

**City of Valdosta-Lowndes County Land Bank Authority**  
**Monthly Meeting – Minutes**  
**Wednesday, March 15, 2017 9:00 a.m.**

City of Valdosta – City Hall Annex, Multi-Purpose Room

**Members Present:** Jason Dove, Commissioner Joyce E. Evans, Frank Morman, Jack Oliver, Burke Sherwood, and Councilwoman Sandra Tooley

**Others Present:** Vanassa Flucas, Sarah Lowe and William (Billy) Steinberg

The meeting was called to order by 9:05 a.m. followed by a moment of silence requested by Mr. Morman.

Meeting Minutes from the January meeting were reviewed. Mr. Morman called for a motion. Motion to approve the minutes as written made by Mr. Dove and seconded by both Councilwoman Tooley and Mr. Oliver. January Meeting Minutes were approved.

Mr. Morman turned the meeting over to Ms. Flucas. Ms. Flucas reviewed discussion from January meeting regarding the plan to meet with the newly appointed tax commissioner. Per the previous discussion Ms. Flucas suggested we submit to the Tax Commissioner a letter of invitation to meet to discuss the Land Bank and the purpose of land banking. Ms. Flucas provided a draft of the letter and distributed to all the land bank members for review and discussion. Mr. Sherwood suggested we include information on the mutual benefit behind the purpose of the land bank. One being to reclaim these vacant and abandoned parcels and then to get each placed back onto the tax role. Commissioner Evans suggested we invite him to a Land Bank Meeting. Mr. Morman agreed but mentioned it would be good to have an opportunity to meet with the Tax Commissioner prior to him coming to a meeting. Mr. Sherwood agreed and further suggested Mr. Morman should make the arrangements to go to the Tax Commissioner on his turf and also provide not just the invitation but additional resources and land bank materials.

Ms. Flucas will gather the materials and make the notated changes to the letter. She will also coordinate to make the necessary meeting arrangements for Mr. Morman.

Discussion held regarding the Intergovernmental Agreement Revisions

Ms. Flucas reminded the Land Bank Authority members the need to update and revise the existing agreement after the adoption of the 2012 legislation along with other changes needing to be addressed. Mr. Steinberg provided an update on the status of the revisions, stating there is a draft in place. Mr. Steinberg is planning to bring the draft to our next meeting for the Land Bank Authority members to review but he further mentioned the Agreement is just a governing document. Any additional policies and procedures can be drafted but should be a separate document from the agreement. There were a few questions and discussions held on the SDS currently being addressed between the City and the County and as to whether or not, the SDS proceedings would have any effect on the Land Bank Authority's agreement.

The Parcel Tour from the February meeting was discussed. Ms. Flucas reviewed the current parcels including the current issues and concerns. Ms. Flucas reminded the members she is working closely with Ms. Braswell to identify parcels in the county.

Commissioner Evans mentioned the need to continue to educate others about the Land Bank and what it does.

Reminder given about our future Land Bank Meetings. The next meeting is scheduled for April 19. This meeting falls during the National Community Development Week so there may be a specials event to

incorporate Land Banking 101. More information will be sent to the committee regarding the week long events. The Land Bank Retreat is scheduled for May 17. This will be an extended meeting time and will also be the last meeting until August. We will not hold meetings during the months of June and July.

There were no further items for discussion. The meeting adjourned by 9:50 a.m.