

**City of Valdosta Land Bank Authority
Monthly Meeting – Minutes
Wednesday, February 17, 2016 9:00 a.m.**

City of Valdosta – City Hall Annex, Multi-Purpose Room

Members Present: Commissioner Joyce E. Evans, Councilman Robert Yost, Burk Sherwood, Frank Morman

Others Present: William (Billy) Steinberg, Vanassa Flucas, Sarah Lowe and Christopher Brandon

Guest: Councilwoman Sandra Tooley

The meeting was called to order by Mr. Frank Morman at 9:10 a.m.
Mr. Morman called for a moment of silence.

Mr. Morman confirmed that all committee members present, reviewed the January Meeting Minutes and then called for a motion to approve said minutes. Mr. Sherwood motioned to approve the minutes, Councilman Yost and Commissioner Evans both seconded. Minutes were approved.

Brief introduction given along with acknowledgement of guest and new Neighborhood Development Staff Intern, Christopher Brandon.

Mr. Morman turned the meeting over to Ms. Flucas at this time.

Ms. Flucas announced the confirmation of the renewed membership for the City of Mr. Sherwood and Councilman Yost. We will wait to hear from the county's renewal of Mr. Morman and Commissioner Evans. We should have confirmation within the next week.

Reminder was given regarding the new appointments, one (1) from City, one (1) from county and one (1) from the Authority, along with the proposed timeline for the selection process. The City and County will have their selections made by May. They will then provide to the Authority the remaining interested applicants at which time the Authority will review and have their appointment made no later than June. The goal is to have all new appointments selected so they can begin on July 1.

The website was discussed along with the proposed Land Bank Parcel form. Mr. Morman confirmed that all members had opportunity to review the form. The form was approved to be added to the website. Mr. Morman asked that one correction be made to his name within the Land Bank's page on the Website. Ms. Flucas informed that she was working with the county office to have the Land Bank page link available on the county's website.

Ms. Flucas presented four (4) parcels offered to the Land Bank Authority.
Parcels included:

111 Second Avenue- dimensions would allow for infill with new structure/home.

113 Second Avenue- dimensions would allow for infill with new structure/home.

715 Hill Terrace- smaller lot, not conducive for infill project.

716 Hill Terrace- dimensions would allow for infill with new structure/home.

All the parcels are from the same owner. The owner is currently inquiring to see if the Land Bank Authority would be interested. More information is being obtained by the Neighborhood Development

Staff to present to the Land Bank Authority. At this time the Authority is to consider and will re-discuss at the next meeting.

Ms. Flucas shared with the Authority information about the South Georgia Growing Local event and presentation. The presentation was given on Community Resources dealing primarily with Land Banks, specifically Community Gardens.

The Sustainable Fellwood trip to Savannah, GA was discussed. The date set for this trip is Saturday, April 30. We will look to visit the Sustainable Fellwood development along with potentially one or two additional sites while in Savannah. Full travel itinerary will be emailed out closer to the travel date and we will need to confirm who would like to attend from the Authority. We will be providing transportation to and from Savannah.

Ms. Flucas reminded Authority members of the National Conference in Baltimore. Ms. Flucas is planning to attend but urged for at least one other Authority member to attend also. Councilman Yost shared his thoughts and encouraged more authority member to consider attending since this would be a benefit to the Authority to send more than one if possible in addition to Ms. Flucas.

Ms. Flucas asked that all Authority members start thinking about Strategic Goals for the Land Bank. The plan is to look at goals for the next five (5) years, to have them outlined and set in place by the end of May. The Neighborhood Development staff will arrange a retreat for the Land Bank Authority to fall on the same day as our regularly scheduled Land Bank Authority Meeting on May 18 from 9-1, where we will have more time to confirm the goals.

Ms. Flucas reminded all that we will be breaking ground very soon on Mr. Rountree's CDBG Project. This build was made possible, in large part to the parcel swap approved by the Land Bank. Authority members were encouraged to attend the Ribbon Cutting ceremony, scheduled to take place after construction is completed. Date and time to be announced.

There were no additional items on the agenda. Mr. Morman moved to adjourn. The meeting adjourned at 9:59 a.m.