximum) |
| ○ ½ Mile (Walk and /or Run) | 6 minutes and 30 seconds (maximum) |

All candidates will complete each station wearing gloves and a rescue helmet, except when participating in the ½ mile (walk and/or run) station. The constructs measured by the test include:

Station 1

- Climb a 75 ft. aerial ladder

Station 2

- Climb up a flight of stairs, climb a 12 ft. ladder to the top of the building, climb over the railing then crawl through a confined space tube before safely climbing down a 24 ft. ladder.

Station 3

- Place a high-rise pack section of 1 ¾ hoseline (with nozzle) over the shoulder and climb 2-flights of stairs. Place the high-rise hose on the landing, immediately hoist a rolled 2 ½" hose up to the third floor, and pull the hose over the railing dropping it on the landing. Once the hose touches the landing, immediately hoist the hose over the railing until it touches the ground. Once the hose



touches the ground, place the high-rise pack over the shoulder and descend down the 2-flights of stairs.

Station 4

- Strike a large tractor-size tire with a sledgehammer, moving the tire two (2) ft.

Station 5

- Place a charged 1 ¾" hoseline over the shoulder and carry for 125 ft.

Station 6

- Lift a 175 lbs. (estimated) rescue mannequin and drag for 100 ft.

Station 7

- Walk, run or a combination of both for a total of ½ mile without stopping.

Oral Interviews

The candidate will participate in an oral interview with a Fire Department panel. The Fire Department panel will consist of an internal team of five (5) members varying from Assistant Chief to Sergeants.

Oral Interviews Disqualifying Factors

The following items will automatically disqualify candidates from participating in the Oral Interviews section of the hiring process.

- Not providing one of the following valid photo ID's during check-in
 - Drivers' License
 - Government Issued ID
 - Passport
- Tardiness for your scheduled time (Official time clock will be located on the check-in computer)
 - Candidates must be seated at their assigned station no later than their scheduled time.
 - Candidates entering the parking lot, exiting their cars and/or building at their scheduled time will be considered tardy and will not be admitted into the interview process.

VI. Level Three - (Selection)

At the conclusion of the Evaluation Process, The Fire Chief will submit a final list of candidates recommended for hire. The Human Resources Department will contact the candidate to make a conditional employment offer, pending the final satisfactory completion of the background checks, substance screen and pre-employment physicals.



