

**City of Valdosta-Lowndes County Land Bank Authority**  
**Monthly Meeting Minutes**  
**Wednesday, October 18, 2017 9:00 a.m.**

City of Valdosta – City Hall Annex, Engineering Conference Room

**Members Present:** Jason Dove, Commissioner Joyce E. Evans, Frank Morman, Jack Oliver and Burke Sherwood

**Others Present:** Vanassa Flucas, Sarah Lowe and William (Billy) Steinberg

The meeting was called to order at 9:13 a.m. by Ms. Vanassa Flucas.

Meeting Minutes from the May Meeting and Retreat were reviewed. Mr. Dove made a motion to approve the minutes as written. A second was given by Mr. Oliver. Meeting Minutes for May were approved.

Two parcels were presented to the Land Bank Authority for consideration. First parcel located on 2976 Riverside Road. This homeowner would like to donate this parcel to the Land Bank. The homeowner has some health concerns and no longer wants to continue to maintain the lot. The second parcel located on 200 Windsor Street. Ms. Flucas suggested for each member to review and have an opinion for next meeting so we can follow up with the homeowners regarding the decision.

Discussion was held regarding the parcels currently under the Land Bank Authority. A suggestion to ask Habitat for Humanity was proposed in regards to the two parcels on East Brookwood Drive. The idea is to combine the lots and give to Habitat for a lesser amount than the current estimated value, minimum of \$3,000.00 for both and to stipulate Habitat build on the lot within a year. Mr. Morman entertained for a motion, at which time was so moved by Mr. Sherwood to allow Ms. Flucas to pursue this direction of inquiry with Habitat for the purchase of the combined parcels with the minimum being set for \$3,000.00 for both. Motion was seconded and approved.

At this time, the Land Bank Authority took a moment of silence to honor the passing of Stuart Mullis. Brief discussion held regarding the works done and the possible dedication pending approval to recognize Stuart's accomplishments. If the dedication is approved, more information will be provided to the members.

Ms. Flucas turned over the meeting to Mr. Morman to provide an overview of the discussion and decision made as a result of the meeting with the Lowndes County Tax Office and Tax Commissioner Rodney Cain.

Mr. Morman shared information from meeting with Mr. Cain and confirmed the final decision for tax recapture allocation to be set at 50%. This percentage will be added to the drafted Intergovernmental Contract/Agreement. Mr. Steinberg had already provided to each member a draft of the amended Intergovernmental Contract/Agreement. Mr. Steinberg provided an overview of the process for adding an amended agreement. In discussing the agreement changes and implementation, there was a question regarding the reappointment of new members and the need to have the reappointments staggered to ensure some consistency and a knowledge base in the membership. Ms. Flucas is going to work on a membership stagger plan and email out to all members for review prior to the next Land Bank Authority meeting.

During open discussion, Mr. Morman mentioned we need to look ahead and consider new officer positions at the January meeting.

There was a concern about the date/time of our next meeting. Ms. Flucas informed all members she would not be present but Ms. Carmella Braswell (County Admin Representative) would stand in her place. The attending members agreed to move the meeting to Tuesday (instead of Wednesday). The next meeting was set for Tuesday, November 14.

Closing remarks and thanks were given by Mr. Morman. There were no further items for discussion. The meeting adjourned by 10:03 a.m.