

# INVITATION TO BID



## PURCHASING DEPARTMENT

P. O. BOX 1125

216 E. CENTRAL AVENUE

SECOND FLOOR

VALDOSTA, GEORGIA 31601

**BID # 6-27**

**FOR: (1) 2026 or Newer Mini Excavator**

**BID OPENING DATE: June 23, 2026**

**TIME: 11:00AM EST**

PURCHASING DEPARTMENT

(229) 259-3521

# NOTICE TO DEALERS/VENDORS

1. Any prices bid by dealer/vendor on any items offered to the City of Valdosta shall be the price effective at the date of delivery.
2. No delivery date of "ASAP" (As Soon As Possible) shall be considered acceptable on items that have a maximum delivery date listed in the specifications.
3. The City of Valdosta reserves the right to accept alternate bids on any or all items where maximum delivery date, as listed in the specifications, is not met by dealer/vendor.
4. Signature below of authorized agent for dealer/vendor shall constitute recognition and acceptance of all conditions of the sale as listed above.
5. All shipping is to be FOB Valdosta, GA 31601 and included in total price unless otherwise stated in the bid document.
6. Please be aware that private and public mail carriers are not always reliable on next-day delivery in our area. Please assure your response is sent in plenty of time to reach us. As you know, late responses are not acceptable. If you utilize the US Postal Service and mail your response to the physical address, the chances are high it will be diverted to our post office box so allow extra time for delivery. Private carries will deliver to the physical address but include "Purchasing, 2<sup>nd</sup> Floor" in your delivery address and be aware that although you pay overnight fees, overnight delivery is not always successful although you are told the delivery time will be met.

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Dealer/Vendor

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Authorized Agent

## **GENERAL SPECIFICATIONS**

It is the intent of these specifications to furnish the City of Valdosta with the following requisitioned equipment, according to the attached. It is clearly understood that the following are minimum specifications and are made in order to show the exact quality through specifications of the equipment proposed.

The City of Valdosta reserves the right to accept any or all bids or to choose the bid considered to be in their best interest.

The final decision of purchase will be made upon the award of the City of Valdosta Mayor and Council if the item or items total are greater than \$25,000.

### **Cooperative Procurement**

By signing this bid package, Vendor agrees it will permit piggyback purchases to this bid/contract for other government entities where governmental discounts apply such as city, county, local authorities, agencies, non-profits, boards of education, or other governmental agencies not listed offering the same prices, terms, and conditions offered to the City of Valdosta. Piggybacking shall only be available where competition was used to secure the contract and only for a period of 12-months following award date, or during renewals or extension periods of the contract. Also, the piggybacking will only be for the item(s) in the original bid/quote as they are specified with the exception of very minor changes. Changes such as engine size, pump size, different body style, etc. will not be allowed. This provision shall not apply to any contract where otherwise prohibited or mandated by state law.

**NO BID WILL BE CONSIDERED IF RECEIVED AFTER THE DATE AND TIME SPECIFIED.**

**Be sure to put the Bid Number on the outside of your return envelope.**

## INSTRUCTIONS TO BIDDERS

1. Proposals must be made upon the form of the proposal attached hereto. They must be enclosed in a sealed plain envelope, **with the bid number written on the outside of envelope or sealed box** and endorsed with the title of the proposal including bid number and must be filed with the Purchasing Agent of the City of Valdosta, located at 216 E. Central Ave 2nd floor. In the event you choose to mail your proposal, it should be mailed to Teresa Davis, P.A., P.O. Box 1125, Valdosta, Ga. 31603. Failure to follow these instructions will result in an automatic disqualification.
2. No bidder will be allowed to withdraw his proposal for any reason whatsoever after the bids have been opened.
3. The specifications represent the minimum general size, weight, capacity, and performance characteristics desired in the equipment to be purchased. These requirements are not intended to prevent obtaining fair prices or to eliminate competition, but to ensure, if possible, that all bids submitted shall not be subject to correction or alteration after the bid has been filed, opened, and publicly read. In view of an unusual wide disparity in details of design and manufacture, complete descriptive literature and manufacturer specifications must be submitted on each type of equipment offered. The City of Valdosta reserves the right to evaluate any or all bids, particularly where there is a range in specifications. Special consideration will be given to the ready availability of repair parts and service.
4. Federal or State taxes are not applicable to Georgia Municipalities under the United States Code Title 26 and Georgia Exemption Certificate Number 3-465-686-300-1.
5. It is expressly understood by the bidder that written notice of the award or purchase order by the City of Valdosta will constitute an agreement and consummate the transaction and will serve together with the proposal, the advertisement, these instructions, and the detailed specifications, as the entire form of contract between the parties.
6. The bidder agrees that the City of Valdosta reserves the right to reject any or all proposals, or to accept the part of the bid considered to be in the best interest of the City.
7. Specifications referred to minimum, therefore unless otherwise indicated by the bidder, the city will assume proposals meet or exceed all specifications.
8. The names of a certain brand, make or definite specifications are to demote quality standard of the article desired, but do not restrict bidders to be specific brand, make or manufacturer named; it is to set forth and convey to prospective bidders the general style, type, character and quality of the article desired.
9. The award of the contract will be made to the lowest responsible bidder taking into consideration quality performance and the time specified in the proposals for the performance of the contract. The City of Valdosta reserves the right to reject all bids as appears in its own best interest and to waive technicalities. In case of a tie, the bid in the best interest of the city will be awarded.