City of Valdosta
VALDOSTA FIRE DEPARTMENT
Valdosta, Georgia

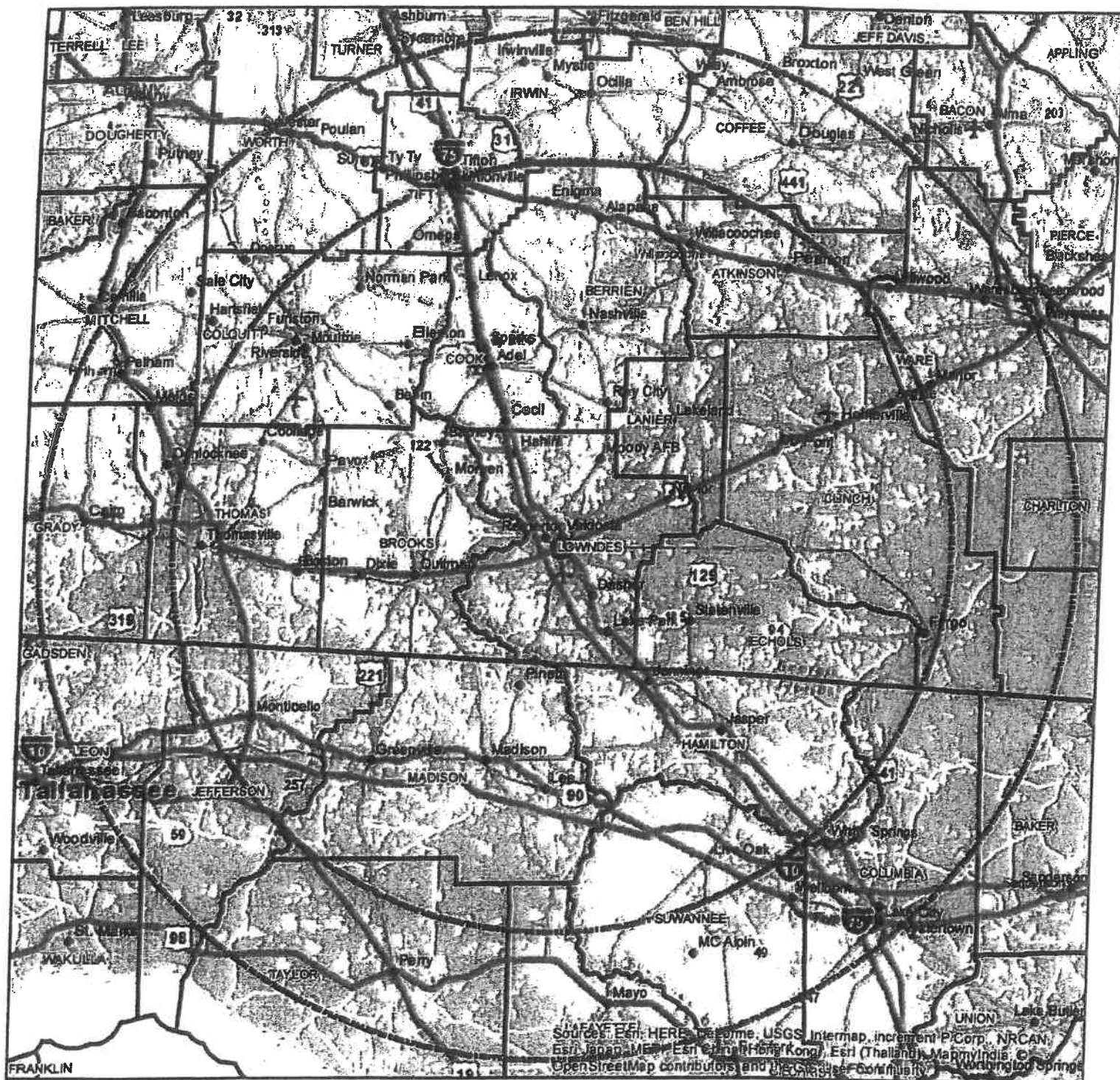


I have read and understood the contents of the Valdosta Fire Department Standard Operational Guidelines.

Print Name

Signature






Date



Residential Requirement 60-mile Buffer Map



Appendix A

-  **City**
 **Station 1**
 **45 mile buffer**
 **60 mile buffer**
 **County**

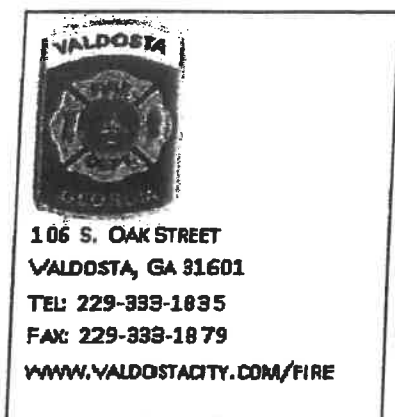


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Visit www.pearson.com on the web or www.pearson.com on the web

[illegible]



Appendix B

VALDOSTA FIRE DEPARTMENT TRAINING AGREEMENT

To ensure that the City of Valdosta does not invest time, resources and money training persons as firefighters without receiving their services for a reasonable time thereafter, the following Agreement is made by and between _____, (hereinafter "RECRUIT"), and the City of Valdosta, (hereinafter "CITY").

1. CITY agrees to provide RECRUIT with training leading to the possibility of certification by the Georgia Firefighters Standards and Training Council as a certified firefighter.
2. RECRUIT, in consideration of receiving training paid for by CITY, agrees to reimburse CITY a portion of costs incurred by CITY for training of RECRUIT as a Firefighter, if RECRUIT voluntarily terminates his/her employment with the City within (3) three years of being certified as a firefighter in the State of Georgia, except as outlined in Paragraph #3 of this agreement. The amount of reimbursement shall be \$3,000.00 (Three thousand dollars and no/100s) ("Reimbursement Amount"). This amount shall not be reduced in any manner including a pro rata reduction where an employee has worked for a portion of the three years following his/her certification.
3. RECRUIT may not be obligated to pay the Reimbursement Amount in the event that the RECRUIT or CITY terminates his/her employment due to an involuntary military deployment or unforeseeable permanent disability, permanent/catastrophic illness or permanent injury, which disables the RECRUIT and prevents RECRUIT from meeting the current job requirements. Additionally, the RECRUIT shall not be obligated to pay the Reimbursement Amount if his/her employment is terminated at the sole discretion of the CITY other than for the reasons contained in Paragraph 4
4. In accordance with the personnel policies in effect at the time, the failure of the RECRUIT to comply with Valdosta Fire Department, CITY regulations or employment policies and procedures, which leads to termination of RECRUIT, shall be deemed to be a voluntary termination of employment by the RECRUIT and RECRUIT will be subject to requirements established in #2 of this agreement.
5. The Reimbursement Amount, if due under the terms of this Agreement, shall be paid in full not more than thirty (30) days from the termination date. If not paid under the terms of this Agreement, the RECRUIT authorizes the CITY to initiate a collection order and/or garnishment of wages.
6. It is specifically agreed that these sums are not penalties for termination, but are rather to partially reimburse CITY for expenditures to train RECRUIT.

7. This Agreement shall not be construed to be an employment contract and RECRUIT acknowledges the employment relationship existing between RECRUIT and CITY is without fixed duration and is terminable at the will of either party.

Acceleration Clause: The RECRUIT agrees that in the event the RECRUIT fails to make any payment due under any payment plan established pursuant to this agreement in a timely manner, all sums due under the payment plan shall become immediately due and payable. Further, the parties agree that such action shall entitle the CITY to pursue legal remedies for the entire balance immediately.

Consideration: The parties hereto expressly acknowledge the existence of consideration to support this agreement, the adequacy and sufficiency of which is duly acknowledged.

Merger Clause: This document contains the full, complete, and final Agreement of the parties and, upon its execution by the parties, is intended to be a binding contract under the laws of Georgia.

The parties hereto have executed this Agreement in Georgia, this _____ day of _____, 20____.

CITY OF VALDOSTA

By: _____

Fire Chief (or Designee)

STATE OF GEORGIA

COUNTY OF LOWNDES

(Recruit Signature)

I, a notary public of said County and State, do certify that _____
appeared before me this day and acknowledged the execution of the foregoing Agreement.

Witness my hand and seal or stamp this the _____ day of _____, 20____.

(SEAL)

(Notary Signature)

My commission expires: _____



City of Valdosta
VALDOSTA FIRE DEPARTMENT

Valdosta, Georgia



I have read and understood the contents of the Valdosta Fire Department Training Agreement.

Print Name

Signature

Date

Valdosta Fire Department–NFST Candidate Orientation Guide - \$10.00



Please Click on this url:

<http://www.fpsi.com/product/valdosta-fire-department-nfst-candidate-orientation-guide/>

One-Time, Instant Download. Guide WILL NOT be mailed.

Product Description

NFST Candidate Orientation Guide – entry-level firefighter practice test that will determine how prepared you are to pass the actual National Fire Select Test (NFST) exam. This practice test consists of 35 multiple-choice questions.

We offer an optional online video course that is a great way to prepare for the National Fire Select Test (NFST) written test. FPSI has created this video which includes descriptions of the written test components, helpful test-taking tips, ways to prepare for the NFST written test, and sample test items.

The best way to prepare for your upcoming NFST written exam, would be to watch this video and then test your readiness with the optional NFST Candidate Orientation Guide offered below. These two products are individual purchases and require separate transactions.

If you have questions or need help with an order, please email help@fpsi.com.

Please know, if you place an order on the weekend, there may be a delay in support. During business hours we will reply with support via an email or phone call within a 24 hours or by the next business day.



City of Valdosta Fire Department Personal Injury Waiver

As part of the selection process, selected applicants will be required to successfully complete the Physical Performance Test. This test is designed to simulate physical situations that a firefighter is likely to face in the performance of duty.

The test contains activities listed on the Physical Performance Test.