NON-COLLUSION AFFIDAVIT

The following affidavit is to accompany the bid:

STATE OF \_\_\_\_\_  
COUNTY OF \_\_\_\_\_

\_\_\_\_\_  
Owner, Partner or Officer of Firm

\_\_\_\_\_  
Company Name, Address, City and State

Being of lawful age, being first duly sworn, on oath says that he/she is the agent authorized by the bidder to submit the attached bid. Affiant further states as bidder, that they have not been a party to any collusion among bidders in restraint of competition by agreement to bid at a fixed price or to refrain from bidding. Affiant also states as bidder, that they have not been a party to any collusion with any officer of the City of Valdosta or any of their employees as to quantity, quality or price in the prospective contract; and that discussions have not taken place between bidders and any office of the City of Valdosta or any of their employees concerning exchange of money or other things of value for special consideration in submitting a sealed bid for:

\_\_\_\_\_  
Firm Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Notary Public



**GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT AFFIDAVIT**

Contract No. and Name: \_\_\_\_\_

Contractor's Name: \_\_\_\_\_

**City of Valdosta Georgia  
Contractor Affidavit**

By executing this affidavit, the undersigned Contractor verifies its compliance with O.C.G.A. §13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with the City of Valdosta, Georgia has registered with and is participating in a federal work authorization program\*, in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with the City of Valdosta, Georgia, the Contractor will secure from subcontractor(s) similar verification of compliance with O.C.G.A. § 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or a substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the City of Valdosta Georgia at the time the subcontractor(s) is retained to perform such service.

\_\_\_\_\_  
EEV / E-Verify TM User Identification Number

\_\_\_\_\_  
Date of Authorization

\_\_\_\_\_  
BY: Authorized Officer or Agent  
(Contractor Name)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title of Authorized Officer or Agent of Contractor

\_\_\_\_\_  
Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN  
BEFORE ME ON THIS THE  
\_\_\_\_ DAY OF \_\_\_\_\_, 2025

\_\_\_\_\_  
Notary Public

[NOTARY SEAL]

My Commission Expires: \_\_\_\_\_

\*any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Contract Act of 1986 (IRCA), P. L. 99-603

## SPECIFICATIONS

It is the intent of these specifications to furnish the City of Valdosta with **One (1), 2026 or newer Mini Excavator**. These are minimum specifications. Any deviation to the Chassis specifications should be marked and an explanation shall be attached to this bid document on your company letterhead. You should reference the section you are deviating from and describe the deviation in detail. Failure to do so could result in your bid being rejected. Some of the parts required for this unit may not be standard factory line parts but are readily available to the open market. These parts meet the harsh environment the city places on our equipment and have passed the standards set forth by the city. **Also, attach supporting documentation on the Mini Excavator you propose to provide the city.** The City reserves the right to purchase additional units at the same price until July 31, 2027. Please return these marked specifications with your proposal to this office.