(See PHYSICAL ATTACHMENT TEST)

I, _____, understand that successful completion of
(Name of Applicant)

The Physical Performance Test is a requirement for consideration as a Firefighter with the City of Valdosta Fire Department. I hereby express my desire to participate in the Physical Performance Test described in the attachment and understand that there are risks inherent in any physical exercise of this sort. I hereby release the City of Valdosta, the Valdosta Fire Department and their employees of any liability for any injuries that I may sustain as a result of my participation and actions in this test.

Print (Full Name):

Signature:

Date:



Business/Facility Stamp (if applicable)

Name-Based Criminal History Record Information Consent/Inquiry Form

I hereby give consent for the Valdosta Police Department to conduct an
Criminal Justice Agency
inquiry and receive any Georgia criminal history record information pertaining to me which may be
contained in the files of any state or local criminal justice agency in Georgia.

Full Name (print):			
Address			
Sex	Race	Date of Birth	Social Security Number

☐ This authorization is valid for 90/180/ (circle one) days from date of signature.

☐ I, _____ give consent to the above named to perform periodic
criminal history background checks for the duration of my employment with this company.

Signature _____ LaToya Robinson, Amanda Hendricks, Date _____
Person Authorized to Receive Record: Catherine Ammons, L. Mark Barber

Date of inquiry: _____ Time of inquiry: _____ Operator's initials: _____
Purpose Code used: (check one)

<input type="checkbox"/>	Employment (E) – Provides <i>Georgia</i> Criminal History Record Information
<input type="checkbox"/>	Employment with Mentally Disabled (M) - Provides <i>Georgia</i> Criminal History Record Information
<input type="checkbox"/>	Employment with Elder Care (N) - Provides <i>Georgia</i> Criminal History Record Information
<input type="checkbox"/>	Employment with Children (W) - Provides <i>Georgia</i> Criminal History Record Information
<input type="checkbox"/>	Public Records (P) – Provides <i>Georgia Felony Convictions</i> Only

The inquiry resulted in the following: (check all that apply)

<input type="checkbox"/>	No Georgia CHRI results available.
<input type="checkbox"/>	Georgia CHRI attached/released.

<input type="checkbox"/>	No NCIC/GCIC Warrant results available.
<input type="checkbox"/>	Possible NCIC/GCIC Warrant. Contact Agency listed below.
Wanting Agency Name:	
Agency Telephone:	

Agency Designee Signature and Title

Date

REGULAR EMPLOYMENT CRIMINAL HISTORY
PURPOSE CODE E
PROSPECTIVE EMPLOYEE'S AWARENESS STATEMENT

I, _____, authorize the Valdosta Police Department to release any criminal history record the State of Georgia or the Valdosta Police Department might have to the CITY OF VALDOSTA and its' duly authorized agent LATOYA ROBINSON. I hereby agree that the Valdosta Police Department, the Georgia Crime Information Center, the employees of either agency, or the employees of any other agency of the state shall not be responsible for the accuracy of the information given or have any liability for defamation, invasion of privacy, negligence or any other claim in connection with any dissemination of information pursuant to this records check.

Last First MI Social Security #

Address City State Zip Code

Date of Birth Place of Birth Sex Race Height Weight Eyes Hair

Signature of Prospective Employee

Date

The prospective employee may contact the Valdosta Police Department should they wish to contest any part of the criminal history.

CITY OF VALDOSTA

CONSENT FOR RELEASE OF EMPLOYMENT RECORDS

I hereby authorize the City of Valdosta to contact past employers to obtain employment records including dates of employment, job performances and eligibility for re-hire.

I certify that any person(s) who may furnish such information concerning me shall not be held liable for giving this information; and I do hereby release said person(s) from any and all liability, which may be incurred as a result of furnishing such information.

If currently working, I authorize the City of Valdosta to contact my current employer regarding employment reference.

☐

Yes

☐

No

I understand that all information obtained shall be considered as confidential, privileged communication and shall not be released to anyone outside the City of Valdosta without my consent.

A photocopy of this release form will be valid as an original thereof, even though the said photocopy does not contain an original writing of my signature.

Name of Applicant (Please PRINT)

Social Security Number

Signature of Applicant

Date

VALDOSTA
A City Without Limits