### 1. CAB

- A. Enclosed Cab with HVAC \_\_\_\_\_
  
- B. Instrument gauges to include oil, water temp, voltmeter, hour, and fuel meters (minimum). \_\_\_\_\_
  
- C. AM/FM Radio with Bluetooth \_\_\_\_\_
  
- D. Key with Passcode Option \_\_\_\_\_
  
- E. Stick Steer Mode \_\_\_\_\_
  
- F. Travel Pedals and Hand Levers \_\_\_\_\_
  
- G. Joystick control Levers \_\_\_\_\_
  
- H. LED Front and Rear Lights \_\_\_\_\_
  
- I. Mirrors, Left, Right and Rear \_\_\_\_\_
  
- J. Travel Cruise Control \_\_\_\_\_

### 2. ENGINE

- A. Minimum 1.7L turbo charged 45 HP diesel engine \_\_\_\_\_

### 3. HYDRAULIC

- A. Pump Flow 25 GPM at 3,553 PSI \_\_\_\_\_

- B. Variable Displacement Piston Pump \_\_\_\_\_
- C. Auxiliary Hydraulics 21 GPM at 3553 PSI \_\_\_\_\_
- D. Stick, Long, with 1ST AUX \_\_\_\_\_
- E. Load Sensing/Flow Sharing Hydraulics \_\_\_\_\_
- F. Hydraulic Actuated Thumb \_\_\_\_\_
- G. Selectable Auxiliary Hydraulic Flow \_\_\_\_\_
- H. Hydraulic Actuated Angle Blade  
Swing 25 degrees left and right \_\_\_\_\_
- I. Arm digging force: 4,316 lbf \_\_\_\_\_
- J. Bucket digging force: 8,588 lbf \_\_\_\_\_
- K. Rated lift capacity: 3,462 lbs \_\_\_\_\_
- L. Dig depth: 11.5 feet \_\_\_\_\_
- M. Dump height: 12.25 feet \_\_\_\_\_
- N. Reach at ground level: 17.8 feet \_\_\_\_\_
- O. Integrated lift eye at the boom tip \_\_\_\_\_
- P. Auxiliary Line Quick Disconnects \_\_\_\_\_

**4. FUE TANK**

- A. 17 Gallons \_\_\_\_\_

**5. VEHICLE OPERATING WEIGHT (As Configured)**

- A. 10,750 to 11,000 lbs. \_\_\_\_\_

**6. TRACKS**

- A. 14" Rubber \_\_\_\_\_

**7. DIMENTIONS**

- A. Overall Length in Travel Position 194.9 in
- B. Width:66.9 in
- C. Height: 100 in

**8. ATTACHMENTS**

- A. Quick Disconnect Bucket-HD, 24",4.2 FT3, 3T \_\_\_\_\_
- B. Counterweight, 500 lbs. \_\_\_\_\_
- C. Dual Lock Manual Coupler \_\_\_\_\_

**9. MISCELLANEOUS**

- A. Owners and parts manual to be included. \_\_\_\_\_
- B. Delivery is to be FOB Valdosta, GA 3160 and ready for operation. \_\_\_\_\_
- C. Make and model proposed. \_\_\_\_\_
- D. Warranty: Full Coverage with zero deductible on parts and labor. 5 year/5000 hour from date of purchase \_\_\_\_\_

**IMPORTANT**

**SEND BUILD SHEETS AND LITERATURE FOR THE ITEM YOU ARE BIDDING**

Any bids submitted without a product build sheet will be deemed non-compliant.

Requirements for this bid: Mini Excavator Build Sheet

Upon delivery, the successful bidder will provide a service and parts manuals for Mini Excavator.

Also, as part of your price a training session shall be provided on the operation of the unit until City staff feel comfortable working with the unit.

# PROPOSAL

We/I have examined the specifications and agree to furnish the City of Valdosta with the equipment/services accordingly. Any deviations from the specifications will be marked exception on the bid sheet. We/I propose to furnish the City of Valdosta with said equipment/service for:

MINI EXCAVATOR PRICE

\$ \_\_\_\_\_

Date: \_\_\_\_\_

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Fax: \_\_\_\_\_

Signature: \_\_\_\_\_ Title: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Email: \_\_\_\_\_

Delivery: \_\_\_\_\_ Days After Receive Order

Is your company currently on any State or Federal Debarment list? Yes \_\_\_ No \_\_\_

Will your company accept a credit card for payment? Yes \_\_\_ No \_\_\_

E-Verify Number: \_\_\_\_\_ Include a copy in package

Include a W-9 in package.